

SAN FRANCISCO PUBLIC LIBRARY



3 1223 06447 3110



5/5



*San Francisco Public Library*

Government Information Center  
San Francisco Public Library  
100 Larkin Street, 5th Floor  
San Francisco, CA 94102

REFERENCE BOOK

*Not to be taken from the Library*



Digitized by the Internet Archive  
in 2013

<http://archive.org/details/2minutes200304sanf>





Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Heidi Hardin  
Commissioner  
Malik Looper  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Atiliai Tofaeono  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING  
SOUTHEAST COMMUNITY FACILITY COMMISSION  
Thursday, January 9, 2003 – 6:00 P.M.  
1800 Oakdale Ave., Suite B, Conference Room  
San Francisco, CA 94124



Toye Moses,  
Executive Director

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

## A G E N D A

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** December 23, 2002 (Discussion & Approval).
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications** (Discussion & Action):
  - Approval of Draft Letter of Support for Barbara Brown, Exec. Dir. of United Council of Human Services re: Purchase of real properties located at 2111, 2115 Jennings Ave., and 1415 Van Dyke Ave.
  - Letter of invitation to Dr. Margaret Penn re: "Status of Charter Schools in San Francisco."
- VIII. **Director's Report** (Discussion & Approval):
  - a) Update on Southeast Community Facility Activities
  - b) EP Mills Community Center and three (3) Satellite Centers
  - c) Update on Mr. Leamon Abrams, Dir. of Mayors Office of Economic Development – Appointment of Community Liaison
- X. **Introduction of New Business by Commissioners**
- XI. **Announcements**
- XII. **Adjournment**

DOCUMENTS DEPT.

JAN 7 2003

SAN FRANCISCO  
PUBLIC LIBRARY

The Southeast Community Facility Commission meets next on Wednesday, January 22, 2003.

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna\\_Hall@ci.sf.ca.us](mailto:Donna_Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Heidi Hardin  
Commissioner  
Malik Looper  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Atiliai Tofaeono  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

THURSDAY, January 9, 2003

6:00 P.M.

1800 Oakdale Avenue  
Suite B, Conference Room  
San Francisco, CA 94124



Toye Moses,  
Executive Director

APPROVED

I. Call to Order

Commission President Millard Larkin called the Thursday, December 12, 2002 meeting to order at 6:21 p.m. in the Suite B, Conference Room at 1800 Oakdale Avenue.

II. Announcement

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

III. Roll Call

Present: Commissioner Millard Larkin, Commissioner Bobbrie Brown,  
Commissioner Heidi Hardin, Commissioner Malik Looper,  
Commissioner Kim Nguyen, Commissioner Atiliai Tofaeono

DOCUMENTS DEPT.

FEB 24 2003

Not Present: Commissioner Kim Nguyen (Excused)  
Commissioner Enola Maxwell

SAN FRANCISCO  
PUBLIC LIBRARY

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir. SECFC;  
Annette Price, SECF Commission Secretary.

IV. Approval of Minutes

Commissioner Brown moved and Commissioner Looper seconded to accept the minutes of Monday, December 23, 2002. Motion passed to accept minutes as presented with minor changes.

V. Public Comment

No public comment was offered at this meeting.

VI. Communications

- a) Letter of Invitation to Dr. Margaret Penn - "Status of Charter Schools in San Francisco."
- b) Letter of support for Barbara Brown, Executive Director of United Council to acquire BVHP properties in order to expand her organization is still in progress.

VII. Directors Report:

- a) Renovation of the Alex Pitcher Community Room floor is in progress. Estimated timeline for completion is the end of January 2003. All requests for usage of the community room are being referred to E.P. Mills Auditorium.



- b) Due to rainy weather, there are still reports coming in of leakage problems from all three facilities: Southeast Community, Martin Luther King and EP Mills Childcare Centers. DPW is in the process of patching roofs and repairing gutters. We are still working closely with DPW to resolve these matters, which has substantially impacted our budget.
  - c) Mr. Leamon Abrams will be the new Community Liaison to Southeast Community Facility. Mr. Abrams will make himself available to SECF anytime he is needed.
  - d) As requested by the Commission, Mr. Jim Jefferson will present to SECFC on January 22, 2003 regarding the History of Southeast. We will also be inviting back as guests Ms. Expanola Jackson, Ms. Shirley Jones, and Mr. Bill Keaney. Additionally, we will again extend an invitation to City Attorney John Roddy, who is also knowledgeable on this subject. All of these individuals are aware of what transpired during the time in question and will be able to provide more information.
- FYI: Effective immediately, SFPD has just issued a new ruling requiring all city-owned facilities to possess an Entertainment Permit for ALL social events. The cost of the permit is approximately \$1,400. Once all paperwork has been completed, we will bring it to your attention so that we can go through the Facilities Committee for final approval. In the mean time, we are trying to determine if we can secure a temporary permit. We will keep you informed.
  - We have had a staffing change. Our "as-need" temporary clerk typist is no longer with us. Her last day of work was today, 1/9/03. We will begin the process of interviewing for a replacement in the near future. However, the next person hired for this position will be full-time and permanent, as the hiring freeze has been lifted.

Commissioner Hardin asked with regard to the roofing problems at EP Mills, are these repetitive repairs that are needed? Dr. Moses explained that MOCD wrote grants for several non-profit organizations and EP Mills was the recipient of one of those grants. As a result of that grant, EP Mills hired their own contractor to replace the roof. We are now in the process of trying to locate the contractor through MOCD's project manager to determine if any warranty exists. Once we determine that, will be able to move forward. In the mean time, we still must do whatever is necessary to repair said leaks. We will keep you updated on our progress.

Henceforth, we will insist from MOCD and any other organizations that SECF be kept in the loop when hiring contractors to work on Southeast facilities.

Commission Loper moved and Commissioner Brown seconded to accept the Director's report. Motion passed unanimously to accept report as presented.

#### IX. Introduction of New Business

- Commissioner Larkin requested the Appointment of an Advisory Committee to determine if BVHP Community is legally allowed to use funds from rents generated from SECF in ways other than what it is currently used for be calendared for the next agenda.

- Commissioner Looper requested Asst. General Manager Edward Smeloff be invited to present to the Commission regarding Siting of new Power Plants and the City policy as it relates to the Energy Resource Plan with cc's to Mayor Willie Brown, Supervisor Sophie Maxwell, and PUC General Manager Patricia Martel.
- Commissioner Larkin requested an invitation be sent to MUNI General Manager Michael Burns to update the Commission with respect to the Third Street Light Rail.
- Commissioner Larkin requested a friendly invitation be sent to Mayor Brown to update the community with respect to his plans before he leaves office and have a Town Hall meeting regarding his accomplishments and BVHP's future, etc.
- Commissioner Brown asked that staff explore community request to dismiss Captain Puchinelli from Bavview Police Station related to the riot that occurred at Thurgood Marshal several months ago.
- Commissioner Hardin requested that an invitation be sent to Mr. LeRoy Willis, Lennar BVHP Partners and any other party involved to update the Community regarding moving Candlestick Park onto the Hunters Point Naval Shipyard.
- Commissioner Brown requested that an invitation be sent to Dean Hunnicutt to update the Commission on her Biotech Program.
- Commissioner Looper requested an invitation be sent to Dir. Trent Rhorer, Dept. of Human Services, to update Commission on how Prop N "Care Not Cash" program and the "Expiration of time Clocks" will impact the community. Looper also requested that an invitation be sent to Supervisor Gavin Newsom to update community regarding his Homeless Reform initiative.
- Commissioner Brown requested that an invitation be sent to Tax Assessor Mabel Tang to update/educate BVHP community on how to save on property taxes.
- Commissioner Looper suggested that the Commission should move forward with all new agenda items; and at the next meeting all Commissioners come prepared with other issues so that by the end of the next meeting, everyone knows what will be addressed during the year.
- Dr. Moses suggested that staff send an outline of all new business items discussed today to Commissioners.
- Commissioner Brown requested that a letter be written to the Dept. of Elections requesting that they put forth additional efforts encouraging more voter participation from BVHP residents in the upcoming election.

- Commissioner Tofaeono requested that staff explore the closing of Griffith Park and try to determine if it can be opened to BVHP community.

X. Announcement

Commissioner Larkin announced the Martin Luther King Community Breakfast will be held on Monday, January 20<sup>th</sup>, 2003 at the Holiday Inn, 8:00 a.m. and all are welcomed. There will also be a citywide essay contest and young people are encouraged to participate.

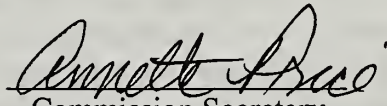
Executive Director Moses made inquiry as to how the Commission would like their individual mail handled by staff, i.e., invitations. Commissioner Larkin requested he be phoned immediately and informed, as did the rest of the Commissioners.

It was unanimously voted that Commissioners would be phoned immediately informing them of the arrival of new mail.

XI. Adjournment

*Commissioner Hardin moved and Commissioner Brown seconded to adjourn the SECF Commission Meeting. Meeting adjourned at 7:07 p.m.*

Respectfully submitted,

  
Commission Secretary



Millard Larkin II  
President  
Bobbie Brown  
Vice President  
Heidi Hardin  
Commissioner  
Malik Looper  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Atiliai Tofaeono  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING  
SOUTHEAST COMMUNITY FACILITY COMMISSION  
Thursday, January 22, 2003 – 6:00 P.M.  
1800 Oakdale Ave., Suite B, Conference Room  
San Francisco, CA 94124



Toye Moses,  
Executive Director

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

## A G E N D A

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** January 9, 2003 (Discussion & Approval).
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion & Action):**
  - Approval of Draft Letter of Support for Barbara Brown, Exec. Dir. of United Council of Human Services re: Purchase of real properties located at 2111, 2115 Jennings Ave., and 1415 Van Dyke Ave.
- VII. **New Business: (Discussion & Approval)**  
Commission priorities and recommendations for agenda items 2003 calendar year.
- VIII. **Presentations: (Discussion):**  
Jim Jefferson, President Primus Industry, Inc. re: History of SECF Since Inception, Mitigation Process - Legislation/Documentation
  - **Invited Guests:** Espanola Jackson, Shirley Jones, Bill Keaney, John Roddy
- IX. **Old Business (Discussion & Action)**  
Creation of SECFC Community Advisory Committee - SECFC/CAC - **Action Item**  
Approval of President's nominees to the Community Advisory Committee - **Action Item**
- X. **Director's Report (Discussion & Approval):**
  - a) Update on Southeast Community Facility Activities
  - b) EP Mills Community Center and three (3) Satellite Centers
  - c) Update on Commissioner Tofaeono's request re: Griffith/Thomas Park
  - d) Update on Fiscal Year 2003-2004 Budget for Clean Water & General Fund
  - e) Update on Entertainment License for Alex Pitcher Community Room
- XI. **PUC/Bureau of Commercial Land Mgmt.:** Update on Decorative Plant Lease
- XII. **Introduction of New Business by Commissioners**
- XIII. **Announcements**
- XIV. **Adjournment**

DOCUMENTS DEPT.

JAN 21 2003

SAN FRANCISCO  
PUBLIC LIBRARY

The Southeast Community Facility Commission meets next on Thursday, February 13, 2003.

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, **Room 409, #1 Dr. Carlton B. Goodlett Place**, San Francisco, CA 94102-4683, Office: **(415) 554-7724/Fax: (415) 554-7854/E-mail: Donna\_Hall@ci.sf.ca.us.**

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at **www.ci.sf.ca.us.**

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

**ANNOUNCEMENT!!! ANNOUNCEMENT!!! ANNOUNCEMENT !!!**

# **THE SOUTHEAST COMMUNITY FACILITY COMMISSION**

**WELCOMES**

**JIM JEFFERSON**  
**PRESIDENT PRIMUS INDUSTRY, INC.**

**SPEAKING ON**

**DOCUMENTS DEPT.**

**JAN 21 2003**

**History of SECF Since Inception**  
**Mitigation Process - Legislation/Documentation**

**SAN FRANCISCO  
PUBLIC LIBRARY**

**WEDNESDAY, JANUARY 22, 2003**

**6:00 P.M.**

**SOUTHEAST COMMUNITY FACILITY – 1800 OAKDALE AVENUE  
STE B, CONFERENCE ROOM  
SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY  
INVITE YOUR FRIENDS AND NEIGHBORS**

**PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.  
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SECFC AT (415) 821-1534**







[sfgov](#) | [residents](#) | [business](#) | [government](#) | [visitors](#) | [online services](#) | [search](#)

[Southeast Community Facility Commission](#) >> [Meeting Information](#)

## Southeast Community Facility Commission

January 22, 2003 (Cancelled)

MINUTES

DOCUMENTS DEPT.

WEDNESDAY, JANUARY 22, 2003

MAR 24 2005

6:00 P.M.

SAN FRANCISCO  
PUBLIC LIBRARY

1800 Oakdale Avenue

San Francisco, CA 94124

### I. Call to Order

Meeting of Wednesday, January 22, 2003 was not called to order for lack of quorum.

### II. Roll Call

Present: Commissioner Millard Larkin, II; Commissioner Bobbrie Brown;

Not Present: Commissioner Heidi Hardin; Commissioner Malik Looper;  
Commissioner Kim Nguyen; Commissioner Enola Maxwell;  
Commissioner Atiliai Tofaeono

Staff Present: Bryan, Deputy City Attorney, Toyé Moses, Exec. Dir. SECFC;  
Annette Price, SECF Commission Secretary.





Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Heidi Hardin  
Commissioner  
Malik Looper  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Atiliai Tofaeono  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING  
SOUTHEAST COMMUNITY FACILITY COMMISSION  
Thursday, February 13, 2003 – 6:00 P.M.  
1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124



Toye Moses,  
Executive Director

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

## AGENDA

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** January 9, 2003 (Discussion & Approval).
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion & Action):**
  - Approval of Draft Letter of Support for Barbara Brown, Exec. Dir. of United Council of Human Services re: Purchase of real properties located at 2111, 2115 Jennings Ave., and 1415 Van Dyke Ave. – **Action Item**
  - Cover Letter to Chief Earl Sanders re: Temporary Entertainment Permit
  - Letter to Officer Mitch Holohan re: Entertainment Permit License
  - SFUSD's Executed Lease Agreement - FYI
- VII. **New Business:** (Discussion & Approval)  
Commission priorities and recommendations for agenda items 2003 calendar year.
- VIII. **Presentations:** (Discussion):  
James Howard, Deputy Director, DPT re: Abandoned Vehicles, Vehicle Citations, and Procedure for Protesting Citations  
Ron Vinson, Dir. Mayor's Office of Neighborhood Services re: BVHP Community Issues  
Dean Hunnicutt, CCSF Southeast Campus re: To Approve/Disapprove the Implementation of Fitness First mini-workout setup and Café – **Action Item**  
Quijuan Maloof, Department of Public Health re: Department's Role in Pedestrian Traffic Safety
- IX. **Old Business** (Discussion & Action)  
Creation of SECFC Community Advisory Committee - SECFC/CAC - **Action Item**  
Approval of President's nominees to the Community Advisory Committee - **Action Item**
- X. **Director's Report** (Discussion & Approval):
  - a) Update on Southeast Community Facility Activities
  - b) EP Mills Community Center and three (3) Satellite Centers
  - c) Update on Fiscal Year 2003-2004 Budget for Clean Water & General Fund
  - d) Update on Entertainment License for Alex Pitcher Community Room
- XI. **Introduction of New Business by Commissioners**
- XII. **Announcements**
- XIII. **Adjournment**

DOCUMENTS DEPT.

FEB 10 2003

The Southeast Community Facility Commission meets next on Wednesday, February 26, 2003.

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna\\_Hall@ci.sf.ca.us](mailto:Donna_Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

**ANNOUNCEMENT!!! ANNOUNCEMENT!!! ANNOUNCEMENT !!!**

# **THE SOUTHEAST COMMUNITY FACILITY COMMISSION**

**WELCOMES**

**JAMES HOWARD, DEPUTY DIRECTOR**

**Department of Parking & Traffic**

**SPEAKING ON**

**DOCUMENTS DEPT.**

**Abandoned Vehicles and Vehicle Citations  
in Bayview Hunters Point Community &  
Procedure for Protesting Citations**

**FEB 10 2003**

**SAN FRANCISCO  
PUBLIC LIBRARY**

**RON VINSON, DIRECTOR**

**Mayor's Office of Neighborhood Services**

**\*BVHP Community Issues\***

**QUIJUAN MALOOF, OUTREACH COORDINATOR**

**Department of Public Health**

**\*DPH's Role in Pedestrian Traffic Safety\***

**THURSDAY, FEBRUARY 13, 2003**

**6:00 P.M.**

**SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM  
1800 OAKDALE AVENUE – SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY  
INVITE YOUR FRIENDS AND NEIGHBORS**

**PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.  
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SECFC AT (415) 821-1534**





BF  
672  
2  
/13/03

APPROVED  
DOCUMENTS DEPT.

MINUTES  
THURSDAY, February 13, 2003  
6:00 P.M.  
1800 Oakdale Avenue  
San Francisco, CA 94124

MAR 21 2003

SAN FRANCISCO  
PUBLIC LIBRARY

- I. Call to Order  
Commission President Millard Larkin called the Thursday, February 13, 2003 meeting to order at 6:16 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.
- II. Announcement  
Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.
- III. Roll Call  
Present: Commissioner Millard Larkin, Commissioner Bobbrie Brown, Commissioner Kim Nguyen; Commissioner Malik Looper; Commissioner Atiliai Tofaeono  
  
Not Present: Commissioner Enola Maxwell (excused)  
Commissioner Heidi Hardin (excused)  
  
Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir. SECFC; Annette Price, SECF Commission Secretary.
- IV. Approval of Minutes  
Commissioner *Looper moved and Commissioner Brown seconded to accept the minutes of Thursday, January 9, 2003. Motion passed to accept minutes as presented.*
- V. Public Comment  
Commissioner Larkin opened the floor for public comments:
  - Marilyn Speller, BVHP resident requested that staff place flyers on every Bayview Hunters Point residence when meetings relating to parking concerns are to be discussed in the community.
  - Tony Caruso of Decorative Plants made inquiry as to when the rescheduling of Mr. Jim Jefferson's presentation speaking on the history/mitigation of Southeast Community would happen. Commissioner Larkin responded that staff is in the process of rescheduling that meeting.
  - Mr. John Smith, BVHP resident asked how he would go about introducing a new business venture to Home Depot. Commissioner Larkin directed staff to follow-up with Mr. Smith and provide the necessary information requested.

- Mr. Francisco DaCosta and Ms. Espanola Jackson BVHP Community activists stated they spoke before the SF PUC Commission and requested that SF PUC come to Southeast for a meeting to discuss the sewage concerns.

VI. Communications

Letter of support for Barbara Brown, Executive Director of United Council is still in progress. Letters to Chief Sanders and Officer Hologan regarding the entertainment license issue, and the executed lease agreement for SF Unified School from the Bureau of Land Management are included in your folders.

Commissioner Larkin then moved Item VII New Business down the agenda in order to begin the presentations.

VII. Presentations

Commissioner Larkin welcomed Mr. James Howard, Deputy Director for the Department of Parking & Traffic. Mr. Howard thanked the Commission for the invitation to speak to the Community.

Mr. Howard explained that at the request of elected leaders of this district, his department was charged with the task of responding to complaints from the community regarding abandoned vehicles, sidewalk parking and other illegal activities associated with automobiles; namely, illegal repair shops that were occurring on the street.

The multi-departmental task force began enforcement of said violations beginning December 2<sup>nd</sup>, 2002 and continued thru February 3<sup>rd</sup>, 2003. Two weeks prior to the issuance of any citations, DPT came to the community and issued warning notices specifically about sidewalk parking. Mr. Howard remarked the state law says any part of a vehicle parked on any part of a sidewalk is subject to violation.

Mr. Howard stated that a total of 3,400 citations were issued and 1,110 for other violations, which included 218 vehicles being towed. The task force specifically targeted different sections of the area including Central Bayview, Shafter Ave., Silver Terrace, Dog Patch, Potrero Hill, San Bruno Ave., parts of Portola and the Excelsior District.

Commissioner Larkin opened the floor to the Commission for questions.

- Commissioner Brown requested statistics on tickets issued in the Bayview Community as compared to other areas in the city; and number of complaints actually received from BVHP residents? Mr. Howard listed statistics for a 6-month period for Clement Street stating that his department wrote 6,399 citations and stated 124 of those were for double parking. He also stated that complaints came from the district supervisor as well as from other individuals in the Bayview identifying specific problems at several different locations – more than half a dozen.



- Commissioner Looper questioned that 5,000 citations were given at the request of our district supervisor, yet some of those citations were given in the Excelsior District. Mr. Howard responded that enforcement cannot be done in one area when it comes to parking due to the fact that vehicles are abandoned and stripped in different locations, which is why the whole area was included.

Commissioner Larkin then opened the floor to questions from the community.

Several audience members expressed concern regarding the following: a) favoritism being given to certain communities regarding parking enforcement; b) date the task force was formed and who was on it; c) inadequate notification given to the public regarding parking enforcement; d) request by residents for exclusion of certain streets for sidewalk parking; e) DPT making special considerations for sidewalk parking when it is beneficial to DPT, i.e., ballgames; f) request for issuance of a 2-car permit to BVHP residents; g) procedure for protesting citations; h) inappropriate ticketing for street cleaning prior to the zone becoming active.

Mr. Howard stated he could not comment on why communication to the public was disseminated the way that it was. He also stated in regards to street sweeping, the rules state during the period street sweeping is active, the public will be allowed to move their vehicles away from that street to the other side, on the sidewalk, wherever to facilitate the street sweeper without being in violation. And also, that there is a 10-minute grace period after the zone becomes active for street sweeping.

Commissioner Larkin thanked Mr. Howard on behalf of the Commission for coming out and stated he appreciates him making himself available to right some of the wrongs that have happened regarding ticketing. He then welcomed Mr. Ron Vinson, Director Mayor's Office of Neighborhood Services.

Mr. Ron Vinson, Dir. of Neighborhood Services stated his office is charged with assisting the public with various neighborhood problems and concerns. Mr. Vinson stated that the Mayor's Office received numerous calls from people complaining about the lack of parking in the BVHP area among other things. He stated his office contacted DPT regarding the removal of abandoned vehicles and at that time was informed that there was a zero-tolerance policy with regard to parking in one's driveway issued by the supervisor. Mr. Vinson then provided his contact information to the audience and responded to questions.

After a brief Q&A from the Commissioners and audience members, Commissioner Larkin thanked Mr. Vinson for taking back to his office some of the proposed solutions that the community suggested. We look forward to having you work closely with us and assisting us in setting up a meeting with the supervisor to discuss some of the issues affecting the citizens as discussed tonight.

Commissioner Larkin welcomed Mr. Quijuan Maloof, Dept. of Public Health.

Mr. Maloof stated the Health Dept's role in traffic and injury prevention is to reduce the amount of injuries/fatalities by involving the public. He stated that his department for the last couple of years has issued mini grants to communities ranging from \$1,500 to \$30,000. Mr. Maloof went on to educate the community with regard to teaching children how to cross the street. He responded to audience questions and wrote down the following suggestions the community offered regarding traffic safety:

- Installing traffic signs and allocating enough time on countdown lights that the elderly/children can cross the street safely.
- Installing crosswalks at every intersection.
- Painting a dividing line on all 2-way streets in BVHP.

Commissioner Larkin thanked Mr. Maloof for coming out and stated the Commission would like to invite him back at a later time to give us an update on his success.

At the pleasure of the Chair, I would like to put Dean Hunnicutt's presentation over to the next meeting as well as item IX, Creation of SECFC/CAC and the Approval of President's nominees.

VIII. Directors Report Dr. Moses reported that:

- a) Renovation of the Alex Pitcher Community Room floor is almost complete. There are still some minor details to contend with, but for the most part it is complete. We will keep you updated on our progress.
- b) EP Mills is running smoothly.
- c) We received a call instructing us to reduce our General Fund Budget by \$13,000. Commissioners will be kept informed when it comes time to support SECF when we go before the Board of Supervisors' Finance Committee.
- d) Regarding the Entertainment permit, we are scheduled for a hearing on March 19, 2003, located at the Hall of Justice, Rm. 551 at 1:00 p.m. Please come and advocate to ensure approval.

Commissioner Looper requested that Item C under the Director's Report regarding the General Fund Budget be re-visited at the next SECFC meeting.

Ms. Shirley Jones requested that all childcare centers that will be affected by the proposed budget cuts from the General Fund be included so as to participate in open discussions.

IX. New Business

Commissioner Larkin requested that the following items be placed under New Business for the next commission meeting:

- Commission priorities/recommendations for agenda items 2003 calendar year and approval of president's nominees to the SECFC/CAC
- Proposed reduction of \$13,000 from the General Fund Budget

- Invitation to District 10 Supervisor Sophie Maxwell, the Board of Supervisor's chairperson who sat on the sub-committee, Dept. of Parking & Traffic, Mayor's Office of Neighborhood Services to come and speak with the community regarding parking concerns.

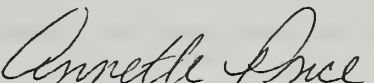
X. Announcement

Espanola Jackson announced the Human Rights Commission will be holding their commission meeting at the Opera House on March 13<sup>th</sup> beginning at 4:30 p.m.

XI. Adjournment

*Commissioner Brown moved and Commissioner Looper seconded to adjourn the SECF Commission Meeting. Meeting adjourned at 8:40 p.m.*

Respectfully submitted,

  
Commission Secretary





Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Heidi Hardin  
Commissioner  
Malik Looper  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Atiliai Tofaeono  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

## NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Wednesday, February 26, 2003 – 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room

San Francisco, CA 94124



Toye Moses,  
Executive Director

DOCUMENTS DEPT.

FEB 24 2003

SAN FRANCISCO  
PUBLIC LIBRARY

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

## A G E N D A

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** February 13, 2003 (Discussion & Approval).
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion & Action):**
  - Approval of Draft Letter of Support for Barbara Brown, Exec. Dir. of United Council of Human Services re: Purchase of real properties located at 2111, 2115 Jennings Ave., and 1415 Van Dyke Ave.
  - Letter to Supervisor Sophie Maxwell urging her to sponsor a hearing on parking, ticketing, car abandonments in the Southeast Sector of the City and also inviting her to a future SECF Commission meeting to discuss parking problems.
- VII. **New Business: (Discussion & Action)**
  - a) Creation of SECFC Community Advisory Committee (SECFC/CAC) and Approval of President's nominees to the Community Advisory Committee-**Action Item**
  - b) Commission priorities and recommendations for agenda items 2003 calendar year – **Action Item**
  - c) Discussion regarding reduction in the SECF/General Fund budget for the four (4) childcare centers under the Commission jurisdiction.
- VIII. **Presentations: (Discussion & Action)**

Dean Hunnicutt, CCSF Southeast Campus: To Approve/Disapprove the Implementation of Fitness First mini-workout setup and Café – **Action Item**
- IX. **Director's Report (Discussion & Approval):**
  - a) Update on Southeast Community Facility Activities
  - b) EP Mills Community Center and three (3) Satellite Centers
  - c) Update on Fiscal Year 2003-2004 Budget for Clean Water & General Fund
  - d) Update on Entertainment License for Alex Pitcher Community Room
- X. **Introduction of New Business by Commissioners**
- XI. **Announcements**
- XII. **Adjournment**

The Southeast Community Facility Commission meets next on Thursday, March 13, 2003.

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna\\_Hall@ci.sf.ca.us](mailto:Donna_Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.





[sfgov](#) | [residents](#) | [business](#) | [government](#) | [visitors](#) | [online services](#) | [search](#)

[Southeast Community Facility Commission >> Meeting Information](#)

## Southeast Community Facility Commission

February 26, 2003 (cancelled)

MINUTES

DOCUMENTS DEPT.

WEDNESDAY, FEBRUARY 26, 2003

MAR 24 2005

6:00 P.M.

SAN FRANCISCO  
PUBLIC LIBRARY

1800 Oakdale Avenue

San Francisco, CA 94124

I. Call to Order

Meeting of Wednesday, February 26, 2003 was not called to order for lack of quorum.

II. Roll Call

Present: Commissioner Heidi Hardin; Commissioner Bobbrie Brown;  
Commissioner Atiliai Tofaeono

Not Present: Commissioner Millard Larkin, II; Commissioner Malik Looper;  
Commissioner Kim Nguyen; Commissioner Enola Maxwell

Staff Present: Bryan, Deputy City Attorney, Toye Moses, Exec. Dir. SECFC;  
Annette Price, SECF Commission Secretary.



3/03  
Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Heidi Hardin  
Commissioner  
Malik Looper  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Atiliai Tofaeono  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING  
SOUTHEAST COMMUNITY FACILITY COMMISSION  
Thursday, March 13, 2003 – 6:00 P.M.  
1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124



Toye Moses,  
Executive Director

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

## A G E N D A

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** February 13, 2003 (Discussion & Approval).
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications** (Discussion & Action):
  - Approval of Draft Letter of Support for Barbara Brown, Exec. Dir. of United Council of Human Services re: Purchase of real properties located at 2111, 2115 Jennings Ave., and 1415 Van Dyke Ave.
  - Letter to Supervisor Sophie Maxwell urging her to sponsor a hearing on parking, ticketing, car abandonments in the Southeast Sector of the City and also inviting her to a future SECF Commission meeting to discuss parking problems.
- VII. **New Business:** (Discussion & Action)
  - a) Commission priorities and recommendations for agenda items 2003 calendar year – **Action Item**
  - b) Regarding reduction in the SECF/General Fund budget for the four (4) childcare centers under Discussion the Commission jurisdiction.
- VIII. **Presentations:** (Discussion & Action)  
Rev. Arnold Townsend and Mr. Cornell Fowler, Faith Based Housing re: Affordable Housing Complex in the Bayview Community.
- IX. **Director's Report** (Discussion & Approval):
  - a) Update on Southeast Community Facility Activities
  - b) EP Mills Community Center and three (3) Satellite Centers
  - c) Update on Fiscal Year 2003-2004 Budget for Clean Water & General Fund
  - d) Update on Entertainment License for Alex Pitcher Community Room
- X. **Introduction of New Business by Commissioners**
- XI. **Announcements**
- XII. **Adjournment**

DOCUMENTS DEPT.

MAR 10 2003

SAN FRANCISCO  
PUBLIC LIBRARY

The Southeast Community Facility Commission meets next on Wednesday, March 26, 2003.



**Know Your Rights Under the Sunshine Ordinance**  
**(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna\\_Hall@ci.sf.ca.us](mailto:Donna_Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Ronald Person  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES  
THURSDAY, March 13, 2003  
6:00 P.M.  
1800 Oakdale Avenue  
San Francisco, CA 94124



Toye Moses,  
Executive Director

APPROVED

13/03 I.

## Call to Order

Commission President Millard Larkin called the Thursday, March 13, 2003 meeting to order at 6:30 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

## II. Announcement

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

## III. Roll Call

Present: Commissioner Millard Larkin, Commissioner Bobbrie Brown,  
Commissioner Louise Jones, Commissioner Kim Nguyen

Not Present: Commissioner Willie Kennedy, Commissioner Enola Maxwell  
Commissioner Ronald Person

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir. SECFC;  
Annette Price, SECF Commission Secretary.

DOCUMENTS DEPT

APR - 7 2003

SAN FRANCISCO  
PUBLIC LIBRARY

Before beginning the meeting, Commissioner Larkin extended his appreciation to the outgoing Commissioners Heidi Hardin, Malik Looper, and Atilfae Tofaeono for their time, energy, support, and dedicated service to the Community. "You have served us well."

He also welcomed the three new commissioners replacing them -- Louise Jones, former Asst. Superintendent of Elementary Instructional Support/Operations; Willie Kennedy, former member of SF Board of Supervisors; and Ronald Person, Director Office of AIDS Administration in Oakland. He stated their ability coupled with their experience as well as the other commissioners sitting on this Commission will ensure that we meet all of the challenges put before us.

## IV. Approval of Minutes

Commissioner Brown moved and Commissioner Jones seconded to accept the minutes of Thursday, February 13, 2003. Motion passed to accept minutes as presented.

## V. Public Comment

There was no public comment.

VI. Communications

The Executive Director reported that two letters were generated by staff: First being a draft letter to Barbara Brown of United Council in support of her efforts to buy 2 parcels of real estate in her efforts to help the homeless. The second draft letter is to Supervisor Sophie Maxwell inviting her to a future commission meeting to address parking issues and car abandonments. Once these letters are approved by the Commission, they will be forwarded to the recipients.

Commissioner Brown moved and Commissioner Nguyen seconded that both letters be sent in final form.

VII. New Business

- a) Commissioner Larkin stated the Commission priority/recommendation list of agenda items for the 2003 calendar year is open for discussion by commissioners. This is a list of individuals/organizations the commission and community would like to come before the Commission to discuss certain concerns they have. After discussion among the Commission, it was decided to prioritize the list as follows: 1) Light Rail, 2) Friendly invitation to Mayor Brown; 3) Invitation to Trent Rhorer; 4) Invitation to Tax Assessor Mabel Teng; 5) Invitation to Acting Dir. John Arntz, Dept. of Elections; 6) Invitation to Lennar; 7) Invitation to Ed Smeloff; 8) Invitation to Dean Hunnicutt.
- b) The Executive Director stated as instructed by the Mayor, we have reduced our budget by 10%, which will impact our four childcare centers greatly. This budget cut will go before the SF Board of Supervisors Finance Committee in the near future and we will need all the support of the community to urge the Board to overturn the decision. I will make the community aware when the date is set.

Commissioner Brown questioned what impact the budget cut will have on the daycare centers? The Executive Director responded that funds will be extremely limited when the centers request service from other departments, i.e., DPW for plumbing problems, carpentry, sheet metal.

Commissioner Larkin opened the floor to the community.

Shirley Jones, Executive Director of CAHEED Daycare Center questioned whether every daycare will be allocated a certain amount of money or whether the funds will be combined? The Executive Director responded yes, all funds are combined at the beginning of each fiscal year.

Mr. Francisco De Costa, San Francisco resident in the Southeast sector and member of Environmental Justice Advocates stated that the Southeast Community Facility was built as a mitigation measure by the SFPUC in consideration for the sewage treatment plant expansion. He expressed concern that the sewage treatment plant today is taking 80% of raw sewage from all over the city and 100% from Daly City, Brisbane, Burlingame and who knows which other areas. Mr. DeCosta stated it is only fair as a mitigation process that SFPUC contribute something toward the education of BVHP children. With all the budget cuts happening, we must come up



with innovative ways to help ourselves.

Commissioner Larkin responded by informing Mr. DeCosta that the Commission is in the process of forming an advisory group to deal with the mitigation issue. We are ensuring that we have the appropriate documentation to go forward to success. Within the next several meetings, that group will be appointed and will be made public.

#### VIII. Presentations

Commissioner Larkin welcomed Reverend Arnold Townsend who will be speaking on affordable housing in the BVHP community. Reverend Townsend thanked the Commission for the invitation to speak to the Community.

Reverend Townsend explained that there has been an ongoing loss of homeownership by African-Americans in the BVHP community and that he and associates wanted to do something to curtail that. Rev. Townsend stated he is in partnership with three other individuals, Martin Dalton, UPC Holdings, Atty Tim Tosta, and Rev. Arelious Walker of True Hope Church of God in Christ. Together they have come up with an idea to create a four-step strategic model for Bayview Hope Housing. It will consist of a 22-unit affordable housing development on True Hope Church of God in Christ's parking lot. The units will sale anywhere from \$250,000 to \$280,000 or no more than 33% of one's income per month. Rev. Townsend stated this project was made possible by the Spear Street project.

In exchange for allowing the development to be built on True Hope's parking lot, the church will make a profit of \$35,000 to \$50,000 per unit, which will go to support its ministry. Developer Dalton will also benefit by satisfying a portion of his exclusionary requirement, which requires that any new residential development with 10 units or more set aside 10% of those units for affordable rental/for-sale housing. Rev. Townsend also stated that Height Street Mortgage Co. for the last year conducted credit seminars in the BVHP community to educate first-time homebuyers on certain standards needed in order to qualify, i.e., clearing up credit problems, paying off credit card debt, running credit reports, etc.

In closing, Reverend Townsend asked that the Commission support his efforts in providing affordable housing to the Community.

Commissioner Jones inquired as to the selection process for qualified buyers? Rev. Townsend responded that his group is working with the Mayor's Office of Housing for some of the units and one criterion that has been suggested is a lottery. Other criteria is the zip code the individual resides in, when the individual first became involved in the process.

Commissioner Nguyen questioned where the funding to build such a large project would come from? Rev. Townsend responded the developer will fund the entire project. The benefit to the developer being units he would have to make affordable downtown will be selling at the market rate.

Shirley Jones, BVHP resident, questioned whether Reverend Walker is donating his land or being paid for his land. Rev. Townsend responded the land is Rev. Walker's contribution. Ms. Jones also inquired as to whom the lender will be for the homebuyers. Rev. Townsend responded that City Group and also Wells Fargo are interested. Ms. Jones also followed up with whether environmental studies have been performed to determine what effect this new construction will have on parking conditions. Rev. Townsend stated a new parking lot will be constructed beginning next week right behind the church to replace the lost parking that will occur from the new construction.

Commissioner Larkin stated the design looks very good and the way the financing will occur is extremely nice. However, I personally would like to see floor plans, square footage of these units, a list of organizations that you'll be working with, the contractors and consultants from this community that you will be using. Rev. Townsend responded those will be provided at the next commission meeting. He also added that this project will also give subcontractors in the community the opportunity for employment. This partnership has promised to use all YCD subcontracts.

Commissioner Larkin concluded by thanking Rev. Townsend for an outstanding and very informative presentation. He added that in order to support this venture, one of the commissioners would need to place it under new business as a discussion/action item. As a body that represents the community, we are charged with making sure that the concerns the city might have for housing are addressed. Therefore, I will charge staff with finding out what those concerns are, unless that's something that you can share with them. So that when you come back in front of us again, we'll have had an opportunity to see the floor plan and amenities that come along with the new construction.

Commissioner Jones also asked that documentation of various community meetings that have taken place relative to this venture be provided. Commissioner Nguyen also requested a more clear-cut strategy of how this venture will integrate certain job opportunities into the community. Commissioner Larkin asked that a packet with everything asked for be sent to the Commission in advance of the next commission meeting so that we'll have read everything. Again, thank you very much for your presentation.

IX. Directors Report Dr. Moses reported that:

- a) As you can see, the window blinds have been temporarily removed in the Community Room. The SFFD came today and stated unless we had clearance that the blinds were fire resistant, they could not give a recommendation for approval. So the blinds were removed temporarily until it could be determined that they were fire resistant, which ultimately they were.
- b) The four childcare centers are doing well. I met with Dennis Yee of MOCD last week. They are in receipt of some money to renovate two of the childcare facilities, EPM and MLK, which are badly in need of repair.
- c) Regarding the 10% budget cut, there is no new news to report.

- d) Regarding the Entertainment permit, we are scheduled for a hearing on March 19, 2003, located at the Hall of Justice, Rm. 551 at 1:00 p.m. Please come and advocate to ensure approval.

X. New Business

Commissioner Larkin requested that the following items be placed under New Business for the next commission meeting:

- Idea of how to create a program that residents of 94124 could benefit sponsored by Commission Nguyen
- Dinner welcoming new SECF Commissioners and saying farewell to retired SECF Commissioners with the understanding that no past, present, or future commission business will be discussed at this dinner.

XI. Announcement

Commissioner Larkin thanked the Commission/Staff for the wonderful wreath that was sent to his father's wake. It really touched my heart and heart of my family. I also want to let Commissioners know that Reginald Smith lost his father a couple of days ago and that on behalf of the Commission, I gave him our condolences. The Chair will entertain motion for adjournment.

XII. Adjournment

*Commissioner Brown moved and Commissioner Jones seconded to adjourn the SECF Commission Meeting in a moment of silence in memory of Commissioner Larkin and Mr. Reginald Smith's father. Meeting adjourned at 8:30 p.m.*

Respectfully submitted,

  
Commission Secretary





Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Ronald Person  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING  
SOUTHEAST COMMUNITY FACILITY COMMISSION  
Wednesday, March 26, 2003 – 6:00 P.M.  
1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124



Toye Moses,  
Executive Director

DOCUMENTS DEPT.

MAR 21 2003

SAN FRANCISCO  
PUBLIC LIBRARY

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

## A G E N D A

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** March 13, 2003 (Discussion & Approval).
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion & Action):**
  - Friendly Invitation to Mayor Brown, Jr., re: Economic Empowerment in Bayview Hunters Point
  - Letter of Invitation to Jim Jefferson, President Primus Industry, Inc. re: History of SECF
  - Letter of "Commendation for Excellent Work" from Patricia Martel, PUC/GM to Toye Moses, Executive Director SECF (FYI)
  - Draft letter of support to Reverend Townsend regarding construction of Faith Base Housing in the BVHP Community (Approve/disapprove) – **Action Item**
  - SECF Commission list of priorities (revised).
- VII. **New Business: (Discussion & Action)**
  - a) Discussion on getting youth ages 9 thru 14 from 94124 involved in the Biotech Program at CCSF Southeast Campus (sponsored by Comm. Nguyen).
  - b) Dinner welcoming new SECF Commissioners and saying farewell to retired SECF Commissioners (approve/disapprove) – **Action Item**
- VIII. **Old & Ongoing Business:**
  - ✓ Update from Reverend Townsend of Faith Based Housing Project per Commission request for more documentation regarding BVHP venture.
- VIII. **Presentations: (Discussion & Action)**

Ed Smeloff, Asst. General Manager for PUC Power Policy re: Electricity Resource Plan "Addressing Electricity need within the City"
- IX. **Director's Report (Discussion & Approval):**
  - a) Update on Southeast Community Facility Activities
  - b) EP Mills Community Center and three (3) Satellite Centers
  - c) Update on Entertainment License for Alex Pitcher Community Room
- X. **Introduction of New Business by Commissioners**
- XI. **Announcements**
- XII. **Adjournment**

The Southeast Community Facility Commission meets next on Thursday, April 10, 2003.

**Know Your Rights Under the Sunshine Ordinance**  
**(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna\\_Hall@ci.sf.ca.us](mailto:Donna_Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.



**ANNOUNCEMENT!!! ANNOUNCEMENT!!! ANNOUNCEMENT!!!**

# **THE SOUTHEAST COMMUNITY FACILITY COMMISSION**

**WELCOMES**

## **ED SMELOFF**

**Asst. General Manager of SFPUC**

**DOCUMENTS DEPT.**

**SPEAKING ON**

**MAR 21 2003**

**SAN FRANCISCO  
PUBLIC LIBRARY**

### **Electricity Resource Plan**

### **“Addressing Electricity need within the City”**

**Wednesday, March 26, 2003  
6:00 p.m.**

**SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM  
1800 OAKDALE AVENUE – SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY  
INVITE YOUR FRIENDS AND NEIGHBORS**

**PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.  
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SECFC AT (415) 821-1534.**





Are you the missing piece ???



COME AND JOIN IN A **WORKSHOP** FOR  
THE **VISION** FOR  
RE-CONSTRUCTING AND CHANGING  
**JOSEPH LEE RECREATION CENTER**

YOUR IDEAS  
YOUR SUGGESTIONS  
YOUR HOPES FOR A BETTER CENTER  
YOUR OBSERVATIONS -ALL ARE WANTED  
PASS THE WORD . BRING YOUR FRIENDS & NEIGHBORS

DOCUMENT DEPT.

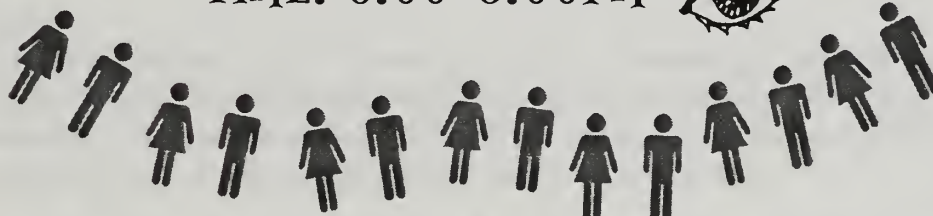
MAR 21 2003

SAN FRANCISCO  
PUBLIC LIBRARY

DATE: WED. APRIL 9TH, 2003  
PLACE: Auditorium . Joseph Lee Rec.Center

1395 MENDELL AT OAKDALE

TIME: 6.00-8.00PM



HOSTED BY YOUR SAN FRANCISCO

RECREATION & PARKS DEPARTMENT





Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Ronald Person  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

## MINUTES

Wednesday, March 26, 2003

6:00 P.M.

1800 Oakdale Avenue  
San Francisco, CA 94124



Toye Moses,  
Executive Director

APPROVED

26/03 I.

### Call to Order

Commission Vice President Bobbrie Brown called the Wednesday, March 26, 2003 meeting to order at 6:30 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

### II. Announcement

Commissioner Brown read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

### III. Roll Call

Present: Commissioner Millard Larkin, Commissioner Bobbrie Brown,  
Commissioner Louise Jones, Commissioner Willie Kennedy,  
Commissioner Kim Nguyen, Commissioner Ronald Person

Not Present: Commissioner Enola Maxwell (Excused)

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir. SECFC;  
Annette Price, SECF Commission Secretary.

DOCUMENTS DEPT.

APR 21 2003

SAN FRANCISCO  
PUBLIC LIBRARY

Commissioner Brown welcomed Commissioners Willie Kennedy and Ronald Person, who were recently appointed to the SECFC. We all look forward to working with you.

### IV. Approval of Minutes

Commissioner Jones *moved* and Commissioner Nguyen *seconded* to accept the minutes of Thursday, March 13, 2003. **Motion passed to accept minutes as presented.**

### V. Public Comment

Paulina Araica, DPW, Bureau of Architecture announced on Wednesday, April 9<sup>th</sup>, 2003, from 6:00 to 8:00 at the Joseph Lee Recreation Center located at 1395 Mendell Ave, there will be a community meeting to discuss the management and renovation of the Joseph Lee Recreation Center. This meeting will discuss all options for renovating the facility.

After congratulating the new commissioners to the SECFC, Ms. Espanola Jackson stated a moratorium should be declared with regard to any type of new construction being built in the BVHP community. A decision by the City is needed to redirect all raw sewage coming from surrounding cities of San Francisco or remove the sewage treatment plant all together.

Commissioner Brown moved Item IX Presentations next in order to accommodate Mr. Smeloff's schedule.

IX. Presentations

Mr. Ed Smeloff, Assistant General Manager of Power Policy, thanked the Commission for the opportunity to be here tonight to introduce the San Francisco Electricity Reliability Project, unanimously adopted by the Board of Supervisors in Dec of 2000. Mr. Smeloff assured the Commission/Community that this is only one of several parts of an outreach/education program that the PUC wants to have with the community regarding this project.

The electricity reliability project came about as part of a comprehensive electricity resource plan of how San Francisco will meet its electricity needs over the next decade. Mr. Smeloff stated their role is to have the Hunters Point Power Plant shut down before the summer of 2005, but the transformers and switches will remain in order to transmit the power to the community. The City will develop this project through a 10-year contract. The contract will allow for the complete recovery at the cost of building the power plants over the next 10 years. Because construction cost recovery is guaranteed, the City will be able to finance the project at no risk. A site will be selected which will not be in BVHP but rather North of Islais Creek. "We are also looking at several other sites, possibly the SF International Airport, downtown San Francisco at 5<sup>th</sup> and Jesse, or Mission Bay. We will need a 5- to 6-acre parcel of property."

Mr. Smeloff stated the importance of this reliability project would achieve several long-standing goals:

1. Eventual closure of the Hunters Point Power Plant
  2. Fewer hours of operation for the Potrero Power Plant
  3. Advanced pollution control technologies
  4. Creating a foundation for future technologies such as solar, wind, and fuel cells
  5. Reduction in air pollution and other environmental impacts from electricity products
  6. Efficient/inexpensive generation of electricity
  7. Correction of environmental injustices
  8. More local control over electricity resources
- There will be significant jobs for a period of time as part of the decommissioning of the power plant. Modeling studies will be conducted to determine whether residual emissions remain in the power plant so as to minimize impact to public health.
  - This reliability project will identify several vulnerabilities that San Francisco faces in electric supply disruptions. Approximately 2/3 of electricity imported to San Francisco comes thru San Mateo County. The remaining electricity needed has to be produced within the city itself. Vulnerability also exists due to the aging systems that are now in place. They are less efficient than the new plants, more expensive to run, and do not have good emission control technologies.



- The benefits of this project, if done by 2005, will reduce the emissions of pollution in San Francisco by 72%, reduce emissions of soot from exhaust pipes by 54%, and will reduce greenhouse gas emissions, which cause local climate change by 39%. Mr. Smeloff stated a site is needed where the cost of connecting the reliability project to the electric high voltage system and gas pipelines is reasonable.

Commissioner Brown thanked Mr. Smeloff for the very interesting presentation, noting that it is a lot of information to absorb.

Commissioner Brown noted President Larkin's arrival and opened the floor to the Commission for questions.

Discussion ensued with the Commission and Mr. Smeloff on the following: Expense of the system; state subsidies; chemical effects to public health; other possible locations for these new power plants; and siting of solar power at the sewage treatment plant.

Exe. Dir. Toye Moses asked since we now have an unemployment rate of 17% in BVHP, what are your plans in terms of ensuring that BVHP residents benefit from this project? Will there be an agreement between BVHP and the PUC for employment opportunities?

Mr. Smeloff responded there will be jobs associated both with licensing and design, with the largest number coming from the construction of power plants. PUC is working through the Human Rights Commission and although there will be specific goals for women-owned/minority-owned contractors, more aggressive outreach is needed to determine who the qualified contractors/consultants are in this general area.

Comm. Kennedy noted there are many training programs going on in the BVHP community preparing young people for these jobs and it is her hope that they be given the opportunity to participate in this project. In the past, many were trained in the removal of toxins, etc., and were passed over.

There was a general consensus among the Commissioners that they would not be in favor of supporting anything that did not ensure some type of economic benefit to the community, i.e., employment opportunities and opportunities for contractors/consultants. Also, that they would like to work with PUC in an effort to setup workshops to prepare contractors when applying for these economic opportunities. Mr. Smeloff made a commitment to the Commission that he will work in conjunction with the Commission and with PUC's outreach officer to ensure that workshops are conducted in advance so that the community is aware that these contracts are coming down the pike.

Prior to opening the floor to the community, Comm. Brown turned the Chair over to President Larkin.

Commissioner Larkin stated as you can see, there is a thirst of acknowledge about not only what's going on now but also what's going to happen in the future and what part the community

would play in that future. I hope you have some good things to take back with you and we look forward to having you return in the future.

Commissioner Larkin opened the floor to the community.

Mr. Francisco De Costa posed the question how much power is produced by Hetch Hetchy Water & Power (HHW&P) and of that power how much is consumed by San Franciscans. He also requested further explanation regarding the transmission lines. Mr. Smeloff responded 1.7 billion kilowatt hours annually are produced. Of that, 4.4 billion kilowatt hours of electricity are consumed by San Franciscans. The remaining power is sold to Turlock and Modesto in a long-term contract which was agreed to in the Raker Act. With regard to transmission lines, PG&E is legally obligated to hook up all qualified generators to the transmission system in a nondiscriminatory manner. Therefore, an interconnection with PG&E would need to be filed to determine the effect of the system when putting on new power generators.

Mr. Charles asked at what point can PUC no longer afford to shut down these power plants if power consumption increases? Mr. Smeloff responded this plan calls for not just assuming growth will occur, but also to intervene and help customers grow in their use of electric service by using more efficient technology.

VI. Communications

Commissioner Larkin summarized the following correspondence sent out and received:

- Letter of Invitation to Mayor Willie Brown (in progress)
- Letter of Invitation to Jim Jefferson
- Letter of Commendation for Excellent Work from Pat Martel, PUC GM to Toye Moses, Exe. Dir., SECFC.
- Draft Letter of Support to Rev. Townsend from SECFC
- SECF Priorities for calendar 2003 (revised)

VII. New Business

- a) Commission Nguyen gave a brief overview of her project to implement children ages 9 thru 14 into Dean Hunnicutt's biotech program at CCSF Southeast Campus. The goal is basically to improve math/science skills to better prepare students for college entrance exams, enable them to compete at some of the top universities, and/or prepare them for a career in biotechnology. Comm. Nguyen stated she has been in contact with several individuals regarding this project and will be able to update the Commission one month from now with more details of the program.
- b) It was unanimously voted by a show of hands that a dinner welcoming our new commissioners and saying farewell to our retired commissioners will take place on April 10, 2003, at 7:30 at the Old Clam House on Bayshore Boulevard in San Francisco.

VIII. OLD & ONGOING BUSINESS

Comm. Larkin stated as Chair, he would hold over Rev. Townsend's support letter until such time as the information that was requested by the Commission is provided so that an informed decision may be made.

X. Directors Report

- a) The Exe. Dir. Moses reported: As mentioned at the last commission meeting, we have had to reduce our budget by 10%. Renovations in the community room kitchen are underway. Our 1424 Clerk Typist permanent position has been filled and new staff should be starting within the next 3 weeks. Also, Mr. Jim Jefferson has agreed to present before the Commission on May 28, 2003.
- b) EP Mills is doing well.
- c) SECF has received approval from the SFPD for the entertainment permit with certain conditions. The SFPD requires that a "One Night Dance Permit" be applied for for all social events with a fee of \$40.00 payable to SFPD.

Commission Kennedy *moved* and Commissioner Brown *seconded* to accept the Director's report.  
**Motion passed unanimously to accept report as presented.**

XI. Introduction of New Business

Comm. Jones requested that a Letter of Invitation be sent to Superintendent Arlene Ackerman, SFUSD regarding School Budget Cuts.

Comm. Kennedy requested that a Letter of Invitation be sent to Don Capobres, SFRA Senior Project Manager regarding an Update on New Developments at Hunters Point Shipyard.

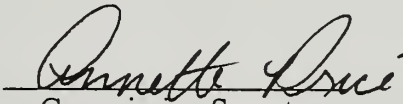
XII. Announcement

Atty Robert Bryan announced that annual workshops for Commissioners on the public meeting laws will be coming up shortly. The Commission will be made aware of this once determined.

XIII. Adjournment

Commissioner Brown *moved* and Commissioner Nguyen *seconded* to adjourn the SECF Commission Meeting. **Meeting adjourned at 8:24 p.m.**

Respectfully submitted,

  
Commission Secretary





Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Ronald Person  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

## NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Thursday, April 10, 2003 – 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124



Toye Moses,  
Executive Director

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

## A G E N D A

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** March 26, 2003 (Discussion & Approval).
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion & Action):**
  - Letter of Invitation to Superintendent Arlene Ackerman, SFUSD re: School Budget Cuts
  - Letter of Invitation to Don Capobres, SFRA Senior Project Manager re: Update on New Developments at Hunters Point Shipyard
- VII. **Old & Ongoing Business: (Discussion & Action)**
  - a) Update from Reverend Townsend, Faith Based Housing Project re: Affordable Housing Complex in the BVHP Community.
  - b) Draft letter of support to Reverend Townsend regarding construction of Faith Base Housing in the BVHP Community (Approve/disapprove) – **Action Item.**
- VIII. **Director's Report (Discussion & Approval):**
  - a) Update on Southeast Community Facility Activities
  - b) EP Mills Community Center and three (3) Satellite Centers
- IX. **Introduction of New Business by Commissioners**
- X. **Announcements**
- XI. **Adjournment**

DOCUMENTS DEPT.

APR - 7 2003

SAN FRANCISCO  
PUBLIC LIBRARY

The Southeast Community Facility Commission meets next on Wednesday, April 23, 2003.

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna\\_Hall@ci.sf.ca.us](mailto:Donna_Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.



Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Ronald Person  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

DOCUMENTS DEPT.

MAY - 5 2003



Toye Moses,  
Executive Director

## MINUTES

Thursday, April 10, 2003

6:00 P.M.

1800 Oakdale Avenue  
San Francisco, CA 94124

SAN FRANCISCO  
PUBLIC LIBRARY  
APPROVED

72  
2  
1/10/03  
I. Call to Order

Commission President Millard Larkin called the Thursday, April 10, 2003 meeting to order at 6:26 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

II. Announcement

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

III. Roll Call

Present: Commissioner Millard Larkin, Commissioner Bobbrie Brown,  
Commissioner Louise Jones, Commissioner Ronald Person

Not Present: Commissioners Enola Maxwell, Willie Kennedy and Kim Nguyen (excused)

Staff Present: Toye Moses, Exec. Dir. SECFC; Annette Price, SECF Commission Secretary.

IV. Approval of Minutes

Commissioner Jones *moved* and Commissioner Person *seconded* to accept the minutes of Thursday, March 26, 2003. **Motion passed to accept minutes as presented.**

### Public Comment

- *Mr. Andrew Bozeman* voiced concern regarding the current budget crisis, specifically the Dept. of Public Health's plan to cut services to BVHP residents by 50%. Mr. Bozeman announced that on April 24, 2003, the Board of Supervisors Budget & Finance Committee will hold a meeting at the Joseph Lee Gym at 4:00 p.m. for residents to voice their concern.
- *Mr. Francisco DeCosta* announced that Bill AB1187 to be introduced by Assemblyman Mark Leno will require that an authority be created in relation to the Hunters Point Naval Shipyard. Mr. DeCosta stated his concern is that when important issues arise that affect the BVHP community such as this bill, there should be dialogue and community involvement.
- *Ms. Espanola Jackson* informed the Commission/Community that there is a move by Literacy for Environmental Justice (LEJ) to build an open classroom for children in the BVHP community at Heron's Head Park located right across from the PG&E power plant. Ms. Jackson voiced her distress at the prospect that this will occur on toxic land and requested that the Commission invite Ms. Dana Lanza, Director of LEJ to present before the Commission with reference to this.
- *Mr. Kevin Williams* first thanked the SECF Commission for all its hard work and education that it has given to this community. Mr. Williams expressed concern regarding environmental/economic issues that are taking place in the BVHP community. These are very critical issues and it is

important for all members of the community to be informed with regard to how they are being impacted. Compliance needs to be strictly adhered to when new developments are to be built in the BVHP community.

Commissioner Larkin thanked the community for their comments and welcomed Battalion Chief Richard Kochevar of the SFFD Southeast Sector.

Chief Kochevar announced that in celebration of Earthquake Preparedness month (April), all fire stations will conduct an open house on Saturday, April 19<sup>th</sup> from 1:00 to 5:00 p.m. Chief Kochevar also informed the Community that his dept. will distribute information packets on upcoming training that the Neighborhood Emergency Response Team (NERT) will be conducting. Lastly, the Chief wanted to remind everyone that Daylight's Saving Time is a time for all residents to change batteries in home smoke detectors.

V. Communications

The Executive Director stated the following draft letters will be sent out as directed by the Commission:

- Letter of Invitation to Superintendent Arlene Ackerman re: School Budget Cuts
- Letter of Invitation to Don Capobres, SFRA re: Update on BVHP Shipyard

VI. OLD & ONGOING BUSINESS

Commissioner Larkin informed the community that at the last SECFC meeting, Reverend Townsend presented before the Commission with regard to affordable Faith Based Housing being built in the BVHP Community. There were certain items requested from the Commission, such as community based organization contacts, room size, cost per unit, pre-qualification requirements, floor plans, etc. Commissioner Larkin announced that Reverend Townsend could not be in attendance, but asked that Mr. Cornell Flowers appearing on behalf of Reverend Townsend step forward and give a brief synopsis on the requested items.

Mr. Flowers stated that the floor plans for the new development and a list of community organizations that were requested have been provided. As far as the companies/contractors that will build this new development, that will be the responsibility of Young Community Developers (YCD), who is the subcontractor for this project.

Commissioner Larkin opened the floor to the Commission/Community.

There was general displeasure among the Commission/Community that this project was not brought to the attention of the people who would be most affected by this new development, BVHP residents prior to moving forward with this project. There was also concern regarding the lack of information that was submitted to the Commission, such as an Environmental Impact Report (EIR) being made available, community meetings that have taken place informing the community about the project, diversity goals being set on this project, etc.

After a brief discussion, Commissioner Larkin called for a vote from the Commission to approve or disapprove the draft letter of support for the Faith Based Housing project sponsored by Reverend

Townsend, et al. Given that there was lack of information provided to make an informed decision, the Commission unanimously voted to disapprove the letter of support by a show of hands. **Motion passed unanimously to disapprove draft letter of support.**

VII. Directors Report

- a) Exe. Dir. Moses reported: Renovations in the community room kitchen and stage area are underway and will be completed very shortly. Our 1424 Clerk Typist will be starting Monday.
- b) There is no new news to report with regard to the budget. It is still in the Mayor's office.

In response to Commissioner Larkin's inquiry as to when the community would be able to voice their concern pertaining to budget cuts in the childcare facilities, Director Moses responded a good opportunity would be at the Budget Finance Committee meeting on April 24<sup>th</sup> at Joseph Lee Gym and requested that the Commission/Community be there to advocate for BVHP.

Commissioner Brown *moved* and Commissioners Jones/Person *seconded* to accept the Director's report. **Motion passed unanimously to accept report as presented.**

VIII. Introduction of New Business

None was offered at this meeting.

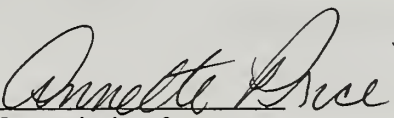
IX. Announcement

Commissioner Larkin announced that immediately following the commission meeting, the Commission/staff would be going to the Old Clam House Restaurant on Bayshore/Oakdale to celebrate the retirement of three (3) commissioners that have just finished their tenure. No commission business will be discussed at this dinner and the community is invited.

X. Adjournment

Commissioner Person *moved* and Commissioner Brown *seconded* to adjourn the SECF Commission Meeting. **Meeting adjourned at 7:30 p.m.**

Respectfully submitted,

  
Commission Secretary





Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Ronald Person  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses,  
Executive Director

## NOTICE OF MEETING

### SOUTHEAST COMMUNITY FACILITY COMMISSION

Wednesday, April 23, 2003 – 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room

San Francisco, CA 94124

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

## AGENDA

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** April 10, 2003 (Discussion & Approval).
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion & Action):**
  - Request from Dean Hunnicutt, City College (Southeast Campus) to alter/install soundproof partition between Room 310 and 309 in the Southeast Community Facility.
- VII. **Presentations: (Discussion & Action)**
  - a) Dean Hunnicutt, CCSF Southeast Campus: To Approve/Disapprove installation of soundproof partition between Room 310 and 309 – **Action Item**
  - b) Dean Hunnicutt, CCSF Southeast Campus: To Approve/Disapprove the Implementation of Fitness First mini-workout setup and Café – **Action Item**
- VIII. **Director's Report (Discussion & Approval):**
  - a) Update on Southeast Community Facility Activities
  - b) EP Mills Community Center and three (3) Satellite Centers.
- IX. **Introduction of New Business by Commissioners.**
- X. **Announcements**
- XI. **Adjournment**

DOCUMENTS DEPT.

APR 21 2003

SAN FRANCISCO  
PUBLIC LIBRARY

04-21-03 09:41 RCVD

The Southeast Community Facility Commission meets next on Thursday, May 8, 2003.

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna\\_Hall@ci.sf.ca.us](mailto:Donna_Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.



Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Ronald Person  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

Wednesday, April 23, 2003

6:00 P.M.

1800 Oakdale Avenue  
San Francisco, CA 94124



Toye Moses,  
Executive Director

APPROVED

72  
2  
/23/03  
I. Call to Order

Commission President Millard Larkin called the Thursday, April 23, 2003 meeting to order at 6:11 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

II. Announcement

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

III. Roll Call

Present: Commissioner Millard Larkin, Commissioner Bobbrie Brown,  
Commissioner Louise Jones, Commissioner Ronald Person;  
Commissioner Kim Nguyen; Commissioner Willie Kennedy.

Not Present: Commissioners Enola Maxwell (excused).

Staff Present: Robert Bryan, Deputy City Attorney, Toye Moses, Exec. Dir. SECFC;  
Annette Price, SECF Commission Secretary.

DOCUMENTS DEPT.

MAY 24 2003

SAN FRANCISCO  
PUBLIC LIBRARY

IV. Approval of Minutes

Commissioner Jones *moved* and Commissioner Brown *seconded* to accept the minutes of Thursday, April 10, 2003. **Motion passed to accept minutes with minor changes.**

Public Comment

No public comment was offered at this meeting.

V. Communications

- Letter from Dean Hunnicutt, CCSF/Southeast Campus requesting permission to install soundproof partition between rooms 309 and 310.
- Letter from Dean Hunnicutt, CCSF/Southeast Campus requesting implementation of Fitness First mini-workout setup and café at CCSF Southeast Campus.
- Flyer from the Human Rights Commission - Energy Savings & Energy Efficiency Workshop will be held on April 26<sup>th</sup>, 2003 from 10:00 a.m. to 1:00 p.m. at SECF, 1800 Oakdale Ave.
- Flyer announcing hearing to discuss 2003-04 City budget cuts will be held on April 24, 2003 from 4:00 p.m. to 7:00 p.m. at the Joseph Lee Rec. Center.

VI. Presentations

Commissioner Larkin introduced CCSF/Southeast Campus Dean Veronica Hunnicutt to discuss and explain the request for modifications between rooms 309-310.

- The Dean distributed brochures listing current programs offered at City College and went on to explain that room 309 currently serves as a certified nurses assistant program and 310 serves as a consumer arts/sewing program. Request is being made to install a partition from floor to ceiling to

block noise filtering from these classrooms.

During a brief Q&A period it was further explained:

- These two classrooms were originally one large classroom converted into two. At the time of the conversion, a partition was placed between the classrooms that did not reach the ceiling allowing noise to pass back and forth between the rooms.
- CCSF will do further research to determine whether a temporary versus permanent structure can be installed.
- CCSF would bear all costs of the installation.

Director Moses requested that floor plans be submitted for the proposed alteration and that CCSF contract the work to be done through DPW/BBR as a condition for approval.

Commissioner Larkin stated additionally as a condition for approval, that CCSF seek approval from PUC Real Estate Department prior to any alteration.

Commissioner Kennedy moved and Commissioner Jones seconded to approve CCSF's request to install a partition between rooms 309 and 310 with the condition that CCSF follow the guidelines as set forth by the Commission: **Motion passed unanimously to approve request for installation of partition with certain conditions.**

- b) Dean Hunnicutt gave a brief overview of the benefits of her proposed venture Fitness First mini-workshop setup and café. The Dean explained that the idea came about as a result of the obesity problems that exist among some CCSF students and residents in the BVHP community. She then introduced Ms. Jewel Parker owner of Make It Public who gave a brief presentation of the benefits of nutritious eating.

Ms. Parker distributed company brochures to the Commission and stated her main goal is to educate people on eating nutritiously. She noted her focus will be on three main health issues while managing this café if approved: Hypertension, high cholesterol, and diabetes. In conclusion, Ms. Parker stated she is not going into this venture for profit but rather to get necessary information and nutritious food to the community.

Commissioner Larkin asked whether this café would be a class offered at CCSF. The Dean responded no, but that students from the community would possibly do some type of internship. Commissioner Nguyen was curious as to what entity would receive funds generated by the sale of food at this café. Ms. Parker responded CCSF would receive no return from this venture but that all funds would be used in the operation of her business, Make It Public. To the question whether fees would be associated with the use of the gym, the Dean answered no, this would be a class offered by CCSF.

After discussion, the Commission voted to table the request for implementation of the café/gym until such time as the Dean addressed all concerns listed by the Commission -- competitive bidding process; liability issues; city department approval.

President Larkin suggested also that the Dean work closely with staff to help her move through the necessary approval paths and return later with an update of her findings.

VII. Directors Report

Dr. Toye Moses introduced Ms. Nancy Rodriguez, SECFC's new 1424 Clerk Typist whose main duties will consist of handling facility room reservations. Ms. Rodriguez came from AT&T and has extensive background experience. We are very pleased to have her.

- a) Exec. Dir. Moses reported: Renovations in the community room are 99.9% complete. Finishing touches are being done on the stage area. There was a false fire alarm recently at SECF. Evacuation procedures were put in place and staff/tenants responded appropriately.
- b) EP Mills is being affected by budget cuts as well and were notified to come and speak to the Board on how these budget cuts will affect the childcare centers.

Commissioner Brown *moved* and Commissioners Nguyen *seconded* to accept the Director's report.  
**Motion passed unanimously to accept report as presented.**

VIII. Introduction of New Business

Commissioner Nguyen requested a letter of support from SECFC to seek funding for a program she is sponsoring to involve youth ages 9 thru 14 from the 94124 area in the Biotech Program at CCSF Southeast Campus. She will confer with staff to get on an upcoming agenda to present and give updates of her program.

Commissioner Brown requested that a letter of invitation be sent to the management of Foods Co. regarding deteriorating services and possible safety issues.

IX. Announcement

The Exec. Director announced: Rev. Hawkins will be sponsoring the annual quilt ceremony here at SECF, which will take place on Thursday. Mr. Don Capoeans, SFRA will appear before the SECFC on May 8, 2003. Mr. Jim Jefferson called to reschedule his presentation due to a scheduling conflict. We will keep you updated.

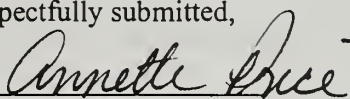
Atty. Robert Bryan announced that mandatory training on Conflicts of Interest and Public Meeting Laws for the Commissioners will be held on Tuesday, May 6<sup>th</sup> from 6:00 to 8:00 in the Herbst Auditorium. Atty. Bryan noted there is only one training this year so please be in attendance.

Commissioner Kennedy stated she comes in contact with many different developers, some of who are willing to donate their services to the SECFC and urged the commission to be alert when the opportunity presents itself. She stated she would ask for support from these organizations in the future.

X. Adjournment

Commissioner Brown moved and Commissioner Person seconded to adjourn the SECF Commission Meeting. **Meeting adjourned at 7:15 p.m.**

Respectfully submitted,

  
Commission Secretary





Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Ronald Person  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING  
SOUTHEAST COMMUNITY FACILITY COMMISSION  
Thursday, May 8, 2003 – 6:00 P.M.  
1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124



Toye Moses,  
Executive Director

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

## A G E N D A

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** April 23, 2003 (Discussion & Approval).
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications (Discussion & Action):**
  - Letter of Invitation to Management of Foods Co. (Williams Avenue Store) re: Update of Foods Co.'s quality of service to BVHP community/customer service practices.
  - Letter of request from Department of Child Support Services Beatrice Duncan to present before SECFC to announce new branch office in BVHP.
- VII. **Presentations:** (Discussion & Action)  
Beatrice Dunkin, Department of Child Support Services re: Announcement of DCSS's new branch office located in BVHP.
- VIII. **Director's Report (Discussion & Approval):**
  - a) Update on Southeast Community Facility Activities
  - b) EP Mills Community Center and three (3) Satellite Centers
- IX. **Introduction of New Business by Commissioners**
- X. **Announcements**
- XI. **Adjournment**

DOCUMENTS DEPT.

MAY - 5 2003

SAN FRANCISCO  
PUBLIC LIBRARY

The Southeast Community Facility Commission meets next on Wednesday, May 28, 2003.

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna\\_Hall@ci.sf.ca.us](mailto:Donna_Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.



Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Ronald Person  
Commissioner

SOUTHEAST COMMUNITY FACILITY COMMISSION  
CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

Thursday, May 8, 2003

6:00 P.M.

1800 Oakdale Avenue  
San Francisco, CA 94124



Toye Moses,  
Executive Director

APPROVED

I. Call to Order

Commission President Millard Larkin called the Thursday, May 8, 2003 meeting to order at 6:12 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

II. Announcement

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

III. Roll Call

Present: Commissioner Millard Larkin; Commissioner Bobbrie Brown;  
Commissioner Ronald Person; Commissioner Kim Nguyen;  
Commissioner Willie Kennedy.

Not Present: Commissioners Enola Maxwell and Louise Jones (excused).

Staff Present: Robert Bryan, Deputy City Attorney, Toye Moses, Exec. Dir. SECFC;  
Annette Price, SECF Commission Secretary.

DOCUMENTS DEPT.

JUN 23 2003

SAN FRANCISCO  
PUBLIC LIBRARY

IV. Approval of Minutes

Commissioner Brown *moved* and Commissioner Nguyen *seconded* to accept the minutes of Wednesday, April 23, 2003. **Motion passed to accept minutes with minor changes.**

Public Comment

No public comment was offered at this meeting.

V. Communications

- a) Letter of invitation to Rich Tovatt, District Manager of Foods Co.
- b) Letter of request to present from Department of Child Support Services Beatrice Duncan.
- c) Invitation to SECF Commissioners to attend the unveiling of the Children's Mural (unveiling of "Environments") from SFPUC.

Commissioner Larkin introduced Acting Supervisor Beatrice Cardenas-Duncan, Department of Child Support Services (DCSS) to announce the opening of a new satellite branch located at 3801-3<sup>rd</sup> Street, Suite 235 at Evans.

VI. Presentations

Ms. Duncan, Acting Supervisor of Department of Child Support Services (DCSS) Bayview Hunters Point branch office distributed information packets regarding services provided by DCSS and gave a brief background of the department. Ms. Duncan stated the primary duty of DCSS is to establish and enforce court-ordered child support. DCSS does not deal with custody/visitation matters but works closely with family law facilitators. All services provided by DCSS are free to the public.

In conclusion, Ms. Duncan introduced her two (2) colleagues, Mr. Albert Turner and Mr. Randy Okamura who will be housed at the Bayview Hunters Point branch office Monday through Friday from 8:00 a.m. to 5:00 p.m.

During a brief Q&A period it was further explained:

- Family law facilitators are housed at 400 McAllister who are responsible for handling questions of visitation, custody, divorce and at times child support. Their services are free of charge. Additionally, DCSS is in the process of having a family law facilitator housed at both BVHP and Mission district offices.
- DCSS also has reciprocity with 14 countries to enable the collection of child support from absentee parents who live outside of the country.
- Genetic testing to establish paternity is provided by DCSS free of charge.

Commissioner Larkin thanked Ms. Duncan on behalf of the Commission and stated we look forward to having you back in the near future to give us an update on how things are progressing with DCSS's new satellite office.

VII. Directors Report

- a) Exec. Dir. Moses reported: The budget has gone through the PUC and is now with the Mayor. From there it will go to the Board of Supervisors for final approval.

Exec. Director Moses and Tony Caruso of Decorative Plants met with Gary Dowd and Joseph Tham, PUC Commercial Land Management to discuss security issues, i.e., break-ins that Decorative Plants has experienced. A decision was reached to replace the existing fence with a higher structure on the Quint Street side to hopefully prevent further break-ins.

- b) Staff is in the process of obtaining bids from roofing contractors to repair the roof at Earl P. Mills, which has numerous leaks causing quite a bit of water damage.

Director Moses thanked all commissioners who attended the training seminar of Public Officials this week and noted that videotapes would be made available to those commissioners who were unable to attend once they have been reproduced.

Commissioner Larkin asked whether an update from Dean Hunnicutt has been provided to

the Commission regarding her request for implementation of a mini-workout setup and café. Director Moses stated that he has not been given any additional information but will inform the Commission once it is received.

Commissioner Brown *moved* and Commissioner Nguyen *seconded* to accept the Director's report. **Motion passed unanimously to accept report as presented.**

VIII. Introduction of New Business

None was introduced at this meeting.

IX. Announcement

President Larkin announced that former Commissioner Heidi Hardin, program coordinator of the Children's Mural Program will have an unveiling of the mural on May 13, 2003 at Water Pollution Control.

X. Adjournment

Commissioner Brown moved and Commissioner Person seconded to adjourn the SECF Commission Meeting. **Meeting adjourned at 6:37 p.m.**

Respectfully submitted,



Commission Secretary





Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Ronald Person  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING  
SOUTHEAST COMMUNITY FACILITY COMMISSION  
Wednesday, May 28, 2003 – 6:00 P.M.  
1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124



Toye Moses,  
Executive Director

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

## AGENDA

- I. **Call to Order:**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call:**
- IV. **Approval of Minutes:** May 8, 2003 (Discussion & Approval)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications:** (Discussion & Action)
- VII. **Presentations:** (Discussion)  
Naomi Gray, African American Education Leadership Group re: Quality of education African American children are receiving in the SF Unified School District - FYI
- VIII. **Director's Report:** (Discussion & Approval)
  - a) Update: FY03-04 budget for Clean Water and General Fund.
  - b) EP Mills Community Center and three (3) Satellite Centers
  - c) Update on Southeast Community Facility Activities
  - d) Update on CCSF Southeast Campus: Implementation of Fitness First mini-workout setup and café.
- IX. **Introduction of New Business by Commissioners:**
- X. **Announcements:**
- XI. **Adjournment:**

The Southeast Community Facility Commission meets next on Thursday, June 12, 2003.

DOCUMENTS DEPT.

MAY 24 2003

SAN FRANCISCO  
PUBLIC LIBRARY

**Know Your Rights Under the Sunshine Ordinance**  
**(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna\\_Hall@ci.sf.ca.us](mailto:Donna_Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.



**ANNOUNCEMENT!!! ANNOUNCEMENT!!! ANNOUNCEMENT!!!**

# **THE SOUTHEAST COMMUNITY FACILITY COMMISSION**

**WELCOMES  
NAOMI GRAY  
Former Health Commissioner**

**and**

**JUDGE DONALD MITCHELL  
S.F. Superior Court**

**SPEAKING ON**

**Quality of Public Education  
received by African American Students**

**Wednesday, May 28, 2003  
6:00 p.m.**

**SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM  
1800 OAKDALE AVENUE – SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY  
INVITE YOUR FRIENDS AND NEIGHBORS**

**PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.  
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SECFC AT (415) 821-1534.**





[sfgov](#) | [residents](#) | [business](#) | [government](#) | [visitors](#) | [online services](#) | [search](#)

[Southeast Community Facility Commission >> Meeting Information](#)

## Southeast Community Facility Commission

May 28, 2003 (Cancelled)

### MINUTES

WEDNESDAY, MAY 28, 2003

6:00 P.M.

1800 Oakdale Avenue

San Francisco, CA 94124

DOCUMENTS DEPT.

MAR 24 2005

SAN FRANCISCO  
PUBLIC LIBRARY

### I. Call to Order

Meeting of Wednesday, May 28, 2003 was not called to order for lack of quorum.

### II. Roll Call

Present: Commissioner Millard Larkin, II; Commissioner Willie Kennedy  
Commissioner Ronald Person

Not Present: Commissioner Bobbrie Brown; Commissioner Louise C. Jones;  
Commissioner Enola Maxwell

(Late Arrival) Commissioner Kim Nguyen;

Staff Present: Robert Bryan, Deputy City Attorney, Toye Moses, Exec. Dir. SECFC;  
Annette Price, SECF Commission Secretary.





Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Ronald Person  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

## NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Thursday, June 12, 2003 – 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124



Toye Moses,  
Executive Director

DOCUMENTS DEPT.

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

JUN 11 2003

SAN FRANCISCO  
PUBLIC LIBRARY

## A G E N D A

- I. **Call to Order:**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call:**
- IV. **Approval of Minutes:** May 8, 2003 (Discussion & Approval)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications:** (Discussion & Action)
- VII. **Presentations:** (Discussion):  
**Mr. Jim Jefferson**, President Primus Industry, Inc., re: History of SECF Since Inception, Mitigation Process – Legislation/Documentation  
**Mr. Don Capobres**, Senior Project Manager, San Francisco Redevelopment Agency re: Update on status of the new developments at the Hunters Point Shipyard.
- VIII. **Director's Report:** (Discussion & Approval)
  - a) Update: FY03-04 budget for Clean Water and General Fund.
  - b) EP Mills Community Center and three (3) Satellite Centers
  - c) Update on Southeast Community Facility Activities
  - d) Update on CCSF Southeast Campus: Implementation of Fitness First mini-workout setup and café.
- IX. **Introduction of New Business by Commissioners:**
- X. **Announcements:**
- XI. **Adjournment:**

The Southeast Community Facility Commission meets next on Wednesday, June 25, 2003.

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the SUNSHINE ORDINANCE TASK FORCE, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna\\_Hall@ci.sf.ca.us](mailto:Donna_Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.



# **THE SOUTHEAST COMMUNITY FACILITY COMMISSION**

**WELCOMES**

**JIM JEFFERSON**  
**PRESIDENT PRIMUS INDUSTRY, INC.**

speaking on

**History of SECF  
Mitigation Process  
Legislation/Documentation**

**Don Capobres**  
**S.F. REDEVELOPMENT AGENCY**

updating the community on the  
**New Developments at the  
Hunters Point Shipyard**

**THURSDAY, JUNE 12, 2003**

**6:00 P.M.**

**SOUTHEAST COMMUNITY FACILITY – 1800 OAKDALE AVENUE  
STE B, CONFERENCE ROOM  
SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY  
INVITE YOUR FRIENDS AND NEIGHBORS**

**PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.  
FOR MORE INFORMATION, PLEASE CALL COMMISSION SECRETARY, SECFC AT (415) 821-1534**



Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Ronald Person  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

DOCUMENTS DEPT.

JUL - 7 2003

≡ MINUTES  
Thursday, June 12, 2003  
6:00 P.M.  
1800 Oakdale Avenue  
San Francisco, CA 94124

SAN FRANCISCO  
PUBLIC LIBRARY

A P P R



Toye Moses,  
Executive Director

2 I. Call to Order  
Commission President Millard Larkin called the Thursday, June 12, 2003 meeting to order at 6:29 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

II. Announcement  
Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

III. Roll Call  
Present: Commissioner Millard Larkin, Commissioner Bobbrie Brown,  
Commissioner Kim Nguyen, Commissioner Ronald Person,  
Commissioner Willie Kennedy

Not Present: Commissioners Enola Maxwell and Louise Jones (excused)

Staff Present: Robert Bryan, Deputy City Attorney; Joseph Tham, PUC Real Property Officer;  
Toye Moses, Exec. Dir. SECFC, Annette Price, SECF Commission Secretary;  
Nancy Rodriguez, Clerk Assistant

IV. Approval of Minutes  
Commissioner Kennedy *moved* and Commissioner Brown *seconded* to accept the minutes of Thursday, May 8, 2003. **Motion passed to accept minutes as presented.**  
[There was no meeting on May 27, 2003 due to lack of quorum].

Due to the late start of the meeting, Commissioner Larkin moved Item V. Public Comment and Item VI. Communications further down the agenda and moved directly into Item VII. Presentations.

Commissioner Larkin prefaced Mr. Jim Jefferson's presentation by reminding the audience that as part of the mitigation measures proposed by the City for expansion of the sewage treatment plant in BVHP, the Southeast Community Facility was erected along with the greenhouse adjacent thereto. Mr. Jefferson was involved with this project from its planning phase up and through the conclusion of the project.

Commissioner Larkin then read aloud the Commission's Statement of Purpose and went on to say that an advisory group would be appointed specifically to investigate exactly what was agreed to in the mitigation process and what recourse could be taken to rectify the disparity.

Commissioner Larkin welcomed and introduced Mr. Jim Jefferson, President of Primus Industry, who distributed handouts and thanked the Commission for the opportunity to be here. Mr.



Jefferson stated his presentation will focus primarily on the governance of the facility, but first he would go into the background as related to Southeast.

VII. Presentation

Mr. Jefferson stated the mitigation for the expansion of the sewage treatment plant occurred when the Environmental Protection Agency (EPA) threatened sanctions against the City, up to \$80,000 a day if corrective measures were not taken to stop the runoff from the sewage treatment plant. To address the problem, the City created the San Francisco Wastewater Program, which later became the Clean Water Program. The City's remedy was to expand the treatment plant. The City encountered major opposition to the expansion and a lawsuit was filed by the community. Thereafter, the Chief Administrative Officer (CAO) reached an agreement with the Community that some form of mitigation would be funded and used to offset the impacts that the treatment plant would have. The mitigation that the City first considered was to build a park, which was flatly rejected by the community. The Community asked for something that would bring greater benefit to the broader community in the way of employment, training, and economic development opportunities.

Mr. Jefferson stated his company was hired to carry out planning, design and construction of the facility in 1978. He worked with several community activists and the Wastewater Committee to bring this facility into fruition. As part of that plan and with input from the community, several alternatives were called for resulting in the combination of uses that you see here today, the multi-purpose community facility. Although the state/federal government financed the operation, they would not provide any funding for operating the facility, which is why there was a need of revenue-generated income. Funding for the facility took 10 years and after a special act by congress in 1984, the USEPA was directed to allocate \$15 million for construction of this facility (total cost \$21 million - Feds 75% vs. City/State 25%). To support the economic viability of the facility, it was determined that an operator was needed, which was vital to its success. It was recommended at that time that a non-profit community-based economic development organization be established to run this facility composed of eleven members appointed by the mayor, which was never done. It was also recommended that the greenhouse be used not by a private operator but again a community organization, non-profit, and that the revenues be used for the benefit of the community through the support of scholarships or other activities that the community might deem appropriate. These commitments were never fulfilled.

On the issue of governance, it was clear that this Commission was established by legislation in 1987 as a full commission. The original legislation does not mention PUC nor does it mention DPW, which is where Clean Water was at the time under the Dept of Public Works. Referring to a letter of February 26, 1981, to Mr. Harold D. Madison from the State Water Resources Control Board earlier distributed, Mr. Jefferson stated his interpretation of that letter was that the facility should be viewed as a Public Works facility and supported by the general fund. The concept/theory was that it was a mitigation project, which meant it was supposed to benefit the community.

In response to Commissioner Person's question regarding recourse, Mr. Jefferson stated that it is a political issue as to asserting one's rights. SECFC has a very strong case in every respect from a legal standpoint. The community needs to get organized and bring pressure to the powers that be downtown to rectify the situation.

Commissioner Kennedy thanked Mr. Jefferson for his informative presentation and suggested that possibly Attorney Bryan could re-visit and come up with some type of legislation that demands those changes be adhered to through the Board of Supervisors or the State. Attorney Bryan responded that if the Board of Supervisors opted to amend the legislation, that would be one way to change these requirements. He stated he was unsure whether compliance with the State was at issue, but certainly if the Board of Supervisors wants to request change in legislation, he would draft that legislation.

Mr. Jefferson suggested that he could obtain an independent legal review and bring it to the Commission for their information. Commissioner Larkin responded that the Commission would hold up on that given that there are some other actions that this body plans to take. Mr. Jefferson emphasized that it should to be pursued on a political basis.

Commissioner Larkin opened the floor for public comment/questions (limited to 3 minutes).

V. Public Comment

Mr. Andrew Bozeman announced on June 18<sup>th</sup> @ 6:00 p.m., the Dept. of Environment (DOE) will be holding a meeting to discuss air quality in the Milton Myers Gym located at 195 Kiska Rd. The City has been gifted with a loan of an air quality monitor that will be placed somewhere in BVHP to measure air quality for 1 year which will be monitored by the State. DOE will ask for input from the Community as to where the monitor should be placed.

Ms. Espanola Jackson announced that a project called "The Living Classroom" sponsored by Literacy for Environmental Justice (LEJ) is to be built at Heron's Head Park on Cargo Way 20 feet from the PG&E power plant. She asked that the community and the San Francisco Port Authority not support building this classroom at that site due to its toxic environment.

Commissioner Larkin asked that Item VII presentations be re-visited to answer more questions from the Commission.

Presentations (continued)

Commissioner Person asked who had the ultimate responsibility to ensure that the items that were stated in the ordinance were to be carried out to the fullest and would it make a difference with reference to making someone accountable.

Mr. Jefferson stated all of this construction took place under the auspices of DPW, so the CAO had the primary responsibility to ensure that everything done related to this facility was consistent with legislation and the law. Commissioner Person wanted clarification whether there was an advisory committee set up that would be responsible for the running of the facility. Mr. Jefferson responded the San Francisco Wastewater Community Advisory Committee predated the SECFC, which was established to work along side his company and the City while plans/construction were taking place. Some years later that group was eliminated in favor of the establishment of the SECFC.

Director Moses thanked Mr. Jefferson for bringing some clarity to some of the confusion of this issue and asked whether Mr. Jefferson feels the legislation is obsolete and should be revised since Southeast is now under the PUC and not under DPW as mentioned in the legislation. Mr. Jefferson responded that any legislative issue can be re-visited at any point in time, but the key



thing is to first have someone put together a case so that it can be clearly presented based upon the law and the facts. Then use that as the basis to make any new proposals that you might want to make. One proposal could be to maybe re-visit or revise the legislation further to achieve some of your current objectives.

Commissioner Larkin opened the floor to the community for comment/questions.

*Mr. Francisco DaCosta* had concerns regarding the capacity of the sewage treatment plant and stated although the previous commission did not adhere to some of the standard operating procedures and mandates laid down in the legislation, it is time to involve the PUC directly with the support of this institution because they are benefiting from the rent payers of Southeast.

*Ms. Espanola Jackson* stated after the split from DPW to Clean Water, the community was told 5 yrs thereafter the funds and rentals would come back into this community. She also urged the commission to oppose the digester project until such time as the community attains what was promised, i.e., money; and that it should be retroactive

Commissioner Larkin remarked this is a very serious matter and we have to look at how it came about. Therefore, at the pleasure of the Chair, I will appoint a Community Advisory Group (SECFC/CAG) that is diverse, knowledgeable of the legislation and has a legal understanding of the issues involved to further research the matter on how we should proceed. Mr. Jefferson has also stated that he would be more than happy to refer a legal advisor to research this matter as well and I ask that that person be directed to this advisory committee.

Commissioner Kennedy *moved* and Commissioner Person *seconded* to accept the Chair's appointees for the SECFC/CAG Advisory Committee. **Motion passed unanimously to accept SECFC/CAG Advisory Committee appointees.**

Commissioner Larkin thanked Mr. Jefferson for his informative presentation and also for shedding more light on issues that have been of great concern in this community.

Mr. Jefferson closed by advising the Commission to be clear of what their goals/objectives are at this point. And once decided, put a plan in place to accomplish those objectives. Also, there are still massive environmental issues in BVHP area that relate to waste and waste treatment. PUC has plans to spend almost \$1 billion in an attempt to address these issues citywide. And because sewage still backs up at the treatment plant, that is contributing in a negative manner to the environment quality of BVHP.

*[Commissioner Larkin called for a 15-minues recess]*

Commissioner Larkin called the Southeast Community Facility Commission back to order at 6:55 p.m.

After acknowledging Commissioner Nguyen's arrival, the President moved on to the next presenter, Mr. Don Capobres, Senior Project Manager of SFRA, who will update the community on new developments at the Hunters Point Shipyard.

Presentations (continued)



**Mr. Capobres** thanked the commissioner for the opportunity to present and distributed handouts of his overview of phase one "Conceptual Framework for Development". He stated there are two sets of negotiations taking place: 1) the transfer of land by the U.S. Navy to the City; and 2) land development by Lennar to create parcels of property that can be sold to build homes, commercial buildings, etc. Mr. Capobres noted that no development would occur at Hunters Point until the state and federal regulators declared that it is safe to do so from an environmental standpoint. Mr. Capobres then focused on the "term sheet" stating that SFRA has a conveyance agreement/contract for transfer of the property and that that contract will be brought to the commission for approval sometime this summer. He stated 500 acres occupies the Hunters Point Shipyard. The first phase covers 93 acres, enough land to accommodate 1600 residential units (32%-44% affordable), 300,000 sq ft of commercial space, 6 acres of community development, and 34 acres of open space and shoreline improvement. No general fund dollars will be used for the infrastructure but will be funded only through land sale proceeds and public financing that does not tie into the City or the Redevelopment agency. All excess funds will go to the developer, agency and community. Mr. Capobres said the City has valued the land at \$30 million. Lennar is bringing \$20 million in commercial redevelopment cash and Lennar's overall rate of return will be 13.5%. Land sale revenue will be \$39 million, which will be put back into the shipyard and into the community through the community benefits fund. Mr. Capobres outlined the affordable housing benefits and concluded his presentation by urging the community to get involved and make sure their voices are heard regarding this new development.

Commissioner Larkin asked whether or not Lennar has ever asked for money from SFRA? Mr. Capobres stated they have come before the Agency and spoken about an operating cross budget but that Lennar and not redevelopment funds it. Commissioner Larkin was also curious as to whether there was anything in writing guaranteeing housing opportunities for community residents as opposed to others? Mr. Capobres stated under the fair housing policy, homes cannot be set aside for certain residents but noted that Redevelopment is trying to be as creative as possible within the legal confines when putting documents together.

Commissioner Person asked what does "Robust" affordable housing mean? Instead of the customary 15% of affordable housing that is built in San Francisco, SFRA will have anywhere from 32%-44% of affordable housing.

Commissioner Larkin opened the floor for comment/questions.

*Ms. Espanola Jackson* stated since 1998, the Redevelopment Agency has given approximately \$13 million to Lennar, although it came under the name of LLC. Ms. Jackson also commented that in 1989, the Restoration Advisory Board (RAB) that ensures EPA involvement with the clean-up of superfund sites came to San Francisco to monitor the shipyard and she requested that the Commission invite representatives from the RAB board to come and present before the SECFC to get an update of their progress.

*Dr. Harrison Parker* commented knowing the history of what has happened in the past with regard to affordable housing, how can we be assured that we're going to get our fair share of housing. We must be suspect because of so many broken promises.

Commissioner Larkin thanked Mr. Capobres and stated he would like him to keep the community concerns in mind when he goes back to Redevelopment.

VI. Communications

There were no communications to the Commission.

VIII. Directors Report

- a) Director Moses reported the budget has been reduced by \$13,000 in the General Fund.
- b) The childcare centers will be greatly impacted by the budget cuts.
- c) Decorative Plants is requesting a 10- 20-year lease. PUC Real Estate is working on the draft lease and once complete, they will bring it before the commission. The annual report will be ready the 1<sup>st</sup> week in July. The report will be presented before the Commission for approval and then go to the Board of Supervisors.
- d) Staff is still working closely with Dean Hunnicutt concerning the fitness workshop and will report on that at the next commission meeting.

Commissioner Larkin inquired of the progress on the website. Director Moses stated the draft for the website is ready but that we are waiting on the photographs the photographer took of the new Commissioners. We should have all information ready in a month or so.

Commissioner Kennedy *moved* and Commissioner Person *seconded* to accept the Executive Director's report. **Motion passed unanimously to accept report as presented.**

IX. Introduction of New Business

Commissioner Larkin asked that staff send letters to Decorative Plants requesting their quarterly employment reports. He also requested that letters be sent to the SECFC/CAG appointees.

X. Announcement


Commissioner Larkin announced that he plans to visit both Commissioners Maxwell and Jones soon. They have both been out ill but that he hopes to have a full commission back as soon as possible. Our prayers are with them both.

Ms. Espanola Jackson announced that there would be a meeting on the 17<sup>th</sup> of June at SECF from 6 to 8 to discuss housing on the Hill and why BVHP residents are being asked to leave.

XI. Adjournment

Commissioner Kennedy *moved* and Commissioner Person *seconded* to adjourn the SECF Commission Meeting. **Meeting adjourned at 8:50 p.m.**

Respectfully submitted,

  
Commission Secretary

Millard Larkin II  
President  
Bobbie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Ronald Person  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING  
SOUTHEAST COMMUNITY FACILITY COMMISSION  
Wednesday, June 25, 2003 – 6:00 P.M.  
1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124



Toye Moses,  
Executive Director

DOCUMENTS

JUN 23 2003

SAN FRANCISCO  
PUBLIC LIBRARY

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

## AGENDA

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** June 12, 2003 (Discussion & Approval).
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications:**
  1. Letter sent to Decorative Plant requesting Quarterly Employment Report (Discussion)
  2. Letters of Congratulation sent to SECFC/CAG Advisory Group
- VII. **New Business:** (Discussion)
  - Decorative Plant Quarterly Employment Report - Update for fiscal year 02/03
- IX. **Director's Report** (Discussion & Approval):
  - a) Update on Southeast Community Facility Activities
  - b) Update on the SECFC website
  - c) EP Mills Community Center and three (3) Satellite Centers
  - d) Update on SECFC Annual Statement & Report for 02/03
- X. **Introduction of New Business by Commissioners**
- XI. **Announcements**
- XII. **Adjournment**

The Southeast Community Facility Commission meets next on Thursday, July 10, 2003.



**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna\\_Hall@ci.sf.ca.us](mailto:Donna_Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Millard Larkin II  
President  
Bobbie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Ronald Person  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

## MINUTES

Wednesday, June 25, 2003

6:00 P.M.

1800 Oakdale Avenue

San Francisco, CA 94124



Toye Moses,  
Executive Director

APPROVED

I. Call to Order

Commission President Millard Larkin called the Wednesday, June 25, 2003 meeting to order at 6:14 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

II. Announcement

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

III. Roll Call

Present: Commissioner Millard Larkin; Commissioner Bobbie Brown,  
Commissioner Kim Nguyen; Commissioner Ronald Person;  
Commissioner Willie Kennedy; Commissioner Louise Jones

DOCUMENTS DEPT.

AUG - 5 2003

SAN FRANCISCO  
PUBLIC LIBRARY

Not Present: Commissioners Enola Maxwell (deceased)

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir. SECFC,  
Annette Price, SECF Commission Secretary

Commission President Millard Larkin announced the passing of Commissioner Enola Maxwell, who passed away on June 23, 2003. She served this community for many, many years and will be dearly missed.

Commissioner Larkin also acknowledged each Commissioner's commitment and stated how proud of them he was at the last Commission meeting regarding discussion that was had with respect to the advisory group that was appointed.

IV. Approval of Minutes

Commissioner Kennedy *moved* and Commissioner Brown *seconded* to accept the minutes of Thursday, June 12, 2003. **Motion passed to accept minutes as presented with minor changes.**

Commissioner Larkin stated earlier today he requested staff to prepare a draft resolution to be presented at tonight's Commission meeting commemorating the late Commissioner Enola Maxwell to be adopted by the Commission and signed by Commission President Millard Larkin. He asked that the Commission review the resolution for any corrections/additions.

Commissioner Jones *moved* and Commissioner Brown *seconded* to accept Resolution #2003-003 commemorating the late Commissioner Enola Maxwell. **Motion passed unanimously to accept**

**Resolution #2003-003 with minor changes.**

V. Public Comment

No public comment was offered at this meeting.

VI. Communications:

- 3rd and 4th Quarter of 2002 and 1<sup>st</sup> Quarter of 2003 hiring reports from Decorative Plant Services;
- Letters of Congratulation to SECFC/CAG Advisory Group

Commissioner Larkin stated the first Southeast Community Facility Commission Community Advisory Group (SECFC/CAG) meeting will be held on Thursday, July 10, 2003, at noontime located in the SECF Conference Room. All SECF Commissioners are encouraged to attend if their schedule permits. One of the main goals will be to assure that the Advisory Committee understands they are working in conjunction with the Commission with respect its mission, which is to be a voice for the community.

VII. New Business

Commissioner Larkin held over Decorative Plant Services Quarterly Employment Report until the next SECFC meeting, which will be held on July 10, 2003 in order that the Commission has sufficient time for review.

VIII. Directors Report

- a) Director Moses reported that the Annual Statement & Report will be presented at the next Commission meeting, as the fiscal year will end on Monday, June 30, 2003.
- b) The website is pretty much finalized. All photos have been taken. Due to the passing of Commissioner Maxwell, there will be a short delay as the web designer reorganizes the photos of past and present commissioners. Once that takes place, we should be online shortly.
- c) As mentioned at the last Commission meeting, The Mayor cut the General Fund Budget by \$13,000. This cut has required Director Moses to reduce the security hours of McCoy Security at the E.P. Mills Facility. McCoy previously monitored SECF 7 days' a week, which will now be reduced to 5 days' a week Monday – Friday.
- d) Due to the college being on vacation, there is less traffic.

Commissioner Larkin inquired whether security issues at Southeast have improved.

Director Moses responded that there is much less vandalism taking place but stated there have been a few instances of graffiti being written on restroom walls during certain social events. The responsible party reserving the Community Room has been notified and will more than likely be prevented from having future functions here.



Commissioner Larkin also made inquiry regarding completing the renovation of the stage area in the Community Room.

Director Moses stated DPW is aware of it and that once he has been given a date for completion of the stage area, he will update the Commission.

Director Moses also acknowledged Decorative Plant Services who three weeks ago donated get-well flowers to Commissioner Enola Maxwell and Louise Jones while they were home recuperating.

Commissioner Brown *moved* and Commissioner Jones *seconded* to accept the Executive Director's report. **Motion passed unanimously to accept report as presented.**

IX. Introduction of New Business

Commissioner Jones inquired whether a date has been confirmed for Supt. Arlene Akerman's presentation. Commissioner Larkin stated he met with Supt. Ackerman along with a group of ministers and she informed him that she was looking forward to presenting to the Commission.

Director Moses encouraged the Commission to go home and review the minutes of Mr. Jim Jefferson's presentation and possibly in the future staff can be directed to put Mr. Jefferson back on the agenda to follow-up on everything that was discussed.


X. Announcement

Commissioner Larkin acknowledged Commissioner Jones' return and stated he as well as the Commission are very happy to have her back. Commissioner Jones thanked the Commission and Decorative Plant for the flowers that were sent and presented a thank you card to President Larkin, which was read by the Commission Secretary.

XI. Adjournment

In commemoration of the late Commissioner Enola Maxwell, the Southeast Community Facility Commission held a moment of silence and adjourned in her memory. Commissioner Kennedy *moved* and Commissioner Brown *seconded* to adjourn the SECF Commission Meeting. **Meeting adjourned at 6:40 p.m.**

Respectfully submitted,

  
Commission Secretary



Willard Larkin II  
President  
Robbie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Ronald Person  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

## NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Thursday, July 10, 2003 – 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124



Toye Moses,  
Executive Director

DOCUMENTS DEPT.

JUL - 7 2003

SAN FRANCISCO  
PUBLIC LIBRARY

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

## AGENDA

07-07-03 10:50 RLV

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** June 25, 2003 (Discussion & Approval).
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications:** (Discussion & Action)
  - a) Letter of Friendly Invitation to Mayor Willie Brown re: Update on Plans for Remainder of Tenure
  - b) Letter of Invitation to Jeff Adachi, Esq. re: Educating BVHP Community on Services provided by the Public Defenders Office
- VII. **President's Report on SECFC/CAG meeting of July 10, 2003:** (Discussion)
- VIII. **Director's Report** (Discussion & Approval):
  - a) Update on Southeast Community Facility Activities
  - b) EP Mills Community Center and three (3) Satellite Centers
  - c) Update on future Commission meeting presentation schedules
  - d) Update on SECFC Annual Statement & Report for 2002-2003
- IX. **New Business** (Discussion)
  - Decorative Plant Services Quarterly Employment/hiring Report - Update for fiscal year 02/03
- X. **SFPUC/Commercial Land Mgmt, Joseph Tham** – Interpretation of Decorative Plant Services Employment Reports and whether hiring goal of Decorative Plant Services is being met.
- XI. **Introduction of New Business by Commissioners**
- XII. **Announcements**
- XIII. **Adjournment**

The Southeast Community Facility Commission meets next on Wednesday, July 23, 2003.



**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna\\_Hall@ci.sf.ca.us](mailto:Donna_Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.



[sfgov](#) | [residents](#) | [business](#) | [government](#) | [visitors](#) | [online services](#) | [search](#)

[Southeast Community Facility Commission >> Meeting Information](#)

## Southeast Community Facility Commission

July 10, 2003 (Cancelled)

### MINUTES

THURSDAY, JULY 10, 2003  
6:00 P.M.

CANCELLED

1800 Oakdale Avenue  
San Francisco, CA 94124

DOCUMENTS DEPT.

MAR 24 2005

SAN FRANCISCO  
PUBLIC LIBRARY

### I. Call to Order

Meeting of Thursday, July 10, 2003 was not called to order for lack of quorum.

### II. Roll Call

Present: Commissioner Bobbrie Brown; Commissioner Louise C. Jones,

Not Present: Commissioner Millard Larkin, II; Commissioner Ronald Person;  
Commissioner Kim Nguyen; Commissioner Willie Kennedy

Staff Present: Robert Bryan, Deputy City Attorney, Toye Moses, Exec. Dir. SECFC;  
Joseph Tham, PUC Real Estate Dept.; Annette Price, SECF Commission Secretary.





Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise C. Jones  
Commissioner  
Willie B. Kennedy  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Ronald Person

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

## NOTICE OF MEETING

### SOUTHEAST COMMUNITY FACILITY COMMISSION

Wednesday, July 23, 2003 – 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124



Toye Moses,  
Executive Director

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to

The Commission Secretary. Requests are given 'first come first served'.

Priority and speakers may be limited to three minutes.

JUL 21 2003

## A G E N D A

SAN FRANCISCO  
PUBLIC LIBRARY

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** June 25, 2003 (Discussion & Approval).
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VI. **Communications:** (Discussion & Action)
  - a) Letter of Friendly Invitation to Mayor Willie Brown re: Update on Plans for Remainder of Tenure
  - b) Letter of Invitation to Jeff Adachi, Esq. re: Educating BVHP Community on Services provided by the Public Defenders Office
- VII. **President's Report on SECFC/CAG meeting of July 10, 2003:** (Discussion)
- VIII. **Director's Report** (Discussion & Approval):
  - a) Update on Southeast Community Facility Activities
  - b) EP Mills Community Center and three (3) Satellite Centers
  - c) Update on future Commission meeting presentation schedules
  - d) Update on SECFC Annual Statement & Report for 2002-2003
- IX. **New Business** (Discussion)
  - Decorative Plant Services Quarterly Employment/hiring Report - Update for fiscal year 02/03
- X. **SFPUC/Commercial Land Mgmt, Joseph Tham** – Interpretation of Decorative Plant Services Employment Reports and whether hiring goal of Decorative Plant Services is being met.
- XI. **Introduction of New Business by Commissioners**
- XII. **Announcements**
- XIII. **Adjournment**

The Southeast Community Facility Commission meets next on Thursday, August 14, 2003.

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna\\_Hall@ci.sf.ca.us](mailto:Donna_Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.



Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Ronald Person  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

DOCUMENTS DEPT

AUG 22 2003

SAN FRANCISCO  
PUBLIC LIBRARY



Toye Moses,  
Executive Director

## MINUTES

Wednesday, July 23, 2003

6:00 P.M.

1800 Oakdale Avenue  
San Francisco, CA 94124

**APPROVED**

- 72  
2  
3/03
- I. Call to Order  
Commission President Millard Larkin called the Wednesday, July 23, 2003 meeting to order at 6:04 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.
- II. Announcement  
Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.
- III. Roll Call  
Present: Commissioner Millard Larkin, Commissioner Bobbrie Brown, Commissioner Kim Nguyen, Commissioner Ronald Person, Commissioner Willie Kennedy; Commissioner Louise Jones  
  
Not Present: Commissioners Enola Maxwell (deceased)  
  
Staff Present: Robert Bryan, Deputy City Attorney; Joseph Tham, PUC Real Property Officer; Toye Moses, Exec. Dir. SECFC, Annette Price, SECF Commission Secretary
- IV. Approval of Minutes  
Commissioner Kennedy *moved* and Commissioner Brown *seconded* to accept the minutes of Wednesday, June 25, 2003. **Motion passed to accept minutes as presented.**
- V. Public Comment  
No public comment was offered at this meeting.
- VI. Communications:
  - Letter of Invitation to Mayor Brown re: remainder of tenure (in progress);
  - Letter of invitation to SF Public Defender Jeff Adachi re: Educating BVHP community on services provided by public defender's office
- VII. President's Report:  
President Larkin stated at the SECFC/CAG meeting of July 10, 2003, he appointed former Commissioner Shirley Jones as Chairperson of the Community Advisory Group. This initial meeting was for members to meet and become familiar with one another. President Larkin stated his initial charge to the advisory group was to take home and study the legislation that created the SECFC to get a better understanding of why the legislation was written and what it



means as related to the BVHP community.

Commissioner Larkin stated he also advised the CAG group they were not at liberty to act alone but must present any finding to the full Commission or a Commission representative for approval and/or action. President Larkin stated he would like to appoint at least one SECF Commissioner to be in attendance on a regular basis at any future CAG meetings to oversee CAG actions, as the President re-emphasized that everything must come to the full Commission for final approval before any actions can take place.

The CAG also requested at their next meeting of August 13, 2003, that Attorney Robert Bryan and Mr. Jim Jefferson be in attendance to assist the group in interpreting the legislation.

Commissioner Nguyen inquired as to whether there was a set schedule of CAG meetings. President Larkin responded the CAG meetings will be held once a month and once a schedule of dates has been established, it will be distributed to the Commission. He also stated that Chairperson Shirley Jones will give monthly updates to the Commission on CAG matters.

VIII. Directors Report Director Moses reported:

- a) Due to budget cuts, layoffs, and displacements the City is undergoing, Ms. Sadako Ekusa, 1424 clerical assistant, has filled Southeast's permanent 1424 slot. Her primary responsibility will be handling community room reservations. We will keep you posted as to her progress.
- b) There are no problems with E.P. Mills facility. Everything is going well.
- c) As mentioned earlier, Supervisor Sophie Maxwell along with SF Public Defender Jeff Adachi will present to the Commission on Thursday, August 14. Staff has also sent letters of invitations to the group of individuals requested by the Commission and will update the Commission once presentation dates have been confirmed.
- d) The Annual Statement of Purpose and Report, which is in your package, is a recap of what has transpired throughout the year. This is a revised version of which corrections were made by Attorney Bryan and Commissioner Jones. Director Moses stressed the importance of getting final approval today because as required by the Sunshine Ordinance, this report must be sent to the Board of Supervisors by the end of this month.

Commissioner Jones *moved* and Commissioner Brown *seconded* to accept the Director's Report.  
**Motion unanimously passed to accept report as presented.**

Commissioner Jones reminded the President that in the past, new SECF Commissioners were given the opportunity to tour the satellite facilities and Greenhouse and wondered if that would be made available to them in future. Director Moses responded there is no set schedule to tour the facilities, but that staff would be happy to schedule that for new as well as current Commissioners.

IX. New Business

Update for FY02/03 of Decorative Plant Services Hiring report: Commissioner Larkin asked whether anyone had questions regarding the report after review. Commissioner Jones inquired as to the total number of individuals employed at Decorative and whether there was a breakdown of total number of 94124 employees vs. total number of non-94124 employees.

Ms. Lisa Gelardi, HR manager of Decorative Plants stated there were approximately 30 people employed at their Southeast location but that she did not have the breakdown of employees from 94124 vs. non-94124 zip codes; however, she stated she would forward that information to staff for the Commission's review.

- X. Interpretation of Decorative Plant Services hiring report by Joseph Tham, PUC Land Management: Mr. Tham stated under Decorative Plants' contract, they are required to have 50% or more hires in the 94124 area. Pursuant to the hiring report, they have more than met their "50%" hiring goals. In 2002 3<sup>rd</sup> quarter, hires were up 100%; 4<sup>th</sup> quarter up 60%; and partial 1<sup>st</sup> quarter of 2003 up 100%.

XI. Introduction of New Business

**Commissioner Kennedy** informed the Commission that the SF League of Urban Gardeners (SLUG) has lost their funding and that Friday, July 25, 2003, will be the last day of the program. She asked that the Commission look into why their funding was not renewed for FY03/04 and requested that a representative from SLUG be invited to present before the Commission to give an update on issues surrounding the loss of funding. She also requested that letters be generated to the Board of Supervisors as well as the Mayor's office to try and bring this funding back.

**Director Moses** suggested once a SLUG representative has presented to the Commission and given an update, that letters can be generated to the Mayor and Board of Supervisors re: funding issues.

**Commissioner Larkin** directed staff to contact SLUG Acting Director Gomwalk for a brief presentation to update the Commission on funding problems so that the Commission can determine what actions if any can be taken to re-establish SLUG funding.

**Commissioner Nguyen** briefly updated the commission with regard to her sponsorship of the science education project she has been working on and requested that the Commission invite the College Track executive director to present before the Commission about their program and how they could help the children in this community

**Commissioner Larkin** stated that is something that needs to be calendared and requested that Commissioner Nguyen give the pertinent background information to staff with copies also to the Commission so that a letter of invitation can be generated and sent to the appropriate individuals.

**Director Moses** suggested that letters of invitation be sent to SECF tenants/subtenants to present

before the Commission to give brief updates of their plans for the fiscal year and how things are progressing. Commissioner Larkin agreed and directed staff to draft letters of invitation.

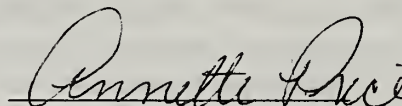
XII. Announcement

No announcements were made at this meeting.

XIII. Adjournment

Commissioner Kennedy *moved* and Commissioner Nguyen *seconded* to adjourn the SECF Commission Meeting. **Meeting adjourned at 6:33 p.m.**

Respectfully submitted,

  
Commission Secretary



Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Ronald Person  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses,  
Executive Director

## NOTICE OF MEETING SOUTHEAST COMMUNITY FACILITY COMMISSION

Thursday, August 14, 2003 – 6:00 P.M.  
1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124

DOCUMENTS DEPT.

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

AUG - 5 2003

SAN FRANCISCO  
PUBLIC LIBRARY

### A G E N D A

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** July 23, 2003 (Discussion & Approval).
- V. **Communications:** (Discussion & Approval)
  - a) Draft letter to Mayor Brown requesting his support to re-establish funding for SF League of Urban Gardeners' employment program for FY03/04
  - b) Letter of Invitation to Edward Rathburn, President Decorative Plant Services re: Update on green house operations and to discuss aspects of the MOU
- VI. **Presentation (Discussion)**
  - a) Honorable Supervisor Sophie Maxwell: **"Health, public safety/crime within the Southeast Sector Community"**
  - b) Jeff Adachi, SF Public Defender: **"Educating BVHP Community on services provided by the Public Defender's Office."** - Know your rights relating to criminal justice system.
  - c) Brief update by Jonathan Gomwalk, Acting Director of SLUG re: **Loss of funding for SLUG employment program**
- VII. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VIII. **Director's Report (Discussion & Approval):**
  - a) Update on Southeast Community Facility Activities
  - b) EP Mills Community Center and three (3) Satellite Centers
  - c) Update on FY03/04 for "General Fund" and "Clean Water" budget.
- IX. **Introduction of New Business by Commissioners**
- X. **Announcements**
- XI. **Adjournment**

The Southeast Community Facility Commission meets next on Wednesday, August 27, 2003.

**Know Your Rights Under the Sunshine Ordinance**  
**(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the SUNSHINE ORDINANCE TASK FORCE, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna\\_Hall@ci.sf.ca.us](mailto:Donna_Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

**ANNOUNCEMENT!!! ANNOUNCEMENT!!! ANNOUNCEMENT!!!**

**THE SOUTHEAST COMMUNITY  
FACILITY COMMISSION**

**WELCOMES**

**SF PUBLIC DEFENDER  
JEFF ADACHI**

**SPEAKING ON**

**“Do you know your rights  
when it comes to criminal justice?”**

- Minor offense/infracton
- Criminal Justice
- Employment Denial
- Voting Rights

**“Know someone who has been denied  
employment because of an arrest record?”**

**”Is there a process in place to expunge/erase an arrest record?”**

If you have questions such as these, then this is a meeting you MUST attend

**Thursday, August 14, 2003  
6:00 p.m.**

**SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM  
1800 OAKDALE AVENUE – SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY  
INVITE YOUR FRIENDS AND NEIGHBORS**

**PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.  
FOR MORE INFORMATION, PLEASE CALL SECF COMMISSION SECRETARY @ (415) 821-1534.**



**ANNOUNCEMENT!!! ANNOUNCEMENT!!! ANNOUNCEMENT!!!**

**THE SOUTHEAST COMMUNITY  
FACILITY COMMISSION**

**WELCOMES**

**SUPERVISOR  
SOPHIE MAXWELL**

**SPEAKING ON**

**Health, Public Safety/Crime  
Within the Southeast Sector**

**SF PUBLIC DEFENDER  
JEFF ADACHI**

**“Do you know your rights  
when it comes to criminal justice?”**

- Minor offense/infracton
- Criminal Justice
- Employment Denial
- Voting Rights

**Thursday, August 14, 2003  
6:00 p.m.**

**SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM  
1800 OAKDALE AVENUE – SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY  
INVITE YOUR FRIENDS AND NEIGHBORS**

**PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.  
FOR MORE INFORMATION, PLEASE CALL SECF COMMISSION SECRETARY @ (415) 821-1534.**

Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Ronald Person  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

DOCUMENTS DEPT.

SEP - 8 2003

SAN FRANCISCO  
PUBLIC LIBRARY



Toye Moses,  
Executive Director

## MINUTES

Thursday, August 14, 2003

6:00 P.M.

1800 Oakdale Avenue  
San Francisco, CA 94124

APPROVED

2  
4/03  
I. Call to Order

Commission President Millard Larkin called the Thursday, August 14, 2003 meeting to order at 6:20 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

II. Announcement

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

III. Roll Call

Present: Commissioner Millard Larkin, Commissioner Bobbrie Brown,  
Commissioner Louise Jones, Commissioner Willie Kennedy,  
Commissioner Kim Nguyen, Commissioner Ronald Person

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir. SECFC;  
Annette Price, SECF Commission Secretary

IV. Approval of Minutes

Commissioner Brown *moved* and Commissioner Jones *seconded* to accept the minutes of Wednesday, July 23, 2003. **Motion passed to accept minutes as presented.**

V. Communications

- Draft letter to Mayor Brown requesting support to re-establish SLUG employment program funding (in progress).
- Letter of Invitation to Edward Rathbun, President of Decorative Plant Services re: Update on Greenhouse operations and aspects of MOU.

VI. Presentations

Commissioner Larkin introduced and welcomed Attorney Jeff Adachi, SF Public Defender, who distributed pamphlets and thanked the Commission for the opportunity to present. Mr. Adachi stated he was honored and looked forward to working with the Commission in future.

- Mr. Adachi stated the San Francisco Public Defender's Office has two (2) locations, the main office at 555 7<sup>th</sup> Street and a satellite office at the Youth Guidance Center. The PD's Office is charged with providing legal counsel to over 25,000 San Franciscans each year and included in that figure 1,000 are youth (1/3 from BVHP). For the individuals who cannot afford legal representation, the PD's Office provides them with free legal representation. For those individuals who do not qualify for free legal representation, the PD's Office has a sliding fee scale.

Mr. Adachi stated the PD's Office in the past was perceived in a negative light, which he and staff have tried hard to reverse by providing very impressive representation for clients and competent,

highly trained trial attorneys. PD's Office is committed to improving criminal/juvenile justice by providing programs and services that will help individuals turn their lives around by advocating, educating, and providing outreach to those individuals that are in need of legal assistance.

Mr. Adachi stated his office has just received \$2 million in additional funding, which will enable PD's Office to hire more staff to help ease their overwhelming caseload. In the next 6 months, Mr. Adachi plans to create permanent satellite offices in the Mission, Tenderloin, and BVHP districts providing the necessary programs and services to the underrepresented individuals and to assist them in erasing their arrest record. Mr. Adachi described one of the programs that his office is offering:

- **Operation Clean Slate (drop-in)** - A program for qualifying individuals to clean arrest records for misdemeanor/felony convictions. The timeline for expunging a record for misdemeanors is 2 months while a felony takes up to 2 years requiring that the individual get a certificate of rehabilitation from the governor.

Mr. Adachi concluded by asking for strong community support to reach out to the community and inform the community that the PD's Office is here to help assist with legal issues, thereby building community trust. Mr. Adachi then opened the floor for questions.

Commissioner Larkin asked with reference to alternative plans to incarceration, what type of relationship has the PD's Office developed with community-based organizations particularly in BVHP. Mr. Adachi responded there are numerous diversion programs; however, they are voluntary programs that an individual must elect to become involved in. Drug Court is a 2-year program where people can escape conviction of a felony if they participate in a drug treatment program. Educational Court is for first-time drug sale offenders who are given the opportunity to go back to school to further their education.

Commissioner Brown was concerned with the number of young people being given life sentences since the 3 strikes law was passed and was curious as to whether a review could take place on how the law is applied to some disadvantaged people.

Mr. Adachi informed that the District Attorney's Office has elected not to charge people with 3 strikes unless the three offenses committed are violent offenses. His suggestion for getting the law changed are threefold: (1) to overturn the law by Supreme Court decision; (2) state legislature takes a stand against 3 strikes; (3) appeal it through voter initiative (2/3 of voters needed).

Commissioner Kennedy inquired whether the setting up of offices here in BVHP would be open for bid. Mr. Adachi answered it will not be put out for bid but rather will be operated by the Public Defender's Office.

Commissioner Nguyen asked if there was a more preventative method to deter youth from criminal activity. Mr. Adachi stated the root causes for youth arrests are race, lack of family support, poor education, and poor employment. The Squires Program through the Omega Boy's Club is for first-time offenders (youth) where they're taken to San Quentin to meet life-sentence inmates. It's a very effective program teaching youth the consequence of committing crimes. There is also a mentor



program involving college students who volunteer at the Public Defender's Office.

Supervisor Maxwell interjected that as a Commission, you are in a prime position to come up with very creative programs that might already be in place but just need to be augmented and put out into the community.

Commissioner Person questioned the meaning of "financial eligibility" as listed in the brochure that was distributed. Mr. Adachi stated the Clean Slate Program pretty much accepts everyone unless they are making over \$50,000.

- Ms. Patton commented the majority of people are unaware that juvenile records are not automatically cleared after the age of 18 and asked whether anything can be done to ensure that their records are sealed. She also inquired whether the PD's Office would consider having a community liaison to do outreach to peers by providing information and helping them to understand what is needed? Mr. Adachi responded that a request must be made to have a record sealed. Regarding a community liaison, Mr. Adachi felt that was an excellent idea in terms of building community trust to help in PD's outreach efforts.
- Mr. Jackson, One Stop Career Center offered the services of his organization to help Mr. Adachi in his outreach efforts.
- Ms. Irizarry asked how criminalization can be impacted in Hunters Point and what can be done in terms of prevention? Mr. Adachi commended Ms. Irizarry on her commitment to the community and wished her luck with the opening of her Green House foundation. Mr. Adachi stated it's really a person-by-person effort that will bring about true change.
- Ms. Daniels invited Mr. Adachi to participate in a "teach-in" with some of the young adults in the community on what their rights are and what actions should be taken when they are intimidated, harassed by police. Mr. Adachi assured her he would come personally and be apart of that "teach-in".
- Mr. Tilofoni asked in reference to Pacific Islanders/Samoans, what is being done by the PD's Office as far as English translation. Mr. Adachi answered that the PD's Office currently does not have brochures translated into Samoan, but that is something he will look into. However, the Public Safety Dept mandates that all materials be in at least three (3) languages -- Chinese, Spanish and English.
- Mr. Monroe, Executive Director of YCD offered YCD's assistance in setting up PD's satellite office in BVHP and any type of community liaison that they have. Mr. Monroe questioned whether there was a program for adults to clean their record. Mr. Adachi responded Clean Slate primarily deals with adult issues.

Commissioner Larkin thanked Mr. Adachi and welcomed and introduced Supervisor Sophie Maxwell, who will speak to public health/safety and crime within the Southeast Sector Community.

- b) Supervisor Maxwell thanked everyone for coming out and also thanked the Commission for their letters of support and sympathy for the recent passing of her mother, the late Commissioner Enola Maxwell.

Public Health is a part of public safety, which is why we tried to restore as much money as we could to the public health dept. Public health has a \$1 zillion deficit. In order to give money to the health dept several fees were raised while at the same time reducing several departmental budgets, i.e., SFPD/SFFD. On the November ballot there will be the childcare initiative for affordable childcare. Also introduced was legislation that will increase the amount of money the school district receives. San Francisco gets approximately \$3 million from the state. This new legislation allows the City to open a fund to track all money received and any extra funds will be set aside for the school district.

Regarding economic development, we have a \$500 million light rail project, \$400 million Laguna Honda retrofit, \$1 billion Bay Bridge retrofit, a \$3 billion Hetch Hetchy retrofit occurring in the City. Supervisor Maxwell encouraged the community to be prepared for these upcoming jobs by getting trained prior to their arrival. She stated she is working very diligently to get more money for training so the community can be prepared when the new developments begin and urged the Commission/Community to start programs at City College for the training that will be needed.

Supervisor Maxwell reported a lot of problems and health issues have arisen from the power plants not only in BVHP but Potrero Hill. A lawsuit was brought by the city against the energy companies, which resulted in the city's acquisition of four (4) peaker plants, natural combustion turbines. Because the Independent System Operator (ISO) says that San Francisco must generate their own power, the Supervisor urged -- rather than using PG&E transmission lines -- San Francisco to become self-generating and within 10 years San Francisco own their own generation. Two sitings that are being considered for these four (4) peaker plants are on Jesse St. in downtown San Francisco with the remaining three (3) peaker plants being placed on 22<sup>nd</sup> St. off of Third St. The advantage of siting these peakers at these locations will be less pollution, flexibility (mobility of peakers), and operated for need and not profit.

Regarding the Sewer treatment Plant, the digesters cannot be moved. However, we need for PUC people to help the community rid themselves of the treatment plant itself. Nowhere in this country has a sewage treatment plant been built within 25 feet of residential homes.

Two task forces have been created: (1) Childhood Nutrition/Fitness; and (2) Bioscience Task Force. The Supervisor voiced her concern that so many children are at risk for diseases that once were unheard of are now common in young children, i.e. diabetes, adult onset, etc. She encouraged the community to involve the children in exercise to help them prevent such disease. Bioscience is something that is extremely important. This task force will also educate people, especially Latino and African Americans, since bioscience is not well know among these two ethnic groups.

Supervisor Maxwell stated she has strong support from Washington regarding her efforts for the development of the Naval Shipyard. She also announced that there are several vacancies on the CAC board and requested individuals to contact her office if interested, as she really needs community support in her efforts to make the shipyard materialize.



Commissioner Jones thanked Supervisor Maxwell for meeting with the Commission. One issue that was not addressed in the presentation was your creation of the Asthma Task Force. She expressed her thanks to Supervisor Maxwell for making the district health department and district accountable to lower the incidence of asthma. Supervisor Maxwell thanked Commissioner Jones for mentioning the task force and reported that she was able to get an extension of that Asthma Task Force due to a \$200,000 grant received from the American Lung Association to help with more outreach efforts.

Commissioner Kennedy explained in order to get legislation passed, there must be community support and urged the community to attend some of the board meetings. She also encouraged the community to investigate what jobs will be needed to prepare for training.

Commissioner Person asked what is being done about the drug problem in the community and the illegal dumping of garbage. Supervisor Maxwell responded that Mohammad Nuru, DPW is doing a great job of keeping the streets clean. She also listed a phone number 1(800) CLEAN where one can call and request the removal of garbage from the streets. The patrol group has been reinstated, which will deter people from illegal dumping by ticketing individuals.

In response to Commissioner Kennedy's comment regarding training that will be needed for upcoming jobs, Supervisor Maxwell stated sometimes it's not always easy to find that information out because that information is not made readily available to the public.

Commissioner Larkin commented that the laws that are now on the books (12B) need to be enforced on every level explaining there are many contractors/subcontractors out here in the BVHP community that are not in compliance who hire from within. We need to look at the history of some of the laws and the outcome of some of the complaints by some members in this community.

Commissioner Nguyen said she was happy to hear about the Bioscience Task Force and informed that she is in the process of trying to build a relationship with another agency in the Peninsula to bring to BVHP and hoped to join forces with the Supervisor's Bioscience Task Force and develop something in that biotech area. Supervisor Maxwell responded that would be appreciated.

Director Moses thanked Supervisor Maxwell for her open-door policy and also thanked her for the appointment of Ms. Elloise Patton to the Delinquency Prevention Commission.

- Several audience members voiced concern with reference to the 3<sup>rd</sup> Street light rail stating the 94134 segment is not reflecting the community as is the 94124 and asked if there was a way to resolve that. There are internal problems brewing -- dissatisfaction, jobs being divided into segments, etc. Supervisor Maxwell assured that a call would be placed to Chinese for Affirmative Action (CAC), leading agency for the 94134 segment, to make inquiry and noted that accountability measures will be put in place for all community-based organizations. Money will not continue to flow if results are not taking place.

The Supervisor also announced there will be a town hall meeting on August 29, 2003 at Southeast from 6:00 to 8:00 to discuss economic opportunities in BVHP and to discuss setting up workshops/seminars for community-based organizations on financial planning, personnel issues.



- Ms. Michelle inquired as to the childcare issue and asked whether a solution has been reached as to Stage III. Also, whether there were programs available to educate young children on how to use their asthma equipment. Supervisor Maxwell responded San Francisco General Hospital has an excellent program that educates children in the use of their equipment. She added part of the recommendation of the Asthma Task Force is an implementation where every teacher knows what to do in case of an attack and to recognize symptoms. There will also be a program in some of the schools where there will be an interactive doctor on call at all times. The childcare initiative will be on the November ballot, so please go out and vote yes for it.

Supervisor Maxwell also informed that there would be over 800 housing units coming to 3<sup>rd</sup> St and another 300 units at the Coca-Cola plant. She informed that Star Bucks and Magic Johnson were recently in her office inquiring about possibly opening up offices in District 10.

Commissioner Larkin thanked Supervisor Maxwell for her update and coming out to answer questions. We appreciate your leadership and will continue to back you particularly from this Commission.

Commissioner Kennedy informed the Supervisor that at one time a Youth Employment Program (pilot) was established at City Hall, which was coordinated by Commissioner Larkin and funded by the Redevelopment Agency. That program placed 40 young people in jobs at City Hall and other places for hands-on training/experience and most of them are still there today.

Supervisor Maxwell responded that that program should to be brought back and asked that she be given the legislation. Commissioner Kennedy responded she would get the information and forward it to the Supervisor. Commissioner Kennedy also suggested that a hiring hall would be needed once job training got underway.

Commissioner Larkin introduced Mr. Jonathan Gomwalk, Acting Director of SF League for Urban Gardeners (SLUG), who will give an update about the closure of SLUG.

- c) Mr. Gomwalk thanked the Commission for the opportunity to come and address the Commission regarding SLUG's current situation, stating he appreciates the support and calls he has received from the community.

SLUG has been in operation for 20 years. It has made numerous contributions in the community offering training in landscaping, beautification, etc. Unfortunately SLUG recently closed their doors on July 22, 2003. The main reason was that the organization had been running on a deficit for 2.5 years. Contracts that had been secured were inadequate to cover overhead/administrative costs. SLUG board members hired a new executive director in June attempting to save the organization, but unfortunately in July 2003 the board voted to shut the doors and keep on a skeleton crew, Interim director to deal with various city agency contracts; human resource person to deal with various claims and unemployment; and a front desk person to screen calls.

Mr. Gomwalk reported a plan is being worked on to rescue SLUG and to be successful SLUG needs community support. We'd like to designate at least 4 or 5 point people from this Commission who we could coordinate with to organize rallies and various events to get the word out and let people

know that there is a plan in place to try to save the organization. We are speaking to some city agencies to determine if some of the programs can be retained, such as design structure, landscape training, job training, street sweeping, etc and used as a starting point to begin rebuilding. I appeal to the Commission and whatever you can do to help would be appreciated.

Commissioner Larkin remarked the request for 4 or 5 point people is duly noted, but that he had a few questions: How long have you been employed by SLUG and why did the board vote to close the doors. Mr. Gomwalk responded he has been with SLUG for 6 years and noted there was a dividing opinion among certain board members, which resulted in closing the operation.

Commissioner Larkin stated the Commission feels SLUG is a valuable entity in the community, but the Commission needs to understand exactly what happened in order to support SLUG's efforts. If there is funding available now and there are three people on staff being paid but the community is not being served, that is another problem.

Mr. Gomwalk further explained even though debt was owed for the last 2.5 years, SLUG continued to incur more debt. Payments were missed which caused interest/penalties to balloon. There was vendor debt, which resulted in lawsuits as well as payroll tax liabilities accumulated by the previous director for the first and second quarters, which continued to increase.

Attempts have been made to repay some of the debt, but SLUG has suffered huge interest and penalties. We have been negotiating for about a year now with the IRS where they have helped us to work out a plan but it is not complete yet, although we were able to get the penalties and fees reduced. Those factors combined with economic budget cuts, less funding being available to the organization lead us to where we are now.

Commissioner Larkin asked whether debts were being paid by monies that were supposed to go to servicing the community and was the closure a result of mismanagement? Mr. Gomwalk responded there was mismanagement to a point, but more so a case of lack of unrestricted funds and inadequate cash reserve.

Commissioner Nguyen inquired as to the amount of SLUG funding for last year. Mr. Gomwalk responded \$2.9 million. Commissioner Nguyen asked whether the organization had been taken over by Urban Solution. Mr. Gomwalk responded that the executive director of Urban Solution has offered to come in and give SLUG technical assistance in turning the organization around, but Urban Solution has not taken over SLUG.

Commissioner Kennedy inquired of SLUG's funding source and whether funding was cut. Mr. Gomwalk responded a lot came from City agencies. Funding was not cut; SLUG ceased operation. Commissioner Kennedy asked if the funding was insufficient to pay the debt. Mr. Gomwalk responded that it was insufficient to cover daily operating costs.


- Ms. Maloney, former SLUG employee remarked it was the board that acted without informing anyone of the closure and stated anything the Commission can do to help would be appreciated.

- Ms. Woods of Mission Creek Harbor Association stated her organization hired SLUG to maintain a park. Had we known of the impending closure, we would have advocated. She also noted in going through her organization's accounts payables, she realized that SLUG was not charging her organization enough money to cover SLUG's overhead. If SLUG can be saved, it has to be conducted on a more business-like basis and that nonproductive employees cannot be carried on payroll.

Commissioner Larkin thanked Mr. Gomwalk for his update and stated the Commission does support SLUG's efforts but that there are some questions that need to be answered. I would ask staff to get a little more information to work with, i.e. whether SLUG was included in the approved City budget, why the board members decided to close the doors. And as a Commission, we need to entertain whether we need to talk to the board members to determine what happened so that whatever we decide to do we do it well informed.

- VII. Public Comment: There was no public comment at this meeting.
- VIII. Director's Report  
Commissioner Larkin held the Director's Report over to the next commission meeting.
- IX. Introduction of New Business:  
No new business was introduced at this meeting.
- X. Announcements:  
There were no announcements at this meeting
- XI. Adjournment  
Commissioner Kennedy *moved* and Commissioner Brown *seconded* to adjourn the SECF Commission meeting. **Meeting adjourned at 9:10 p.m.**

Respectfully submitted,

  
Commission Secretary



Millard Larkin II  
President  
Bobbie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Ronald Person  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses,  
Executive Director

## NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Wednesday, August 27, 2003– 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room

— San Francisco, CA 94124

DOCUMENTS DEPT.

Requests for public comment may also be heard after Commission discussion AUG 22 2003

of an agenda item by completing an information card and submitting it to

The Commission Secretary. Requests are given 'first come first serve'

Priority and speakers may be limited to three minutes.

SAN FRANCISCO  
PUBLIC LIBRARY

## A G E N D A

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** August 14, 2003: (Discussion & Approval)
- V. **Communications:**
  - Letter of Invitation to Marshall Lot, Director of College Track re: Overview of College Track (programs) – College Track's willingness to partner with SECF Commission & BVHP Community in the establishment of a science program for BVHP students ages 9-13
- VI. **Presentation:** (Discussion)
  - Mr. Saul Bloom, Director of Arc Ecology and Mr. Sy-Allen Browning, Senior Outreach Coordinator: "Update on Parcel B Hunters Point Shipyard and health issues for BVHP residents re community/economic employment"
  - Edward Rathbun, President of Decorative Plants Services: "Update of Greenhouse Operations"
- VII. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda
- VIII. **Director's Report** (Discussion & Approval):
  - a) Update on Southeast Community Facility Activities
  - b) EP Mills Community Center and three (3) Satellite Centers
  - c) Update on FY03/04 for "General Fund" and "Clean Water" budget
  - d) Update on SF League of Urban Gardeners (SLUG)
- IX. **Old & Ongoing Business**
  - Approval of Director's Report of 8/14/03
- X. **Introduction of New Business by Commissioners**
- XI. **Announcements**
- XII. **Adjournment**

The Southeast Community Facility Commission meets next on Thursday, September 11, 2003

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna\\_Hall@ci.sf.ca.us](mailto:Donna_Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.



Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Mola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Ronald Person  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses,  
Executive Director

DOCUMENTS DEPT.

SEP 19 2003

SAN FRANCISCO  
PUBLIC LIBRARY

MINUTES

Wednesday, August 27, 2003

6:00 P.M.

1800 Oakdale Avenue  
San Francisco, CA 94124

APPROVED

I. Call to Order

Commission President Millard Larkin called the Wednesday, August 27, 2003 meeting to order at 6:15 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

II. Announcement

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

III. Roll Call

Present: Commissioner Millard Larkin, Commissioner Bobbrie Brown,  
Commissioner Louise Jones, Commissioner Kim Nguyen,  
Commissioner Ronald Person

Excused: Commissioner Willie Kennedy

Staff Present: Robert Bryan, Deputy City Attorney; Toyé Moses, Exec. Dir. SECFC;  
Annette Price, SECF Commission Secretary

IX. Old & Ongoing Business

- Commissioner Larkin took IX Approval of Director's Report of 8/14/03 out of order in order that it be the first item heard, as it was tabled at the last meeting due to the lateness in the hour. Director Moses reported that:

The budget has been approved by the Mayor and the Board of Supervisors and is now being implemented. Both Clean Water and the General Fund are experiencing some budget cuts, but adjustments are gradually being made.

The resurfacing of the parking lot at the Earl P. Mills Auditorium has been completed. The cost to the City was \$46,000. Kris Kilgore of Water Pollution Control was the project manager for this job. She and staff did excellent work and we would like to personally thank Kris for all her hard work and commitment.

Commissioner Larkin called for the vote. The Commission unanimously approved the Director's Report. **Motion passed to accept Director's Report as presented.**



IV. Approval of Minutes

Commissioner Jones *moved* and Commissioner Person *seconded* to accept the minutes of Thursday, August 14, 2003. **Motion passed to accept minutes as presented with minor corrections.**

V. Communications

- Letter of Invitation to Marshall Lot, Director of College Track re: Overview of College Track programs.

VI. Presentations

Commissioner Larkin asked that the presentation of Ms. Lea Loizos and Mr. Sy Allen-Browning be rescheduled at their request due to a malfunction of their computer equipment.

Commissioner Larkin introduced and welcomed Mr. Edward Rathbun, President of Decorative Plants Services to give an update on Greenhouse Operations.

Mr. Rathbun, President of Decorative Plants distributed handouts of Decorative's second quarter 2003 "New Hire" report to the Commission and gave a brief overview of the history of Decorative Plants Services. He informed the Commission that the operation of the Greenhouse is twofold: The hiring program and the actual operations. Mr. Rathbun stated there has been confusion concerning the hiring process and clarified that the Greenhouse under their lease agreement is obligated to hire 50% of all new hires from the 94124 community, which shall occur by nutrition or expansion of the business. These would be nursery jobs in the greenhouse portion only. Mr. Rathbun stated over the past four quarters, 36% of all new hires have been from the 94124 community. Mr. Rathbun reminded the Commission that the turnover rate of employment is very slow, but assured the Commission they are working diligently to meet that 50% quota.

Mr. Rathbun stated the second portion involves the actual operation of the facility. Decorative is on a month-to-month tenancy, as the new lease has not been signed. The old lease required the City to be responsible for the basic structure of the facility. The new lease now puts that burden on Decorative for maintenance and upkeep of the premises. Decorative Plants agreed to the conditions with one requirement, that the City bring the facility up to date. Mr. Rathbun reported the cost to bring the facility up to date totaled \$711,000. Negotiations have been underway with PUC and Decorative and that cost has been reduced to \$460,000 through concessions by Decorative. In conclusion, Mr. Rathbun stated the lease has not been finalized. Decorative is waiting on the City to find the money to bring the facility up to date. Once that happens, hopefully the lease will be signed.

Commissioner Person asked the following questions: Has Decorative ever met the 50% quota; what recruitment efforts for employment have been made by Decorative; and what other employment opportunities are there in your operation besides basic entry level positions? Mr. Rathbun stated Decorative has never attained the 50% hiring quota because when Decorative took over, the company had zero vacancies. As time passed, few vacancies occurred. However

when those vacancies arose, they were filled with residents from the 94124 area. As far as advancement, Decorative has several programs run by the human resources department that allow employees to take several courses that are offered twice a week. The employees are excused from their shift and are fully paid for their time off. The courses are in plant identification, computers, and customer relations.

Commissioner Larkin stated Southeast has had a very good working relationship with Mr. Caruso and staff over the past few years. We believe Decorative is serious about reaching the goals set for the community and also reminded Decorative that this building as well as the greenhouse is part of mitigation for this community. In these rough economic times, it is only fair that economic opportunities that come about should go to the citizens and residents in the southeast sector. We look forward to a continued working relationship with Decorative and we thank you for coming.

VII. Public Comment: There was no public comment at this meeting.

VIII. Director's Report

- a. Director Moses reported: Staff was directed to follow-up with the following future guest speakers: Superintendent of Schools Dr. Arlene Ackerman who is unable to present on October 9<sup>th</sup> but will instead send Eloise Brooks, CAO to present on some of the academic programs that will be available in SFUSD. Mr. Rick Tovatt, District Manager of Foods Co will present on October 22, 2003 speaking on customer service. Mr. Robert Harris, Vice President of PG&E will present on November 13, 2003 speaking on the closure of the BVHP plant. We are still hoping to hear from Mayor Brown before he leaves office.
- b. Dr. Moses continued that the budget has been approved and is now being implemented. He also reported on a slight accident that occurred at Southeast this week, a slip-and-fall. It was reported to the City Attorney who referred staff to the appropriate claims adjuster who will follow-up with an onsite investigation.
- c. As directed, staff attempt to follow-up with Mr. Gomwalk regarding SF League of Urban Gardeners' closure and to obtain certain information but was unsuccessful. Mr. Gomwalk did not return any calls and staff could not get in contact with SLUG staff. Staff will keep you updated.

Commissioner Larkin called for the vote. The Commission unanimously approved the Director's Report. **Motion passed to accept Director's Report as presented.**

IX. Introduction of New Business:

Commissioner Brown reminded that the holiday calendar should be set soon. Commissioner Larkin requested that it be calendared for the next Commission meeting.

X. Announcements:

Commissioner Larkin announced that Mayor Willie Brown will appoint Commissioner Brown to the PUC Water Rate Regulation Task Force on 8/28/03 at the Public Utilities Commission. All Commissioners are encouraged to attend if their schedules permit. Congratulations on your appointment.

XI. Adjournment

Commissioner Brown *moved* and Commissioner Person *seconded* to adjourn the SECF Commission meeting. **Meeting adjourned at 7:05 p.m.**

Respectfully submitted,

  
Commission Secretary



Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Ronald Person  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

NOTICE OF MEETING  
SOUTHEAST COMMUNITY FACILITY COMMISSION  
Thursday, September 11, 2003 – 6:00 P.M.  
1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124



Toye Moses,  
Executive Director

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

*- Notice of Meeting*

## A G E N D A

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** August 27, 2003 (Discussion & Approval).
- V. **Communications:** (Discussion & Approval)
  - Thank you Letter to Superintendent Arlene Ackerman, SFUSD and Invitation to present in Spring 2004.
- VI. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda.
- VII. **Director's Report** (Discussion & Approval):
  - a) Update on Southeast Community Facility Activities
  - b) EP Mills Community Center and three (3) Satellite Centers
  - c) Update on EP Mills
    - Parking lot resurfacing project
    - Removal/replacement of roof
  - d) Update of Phoenix Bar & Grill Restaurant
- VIII. **Old and On-Going Business** (Discussion & Action):
  - Proposed SECFC change of date (holiday schedule)
- IX. **Introduction of New Business by Commissioners**
- X. **Announcements**
- XI. **Adjournment**

DOCUMENTS DEPT.

SEP - 8 2003

SAN FRANCISCO  
PUBLIC LIBRARY

The Southeast Community Facility Commission meets next on Wednesday, September 24, 2003.

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna\\_Hall@ci.sf.ca.us](mailto:Donna_Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Ronald Person  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

## MINUTES

Thursday, September 11, 2003

6:00 P.M.

1800 Oakdale Avenue  
San Francisco, CA 94124



Toye Moses,  
Executive Director

**APPROVED**

I. Call to Order

Commission Vice President Bobbrie Brown called the Thursday, September 11, 2003 meeting to order at 6:22 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

II. Announcement

Commissioner Brown read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

III. Roll Call

Present: Commissioner Bobbrie Brown, Commissioner Kim Nguyen,  
Commissioner Ronald Person, Commissioner Willie Kennedy

DOCUMENTS DEPT.

OCT - 6 2003

Excused: Commissioner Millard Larkin, Commissioner Louise Jones

SAN FRANCISCO  
PUBLIC LIBRARY

Staff Present: Toye Moses, Exec. Dir. SECFC; Annette Price, SECF Commission Secretary

IV. Approval of Minutes

Commissioner Person *moved* and Commissioner Nguyen *seconded* to accept the minutes of Wednesday, August 27, 2003. **Motion passed to accept minutes as presented.**

V. Communications

- Correspondence Letter to Superintendent Arlene Ackerman, SFUSD re: Invitation to present in Spring 2004.

VI. Public Comment:

*Mr. Francisco Decosta* voiced concern regarding the environmental effect that will occur with the siting of the four combustible turbine peakers in the BVHP community and urged the Commission to request more information from SFPUC of the pros and cons of siting these peaker plants in the community.

*Mr. Andrew Bozeman* announced that on Thursday, October 2<sup>nd</sup>, 2003 at Shekinah Christian Fellowship Church, 2650 San Bruno Avenue there will be a mayoral debate sponsored by ROSES from 7:00 p.m. to 9:00 p.m.

VII. Director's Report

- a. Director Moses reported: Staff will update Commission at next Commission meeting of presentation date for management of Café Phoenix as staff needed additional information before date could be set.



- b. School has begun at CCSF Southeast Campus and everything is going well.
- c. The grading/resurfacing of the parking lot at EP Mills is complete and the roofing project is underway. We will keep you updated.

VIII. Old & On-going Business

After review of personal calendars, the Commission decided to hold the SECF Commission meetings regularly scheduled for Wednesday, November 26 on Tuesday, November 25 and for Wednesday, December 24 on Monday, December 22 in consideration of the holidays.

IX. Introduction of New Business:

Commissioner Brown requested that SFPUC representative be invited to present and discuss the positive/negative effect of siting these peakers in the BVHP community.

With the commencement of school, Commissioner Brown also requested that Dean Hunnicutt be invited to discuss enrollment, new courses being offered, and update of the biotech program that began last year.

Commissioner Kennedy requested that Mr. Roy Willis of Lennar BVHP Partners be invited to come and speak on Lennar's willingness to sponsor an employment program for the BVHP Community.

X. Announcements:

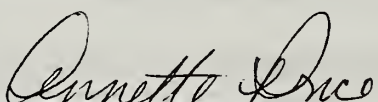
Mr. Andrew Bozeman announced that the San Francisco Housing Authority (SFHA) has released a Request for Qualifications (RFQ) of SFHA-owned land for redevelopment and is soliciting private development firms. The deadline for submittal is September 30, 2003. Mr. Bozeman also noted that in order for minority firms to become involved, they would need to join forces with other companies.

Commissioner Kennedy announced two upcoming events: Award Breakfast sponsored by Council of Negro Women held on September 20<sup>th</sup>, 2003 at 9:00 a.m. at 1800 Oakdale Ave, Alex Pitcher Community Room; and Motown Revue, which will be held on Friday, September 26, 2003 from 7:00 p.m. to 1:00 a.m. at the Marriott Hotel, 55 Fourth Street in San Francisco. For more information, call Commissioner Kennedy @ (415) 822-4803.

XI. Adjournment

Commissioner Kennedy *moved* and Commissioner Nguyen *seconded* to adjourn the SECF Commission meeting. **Meeting adjourned at 6:50 p.m.**

Respectfully submitted,

  
Commission Secretary

Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Enola Maxwell  
Commissioner  
Kim Nguyen  
Commissioner  
Ronald Person  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses,  
Executive Director

## NOTICE OF MEETING

### SOUTHEAST COMMUNITY FACILITY COMMISSION

Wednesday, September 24, 2003- 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

## A G E N D A

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** September 11, 2003 (Discussion & Approval)
- V. **Communications:**
  - Correspondence to Superintendent Arlene Ackerman, SFUSD Invitation to attend Commission meeting in the Spring of 2004
- VI. **Presentation:** (Discussion)
  - Dean Veronica Hunnicutt re: Update on biotech program offered at Southeast Campus
  - Mr. Juan Monsante, Planning Director San Francisco Housing Authority re: "Update on Release of RFQ - Development on SFHA-owned property"
- VII. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that may not be on today's agenda
- VIII. **Director's Report** (Discussion & Approval):
  - a) Update on Southeast Community Facility Activities
  - b) EP Mills Community Center and three (3) Satellite Centers
- IX. **Introduction of New Business by Commissioners**
- X. **Announcements**
- XI. **Adjournment**

DOCUMENTS DEPT.

SEP 19 2003

SAN FRANCISCO  
PUBLIC LIBRARY

The Southeast Community Facility Commission meets next on Thursday, October 9, 2003

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna\\_Hall@ci.sf.ca.us](mailto:Donna_Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.



**ANNOUNCEMENT!!! ANNOUNCEMENT!!! ANNOUNCEMENT!!!**

# **THE SOUTHEAST COMMUNITY FACILITY COMMISSION**

**WELCOMES**

## **SAN FRANCISCO HOUSING AUTHORITY**

**Juan Monsanto  
Planning Director**

**SPEAKING ON**

### **“Request for Qualification (RFQ) to Develop on Authority-owned land”**

- Who will be affected?
- Who will benefit?
- Tenant Displacement?
- Employment opportunity?

**Wednesday, September 24, 2003  
6:00 p.m.**

**SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM  
1800 OAKDALE AVENUE – SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY  
INVITE YOUR FRIENDS AND NEIGHBORS**

PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.  
FOR MORE INFORMATION, PLEASE CALL SECF COMMISSION SECRETARY @ (415) 821-1534.



Millard Larkin II  
President  
Bobbrie Brown  
Commissioner  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Kim Nguyen  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

DOCUMENTS DEPT.

## MINUTES

Wednesday, September 24, 2003

6:00 P.M.

1800 Oakdale Avenue  
San Francisco, CA 94124

OCT 20 2003

SAN FRANCISCO  
PUBLIC LIBRARY

APPROVED



Toye Moses,  
Executive Director

### I. Call to Order

Commission President Millard Larkin called the Wednesday, September 24, 2003 meeting to order at 6:17 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

### II. Announcement

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

### III. Roll Call

Present: Commissioner Millard Larkin, Commissioner Bobbrie Brown,  
Commissioner Louise Jones, Commissioner Willie Kennedy,  
Commissioner Ronald Person

Not Present: Commissioners Kim Nguyen (excused)

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir. SECFC;  
Annette Price, SECF Commission Secretary.

### IV. Approval of Minutes

Commissioner Kennedy moved and Commissioner Jones seconded to accept the minutes of Thursday, September 11, 2003. **Motion passed to accept minutes as presented (5-0).**

### V. Communications

The Executive Director stated the following correspondence letter has been sent:

- Letter of Invitation to Superintendent Arlene Ackerman re: School Budget Cuts

### VI. Presentation

Commissioner Larkin announced that Public Comment VII will be heard after each presentation and comments will be limited to three (3) minutes in length.

Commissioner Larkin welcomed and introduced Dean Veronica Hunnicutt, CCSF Southeast Campus, who will update the Commission on CCSF's biotechnology program.

After distributing informational flyers to the Commission/community, Dean Hunnicutt reported the biotechnology program is a partnership between CCSF and San Francisco Works. She stated there are two training programs, On-Ramp Biotech and Bridge to Biotech. Dean Hunnicutt went on to describe the On-Ramp Biotech Training Program, which will begin its 3<sup>rd</sup> cycle in November, as an 8-week program geared to helping students hone basic math/reading skills while introducing them to biotechnology. Once students complete the On-Ramp program, they are rotated into the advanced



Bridge to Biotech program where they are exposed/trained in life sciences focusing on three integrated courses: math/language/practical biotech lab courses.

The Dean stated that 50% of students in the last cycle were offered internships and that 75% of the program's enrollment was from 94124 (BVHP) and 94134 (Visitation Valley) areas. Ms. Marlene Walker, Dean Hunnicutt's assistant, stated statistically entrance testing for the second cycle of the biotech program totaled 231. Of those tested, many placed with advanced scores that required enrollment in the advanced Bridge to Biotech program.

Commissioner Larkin requested that statistics of students referred to the advanced biotech program specifically for 94124 be provided when available. He then opened the floor up to the community.

Mr. Jeffrey Shaw congratulated Dean Hunnicutt on her success with the biotech program and announced that he will be working in conjunction with Dean Hunnicutt to sponsor a youth forum on October 2<sup>nd</sup>, 2003 here at Southeast from 6:00 – 8:00.

Commissioner Larkin introduced Juan Monsanto, Planning Director of the San Francisco Housing Authority (SFHA) who will give an update on the Release of Request for Qualifications (RFQ).

Mr. Monsanto reported that several sites of Authority-owned land are in a condition of blight and decay. Because HUD has reduced the Authority's budget, which has affected capital fund programs, the Authority came up with the idea to create a series of revitalization efforts throughout the City to enable communities to become more progressive and self-sufficient. Hence, the "RFQ" was developed, modeled after the Hope VI Program, with a goal of maximizing the development potential of 18 existing Authority-owned sites and increase affordable housing for San Francisco residents.

On August 20, 2003 the Authority released the "RFQ" for individuals, development teams, community-based organizations, and citizens of San Francisco to come together and identify ways to increase the availability of affordable housing, e.g., infill housing, first-time homeownership, habitat for humanity opportunities, etc. The deadline for qualification submittal will be September 30, 2003.

Mr. Monsanto concluded by stating this "RFQ" was not developed as a means for relocating tenants but to redevelop and improve the community by providing quality housing and services. He then opened the floor for questions.

Commissioner Person questioned whether relocation notices had been issued by the Authority to public housing tenants. Mr. Monsanto stated the only relocation notices issued were for Valencia Gardens but noted if illegal activity has occurred on SFHA-owned land, SFHA as landlord is obligated to remove/evict persons for the safety of the community.

Commissioner Kennedy requested statistics of 94124 developers who had received the "RFQ"? Mr. Monsanto responded although he did not have any statistics, he stated 80 "RFQs" were requested from SFHA. Commissioner Kennedy questioned whether layoffs would occur once private property management companies took over the management of Authority-owned land. Mr. Monsanto responded the newly hired property management companies would be exclusively for the 5 or 6 sites under SFHA and stated he is unaware of any layoffs that have resulted from the assignment of new property management.

Commissioner Larkin asked what guarantees of return are given to families who are displaced after construction is complete; and what percentage of the security workforce will come from the BVHP area? Mr. Monsanto responded displacement is not an issue at this point because there is little interest in the BVHP community. Once interest increases and there is demolition by developers, families will be provided first right to return. A relocation plan will also be prepared and made available.

Commissioner Larkin closed questions from the Commission and opened the floor to the community.

Many community members were very disturbed that no outreach efforts were made on the part of the Authority to inform BVHP residents of the "RFQ" release and were displeased that the release occurred in such a surreptitious manner, which prompted the following questions to Mr. Monsanto:

- Why weren't BVHP residents notified of this "RFQ"? SFHA did advertise in several newspapers. However, SFHA did not want to raise expectations of BVHP residents that redevelopment would occur until it was determined how much interest there would be.
- Why are many public housing units boarded-up? The cost to rehab each unit is \$7,000. Due to budget cuts, SFHA does not have the financial means to make necessary repairs. SFHA's main priority is to provide a safe living environment to those residents that currently occupy habitable units.
- Will residents own their own property? Residents would own only the improvement, not the land, which will be renewable after 99 years.
- If the Section 8 voucher program is reduced next year, what will happen to its participants? If the voucher program were cut, public housing would be the only source for low-income families.

Commissioner Person asked if the Section 8 voucher program were eliminated and there were no public housing available for low-income families, does the Authority have a plan in place to address that issue? Mr. Monsanto responded the Authority does have a plan and that it would be forwarded to the Commission "if and when it's available".

Ms. Maria Wilson of Soul'd Out Productions, a BVHP nonprofit organization that provides free services to community residents, distributed copies of a 30-day Notice to Vacate improperly served from SFHA (letter dated 9/2 – tenant to vacate 10/1). Mr. Monsanto promised to follow-up with Ms. Wilson.

Ms. Esther Blanchard voiced concern specifically with the ambiguity of language in the "RFQ". She stated that the community deserved to give input and to ask questions regarding the "RFQ" prior to its release. Mr. Monsanto responded that the language in the "RFQ" was drafted by the Authority's contract department and noted that SFHA needed to be specific when qualifications were requested.

Mr. Bozeman asked that the "RFQ" be reopened to allow BVHP involvement/input since there has been very little interest in BVHP by outside developers. Mr. Monsanto stated it might be possible to reopen the "RFQ"; however, the final decision would rest with the Executive Director.



Commissioner Larkin closed questions and commented the community does have several alternatives in dealing with the release of this "RFQ" and should consider what their next step should be. He thanked Mr. Monsanto noting that although he caught a lot of anger, he hopes that he will take back with him all the concerns voiced by the community and report those concerns to his superiors.

VII. Directors Report

- a. Exe. Dir. Moses reported: Due to limited parking spaces available in SECF parking lot, installation of an electric gate will begin very shortly. We will keep you updated.
- b. A public address system will be installed at SECF to allow easy broadcast to SECF tenants in case of emergency.
- c. Director Moses announced that Reverend Sampson of New Hope Baptist Church would be the newly appointed SECF commissioner to replace the late Commissioner Enola Maxwell. The Mayor will swear in Reverend Sampson on October 8<sup>th</sup>, 2003 at 4:30.

Commissioner Brown moved and Commissioners Kennedy seconded to accept the Director's report.  
**Motion passed to accept report as presented (5-0).**

Public Comment

Mr. Ulysses Montgomery asked what amount of rental income does Decorative Plant generate and requested statistics of 94124 hires over the past 10 years? Director Moses responded that although the Commission approves and/or rejects Decorative Plant's lease, PUC Department of Real Estate prepares and oversees the lease and sets forth conditions of compliance. Dir. Moses advised Mr. Montgomery to contact staff if more information is needed and he would be happy to comply.

VIII. Introduction of New Business

Commissioner Brown requested that staff pre-schedule a meeting with SFHA before the end of the year. Commissioner Larkin instructed staff to schedule a return date for October 9, 2003.

IX. Announcement

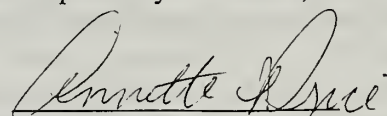
Commissioner Kennedy reminded that the Motown Revue would take place on September 26, 2003 from 7:00 p.m. to 1:00 a.m. at the Marriott Hotel, 55 Fourth St., SF CA. Tickets will be \$85.00.

Mr. Andrew Bozeman announced that on Thursday, October 2<sup>nd</sup>, 2003 at Shekinah Christian Fellowship Church, 2650 San Bruno Avenue there would be a mayoral debate sponsored by ROSES from 7:00 p.m. to 9:00 p.m.

X. Adjournment

Commissioner Kennedy moved and Commissioner Brown seconded to adjourn the SECF Commission Meeting. **Meeting adjourned at 8:25 p.m.**

Respectfully submitted,

  
Commission Secretary



Willard Larkin II  
President  
Robbie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Nola Maxwell  
Commissioner  
Jim Nguyen  
Commissioner  
Donald Person  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

## NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Thursday, October 9, 2003– 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room

San Francisco, CA 94124



Toye Moses,  
Executive Director

DOCUMENTS DEPT.

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to

The Commission Secretary. Requests are given 'first come first serve'

Priority and speakers may be limited to three minutes.

OCT - 6 2003  
SAN FRANCISCO  
PUBLIC LIBRARY

## A G E N D A

I. **Call to Order**

- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

III. **Roll Call**

IV. **Approval of Minutes:** September 24, 2003 (Discussion & Approval)

- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda

VI. **Communications (Discussion):**

- Letter of Invitation to Patricia Martel, General Manager PUC re: "Update on PUC issues affecting BVHP" (meeting will be on 11/25/03)
- Letter of Invitation to Ed Smeloff, Assistant General Manager PUC re: "Update on siting of (4) new peaker plants in BVHP" (meeting will be on 11/25/03)

VII. **Presentation: (Discussion)**

- Chief Academic Officer Eloise Brooks, SFUSD re: "Update on school budget cuts, new educational activities, and plans for a safe school environment"

VIII. **Director's Report (Discussion & Approval):**

- a) Update on Southeast Community Facility Activities
- b) EP Mills Community Center and three (3) Satellite Centers
- c) Commission's request to invite Juan Monsanto, SFHA re: "Update on Release of RFQ"
- d) Update on "Fire at BVHP Naval Shipyard and its impact in Community (9/12/03)"
- e) Update on the two recent shootings in BVHP

IX. **Introduction of New Business by Commissioners**

X. **Announcements**

XI. **Adjournment**

The Southeast Community Facility Commission meets next on Wednesday, October 22, 2003

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna\\_Hall@ci.sf.ca.us](mailto:Donna_Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours week prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meeting are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaunessey.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

**ANNOUNCEMENT!!! ANNOUNCEMENT!!! ANNOUNCEMENT!!!**

# **THE SOUTHEAST COMMUNITY FACILITY COMMISSION**

**WELCOMES**

**ELOISE BROOKS**

**Chief Academic Officer  
San Francisco Unified School District**

**SPEAKING ON**

- **School Budget Cuts**
- **New Educational Activities**
- **Plans for Safe School Environment**

**Thursday, October 9, 2003  
6:00 p.m.**

**SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM  
1800 OAKDALE AVENUE – SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY  
INVITE YOUR FRIENDS AND NEIGHBORS**

**PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.  
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SECFC AT (415) 821-1534.**





NOV - 7 2003

SAN FRANCISCO  
PUBLIC LIBRARY

## ≡ MINUTES

Thursday, October 9, 2003

6:00 P.M.

1800 Oakdale Avenue

San Francisco, CA 94124

APPROVED

I. Call to Order

Commission President Millard Larkin called the Thursday, October 9, 2003 meeting to order at 6:17 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

II. Announcement

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

III. Roll Call

Present: Commissioner Millard Larkin, Commissioner Bobbrie Brown,  
Commissioner Louise Jones, Commissioner Willie Kennedy,  
Commissioner Ronald Person, Commissioners Kim Nguyen

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir. SECFC;  
Annette Price, SECF Commission Secretary.

Commissioner Larkin announced that Reverend Kenneth Sampson of New Hope Baptist Church was sworn in on October 8, 2003 as SECF Commissioner replacing the late Commissioner Enola Maxwell. He will begin his tenure effective October 22, 2003.

IV. Approval of Minutes

Commissioner Jones *moved* and Commissioner Kennedy *seconded* to accept the minutes of Wednesday, September 24, 2003. **Motion passed to accept minutes with one addition (5-0).**

V. Public Comment

There was no public comment at this meeting.

VI. Communications

The Executive Director stated the following correspondence letters have been sent as directed by the Commission:

- Letter of Invitation to Patricia Martel, PUC General Manager presenting on 11/13/03.
- Letter of Invitation to Ed Smeloff, PUC Asst. General Manager presenting on 11/25/03.

VII. Presentation

Commissioner Larkin welcomed and introduced Ms. Elois Brooks, Chief Academic Officer for SFUSD, who will update the Commission on school budget cuts, new educational activities, and plans for a safe school environment. Ms. Brooks thanked the Commission for the opportunity to come before the Commission and give an update on recent activities in the district.

Ms. Brooks stated that although the school district has been affected by budget cuts, the greater issue

affecting students today is the issue of achievement, which is not only confined to San Francisco but is a nationwide issue predominantly affecting African American and Latino students. She stated one reason students are not achieving is the lack of a "collective will". High expectation for certain students to achieve is not there. An example of that is in many of the STAR schools, students are being taught below grade level.

The other issue that affects students is that many teachers in the educational system lack experience. To remedy that, staff development has been initiated to improve teaching skills to help teachers become better teachers by placing master teachers in classrooms. More resources are being put in these schools, i.e., permanent placement of substitute teachers, social worker services, nurse services, and advisors who work on truancy. Also instructional walkthroughs are performed in which a team of instructors go into different classes and observe how teachers are performing and how students are achieving.

Addressing new educational activities, Ms. Brooks stated the "Reads Reading Program," which is an intervention class for all students below the 40 percentile has been instituted in all high schools. Also being offered is an intervention program called "High Points," which is a reading program that targets ESL students in middle school. Both programs began last year and much improvement has occurred in those areas. Another program being instituted called AP Support is for those underrepresented students who are at the 60 percentile to give them support in 9<sup>th</sup> thru 10<sup>th</sup> grades to raise their academic level preparing them to enroll in advanced placement classes by 11<sup>th</sup> grade. In this program, tutors, parent liaisons, and extra test prep is provided.

Ms. Brooks reported safety is a serious concern in public schools, especially high schools. Schools are on high alert with the escalated gang violence starting this summer. She stated there has been two shooting this year and that violence usually occurs not on school grounds but near bus stop areas. She remarked that due to all of the controversy surrounding SRO officer's presence in schools, they will probably not return next year because the City has stated it will not renew the MOU. Other measures that are being taken to improve school safety relate to conflict management.

Commissioner Nguyen asked what discrete action could be taken from the community with regard to "collective will"? Ms. Brooks responded around the first of the year the school district will lead a kick off of public grants and the district will ask support from various organizations to hoist meetings around diversity, school expectations, etc with the superintendent, which will coincide with the 50<sup>th</sup> Anniversary of Brown vs. Board of Education.

Commissioner Jones reminded there was a program two years ago at McAteer where parents/students had the opportunity to choose schools they would attend once they left McAteer. A support system was put in place for those students. She questioned whether the support system was still available to those students? Ms. Brooks responded that three central counselors were hired to follow those students, tutoring was offered and students were tracked to ensure everything went well. Ninety-nine percent of those students graduated on time. Unfortunately, those counselors were not brought back due to budget cuts; however, the remaining students do have a contact if problems arise.

Commissioner Jones stated that during the presentation it was generally stated that security guards were present in all high and middle schools where needed. However, she reported on a couple of her visits to George Washington Carver there was no guard posted. She commented this has caused a



serious situation with traffic, etc. She questioned whether funding would be provided in future to place a security guard at that school? Ms. Brooks responded the District provides security in all high schools, middle schools, and elementary schools where needed. She stated there was discussion of Carver needing security and that she believed funds were approved for a security guard to be posted there but that she would need to verify that. Commissioner Jones remarked that she does hope that is carried out because it is truly needed.

Commissioner Kennedy voiced concern regarding the lack of parent participation at a recent PTA meeting she attended and also with regard to the issue of substitute teachers refusing to teach in certain districts.

Commissioner Brown complimented Ms. Brooks on the work that is being done in SFUSD and remarked that with regard to celebrating the anniversary of Brown vs. Board of Education, hopefully that can take place in the Alex Pitcher Community Room.

Commissioner Person asked Ms. Brooks' opinion as an educator with regard to charter schools. Ms. Brooks responded by saying there are a few good charter schools in San Francisco, but by and large most of them do not provide the education that children get from improved academic schools.

Commissioner Larkin asked who the monitor would be with regard to the decent decree. Ms. Brooks stated Stewart Bogal would be the monitor over the decent decree and noted the diversity index, which is a court ordered way to bring diversity into schools, will certainly change the way people do business in San Francisco. Commissioner Larkin asked what makes up the instructional walkthrough teams. Ms. Brooks stated an academic assistance team that is comprised mostly of staff from the chief academic office, no parents.

Director Moses offered his assistance in making the use of the Alex Pitcher Community Room available for SFUSD's kick-off event that will take place next year and asked that Ms. Brooks consider hoisting it at Southeast. Director Moses also reported that Dean Hunnicutt has a very successful high school program, Scholars for Success, and remarked that he hopes it will continue to be a long and lasting relationship.

Reverend Sharp, Church of Christ, stated he was prompted to attend the meeting tonight to get feedback as he is having a difficult time reaching children as well. He questioned how can we prevent danger to our children on school campus and should we look at a much higher standard, i.e., something more forceful other than security guards. Also, how much allocated funding is going directly to public schools vs. those that are going to charter schools.

Ms. Brooks responded money follows students. If a student is lost to a charter school, that money follows that student to that charter school. Regarding safety, there are many programs in our schools to teach children nonviolence, conflict resolution programs. However, student safety must also be ensured, which is why the need for security guards. Ms. Brooks reported the biggest danger when school is on highest alert is at 2:30 or 3:00 when kids are let out. The District has begun placing stationary people at bus stops. Reverend Sharp also asked how can the message get out to parents that their involvement is crucial? Ms. Brooks stated there are many parents who do not know how to advocate for their children -- lots of very young parents. There are many reason for the lack of

parent participation, but we try to train parents how to be better parents, how to advocate. We have an office of parent affairs with a staff of six people whose job it is to get parents involved.

VIII. Directors Report

- a) Exc. Dir. Moses reported: A call was received from the Foods Co. representatives canceling their presentation date due to conflict with schedules and no new date has been set.
- b) Staff has been assigned to go to EPM on Tuesdays to ensure things are going well.
- c) Staff called Mr. Juan Monsanto, SFHA to confirm the October 9<sup>th</sup> date to update the Commission regarding the RFQ. Mr. Monsanto stated that he would be unavailable and that his executive office would be in contact but that has not happened.
- d) There was a fire on Parcel E at the Naval Shipyard recently.
- e) A community meeting was held with Police Chief Fagan and Supervisor Maxwell to discuss ways to end the recent violence in BVHP, i.e., recent shootings.

Commission Brown *moved* and Commissioners Person *seconded* to accept the Director's report. **Motion passed unanimously to accept report as presented (5-0).**

IX. Introduction of New Business

Commissioner Brown requested an update from Captain Puchenilli of Bayview station re: Interaction police have with the BVHP community; and update from Chief Fagan regarding recent violence in BVHP. She also requested that staff send a letter to upper management of Foods Co. corporate office to get a representative to present before the Commission since all other correspondence has been disregarded. Commissioner Larkin agreed and advised the Commission entertain what other steps should be taken should Foods Co. not respond in a timely fashion.

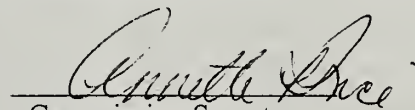
X. Announcement

Commissioner Kennedy announced that the Mayor's Hunters Point Shipyard Citizens Advisory Committee, et al., will hold a community forum on the Disposition Development Agreement (DDA) for phase I of the Hunters Point Shipyard Redevelopment on October 18, 2003 from 9:00 a.m to 2:00 p.m. at Burnett CDC Gym, 1520 Oakdale Avenue.

XI. Adjournment

Commissioner Brown *moved* and Commissioner Person *seconded* to adjourn the SECF Commission Meeting. **Meeting adjourned at 7:30 p.m.**

Respectfully submitted,

  
Commission Secretary



Willard Larkin II  
President  
Robbie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Tim Nguyen  
Commissioner  
Donald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

## NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Wednesday, October 22, 2003– 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room

San Francisco, CA 94124



Toye Moses,  
Executive Director

DOCUMENTS DEPT.

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to

The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

OCT 20 2003  
SAN FRANCISCO  
PUBLIC LIBRARY

## A G E N D A

10-20-03A09:59 RCVD

I. **Call to Order**

- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

III. **Roll Call**

IV. **Approval of Minutes:** October 9, 2003 (Discussion & Approval)

- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda

VI. **Communications (Discussion):**

- Letter of Invitation to Chief Alex Fagan, SFPD re: "Update on recent violence in BVHP community"
- Letter of Invitation to Captain Mike Puchinelli, SFPD Bayview Station re: "Update on Relations of SFPD with BVHP community"
- Letter to Invitation to upper management of Foods Co. (Williams Avenue Store) Dave Hirz, President & Bryan Kaltenbach, Vice President re: "Update of Foods Co.'s quality of service to BVHP community/customer service practices."

VII. **Presentation:** (Discussion)

- Marshall Lott, Director & Nicole Taylor, CEO of College Track re: General Overview of College Track and support needed to sustain efforts"
- Daniel Michael, Director of Café Phoenix Restaurant re: "Update on Operation of Café Phoenix Restaurant and Employment Program"

VIII. **Director's Report** (Discussion & Approval):

- a) Update on Southeast Community Facility Activities
- b) EP Mills Community Center and three (3) Satellite Centers
- c) Update on Public Defender's Office Satellite office @ SECF

IX. **Introduction of New Business by Commissioners**

X. **Announcements**

XI. **Adjournment**

The Southeast Community Facility Commission meets next on Thursday, November 13, 2003



**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, **Room 409, #1 Dr. Carlton B. Goodlett Place**, San Francisco, CA 94102-4683, Office: **(415) 554-7724**/Fax: **(415) 554-7854**/E-mail: **Donna\_Hall@ci.sf.ca.us**.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

**ANNOUNCEMENT!!! ANNOUNCEMENT!!! ANNOUNCEMENT!!!**

# **THE SOUTHEAST COMMUNITY FACILITY COMMISSION**

**WELCOMES**

## **COLLEGE TRACK**

**Director Marshall Lott**

**Nicole Taylor, CEO**

**"Overview of the College Track Organization"  
The Benefits to High School Students**

## **Café Phoenix Restaurant**

**Director Daniel Michael**

**"Update on Operation of Café Phoenix  
Employment Program**

**Wednesday, October 22, 2003  
6:00 p.m.**

**SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM  
1800 OAKDALE AVENUE – SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY  
INVITE YOUR FRIENDS AND NEIGHBORS**

**PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.**

**FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SECFC AT (415) 821-1534.**





Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Kim Nguyen  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES  
Wednesday, October 22, 2003  
6:00 P.M.  
1800 Oakdale Avenue  
San Francisco, CA 94124



Toye Moses,  
Executive Director

APPROVED

I. Call to Order

Commission Vice President Bobbrie Brown called the Wednesday, October 22, 2003 meeting to order at 6:15 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

II. Announcement

Commissioner Brown read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

III. Roll Call

Present: Commissioner Bobbrie Brown; Commissioner Louise Jones;  
Commissioner Willie Kennedy; Commissioner Kim Nguyen;  
Commissioner Ronald Person; Commissioner Kenneth Sampson

DOCUMENTS DEPT.

NOV 20 2003

Excused: Commissioner Millard Larkin

SAN FRANCISCO  
PUBLIC LIBRARY

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir. SECFC;  
Annette Price, SECF Commission Secretary.

Commissioner Brown welcomed the new SECF Commissioner, Kenneth J. Sampson and asked that he be an active participant and community advocate. She also reminded the Commission of the importance of attendance at SECFC meetings by reading an excerpt of the Laws Governing Conduct of Public Officials. She advised that that topic could be calendared and stated the City Attorney would clarify any question at the conclusion of tonight's meeting.

IV. Approval of Minutes

Commissioner Jones *moved* and Commissioner Nguyen *seconded* to accept the minutes of Wednesday, October 9, 2003. **Motion passed to accept minutes with minor changes (6-0).**

V. Public Comment

There was no public comment at this meeting.

VI. Communications

The Executive Director stated the following correspondence letters have been sent as directed:

- Letter of Invitation to Chief Alex Fagan, SFPD Bayview Station
- Letter of Invitation to Captain Mike Puccinelli, SFPD Bayview Station
- Letter of Invitation to Dave Hirz, President & Bryan Kaltenbach, Vice President Foods Co.

VII. Presentation

Commissioner Brown welcomed and introduced Ms. Nicole Taylor, CEO of College Track, who will present a general overview of College Track. Ms. Taylor thanked the Commission for the opportunity to present and referenced her organization's brochures that were earlier distributed.

Ms. Taylor reported College Track, founded in 1997, is a program that primarily serves students who reside in East Palo Alto. She stated the families served are low to no income with Latino & African-American students making up 80% of the population. Since inception, College Track has had three (3) graduating classes (58 students), which are now in 4-year colleges ranging from the larger universities to smaller private colleges here in the Bay Area. College Track now serves 140 students in East Palo Alto and 16 in East Oakland. Funding to operate the center in East Palo Alto totals \$600,000, which serves about 150 students.

College Track has two (2) programs: An Academic Affairs Program that provides private tutoring, academic workshops, SAT preparation, college tours, counseling, financial assistance, internships, and travel; a Student Life Program teaches students leadership skills, extracurricular activities, and mandatory community service to ensure students are well rounded. Parent meetings and home visits are also essential in this program. It is anticipated by next year College Track will expand its operation to San Francisco.

- Commissioner Jones questioned College Track's expansion date to San Francisco? Ms. Taylor responded 2004 will be preparatory work to determine acquisition of the center, location, agreements with school district and other community-based organizations; however, the actual move will occur in 2005/2006. Commissioner Jones asked whether College Track is limited to the number of students served. Ms. Taylor responded average class size usually ranges from 30 to 35 students.
- Commissioner Nguyen asked for statistics of graduating students who actually get jobs? Ms. Taylor responded College Track has three (3) classes who will graduate next year. Commissioner Nguyen noted the difference between College Track's program and other programs is that College Track begins recruitment of high school freshmen and tracks them throughout high school and college, giving them that one-on-one support that is needed. Ms. Taylor further explained College Track has high expectations. College Track begins recruitment in the 8<sup>th</sup> grade year and conducts a student assessment summer school program between 8<sup>th</sup> and 9<sup>th</sup> grades. All students must go through an application/interview process. Students who earn a 3.5 GPA or higher are not accepted into the College Track program. Commissioner Nguyen asked how College Track plans to target schools in certain communities of San Francisco? Ms. Taylor responded College Track will look for a high school or community space targeting one area at first to partner with other non-profits with similar populations. Commissioner Nguyen asked how College Track is currently funded? Ms. Taylor responded currently funding comes from individuals and foundations, no public dollars.

Commissioner Brown acknowledged Commissioner Kennedy's arrival.

- Commissioner Sampson asked for statistics on number of students currently attending historical black colleges? Ms. Taylor responded one student is currently enrolled with another student trying to transfer over from a community college. Additionally, as funds have increased and with a growing desire from students/family, many students will tour several black colleges this year.
- Commissioner Brown asked for clarification regarding College Track's expansion date to the City? Ms. Taylor stated the board is pushing for 2004, but a lot of work must be done prior to that move, i.e., facility location, determination of other services that exist in the community in order not to duplicate but partner with.
- Dir. Moses asked whether a needs-assessment process was in place for the expansion to San Francisco? Ms. Taylor responded some needs assessment has taken place. Dir. Moses asked what the revolving-door policy was with regard to dropout rate? Ms. Taylor stated some students are lost because of family relocation and estimated between 10% to 15% will go on academic probation if a grade point average of 2.5 is not maintained and community service hours not completed. Dir. Moses asked what College Track's policy was for high-risk students? Ms. Taylor responded high-risk students are the population College Track serves. Dir. Moses asked how College Track supports students to ensure retention is maintained?



The success of this program has been that one-on-one contact with students weekly.

- Commissioner Kennedy asked what incentives are students given for recruitment? Ms. Taylor stated the recruitment process begins in middle schools. Staff talks about the program, students from the program speak about their success, and scholarships are offered if a 2.5 GPA or higher is maintained (up to \$6000), which follows students to a college of their choice.

Commissioner Brown asked that Ms. Taylor contact Southeast sometime toward the end of next year and possibly the Commission can make themselves available to assist. She also suggested that she contact Dean Hunnicutt who might be another avenue in terms of identifying space available to develop. Commissioner Brown opened the floor to the public.

Ms. Harris asked for assistance in locating college grants for her grandchildren? Ms. Taylor advised that she contact the school district and inquire about the Young Scholars Program.

Commissioner Brown welcomed and introduced Mr. Daniel Michael, Director of Café Phoenix Restaurant who will give update on the Operation of Café Phoenix Restaurant and its employment program.

Mr. Michaels thanked the Commission for the opportunity to come and give update of his organization. He stated Café Phoenix is a non-profit division of RAMS, Inc., (Richmond Area Multi-Service) a community based mental health agency in San Francisco contracted by the San Francisco Department of Mental Health. The population that RAMS targets is low-income individuals that suffer from various mental health diagnoses, i.e., schizophrenia, depression, bipolar disorder, etc.

Hire-Ability, also a division of RAMS, offers vocational services to individuals with mental health disabilities. It serves approximately 200 individuals a year and partners with a for-profit organization that does packaging/manufacturing work. Hire-Ability, housed in a 1600 sq. ft. facility, is located at 1234 Indiana St. in San Francisco. Hire-Ability offers three (3) programs: Employee Development (E.D.) program, which serves individuals who need basic job preparation/paid work experience; Employment Services (E.S.) Program, designed to place individuals in the open job market; and Café Phoenix Food Service Training Program, which trains individuals in the food service and related businesses. There is a 1- to 3-month training period provided before individuals are placed into the job market. Mr. Michaels reported last year, Hire-Ability placed 50 individuals into jobs.

Café Phoenix is located at 1234 Indiana St. Hours of operation are Monday-Friday, 7 a.m. to 3 p.m. They provide breakfast, lunch, and catering service. Funding for the Café is through county mental health and the state department of rehabilitation services. Mr. Michaels stated the following services are provided: Job development/training program, resume/interview preparation, mental health intervention services (elementary, middle, high schools), prevention programs, senior programs, counselors, therapist, psychiatrists, and social workers.

- Commissioner Jones asked the hourly rate for individuals while in training? Mr. Michaels responded the hourly wage is \$7.11 an hour based on a standard 100% productivity level.
- Commissioner Nguyen asked what Café Phoenix's revenue was for last year and where does it go? Mr. Michaels stated it kind of brakes even as a business. Salaries are paid through profits. In addition, the state department helps to offset the amount.
- Commissioner Brown asked how the idea came about to rehabilitate people with mental illness in the food service industry? Mr. Michaels stated rehabilitating mental health clients is what RAMS does. In addition, 30% of individuals that RAMS works with are interested in food-related service type jobs to re-enter the job market.



- Commissioner Sampson asked what the success rate is for placing trainees? 60%-65% of clients are working at some point. Commissioner Sampson followed by asking once placed, are the clients tracked? Mr. Michaels responded yes. Commissioner Sampson asked what age are clients accepted? Mr. Michaels stated 18 and above, no cap. Sampson asked have many job placements been in the BVHP area? Mr. Michaels responded a complete analysis has not been done as to which areas they have been placed. However, the employers that hire do get anywhere from \$2,000 to \$6,000 a year tax credit for placement within the district because they combine hiring with that disability, which is an employer incentive.
- Dir. Moses asked what the success rate is in terms of retention in terms of support? Mr. Michaels stated the main focus is intense job coaching, therapeutic maintenance, and working alongside them. Dir. Moses asked if the job does not work out, are second chances provided. Mr. Michaels stated yes, they are.

Ms. Harris asked if College Track limits the type of jobs to domestic? Mr. Michaels responded client placement depends on skill level of that client.

Mr. Michael concluded by referencing the information packet earlier distributed, listed Café Phoenix's email address [www.cafephoenix.org](http://www.cafephoenix.org), and invited everyone to patronage the Café.

Commissioner Brown asked that Mr. Michael come back and update the Commission in about 90 days as to how things are going.

VIII. Directors Report

- a) Exe. Dir. Moses reported: The SECF facility tenants are doing well.
- b) The Public Defender's Office has opened a satellite office at Southeast on Thursdays from 9 a.m. to 12 noon. An attorney is available to provide legal counseling for individuals who wish to clear their criminal record of misdemeanors and/or felonies (Clean Slate).
- c) Invitation to SECF Commission, Mayor's State of the Union Address on 10/28/03 @ 11:00 a.m.

Commissioner Nguyen *moved* and Commissioners Person *seconded* to accept the Director's report.  
**Motion passed unanimously to accept report as presented (6-0).**

IX. Introduction of New Business

No new business was presented at this meeting.

X. Announcement

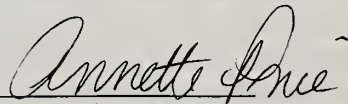
Commissioner Kennedy announced a community meeting on the Disposition Development Agreement (DDA) for phase I of the Hunters Point Shipyard will be held on October 28, 2003 @ 6:00 p.m. in the Alex Pitcher Community Room.

Commissioner Brown reminded the Commission that due to upcoming holidays, November/December meetings have been offset. Please make note in your calendar.

XI. Adjournment

Commissioner Jones *moved* and Commissioner Person *seconded* to adjourn the SECF Commission Meeting. **Meeting adjourned at 7:25 p.m.**

Respectfully submitted,

  
Commission Secretary

illard Larkin II  
President  
bbrie Brown  
ice President  
uise Jones  
ommissioner  
illie Kennedy  
ommissioner  
m Nguyen  
ommissioner  
onald Person  
ommissioner  
nneth Sampson  
ommissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses,  
Executive Director

## NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Thursday, November 13, 2003- 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124

DOCUMENTS DEPT.

NOV - 7 2003

SAN FRANCISCO  
PUBLIC LIBRARY

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to

The Commission Secretary. Requests are given 'first come first serve'

Priority and speakers may be limited to three minutes.

11-07-03A10:05 RCVD

## AGENDA

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** October 22, 2003 (Discussion & Approval)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda
- VI. **Communications (Discussion):**
  - Public Defender's Office "Operation Clean Slate Celebration Event" - November 22, 2003 @ 11:00 a.m. to 1:30 p.m.
  - Correspondence letter to Cynthia Williams, WYDC re: Lease Agreement Violation
- VII. **Presentation: (Discussion)**
  - Patricia Martel, General Manager Public Utilities Commission re: "Update on PUC Issues Affecting BVHP Community"
  - Robert Harris, Vice President of PG&E re: "Update on Hunters Point Power Plant"
- VIII. **Old & Ongoing Business: (Discussion)**
  - Update on SECFC/Community Advisory Group (SECFC/CAG)
- IX. **Director's Report (Discussion & Approval):**
  - a) Update on Southeast Community Facility Activities
  - b) EP Mills Community Center and three (3) Satellite Centers
  - c) FY03/04 budget update - (Clean Water Program) & (General Fund)
- X. **Introduction of New Business by Commissioners**
- XI. **Announcements**
- XII. **Adjournment**

The Southeast Community Facility Commission meets next on Tuesday, November 25, 2003



**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna.Hall@ci.sf.ca.us](mailto:Donna.Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.



**ANNOUNCEMENT !!! ANNOUNCEMENT !!! ANNOUNCEMENT !!!**

**THE SOUTHEAST COMMUNITY FACILITY COMMISSION**

**Presents**

**PUBLIC UTILITIES COMMISSION**

**General Manager**

**PATRICIA MARTEL**

**Updating the Community on the  
“PUC Issues Affecting BVHP Community”**

**PG&E**

**Vice President**

**ROBERT HARRIS**

**“Status of the Hunter’s Point  
Power Plants – Closure and Future Plans”**

**THURSDAY, NOVEMBER 13, 2003**

**6:00 P.M. – 8:00 P.M.**

**ALEX L. PITCHER, JR. COMMUNITY MEETING ROOM  
1800 OAKDALE AVENUE - SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY  
INVITE YOUR FRIENDS AND NEIGHBORS**

**PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.  
FOR MORE INFORMATION, PLEASE CALL ANNETTE PRICE, COMMISSION SECRETARY, SECFC AT (415) 821-1534.**



Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Donald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

## MINUTES

Thursday, November 13, 2003

6:00 P.M.

1800 Oakdale Avenue  
San Francisco, CA 94124



Toye Moses,  
Executive Director

APPROVED

### I. Call to Order

Commission President Millard Larkin called the Thursday, November 13, 2003 meeting to order at 6:08 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

### II. Announcement

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

### III. Roll Call

Present: Commissioner Millard Larkin, Commissioner Bobbrie Brown; Commissioner Louise Jones; Commissioner Ronald Person; Commissioner Kenneth Sampson

Absent: Commissioner Willie Kennedy

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir. SECFC;  
Annette Price, SECF Commission Secretary.

Commissioner Larkin reminded members of the audience who wish to speak before the Commission to limit their questions and/or comments to three (3) minutes in length.

### IV. Approval of Minutes

Commissioner Jones *moved* and Commissioner Brown *seconded* to accept the minutes of Wednesday, October 22, 2003. Motion passed to accept minutes as presented (5-0).

DOCUMENTS DEPT

### V. Public Comment

There was no public comment at this meeting.

DEC 10 2003

SAN FRANCISCO  
PUBLIC LIBRARY

### VI. Communications

The Executive Director stated the following correspondence letters have been sent as directed:

- Correspondence from Public Defender's Office announcing the grand opening of the Public Defender's satellite office at Southeast Community Facility.
- Correspondence to Ms. Cynthia Williams, WYCDC re: unauthorized re-keying.

In order to accommodate Ms. Patricia Martel's schedule, Commissioner Larkin moved the order of the agenda and asked that Mr. Robert Harris, Vice President of Pacific Gas & Electric (PG&E) come forward to give update on the closure of the Hunters Point Power Plant.

### VII. Presentation: Mr. Robert Harris, Vice President of Environmental Affairs of PG&E thanked the Commission for the opportunity to update the community on closure of the Hunters Point Power Plant.

Mr. Harris offered background that PG&E operates the Hunters Point Power Plant under contract with the California Independent Systems Operator (ISO) to ensure electric systems reliability. In 1998, PG&E entered into an agreement with the City & County of San Francisco to close Hunters Point Power Plant by



2005. However, until agreement is reached with the ISO that there is no longer a need for plant operation, PG&E cannot close the contract. Mr. Harris referenced a letter to Supervisor Maxwell from the ISO stating ISO's position with regard to the plant closure.

Mr. Harris went on to report PG&E has taken several key steps toward their goal of plant closure:

- **Transmission upgrades** – Allows for electric reliability improvements.
- **Capacity reductions** – Closure of Unit II & III (reduced capacity by 40%).
- **Emission reductions** – Upgrades on Unit IV (decreased emission by 65%).
- **Tank Removal** – Fuel oil tank removal (8 out of 9).
- **Air emits** – EAAQMD renewal plant permit

Mr. Harris reported PG&E has been awarded Interchangeable Emission Reduction Credits (IERC) due to their reduction in emissions, which will be used to comply with upcoming stricter emission limits to avoid installation of the Selective Catalytic Reduction (SCR), the next stage of the capital improvement if the plant were not slated for closure.

Mr. Harris stated that in October, PUC approved PG&E's Hunters Point Power Plant Decommissioning & Site Remediation, which includes PG&E's request for cleanup of that site after plant closure to a residential standard. Also in final review process is the Education Response Plan (ERP), which will facilitate more direct communication with community residents in the event an emergency occurs at the facility while in operation. The Energy Efficient Power Project, approved by California PUC, is a 2-year project to reduce energy consumption in San Francisco by 16 megawatts. The program is designed specifically for residents/business owners and a large portion of those dollars will be spent in BVHP. PG&E is also in collaboration with several BVHP organizations to develop contracting opportunities through this project to create employment opportunities.

Mr. Harris concluded by saying that PG&E is committed to environmental justice noting that the company has adopted an environmental justice policy to ensure that compliance with environmental justice laws/regulations are adhered to and to develop creative ways to minimize adverse impacts.

Commissioner Brown stated she was at a loss during the presentation explaining that the acronyms used although familiar to Mr. Harris were unfamiliar to her and stated she is unclear as to how the community will be affected. She asked for clarification of the following: Residential standards; entities which had input on the ERP. Regarding dollars that will be spent in BVHP, she asked what will those dollars be used for and how will the community benefit? Regarding tank removal, what will the status and end result be with reference to health concerns? Regarding transmission upgrades, how will BVHP benefit? Regarding reduction, how will BVHP be affected?

Mr. Harris responded that the residential standard cleanup could be of a commercial, industrial, or residential standard. In this instance, the soil will be cleaned to tolerate residential use, which COBRA has agreed to fund cleanup. With regard to dollars spent in BVHP community, California PUC has agreed to give grant monies to PG&E to reduce the load in San Francisco by 16 megawatts throughout the City and a substantial portion will be directed to BVHP, which will fund contracts to do energy efficiency work. Regarding tank removal, PG&E is in the process of testing the soil underneath those tanks to determine whether contamination exists. If there is contamination, PG&E will clean it up. Interchangeable Emission Reduction Credits (IERC) are credits given when one goes beyond what is necessary by law in order to not release emissions into the air. Those credits can be used to offset future emissions to keep the plant operational until ultimate closure so as not to increase capital in that plant.

Commissioner Jones asked what would be involved in the cleanup efforts to residential standards and the timeline? She also requested that a summarization of Mr. Harris' presentation be provided. Mr. Harris responded he would be glad to provide that summarization. Cleanup to residential standards refers to cleaning up the soil to those standards held by the California Environmental Protection Agency as well as the State of California.

Commissioner Sampson asked whether any contracts were awarded to this community for tank removal? Mr. Harris deferred to PG&E staff. Mr. Martin, PG&E consultant, responded PG&E worked closely with YCD for the removal project. Out of a crew of eight, 2 to 3 of those were from the BVHP community. Commissioner Sampson questioned the length of time it takes to test for soil contamination? Mr. Harris deferred to PG&E staff. Mr. Doss, PG&E Chief Environmental Engineer explained that after tank removal, a work plan was filed specifying certain requirements. The plan was approved two months ago and testing is almost complete. Mr. Doss noted the test performed showed no contamination and that a full report will be provided to the Regional Board very shortly.

Commissioner Larkin remarked many questions would need to be put on hold pending test results; however he asked whether PG&E has provided health testing for BVHP residents who live in close proximity to the power plant? Mr. Harris responded there had been no health studies/tests sponsored by PG&E. Commissioner Larkin explained that in order to get true test results of contamination, possibly BVHP residents should be tested to determine whether they have been affected. Mr. Harris noted the difficulty to isolate a particular segment of air emission versus segments of auto emissions.

Commissioner Larkin opened questions to the public.

**Mr. Brown**, BVHP environmental advocate, voiced concern with regard to the dust that rises from the rocks during maintenance. **Commissioner Richardson** commended Mr. Harris as well as others on the Commission for their hard work and contributions toward the closure of the plant. **Mr. DeCosta**, community activist, proposed that a change in electrical equipment of small business and replacement of transmission lines be instituted to save money. **Mr. Rodney Hampton**, YCD representative commended Mr. Harris and the PUC for their efforts regarding diversity in local hiring programs.

Commissioner Larkin asked whether PG&E has worked with other programs other than YCD and the total number of YCD staff that have actually participated on the project. Mr. Harris deferred to Ms. Weller, PG&E representative who responded that three individuals as well as a trucking company were hired for the removal project. She further stated that PG&E does send HR staff out to help individuals through the hiring process. Commissioner Larkin question how many people in San Francisco are served by the plant? Mr. Harris responded 163 megawatts are being generated which would serve approximately 160,000 people.

Commissioner Larkin thanked Mr. Harris for his presentation and stated he looked forward to having him back again noting that in future, staff should be provided with materials in advance so as the Commissioner can be better prepared to ask relevant questions.

Commissioner Larkin asked that Patricia Martel, PUC General Manager come forward and give an update on PUC issues affecting the BVHP community.

Ms. Martel thanked the Commission for the opportunity to present and provide the community with an update on a variety of activities that PUC is engaged in. She reminded that the PUC is responsible for the water, sewer, storm water, street light systems and municipal power operations in San Francisco, all of which she will speak to tonight.



**Water System** One year ago the voters approved a \$1.6 billion water bond measure, which will fund 77 projects to rehabilitate the Hetch Hetchy water delivery system (40 locally/37 regionally). Repairs, rebuilds and new construction on major facilities will occur in and outside of San Francisco. Additional transmission lines as well as improvements to water treatment facilities and local pump stations will occur to allow PUC to continue to meet changing water quality regulations and comply with future regulations. Major seismic improvements will occur to some of the existing reservoirs and new construction of a new reservoir in downtown San Francisco area. Reconstruction of the Lombard reservoir is now in progress and PUC's design plan for construction of the new LeBrown water tank is presently being reviewed by San Francisco Beautiful. PUC is also moving forward with the public process for consideration of the recycled water projects that will be constructed as part of a system wide improvement, which will provide recycled water for landscaping purposes at locations currently using portable drinking water (\$100 million).

Ms. Martel explained in order to complete the work, PUC will enter into project labor agreements with local building trades, local labor councils which will include a social justice component to ensure that local business, particularly minority-owned and women-owned businesses who have historically not benefited from public works efforts will have an opportunity to benefit. Ms. Martel also explained that PUC would expand their efforts to identify individuals from the local community who can be assisted with training programs and skill development as part of that program.

**Sewer Systems** Ms. Martel reminded that a little over a year ago during her first visit to SECF Commission, the community voiced anger and resentment regarding sewer system improvements and enhancements that had been developed by PUC staff without any direct public involvement, no concern for environmental issues, no attention to social justice issues. As a result of community input, Ms. Martel recommended to PUC removal of the sewer project from the capital program and proceed only with water system improvements. Further recommendation was made to have a legitimate public process to develop a new sewer system master plan. Ms. Martel reported that with the passing of Prop E reform measure, it empowered PUC to execute PUC responsibility as a public utility without many constraints as in the past. Prop E also included a mandate that PUC would create in conjunction with the Board of Supervisors a Citizens Advisory Committee to oversee public utility efforts. CAC would also have subcommittees that deal with wastewater and power issues. Those subcommittees could include any interested member of the public who wanted to participate in creating the sewer system master plan. The thrust of the master plan process will be to develop a long-term mission/strategy for wastewater and storm water management efforts at PUC. It will also be intended to address system deficiencies, community impacts, environmental/social justice issues, etc. The goals that PUC would like to see implemented are protecting public health/safety, integrating community interest and maximizing public input and public's acceptance of whatever improvements are identified. The master plan process would involve 3 separate programs: Planning/engineering program; public participation program and environmental review program.

Ms. Martel noted that she understands and sympathizes with the community regarding all the promises made by PUC that were not fulfilled and stated she is trying to address that. One half million dollars will be slated for a technical review committee and to expand the membership of that particular committee who will advocate for community environmental issues, social justice issues, public health issues. PUC will work with the community to identify a series of potential candidates to be added to the technical review committee and serve as community advocates.

**Municipal Power** Ms. Martel stated the goal of the PUC is to assist in shutting down the Power Plant and to find a more reliable energy source for the City. The Board of Supervisors approved the Electricity Resource Plan, which was developed in conjunction with the community, in 2002. The plan will address air quality issues preventing blackouts, ensuring electric reliability, and replacement an aging infrastructure. In January 2003 the State of California made an offer of 4 power generators to the City,



which resulted from a settlement of the Williams Company. PUC has been working in conjunction with the state, ISO, and community in the development of potential peaker plants in San Francisco. PUC's goal is to acquire land for these plants by yearend. Ms. Martel concluded by saying PUC would like to move ahead as quickly as possible because the timeframe 2005 is fast approaching and there is a need to ensure that PUC is able to mobilize local resources and identify opportunity for people to be employed in these projects and ensure electricity reliability.

Commissioner Brown commended Ms. Martel on her plan of action and stated she has every confidence in her ability to execute those plans.

Commission Person remarked that many others have come to this community stating they would bring job opportunities to BVHP, which did not happen and questioned whether Ms. Martel could guarantee that these projects would bring employment opportunities to the BVHP. Ms. Martel stated she is well aware of the broken promises but that she intends to find every conceivable way to make good on her commitments. To ensure progress is made, she has assigned specific staff to work with the community, CEOs on a variety of efforts, noting that PUC staff will be held accountable to deliver results.

Commissioner Larkin opened the floor to question from the public.

**Mr. DeCosta**, community activist, explained that the Raker Act was passed so that constituents from San Francisco would receive both electricity and clean water and asked that the price charged to San Franciscans be evaluated to ensure they are being charged at a fair rate. He also spoke in opposition to the siting of the four combustible turbines, explaining that the generators are run on natural gas, which is very expensive. **Mr. Mason**, community activist suggested that with regard to the CAC subcommittees, that the Economic Employment Committee, which is a committee that would monitor employment progress of potential employees from the community be considered as one of CAC's subcommittees. He also asked the General Manager to consider a set aside for the truckers association. Ms. Martel responded that she would certainly bring those suggestions back to staff. **Mr. Brown**, Community activist spoke in opposition to the siting of the peaker plants noting the the ISO has stated combustible turbines alone will not shut down the peaker plant. Ms. Martel responded that combustible turbines run much cleaner and will assist with improving air quality immensely. Ms. Martel acknowledge that the peaker plants are not the single solution to San Francisco's energy reliability problem, but one of a number of different sustainable energy approaches PUC hopes to develop. She stated there are a series of projects that have to occur in conjunction with the proposed peaker plants to ensure long-term reliability. **Ms. Patton** voiced concern regarding training opportunities that would be provided to BVHP residents and asked whether there was a timeline established for training. Ms. Martel responded a plan is being developed over the next several months in partnership with San Francisco Works that will provide a two-fold benefit: Generation of project labor agreements on employment; and establishment of a program to determine what kind of job skills will be necessary. She also noted there would be time to develop skill-based training/development programs to assist with workforce development in conjunction with City College as well as other since the water system rebuild would span over a 13-years period. **Dr. Parker** voiced concern about economics and suggested that goals be set regarding the number and type of jobs that will be provided. Emphasis should be placed on job development as well as the technical issue.

Commissioner Larkin thanked Ms. Martel for the presentation and explained that the SECF is a result of mitigation for the expansion of the treatment plants in BVHP community. He noted during the mitigation process, the sewage from Peninsula cities was not included in that agreement and requested that the Commission renegotiate or come up with a way to address some mitigation for the added amount of sewage/waste that comes to this community. Commissioner Larkin concluded by explaining BVHP community is not a community that just attacks but is concerned because they have been overlooked for many years. He thanked and acknowledged Ms. Martel for the plan presented noting it addressed some of

the concerns and hoped the community and Commission would continue to have a good working relationship with PUC.

(Whereupon, a 5-minute recess was called by President Larkin).

VIII. Old & Ongoing Business

As Ms. Shirley Jones has been unable to chair the SECF/CAG meetings due to a family emergency, Commissioner Larkin has appointed Mr. Damone Hale as Vice President of the SECF/CAG, who will chair future meetings in Ms. Jones' absence. He also reminded that before any action by the group could be taken, they must first bring it the full Commission.

Director Moses announced that Mr. Juan Fuentes, new SECF Commissioner, will be sworn in November 20, 2003 @ 4:00 p.m. and encouraged all Commissioners to attend if their schedules permit.

IX. Directors Report

- a) Exe. Dir. Moses reported: Southeast will have two (2) projects going on, installation of an electric gate and installation of a public address system. Budgets have been approved for both.
- b) Earl P. Mills facility was recently re-keyed and Southeast will have to bear the cost.
- c) Both Clean Water & General Fund baseline budgets for FY 04/05 have been completed.

Commission Brown *moved* and Commissioners Person *seconded* to accept the Director's Report. **Motion passed unanimously to accept report as presented (5-0).**

X. Introduction of New Business

Commissioner Brown requested that Director George Smith from Mayor's Office of Homelessness be invited to give update on homelessness. She also would request that a letter be sent to Dean Hunnicut relating Ms. Martel's plan to partner with CCSF in an effort to implement training programs at Southeast. Commissioner Larkin requested that District Attorney Terrance Hallinan be invited to present in conjunction with the Chief of Police to give update on recent killings in the BVHP.

XI. Announcement

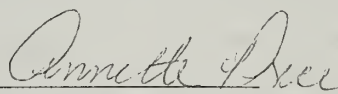
Director Moses announced the Taxi Commission would hold a meeting tomorrow at Southeast to address the issue of cab drivers refusing to come to the Bayview. Dr. Moses will also be a presenter at that meeting.

Commissioner Larkin announced that Commissioner Kim Nguyen will be leaving the Commission to pursue other interest and suggested that a date of December 12, 2003 be scheduled to invite her to dinner and wish her well in her future endeavors.

XII. Adjournment

Meeting adjourned at 8:50 p.m.

Respectfully submitted,

  
Commission Secretary

Willard Larkin II  
President  
Lobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Jim Nguyen  
Commissioner  
Donald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses,  
Executive Director

NOTICE OF MEETING  
SOUTHEAST COMMUNITY FACILITY COMMISSION  
Tuesday, November 25, 2003- 6:00 P.M.  
1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124

DOCUMENTS DEPT.

NOV 20 2003

Requests for public comment may also be heard after Commission discussion  
of an agenda item by completing an information card and submitting it to  
The Commission Secretary. Requests are given 'first come first serve'  
Priority and speakers may be limited to three minutes.

SAN FRANCISCO  
PUBLIC LIBRARY

11-20-03P01:41 RCVD

## AGENDA

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** November 13, 2003 (Discussion & Approval)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda
- VI. **Communications (Discussion):**
  - Letter of Invitation to George J. Smith, Director Mayor's Office on Homelessness "Update on Homelessness "
  - Letter of Invitation to District Attorney's Office re: "Recent killings in BVHP"
  - Correspondence letter to Dean Hunnicutt re: "Partnership of CCSF and PUC to Implement Development Training Program at CCSF"
  - Correspondence letter to Commissioner Kim Nguyen
- VII. **Presentation:** (Discussion)
- VIII. **Old & Ongoing Business:** (Discussion):
- IX. **Director's Report (Discussion & Approval):**
  - a) Update on Southeast Community Facility Activities
  - b) EP Mills Community Center and three (3) Satellite Centers
  - c) Update on SECF Elevator Issues
- X. **Introduction of New Business by Commissioners**
- XI. **Announcements**
- XII. **Adjournment**

The Southeast Community Facility Commission meets next on Thursday, December 11, 2003



**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna.Hall@ci.sf.ca.us](mailto:Donna.Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

## MINUTES

Tuesday, November 25, 2003

6:00 P.M.

1800 Oakdale Avenue  
San Francisco, CA 94124



Toye Moses,  
Executive Director

APPROVED  
DOCUMENTS DEPT.

DEC 17 2003

SAN FRANCISCO  
PUBLIC LIBRARY

### I. Call to Order

Commissioner Bobbrie Brown called the Tuesday, November 25, 2003 meeting to order at 6:08 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

### II. Announcement

Commissioner Brown read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

### III. Roll Call

Present: Commissioner Bobbrie Brown; Commissioner Juan Fuentes; Commissioner Louise Jones; Commissioner Ronald Person; Commissioner Kenneth Sampson

Absent: Commissioner Millard Larkin

Staff Present: Toye Moses, Exec. Dir. SECFC; Annette Price, SECF Commission Secretary.

### IV. Approval of Minutes

Commissioner Jones *moved* and Commissioner Brown *seconded* to accept the minutes of Wednesday, October 22, 2003 with minor change. **Motion passed to accept minutes as presented (5-0).**

### V. Public Comment

There was no public comment at this meeting.

### VI. Communications

The Executive Director stated the following correspondence letters have been sent as directed:

- Correspondence to George Smith, Director Mayor's Office of Homelessness
- Correspondence to Dean Hunnicutt, CCSF (Southeast Campus) re: Collaboration of CCSF/PUC in the development of skills-based training program
- Correspondence letter to Commissioner Kim Nguyen

Commissioner Brown asked that a short recess be taken to welcome Juan Fuentes, new SECF Commissioner, who was appointed to the Commission by Mayor Brown on November 20, 2003.

### VII. Presentations: There were no presenters at this meeting.

### VIII. Old & Ongoing Business

There was no old & ongoing business at this meeting.

### IX. Directors Report

- a) Exe. Dir. Moses reported: The Southeast Community Facility Commission Advisory Group will resume their monthly meeting on December 2, 2003 at 1800 Oakdale Ave., Suite B Conference



Room, 12:00 noon and invited the Commission to attend if schedules permit. Installation of the electronic gate in the SECF parking lot will begin shortly.

There have been complaints lodged with SECFC regarding the Public Defender's "Operation Clean Slate" outreach event that took place on 11/22/03 and we are in the process of responding to those complaints.

- b) Community room use at the EPM facility is up and facility tenants are doing well.
- c) All elevators at Southeast have been repaired.

Commission Kennedy *moved* and Commissioner Jones *seconded* to accept the Director's Report. **Motion passed unanimously to accept report as presented (5-0).**

Commissioner Brown requested that Commissioner Fuentes share with the Commission a little background on himself.

X. Introduction of New Business

Commissioner Kennedy voiced concern that she has also received numerous complaints and letters with regard to the Public Defender's Office "Operation Clean Slate" event that took place on 11/22/03 and has requested that the Commission send a letter to Mr. Adachi asking him to come before the Commission and address those concerns.

Dean Hunnicutt, CCSF Southeast Campus referenced a 11/29/03 letter sent to her on behalf of the Commission requesting that she contact PUC General Manager Patricia Martel to discuss the possibility of CCSF/PUC partnering together to implement a skills-based training program at City College. She stated she has called Ms. Martel and has not received a response back thus far. Once contact has been made with Ms. Martel, the Dean will update the Commission.

Commissioner Brown thanked the Dean for her quick response and stated she had every confidence in her ability to help develop that program just as she has done with other programs in the past.

XI. Announcement

Commissioner Kennedy announced the Disposition Development Agreement (DDA) phase I will go before the San Francisco Redevelopment Commission on December 2, 2003 at City Hall, Room 416 at 4:00 p.m. and encouraged everyone to come and give his or her support for the shipyard redevelopment.

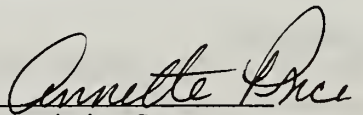
Commissioner Jones asked that she be excused from the December 22, 2003 meeting, as she will be out of town for the holidays. Commissioner Brown concurred.

Commissioner Brown announced that Providence Baptist Church has received a HUD grant totaling \$5.8 million for senior housing. Providence will build 50 units of senior housing on its property. Director Moses congratulated Commissioner Brown on her efforts to get this funding as well as past commissioners who have been working on it.

XII. Adjournment

Meeting adjourned at 6:35 p.m.

Respectfully submitted,

  
Commission Secretary



Willard Larkin II  
President  
Bobbie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses,  
Executive Director

DOCUMENTS DEPT.

## NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Thursday, December 11, 2003- 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124

DEC 08 2003

SAN FRANCISCO  
PUBLIC LIBRARY

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

## AGENDA

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** November 25, 2003 (Discussion & Approval)
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda
- VI. **Communications (Discussion):**
- VII. **Old & Ongoing Business:** (Discussion & Action):
  - SECFC/CAG Recommendation – Formation of CAG ad hoc subcommittee to analyze/interpret Administrative Code Chapter 54. Based on finding received, CAG will make recommendation to SECF Commission
- VIII. **Director's Report (Discussion & Approval):**
  - a) Update on Southeast Community Facility Activities
  - b) EP Mills Community Center and three (3) Satellite Centers
  - c) FY03/04 Budget Update – (Clean Water) & (General Fund)
- IX. **Introduction of New Business by Commissioners**
- X. **Announcements**
- XI. **Adjournment**

The Southeast Community Facility Commission meets next on Monday, December 22, 2004

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna.Hall@ci.sf.ca.us](mailto:Donna.Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.



Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

## MINUTES

Thursday, December 11, 2003

6:00 P.M.

1800 Oakdale Avenue  
San Francisco, CA 94124



Toye Moses,  
Executive Director

APPROVED

### I. Call to Order

Commissioner Millard Larkin called the Thursday, December 11, 2003 meeting to order at 6:13 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

### II. Announcement

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

### III. Roll Call

Present: Commissioner Millard Larkin, Commissioner Bobbrie Brown; Commissioner Juan Fuentes; Commissioner Louise Jones; Commissioner Ronald Person

Absent: Commissioner Kenneth Sampson

Staff Present: Annette Price, SECF Commission Secretary.

### IV. Approval of Minutes

Commissioner Jones *moved* and Commissioner Brown *seconded* to accept the minutes of November 25, 2003. **Motion passed to accept minutes as presented (5-0).**

### V. Public Comment

There was no public comment raised at this meeting.

DOCUMENTS DEPT.

JAN - 5 2004

### VI. Communications

There were no communications received for this meeting.

SAN FRANCISCO  
PUBLIC LIBRARY

### VII. Old & Ongoing Business

Commissioner Larkin asked that Ms. Shirley Jones, President of the Southeast Community Facility Commission Community Advisory Group (SECF/CAG) step forward and give a brief update of what transpired at the last meeting of December 2, 2003.

Ms. Jones stated that CAG had a very productive meeting two (2) weeks ago in which President Millard Larkin appointed Mr. Damone Hale as Vice President to the CAG. Also recommend was the formation of CAG ad hoc subcommittee to review/interpret S.F. Admin. Code Chapter 54.

CAG ad hoc subcommittee will hold a special meeting on 1/7/04 to review/interpret the San Francisco Admin. Code Chapter 54 and report findings back to the CAG. Based on subcommittee findings, CAG will present a report to the SECF Commission. Ms. Jones stated CAG will also extend an invitation to Mr. Jim Jefferson for the upcoming January 7<sup>th</sup> meeting and request pertinent documentation related to "surplus funds", studies conducted, etc. Ms. Jones hopes to



have a more detailed report after the 1/7/04 meeting.

Commissioner Larkin welcomed Ms. Jones back after her absence and commended her for doing such a wonderful job. He also acknowledged Mr. Hale, who was in attendance, and stated with Mr. Hale's legal background as an attorney, his appointment as vice president will provide the assistance the CAG will need in determining exactly what's owed to the community if anything.

President Larkin also cautioned the CAG that the Commission and CAG must work in conjunction with one another and reminded before any information is disseminated to the public, it must first come through the Commission for approval.

VIII. Directors Report

Commissioner Larkin announced that Director Moses was on vacation and asked that his report be tabled until the next Commission meeting.

IX. Introduction of New Business

Commissioner Brown requested that the Commission meet with either Muni Director Michael Burns or his staff to discuss the number of community residents hired to work on the Third Street Light Rail project. She referenced a flyer that has been disseminated around the community in which it states 152 jobs were given to community residents and stated she is questioning the accuracy of those numbers.

Commissioner Larkin stated although he has not received the flyer at his office, he is in complete agreement that a date for presentation should be set and directed staff to send out a letter informing Mr. Burns in advance of his presentation what questions the Commission would like answered and that those answers be forwarded to the Commission prior to presentation.

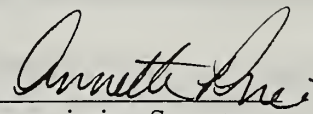
X. Announcement

Commission Secretary announced that former Commissioner Kim Nguyen has requested that the dinner to be held in her honor be reschedule to sometime after the first of the year as she has conflicts on her calendar.

XI. Adjournment

Meeting adjourned at 6:24 p.m.

Respectfully submitted,



Commission Secretary

Willard Larkin II  
President  
Robbie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# **SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO**

**Willie L. Brown, Jr., Mayor**



**Toye Moses,**  
*Executive Director*

## **NOTICE OF MEETING**

**SOUTHEAST COMMUNITY FACILITY COMMISSION**

**Monday, December 22, 2003– 6:00 P.M.**

**1800 Oakdale Ave., Alex L. Pitcher Community Room**

**San Francisco, CA 94124**

**DOCUMENTS DEPT.**

**DEC 17 2003**

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to

The Commission Secretary. Requests are given 'first come first serve'

Priority and speakers may be limited to three minutes.

**SAN FRANCISCO  
PUBLIC LIBRARY**

12-17-03 4:13:37 PM

## **AGENDA**

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** December 11, 2003 (Discussion & Approval):
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda
- VI. **Communications (Discussion):**
  - Correspondence letter to Exe. Dir. Michael Burns, Muni requesting presentation: Total number of community residents hired on the Third Street Light Rail Transit Project
- VII. **Director's Report (Discussion & Approval):**
  - Update on Southeast Community Facility Activities
  - EP Mills Community Center and three (3) Satellite Centers
- VIII. **Introduction of New Business by Commissioners**
- IX. **Announcements**
- X. **Adjournment**

The Southeast Community Facility Commission meets next on Thursday, January 8, 2004

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna.Hall@ci.sf.ca.us](mailto:Donna.Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.



Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor

MINUTES

Thursday, December 22, 2003

6:00 P.M.

1800 Oakdale Avenue

San Francisco, CA 94124

DOCUMENTS DEPT.

JAN 20 2004

SAN FRANCISCO  
PUBLIC LIBRARY



Toye Moses,  
Executive Director

APPROVED

I. Call to Order

Commissioner Millard Larkin called the Thursday, December 22, 2003 meeting to order at 6:06 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

II. Announcement

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

III. Roll Call

Present: Commissioner Millard Larkin, Commissioner Bobbrie Brown; Commissioner Juan Fuentes; Commissioner Ronald Person, Commissioner Kenneth Sampson

Excused: Commissioner Louise Jones

Staff Present: Annette Price, SECF Commission Secretary.

IV. Approval of Minutes

Commissioner Brown *moved* and Commissioner Kennedy *seconded* to accept the minutes of December 11, 2003. **Motion passed to accept minutes as presented (5-0).**

V. Public Comment

There was no public comment raised at this meeting.

VI. Communications

There were no communications received for this meeting.

VII. Directors Report

Commissioner Larkin announced that Director Moses was on vacation and asked that his report be tabled until the meeting of January 8<sup>th</sup>, 2004.

IX. Introduction of New Business

No new business was introduced at this meeting.

X. Announcement

Commissioner Kennedy thanked the Commission for their support regarding the Disposition Development Agreement (DDA), which was passed by the San Francisco Redevelopment Commission a couple of weeks ago.

Commissioner Larkin announced that the Martin Luther King Labor Community Breakfast is scheduled for Monday, January 19, 2004 at the Holiday Inn on Van Ness.

Commissioner Kennedy invited everyone to attend the celebration immediately following the MLK Community Breakfast, which will be held at Civic Center Auditorium @ 12:00 noon.

Commissioner Larkin expressed his gratitude to commissioners and staff for this past year's service. He stated as a Commission, we have had a pretty tough year here in BVHP. Oftentimes this Commission doesn't get the recognition of its importance, but I want to make clear that every commissioner serving on this Commission understands the work that has been done has had a significant voice with respect to changing things in this community.


Commissioners Kennedy, Person, Sampson, Fuentes, and Brown expressed similar sentiments and wished everyone a happy holiday and happy New Year.

XI.

Adjournment

Meeting adjourned at 6:23 p.m.

Respectfully submitted,

  
Commission Secretary

Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Willie L. Brown, Jr., Mayor



Toye Moses,  
Executive Director

## NOTICE OF MEETING

### SOUTHEAST COMMUNITY FACILITY COMMISSION

Thursday, January 8, 2004— 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room

San Francisco, CA 94124

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

## A G E N D A

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** December 22, 2003 (Discussion & Approval):
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda.
- VI. **Communications (Discussion):**
  - Decorative Plant Human Resources Quarterly Report, Third Quarter 03
  - Schedule of SECF Commission Meetings for 2004 calendar year
- VII. **Director's Report (Discussion & Approval):**
  - Update on Southeast Community Facility Activities
  - EP Mills Community Center and three (3) Satellite Centers
- VIII. **Introduction of New Business by Commissioners**
- IX. **Announcements**
- X. **Adjournment**

DOCUMENTS DEPT.

JAN - 5 2004

SAN FRANCISCO  
PUBLIC LIBRARY

01-05-04 PM 1:15 PM

The Southeast Community Facility Commission meets next on Thursday, January 28, 2004



**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna.Hall@ci.sf.ca.us](mailto:Donna.Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor

## MINUTES

Thursday, January 8, 2004  
6:00 P.M.

1800 Oakdale Avenue  
San Francisco, CA 94124



Toye Moses,  
Executive Director

APPROVED

- I. Call to Order  
Commission President Millard Larkin called the Thursday, January 8, 2004 meeting to order at 6:10 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.
- II. Announcement  
Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.
- III. Roll Call  
Present: Commissioner Millard Larkin, Commissioner Bobbrie Brown; Commissioner Louise Jones; Commissioner Ronald Person; Commissioner Kenneth Sampson  
Absent: Commissioner Willie Kennedy  
Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir. SECFC; Annette Price, SECF Commission Secretary.

- IV. Approval of Minutes  
Commissioner Brown *moved* and Commissioner Person *seconded* to accept the minutes of Monday, December 22, 2003. Motion passed to accept minutes as presented (5-0).

DOCUMENTS DEPT.

- V. Public Comment  
There was no public comment at this meeting.

FEB - 9 2004

- VI. Communications  
The Executive Director stated the following correspondence has been received/sent as directed:
- Decorative Plant Human Resource 3<sup>rd</sup> Quarterly Report (tabled for discussion until PUC Land Dept. has been calendared on agenda).
  - 2004 schedule of Southeast Community Facility Commission meetings – (FYI).

SAN FRANCISCO  
PUBLIC LIBRARY

After brief discussion regarding upcoming presentations for the 2004 calendar year, Commissioner Larkin directed Commissioners to write down names of individuals they would like to see come before the Commission in 2004.

Commissioner Larkin explained that the Director's Reports for December were tabled as Director Moses was on vacation and asked that the Commission be updated.

- VII. Directors Report  
a) Exe. Dir. Moses reported: Regarding the budget for FY 2004/2005, the General Manager has approved the 1840 Management Assistant position. From there it will go to the PUC Commission and then to the Board of Supervisors for final approval.



- b) Earl P. Mills facility update: Another break-in has occurred at the facility (unforced entry) in which another computer was stolen. As discussed previously, the facility was recently re-keyed. Staff will investigate to determine how best to resolve this problem and update the Commission. Commissioner Jones questioned whether a security alarm system was installed on all buildings. Dir. Moses explained the alarm system is only on buildings A&B, and not C, as tenants are responsible for that particular building.

Commissioner Jones *moved* and Commissioner Brown *seconded* to accept the Director's Report. **Motion passed unanimously to accept report as presented (5-0).**

X. Introduction of New Business

**Commissioner Fuentes** requested that Police Chief Alex Fagan and Capt. Mike Puccinelli, SFPD Dept., be invited to give updates on the violence happening in the BVHP community. **Commissioner Jones** asked that a follow-up letter of invitation be sent to Supt. Arlene Ackerman to address previously discussed community concerns (safety, education, etc). **Commissioner Larkin** appointed Commissioner Jones to work with staff in drafting letter to Supt. Ackerman. **Commissioner Larkin** requested that letters of invitation be sent to Mayor Gavin Newsom and District Attorney Kamala Harris to update the community on what direction this city will be going under their leadership. He also requested that staff follow-up with Public Defender Jeff Adachi to give update and possibly coordinate Adachi's visit with that of District Attorney Harris. **Commissioner Brown** requested that a follow-up letter be sent to Mr. Harris, PG&E Vice President requesting a revised summary of his presentation (11/13/03) be sent in layman's terms, as the language used in the presentation was technical in nature. **Commissioner Jones** requested that Rev. Walker give an update on the faith-based housing project at True Hope Baptist Church. **Commissioner Larkin** also asked that staff follow-up on former Commissioner Nguyen's farewell dinner, which had been postponed due to a conflict in schedule. **Commissioner Larkin** also stated that he would be reintroducing the various committees of the Commission at the next scheduled meeting so that the Commission can move forward with concerns previously addressed by the community. **Commissioner Brown** asked that research be done to determine which companies have applied for space in the BVHP area and whether those companies will bring with them employment opportunities for BVHP residents. **Commissioner Larkin** directed staff to follow-up with that request and report finding to the Commission. **Commissioner Sampson** requested that Director Michael Burns, 3<sup>rd</sup> Street Light Rail be invited to present before the Commission to address concerns that some of the business owners along the 3<sup>rd</sup> street corridor have. **Commissioner Sampson** also has requested that Mitchell Engineering be invited to present to address employment issues, etc. **Commissioner Larkin** asked that staff follow-up with letters of invitation to Mitchell Engineering and Michael Burns.

XI. Announcement

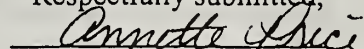
Director Moses announced Assemblyman Mark Leno will give an update on the happenings in Sacramento and "public safety" issues at his town hall meeting on **January 30<sup>th</sup>, 2004 from 12:00 noon to 2:00 p.m.**

Commissioner Larkin announced that invitations have been sent out for the annual MLK Labor & Community Breakfast that will be held on January 19, 2004 at the Holiday Inn on Van Ness.

XII. Adjournment

Meeting adjourned at 6:45 p.m.

Respectfully submitted,

  
Commission Secretary



Willard Larkin II  
President  
Robbie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Donald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor



Toye Moses,  
Executive Director

## NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Wednesday, January 28, 2004— 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124

DOCUMENTS DEPT.

JAN 20 2004

SAN FRANCISCO  
PUBLIC LIBRARY

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

## A G E N D A

01-20-04002:19 PM

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** January 8, 2004 (Discussion & Approval):
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda.
- VI. **Communications (Discussion):**
  - Friendly Letter of Invitation to Mayor Newsom re: "Goal/Vision for FY 2004"
  - Letter of Invitation to District Attorney Kamala Harris re: "Goal/Vision for FY2004"
  - Follow-up letter of invite to Michael Burns re: "3<sup>rd</sup> Street Light Rail concerns" (update)
  - Follow-up letter to Supt. Ackerman re: "Safety Issues" at Pubic Schools & Education (update)
  - Letter of Invitation to Mitchell Engineering re: "Hiring Practices (contractor/subcontractors)", Ethnic breakdown of BVHP residents hired & hourly rate.
  - Letter of Invitation to Steven Moss re: "3<sup>rd</sup> Street Light Rail".
- VII. **Presentation (Discussion):** Presentation: Rich Tovatt, Foods Co.'s No. Cal. District Manager and John Salvino, Foods Co. Williams Street Store Director to update Commission and community on Foods Co. Customer Services.
- VIII. **Director's Report (Discussion & Approval):**
  - Update on Southeast Community Facility Activities
  - EP Mills Community Center and three (3) Satellite Centers
  - FY 04/05 Budgets for Clean Water & General Fund
- IX. **SFPUC/Commercial Land Mgmt, Joseph Tham – Decorative Plant Services Quarterly Report (Discussion/Action)**
- X. **Old & Ongoing Business: (Discussion)**
  - Update on Rev. Walker's Faith Based Housing Project
  - Update on Comm. Nguyen's Farewell Dinner
- XI. **New Business: (Discussion & Action)** Commission Assignment to Southeast Community Facility Committee
- XII. **Introduction of New Business by Commissioners**
- XIII. **Announcements**
- XIV. **Adjournment**

The Southeast Community Facility Commission meets next on Thursday, February 12, 2004

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna.Hall@ci.sf.ca.us](mailto:Donna.Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.



Millard Larkin II  
resident  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

DOCUMENTS DEPT

Gavin Newsom, Mayor

MINUTES

Wednesday, January 28, 2004

6:00 P.M.

1800 Oakdale Avenue

San Francisco, CA 94124

FEB 20 2004

SAN FRANCISCO  
PUBLIC LIBRARY



Toye Moses,  
Executive Director

APPROVED

I. Call to Order

Commission Vice President Bobbrie Brown called the Wednesday, January 28, 2004 meeting to order at 6:18 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

II. Announcement

Commissioner Brown read the Sunshine Ordinance aloud and welcomed everyone to the meeting. Commissioner Brown announced that President Millard Larkin called to say he is running late but would be joining the meeting shortly.

III. Roll Call

Present: Commissioner Bobbrie Brown, Commissioner Juan Fuentes; Commissioner Louise Jones; Commissioner Willie Kennedy; Commissioner Kenneth Sampson; Commissioner Millard Larkin (late arrival)

Absent: Commissioner Ronald Person

Staff Present: Robert Bryan, Deputy City Attorney; Joseph Tham, Dept. of Real Estate; Toye Moses, Exec. Dir. SECFC; Annette Price, SECF Commission Secretary.

IV. Approval of Minutes

Commissioner Kennedy *moved* and Commissioner Jones *seconded* to accept the minutes of Thursday, January 8, 2004. **Motion passed to accept minutes as presented (5-0).**

V. Public Comment

There was no public comment at this meeting.

VI. Communications

The Executive Director stated the following correspondence has been sent as directed:

- Letter of invite to Mayor Newsom re: "Goal/vision for FY 2004"
- Letter of invite to District Attorney Harris re "Goal/vision for FY 2004"
- Letter of invite to Michael Burns, MUNI re: "3<sup>rd</sup> Street Light Rail concerns"
- Letter of invite to Steven Moss, S.F. Community Power Co-op re: "Energy efficiency"
- Letter of invite to Supt. Ackerman, SFUSD re: "Safety Issues/Education (in progress)"

Commissioner Jones requested that questions from Commissioners be emailed to her ASAP so that Superintendent Ackerman can address their specific concerns.

Commissioner Brown welcomed Mr. Rich Tovatt, Foods Co.'s No. Cal. District Manager and Mr. John Salvino, Foods Co. Williams Street Store Director, who will update the Commission and community on Foods Co. customer service.



- VII. Presentations: Mr. Rich Tovatt thanked the Commission for the invitation to present and apologized for the schedule conflict explaining that he had been involved in labor disputes that prevented his earlier attendance.

Mr. Tovatt, zone manager for northern/central California Foods Co. stores explained that Foods Co. continues to upgrade both Williams/Folsom stores with the installation of new equipment. Foods Co. strives to be an active participant in the community by donating to several charitable organizations. Mr. Tovatt concluded by affirming Foods Co.'s commitment to provide quality and service to meet existing customer needs.

Mr. John Salvino, (Williams store director) thanked the Commission for the opportunity to present. He stated since his tenure at Foods Co., improvements have been made in the following areas: increased availability of carts; restrooms being better maintained with the installation of hand dryers vs. paper towel dispensers; and fresher meats/produce with the purchase of new meat tanks/wrapping equipment.

Mr. Salvino explained that Foods Co. has received complaints of long checkout lines due to staff turnover; however, Foods Co. has addressed that problem by supplementing the speed factor with additional checkers. In addition, Foods Co. has donated money/food to several community-based organizations and Foods Co. is hopeful that they can continue to help many more in the community.

Commissioner Brown commended Foods Co. on its improvements; however, she voiced the following concerns: (1) long checkout lines with sometimes only one checker being open; (2) one-way in & out (potential safety issue); and (3) marginal food quality as compared to the Folsom store. She also reminded that studies show BVHP as being the highest shopping community in the city for fresh meats/produce and suggested the community receive equivalent service and products to that of the Folsom Street store.

Mr. Salvino explained that the same Sacramento warehouse stocks both the Williams/Folsom stores. As to one checker being open after work hours, he stated that definitely is a customer service problem that he would be looking into. Mr. Salvino stated the entrance/exit was a decision that was made years ago by the planning body. However, one solution made to improve that situation is that Foods Co. has reduced the wide pallets upon entry. He further explained that there are 2 emergency exits in the store, but stated he would address the entry/exit concern with their planning/construction dept.

Commissioner Jones stated how pleased she was to hear that the health issue was being addressed. She asked how often carts were steam cleaned? Mr. Salvino stated all carts that leave the grounds are steam cleaned. In addition, there is a once-a-month steam cleaning performed by the cleaning company. To the questioned regarding cleaning frequency of carts that are used daily, Mr. Salvino responded that is dependent on how dirty carts are. If staff observes a dirty cart, that cart is immediately cleaned.

Commissioner Fuentes voiced concern with the quality and variety of food sold at Foods Co. and questioned whether organic food should be made available to customers. Mr. Tovatt stated the disadvantage Foods Co. (Williams St) has is its small size. However, Foods Co. is trying to expand and provide as much of a variety as possible with the amount of square footage they have. Mr. Tovatt also assured the Commission that he would have the department manager spend some time providing staff training regarding food freshness noting that it possibly could be a workmanship issue.

Commissioner Sampson voiced several concerns and questioned Foods Co.'s customer service scores. He further questioned the training staff receives as related to customer service? Mr. Salvino stated there is a mentor program where staff is given four 12-hour training sessions of expectations. They focus on

greeting customers and providing assistance to customers while shopping for merchandise. Commissioner Sampson inquired about the number of express lines in Foods Co.? Mr. Salvino responded there is one express line. Commissioner Sampson suggested maybe more are in order.

Commissioner Kennedy explained that inferior food quality provided by stores in minority neighborhoods is not unique to Foods Co. but common throughout all underrepresented communities. She also stated how pleased she was that Foods Co. supports community-based organizations and suggested that Foods Co. allocate a set amount of money for various community groups rather than donating small amounts here and there.

Dir. Moses voiced concern regarding Foods Co.'s failure to abide by the initial agreement Foods Co. had with the community in which Foods Co. agreed to hire from within 94124. He further explained that if replacement of employees were necessary, Foods Co. would replace from within the community. Dir. Moses requested the following: (1) a breakdown of African Americans employed by Foods Co; and (2) whether there has been a change of ownership at Foods Co.? Mr. Tovatt explained when the store first opened, it was under the name Cala which later changed to Foods Co. However, he stated he would provide employment statistic and forward those to the Commission. Regarding change of ownership, Mr. Tovatt responded the only change has been in their liquor license, not store ownership.

**Ms. Vivian** voiced concern regarding inferior quality of meats sold at Foods Co. and explained that because of her unpleasant experiences with Foods Co products, she is no longer a Foods Co. customer. **Mr. Hampton** asked what plans Foods Co. has for work force development/structure and requested it be forwarded in hard copy form. Also, what plans Food Co. has to identify qualified applicants for employment if Foods Co. does not work with community-based organizations. **Ms. Carlos-Valento** stated she had stopped shopping at Foods Co. because of the inferior products, but has resumed shopping there because of her need to support the community in which she lives. She remarked that Foods Co. has gotten a lot better and suggested when there is a problem with regard to products that customers call the 1(888) 437-3496 customer relations number and voice their complaints. Ms. Valento also suggested that perhaps Foods Co. could partner with the high school housed at Southeast and start an entrepreneur program for youth exposing/training them in store operations.

Mr. Salvino asked that his phone number be made available to the community so that he can personally address concerns that arise (415) 330-1870.

#### VIII. Directors Report

- a) Exe. Dir. Moses reported: City College has returned from vacation. SECF is in the process of installing an electric gate in the parking lot to control traffic.
- b) FY04/05 budget approved by the PUC general manager will now go to the Commission and from there it will go to the mayor and board of supervisors. We will keep you informed.
- c) Earl P. Mills facility update: The re-key of the facility is now complete with a cost of \$2,700. Staff is working closely with EPM staff to make sure security measures are adhered to.
- d) Update on upcoming presenters as follows: Chief Fong, Capt. Puccinelli, Michael Burns, and Curtis Mitchell will present on 2/12/04

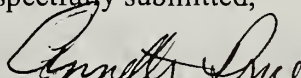
Commissioner Kennedy *moved* and Commissioner Sampson *seconded* to accept the Director's Report. **Motion passed unanimously to accept report as presented (5-0).**

Robert Bryan asked that Commissioners state the questions they would like addressed by the superintendent under new business rather than email those questions to Commissioner Jones.



- IX. SFPUC/Commercial Land Mgmt., Joseph Tham: Mr. Joseph Tham referred the Commission to Decorative Plants 3<sup>rd</sup> quarterly report for FY2003 explaining that while there were no new hires by the main lease holder, there were two new hires by subtenants of Decorative, which make them 100% in compliance according to Decorative Plants' lease requirement.
- Commissioner Jones moved, Commissioner Fuentes seconded to accept Decorative Plants' 3<sup>rd</sup> quarterly hiring report (5-0).
- X. Old & Ongoing Business: Dir. Moses gave update that the True Hope Faith-Based Housing Project was approved by the Board of Supervisors 10 to 1 with a hold-out by one supervisor requesting that 40 units be included in affordable housing. Former Commissioner Nguyen's farewell dinner will take place March 11, 2004 after the Commission meeting and will be calendared.
- XI. New Business: Commission assignment to SECF committees (tabled).
- XII. Introduction of New Business by Commissioners  
Commissioner Brown asked that any questions to Supt. Ackerman be presented at this time:
1. Criterion for choosing the 3 BVHP dream schools and update on quality of education? (Toye)
  2. Overview of the Dr. Monroe program (Kennedy)
  3. Is SFUSD curriculum uniform throughout the district? (Kennedy)
  4. Status of security person that was supposed to be placed at Carver? Were children exposed to an unsafe environment for lack of security (Brown)?
  5. Where are BVHP children as compared to other schools in the city in terms of education? Are they achieving and if not, what has the district done about it? Are they below grade level? Can this be measured? (Brown)
  6. What is the programming for schools in the district and how do we compare with other schools in relation to other districts, i.e., after school or extracurricular activities? (Fuentes)
- XIII. Announcement  
Commissioner Kennedy announced a town hall meeting at Gloria R. Davis Middle School would take place at 7:00 o'clock on gun violence. Chief Fong, the Mayor Newsom, Supervisor Maxwell will be in attendance. Also, Dorothy Irene Height, President Emerita, National Council of negro Woman will be coming to the Bay Area for a Book signing on February 15, 2004 at Third Baptist Church from 12:30 to 2:00 and Jones Memorial United Methodist Church from 5:00 to 7:00.
- Commissioner Brown acknowledged President Larkin's arrival and informed him that his agenda item XI was tabled until the next meeting of 2/12/04.
- Commissioner Kennedy commended President Larkin on the great job he did for the MLK breakfast.
- XIV. Adjournment  
Commissioner Kennedy *moved* and Commissioner Larkin *seconded* to adjourn the SECF Commission meeting. **Meeting adjourned at 7:43 p.m.**

Respectfully submitted,

  
Commission Secretary



Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor



Toye Moses,  
Executive Director

## NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Thursday, February 12, 2004- 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124

DOCUMENTS DEPT.

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

FEB - 6 2004

SAN FRANCISCO  
PUBLIC LIBRARY

## A G E N D A

02-06-04/09-52 0000

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** January 28, 2004 (Discussion & Approval):
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda.
- VI. **Communications (Discussion):**
  - Follow-up letter to Supt. Ackerman re: "Safety Issues" at Pubic Schools & Education (update)
- VII. **Presentation (Discussion):** Acting Police Chief Heather Fong, San Francisco Police Dept. and Capt. Michael Puccinelli, Bayview Station re: "Neighborhood violence & new police role"; Michael Burns, MUNI re: "Employment opportunity for BVHP residents & Light Rail update"; Curtis Mitchell, Mitchell Engineering re: "Hiring practices & breakdown of subcontractors"
- VIII. **Director's Report (Discussion & Approval):**
  - Update on Southeast Community Facility Activities
  - EP Mills Community Center and three (3) Satellite Centers
  - FY 04/05 Budgets for Clean Water & General Fund
- IX. **Old & Ongoing Business: (Discussion & Action)**
  - Commission Assignment to Southeast Community Facility Committee
- X. **Introduction of New Business by Commissioners**
- XI. **Announcements**
- XII. **Adjournment**

The Southeast Community Facility Commission meets next on Wednesday, February 25, 2004

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna\\_Hall@ci.sf.ca.us](mailto:Donna_Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

**ANNOUNCEMENT!!! ANNOUNCEMENT!!! ANNOUNCEMENT**

# **THE SOUTHEAST COMMUNITY FACILITY COMMISSION**

**WELCOMES**

## **Police Chief Heather Fong**

**Capt. Michael Puccinelli, Bayview Station, SFPD**

**“Meet the new S.F. Police Chief  
voice your concerns  
about neighborhood violence  
& the new police role”**

**Director Michael Burns  
MUNI 3rd Street Light Rail  
“Employment Concerns”**

**Curtis Mitchell, President  
Mitchell Engineering  
”Hiring Practices”**

**Thursday, February 12, 2004  
6:00 p.m.**

**SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM  
1800 OAKDALE AVENUE – SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY  
INVITE YOUR FRIENDS AND NEIGHBORS**

**PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.  
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SECFC AT (415) 821-1524**





Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor

MINUTES

Thursday, February 12, 2004

6:00 P.M.

1800 Oakdale Avenue  
San Francisco, CA 94124



Toye Moses,  
Executive Director

APPROVED

I. Call to Order

Commission President Millard Larkin called the Thursday, February 12, 2004 meeting to order at 6:22 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

II. Announcement

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

III. Roll Call

Present: Commissioner Millard Larkin; Commissioner Bobbrie Brown, Commissioner Juan Fuentes; Commissioner Louise Jones; Commissioner Kenneth Sampson

Excused: Commissioners Willie Kennedy & Ronald Person

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir. SECFC; Annette Price, SECF Commission Secretary.

DOCUMENTS DEPT.

MAR - 4 2004

SAN FRANCISCO  
PUBLIC LIBRARY

IV. Approval of Minutes

Commissioner Jones *moved* and Commissioner Brown *seconded* to accept the minutes of Wednesday, January 28, 2004. **Motion passed to accept minutes with minor changes (5-0).**

V. Public Comment

Francisco Decosta announced that in honor of Black History Month, an event honoring the Buffalo Soldiers will be held at the Officer's Club at the Presidio from 12:00 noon to 2:30.

VI. Communications

The Executive Director stated the following correspondence is to be sent as directed:

- Letter to Supt. Arlene Ackerman, SFUSD re: "Safety issues" at public schools & education update"

Commissioner Jones noted several corrections and suggested certain changes to Supt. Ackerman's letter. Commissioner Larkin explained that in future, he would like questions sent out and responses received prior to presentation to ensure adequate time for review in order that the pertinent questions may be asked.

VII. Presentations: Commissioner Larkin introduced Acting Police Chief Heather Fong, SFPD and Capt. Michael Puccinelli, SFPD Bayview station, who will speak on "Neighborhood violence & new police role." Acting Chief Fong stated she looks forward to forging close partnerships with the community to address problems that are a concern not only in Bayview but also throughout San Francisco.

- Chief Fong stated that recent acts of violence in homicide (10 within a 2-week period) are totally unacceptable. SFPD will fuel its resources/energy to work with the community not only to stop the violence but also ensure that responsible parties are prosecuted. Chief Fong explained that the Violent Crime Task Force & Homicide Detail have put certain measures in place to stop this violence: (1) additional investigators assigned to homicide detail; (2) reallocation of financial resources; (3) witness relocation reform; (4) cease-

fire operation; (5) increase in uniformed officers.

Chief Fong explained in addition to enforcement efforts by the department, the community must recognize that this issue cannot be stopped by the SFPD alone. The community (clergy, school district, community-based organizations, etc.) together with SFPD must work together to ensure youth have other alternatives, i.e., education, job prep and/or job training. Chief Fong acknowledged the attendance of members of the African American Police Community Relations Board, nonprofit organizations, and different ministries all of whom are committed to be proactive in working with young people.

- **SFUSD:** Chief Fong stated she met with the school district last week for a brainstorming session on student safety; the need to develop a better line of communication with the SRO officers in the schools; and to look at other resources in terms of proactive fun events to build a better relationship between SRO officers and students.
- **S.F. Housing Authority:** Discussion is underway to establish a program modeled after that in L.A. where the Authority will fund officers to be permanently assigned to a "beat area" at a public housing location in addition to officers that normally respond. Security surveys have been performed in public housing to ensure there is adequate lighting in place and equipment is operational.
- **District Attorney:** San Francisco has 150 unsolved cases over the last 4-5 years and 75 cases that are pending trial. District Attorney Harris has stated her commitment to working with the department to ensure the department knows what the standards are for prosecution and that these cases move forward.

Chief Fong concluded by stating the department's commitment to the enforcement/investigation of crime and to work with everyone in the community to put a stop to violence.

Capt. Puccinelli explained Operation Cease Fire is a collaborative effort where the SFPD, Sheriff's Dept., FBI, Bureau of Alcohol, Tobacco, and Firearms (ATF), California Bureau of Narcotics, San Francisco District Attorney's Office, US Attorney's Office, State Parole Board, Adult Probation and Juvenile Probation Depts. focus on gang and gang members who engage in violence. Gang members are identified and directed to come down to a "call in" which is held in Dept. 22 of superior court. Also present are community/faith-based organizations, service providers (substance abuse treatment programs) who make services available to these gang members. These members are told in no uncertain terms either they stop the violence or the full wrath of law enforcement personnel will bear down on them and their gang.

Capt. Puccinelli stated police department statistics show crime is down in the Bayview by 11.767%, but noted a spike in shootings/homicide in late December, early January. Capt. Puchinelli distributed pictures of weapons & narcotics recovered to the Commission/community and explained the department is doing everything it can to combat violence and welcomed suggestions. We can stop the violence but we need the community to come forward and report the crimes.

**Commissioner Brown** asked if there was a tip line available to report crimes. Capt. Puchinelli responded yes, (415) 671-2310. In addition, another tip line will be coming on-line shortly and both are anonymous.

**Commissioner Brown** questioned why patrol officers tend to ignore obvious inappropriate activity along 3<sup>rd</sup> Street. Capt. Puccinelli responded there are bicycle officers who deal with quality of life crime on 3<sup>rd</sup> Street. However as the Bayview district is extremely busy, when patrol cars are seen they usually are headed to a call. Also officers do have discretion, and do not want to be perceived or accused of harassing people.

**Commissioner Jones** asked how many "call-ins" have there been to date and how well attended are they? Capt. Puccinelli responded they are well attended because they have no choice. The SFPD also responds to warrants issued by the parole/probation department.

**Commissioner Fuentes** explained the term "gang member" needs to be redefined, as not all young males



who hang out on the corner late at night are gang members. Referring to pictures that were earlier distributed, he asked who sells these guns and how can they be stopped from coming into the community? Why does the BVHP community have so many drugs in comparison to other communities? Why aren't there more jobs and facilities for young men to participate? Capt. Puccinelli stated gang identification is a legal process conducted by the District Attorney's office where members must be validated. Guns are stolen in burglaries or other types of criminal activity and sold on the street. Or obtained by what is called "straw purchases." Regarding employment, that would fall under other city agencies.

**Commissioner Sampson** asked whether any representatives from the Bayview community present at the ministry meetings Chief Fong referred to? What type of incentive is offered to encourage people witnessing a crime to come forward? And, will the curfew be reinstituted for underage youth? Capt. Puccinelli referenced a poster put out by SFPD of all the young black men who have been murdered and stated every one of those cases has a reward attached. In addition, the witness relocation program is in the process of being revamped and any witness who comes forward would be immediately relocated. Violence is happening between the hours of 2:00 to 3:00 a.m. by 15- and 16-yr olds and that is the time parents must monitor their children.

In response to Sampson's question regarding ministry meetings taking place, Chief Fong stated she held a meeting with Rev. Amos Brown, NAACP president along with others, to discuss the recent violence. The other meeting was to discuss possible reinstitution of the curfew law, which is not currently enforced. Commissioner Sampson stated he would like a meeting of clergy set up in the Bayview.

**Commissioner Brown** suggested more officers be assigned to Bayview station window, as it took her 30 minutes to make a report. Capt. Puccinelli stated he would direct staff to help relieve persons standing in line to keep the wait down.

**Ms. Sacco** stated she would like police officers to be held accountable for police brutality. **Mr. DeCosta** stated community members need to address their concerns to the police and not look at the police as being a far away entity. **Mr. Clayton** stated more programs are needed to reach the "guts of the ghetto" and not just scrape the top. **Ms. Vincent** stated during the influx of violence, Bayview churches held meetings to discuss reinstituting curfew but was fought by parents. **Ms. Vincent** invited Commissioner Sampson to attend Wednesday night meetings at Providence Baptist Church that work with Young Men Against Violence group. **Mr. Bozeman** asked if Bayview station was a training station for new officers and if so, is Bayview the only one? Also whether there is a burden that Bayview is holding or having to handle in that area of training? Chief Fong responded Bayview station is one of the several training stations in San Francisco, which are selected by the activity an officer is exposed to. Several community residents voiced concern about the \$2500 fee to install speed bumps & stop signs. Commissioner Larkin referred them to the Metropolitan Transportation Authority, an organization that pays for speed bump. **Mr. Charles** suggested that a problem-solver be put on the street to address the issue of violence and suggested that police should only be called when absolutely necessary. **Mr. Madison** voiced an unpleasant experience, which recently occurred at his rental property.

**Commissioner Larkin** closed the floor to the public and thanked Chief Fong for the informative presentation. He stated although the collaborative efforts of the various law enforcement agencies was important, crime prevention was not emphasized; for example, a school or recreation centers perhaps staying open a little later. If we are realistic about trying to change the way our community is operated, everybody has to work together. He concluded by requesting that the SFPD appear quarterly before the Commission.

- b. Commissioner Larkin introduced Michael Burns, Exec. Director for MUNI 3<sup>rd</sup> Street Light Rail, who will speak on "Employment opportunity for BVHP residents & Light Rail update." Mr. Burns provided the following updates:

- **Construction:** Construction is broken out into 9 different segments, 6 of which comprise what is seen at street level running from 4<sup>th</sup>/King to Visitation Valley. Overall, the project is 44% complete for line segments, segment B is 85% complete, and segment D is 38% complete.
- **Local Contracting:** There are eighteen (18) local subcontracts from zip codes 94124 & 94134. The value of the contracts to those subcontractors is approximately \$32 million, which represents about 73% of the total project funding. As of the end of December, MUNI had 185 new hires from the local community with 164 African Americans, 11 Hispanics, 6 Asians, and 4 non-minority.
- **Hiring statistics:** of the 185 local hires on the job, 75% are from 94124; 27 are from 94134; and the rest are primarily from San Francisco with 1 living outside San Francisco.
- **Job program:** MUNI has agreements with community-based organizations (CBOs) where the CBO provides the training and MUNI pays them an administrative/placement fee. There are six primary CBOs by segment.
- **Retention:** Roughly two-thirds of new hires are still employed on the job. Some have gone on to other jobs; some are released while construction is non-active. Overall 40% of workers are from San Francisco. MUNI attempts to maximize local employment but can't put conditions in as part of the contract because of federal funding requirements. 40% of these contracts are also low bid contracts where contractors can bring in their own workforce for the local work.
- **East Metro Facility:** This facility, located at 25th & Illinois, is a \$100-million project due to be completed by 2007. Notice to proceed will be issued in the next month. The primary contractor is McCarthy Construction. The primary CBO is the Mission Hiring Hall. At the request of the community, MUNI has set up a structure where contractors will work with MUNI to divide that project into 60 smaller contracts for individual bid between June and November, with construction beginning by yearend.

**Commissioner Larkin** commended Mr. Burns on his presentation and requested regular updates on the project. He asked what the dollar amount is for contractors from the 94124 area? Also of the new hires, how many of those individuals are hired in apprenticeship jobs such as electrician, underground plumbing, etc? Mr. Burns stated MUNI would provide the Commission with the stats on subcontractors and the dollar amount for those contracts, as well as provide regular report updates. Regarding class of trade people are hired into, over 50% of the current workers are laborers, and that same percentage has held for new hires. In addition, MUNI has proposed an apprenticeship program that would bring pedestrian monitors into an apprenticeship program that would target the types of skills that provide for future employment, i.e., drywall, painting, rough carpentry, etc. That is a program Mr. Mitchell is working on with the CBO to define and work with the Transportation Authority, which is the funding agency for this project.

**Commissioner Brown** referred to a recent mailer by MUNI, which listed a breakdown of its employees. She voiced concern that every time there is a major project in the community, the community gets up-front promises of jobs and then an out-of-town company comes along bringing their own people. Commissioner Brown explained having worked with labor and contracts, she's aware that amendments and sidebars can be done. Why aren't they being done in this instance where an agreement is made with a company to provide some type of training other than holding signs? Does MUNI receive an ethnicity breakdown providing affirmative action goals? Mr. Burns responded that MUNI must go through a bid process to award the contracts, which go to the lowest qualified responsible bidder. Mr. Burns explained that federal guidelines preclude MUNI from requiring that contracts go to a particular geographic area. MUNI does require a hiring plan, which does include affirmative action goals.

**Commissioner Sampson** voiced concern of seeing no minority staff along 3<sup>rd</sup> Street operating heavy equipment. He also questioned why there is such a delay in response time when complaints are reported of car damage. In response to the first question, Mr. Burns said the lack of minority staff operating heavy equipment is due to training, which MUNI is trying to resolve through the apprenticeship program. Secondly, the delay in response time for property damage complaints should not occur. The contact number to report damage is (415) 641-2000. Commissioner Sampson asked if the apprenticeship program was established



before contracts were awarded? Mr. Burns said no, the apprenticeship program was established after the fact.

**Commissioner Fuentes** asked after employment is completed and employees become non-active, are those non-active employees placed back on a list for employment? Mr. Burns responded they could be called back.

**Mr. Potts** voiced concern that the local truckers are not being utilized. **Mr. Bozeman** suggested that MUNI facilitate some type of training to local contractors on getting certification as a DBA (disadvantaged business enterprise), which they will need when dealing with federal contractors. **Ms. Mohammad**, outreach coordinator 3<sup>rd</sup> St. Light Rail, explained the pedestrian monitoring program was created as a helping force for people who were non-skilled, high risk with questionable backgrounds or had no work experience. The goal of the program is not to see them stop at that position, but to gain experience for better careers. She explained Mr. Burns is fighting to get more funding to keep the program alive and she is asking for support of this program. **Rev. Amos Brown**, NAACP President voiced concern of the inequity and disparity in terms of contracts/jobs not being awarded to 94124 residents on this project. He asked that Mr. Burns put in writing what is being done and what more can be done to dispel the appearance of inequity. **Ms. Larkin** thanked Mr. Burns for creating and fighting to keep the apprenticeship program alive.

**Commissioner Larkin** applauded Mr. Burns' effort, but suggested that MUNI find a way to turn the pedestrian monitor positions into some type of equitable trades. Commissioner Larkin welcomed Mr. Curt Mitchell of Mitchell Engineering, who will speak on the "hiring practices & breakdown of subcontractors".

- c. **Mr. Curt Mitchell** discussed his responsibility as a contractor and what he and subcontractors have done to meet those obligations. The contract calls for 50% local participation, which is his goal for the focused zip codes 94124, 94134, and 94107. There are 3 ways to get dispatched to a job site: union dispatch, CBO dispatch, or walk-ins. Mr. Mitchell explained that different organizations his company is working with have set up the 1 for 1 rule which has been a hindrance for local hiring; however with the help of the community, he's managed to get around that rule. 125 employees have been placed, with 90% African American from the focused area zip codes.

Project One Love is the pedestrian monitoring program, which enables high-risk people to sign up with the union. The apprenticeship program is trying to take that monitoring program to the next step so that those people have a transition/pipeline. Currently of the 114 employees on 3<sup>rd</sup> St, 25 are African American from the focused area zip codes, and 12 are contractors from the focused area zip codes. The contract requires a 25% minority participation and 15% of its 25% requirement are African American and are local hires. Mr. Mitchell has also solicited minority subcontractors who were bondable, helped them to get some construction opportunity as business owners.

**Commissioner Larkin** stated a \$100 million contract cut into smaller pieces to enable other contractors a piece of the pie is innovative. However, red flags are raised when the numbers from MUNI and numbers from Mitchell do not match. And although the pedestrian monitor position is very innovative, if two years after this project is complete that person is in a trade and halfway through his apprenticeship program, that is progress. Progress is being made but with respect to contracts/gainful employment opportunity, it's not happening as well as it could.

**Commissioner Brown** explained that while the pedestrian monitor program is fine at entry level, people need a skill base. In addition, we have people in the community that have experience in other jobs.

**Commission Sampson** asked what effect has there been on businesses in the 3<sup>rd</sup> Street area and what has been done to help them during construction? Mr. Mitchell responded outreach was done prior to the construction and there is also a system which allows parking on one side of the street at all times. He also assists business owners by leaving open space in front of their businesses for deliveries. In addition, he holds



Monday morning safety meetings to address community concerns.

**Dir. Moses** questioned whether Mitchell Engineering had a relationship with YCD? Mr. Mitchell said yes, YCD is a CBO for segment B. Commission Larkin explained that YCD is not the only employment training entity that BVHP has and that proper outreach should be done to reach more than one CBO.

**Commissioner Larkin**, in referring to the 1 for 1 rule, commented that it is actually a step backward adding that when innovative ideas are created and more interaction with community members occur, more community support will be given. He then opened the floor to the community.

**Mr. Bozeman** remarked that a working partnership is needed with MUNI and the contractors so that contractors are treated fairly. **Rev Brown** voiced concern as to why definitive employment data from MUNI/Mitchell Engineering is not public record. **Mr. Decosta** voiced concern why this \$36 million project is not overseen by a Citizens Advisory Committee (CAC). Also environmentally, the public has been exposed to hazardous material (class A) that has been removed in certain segments without safety precautions put in place (exposed dirt).

Mr. Burns responded to the discrepancy of statistics by MUNI/Mitchell explaining the numbers he listed were for the entire project, whereas Mitchell's number were for his individual contract. With regard to hiring, MUNI doesn't control that information; it comes from the Private Industry Council (PIC), which MUNI will provide. Commissioner Larkin asked why there is no CAC working with MUNI? Mr. Burns answered MUNI has a CAC, but doesn't have an individual CAC for its projects. There is a CAC and a planning process in place.

VIII. Directors Report

- a) Patricia Martel, GM PUC has approved Clean Water/General Fund budgets. We are awaiting approval from the Board of Supervisors and Mayor. Also, installation of the gate at Southeast is still in process.

Commissioner Brown *moved* and Commissioners Jones/Sampson *seconded* to accept the Director's Report. **Motion passed unanimously to accept report as presented (5-0).**

Commissioner Jones asked that the letter to Dr. Ackerman be revisited and asked Commissioner Larkin whether he had specific questions he wanted addressed? Commissioner Larkin stated he had no questions. However, in reference to an article, which reported that SFUSD teachers would have to reapply for their jobs, Commissioner Brown asked whether there was a process in place (guarantee) in the event jobs were lost?

IX. Old & Ongoing Business:

Commissioner Larkin stated he'd like every commissioner to participate on at least one committee and stated committee assignments would take place at the next meeting.

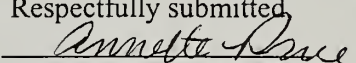
X. Introduction of New Business by Commissioners

There was none presented at this meeting.

XI. Announcement: There were no announcements at this meeting.

XII. Adjournment

Commissioner Sampson *moved* and Commissioner Brown *seconded* to adjourn the SECF Commission meeting. **Meeting adjourned at 9:25 p.m.**

Respectfully submitted,  
  
Commission Secretary

ard Larkin II  
resident  
brie Brown  
e President  
ise Jones  
mmissioner  
ie Kennedy  
mmissioner  
n Fuentes  
mmissioner  
ald Person  
mmissioner  
neth Sampson  
mmissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor



Toye Moses,  
Executive Director

## NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION  
Wednesday, February 25, 2004- 6:00 P.M.  
1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124

DOCUMENTS DEPT.

FEB 20 2004

SAN FRANCISCO  
PUBLIC LIBRARY

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

02-20-04

## AGENDA

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** February 12, 2004 (Discussion & Approval):
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda.
- VI. **Communications (Discussion):**
  - Follow-up letter to Supt. Ackerman re: "Safety Issues" at Pubic Schools & Education
  - List of businesses who have applied for space in the BVHP 94124 zip code
- VII. **New Business:** Revision of SECFC/Admin Code 54.2 **Rules of Order** amend/change: Rule 16.1 Order of Business/AGENDA from **CALL TO ORDER** to **CALL TO ORDER AND CONSENT CALENDAR** (Discussion & Proposed Action):
- VIII. **Director's Report** (Discussion & Approval):
  - Update on Southeast Community Facility Activities
  - Update on SECFC Website [http://www.sfgov.org/site/sefacility\\_index.asp](http://www.sfgov.org/site/sefacility_index.asp)
  - EP Mills Community Center and three (3) Satellite Centers
  - FY 04/05 Budgets for Clean Water & General Fund
- IX. **Old & Ongoing Business:** (Discussion & Action)
  - Commission Assignment to Southeast Community Facility Committee
- X. **Introduction of New Business by Commissioners**
- XI. **Announcements**
- XII. **Adjournment**

The Southeast Community Facility Commission meets next on Thursday, March 11, 2004



**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna.Hall@ci.sf.ca.us](mailto:Donna.Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.



Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor

MINUTES

Wednesday, February 25, 2004

6:00 P.M.

1800 Oakdale Avenue  
San Francisco, CA 94124

DOCUMENTS DEPT

MAR 19 2004

SAN FRANCISCO  
PUBLIC LIBRARY

APPROVED



Toye Moses,  
Executive Director

I. Call to Order

Commission President Millard Larkin called the Wednesday, February 25, 2004 meeting to order at 6:06 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

II. Announcement

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

III. Roll Call

Present: Commissioner Millard Larkin; Commissioner Juan Fuentes; Commissioner Louise Jones; Commissioner Willie Kennedy; Commissioner Ronald Person

Excused: Commissioners Bobbrie Brown & Kenneth Sampson

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir. SECFC; Annette Price, SECF Commission Secretary.

IV. Approval of Minutes

Commissioner Jones *moved* and Commissioner Kennedy *seconded* to accept the minutes of Thursday, February 12, 2004. **Motion passed to accept minutes as presented (5-0).**

V. Public Comment

Tony Caruso of Decorative Plant Service voiced concern regarding the City's delay in approving Decorative's long-term lease contract and asked that the Commission look into the delay. Commissioner Larkin assured Mr. Caruso that staff would research and follow up shortly.

Sgt. Colleen Fatooh of the SFPD Juvenile Division reported that she is the coordinator of the School Resource Officers Program, (SRO) and offered to make herself available to answer any questions the Commission might have regarding school safety. Commissioner Larkin thanked Sgt. Fatooh for coming and asked that she coordinate her efforts with Supt. Ackerman's presentation, which will take place in the near future.

VI. Communications

The Executive Director stated the following correspondence is to be sent as directed:

- Letter to Supt. Arlene Ackerman, SFUSD re: "Safety issues & education update"
- Correspondence from Tax Collector re: New businesses opening in BVHP.

VII. New Business: Dir. Moses referenced a sample of the proposed agenda change from Call to Order to Call to Order and Consent Calendar (recommended by the City Attorney), explaining that it is difficult to monitor commission absences when called in. Dr. Moses stated this proposed change came about because of an email received from the Mayor's office requesting an updated list of commission

attendance and tenure. This change will allow the Commission to approve/disapprove all absences. Once change is approved, it will be implemented immediately. Commissioner Larkin asked that this be tabled until the March 11, 2004 meeting in order that Commissioners have time for review.

VIII. Directors Report

Dir. Moses reported that: Both Southeast and Earl P. Mills are running smoothly. There is an issue with one of our tenants regarding lease approval and once the President has made his appointments to the Facility Committee, hopefully that will be resolved.

Commissioner Jones *moved* and Commissioners Kennedy *seconded* to accept the Director's Report. **Motion passed unanimously to accept report as presented (5-0).**

IX. Old & Ongoing Business:

Commissioner Larkin stated that three (3) committees have been established: The Facility Committee, responsible for review of tenant leases; Health, Housing & Safety Committee, responsible for health, housing & safety issues; and Community Outreach Committee, responsible for community outreach.

The assignments are as follows: Commissioners Kennedy (Chair) and Brown are assigned to the Facility Committee. Commissioners Person (Chair) and Jones are assigned to the Health, Housing & Safety Committee. Commissioners Fuentes (Chair) and Sampson are assigned to the Community Outreach Committee. Commissioner Larkin stated he would be sitting on all committees with the commissioners.

Dir. Moses updated the Commission that letters of invite have gone out to Mayor Newsom and District Attorney Harris as directed; however, staff is yet to receive a response. We will keep you updated.

X. Introduction of New Business by Commissioners

Commissioner Fuentes suggested that in future, staff not schedule organizations back-to-back so that the focal point can be on a particular subject versus several subjects, especially when hot topics are at issue.

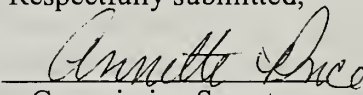
The general consensus of the Commission was to limit the number of presenters. Dir. Moses explained that staff tries to accommodate a presenter's schedule as most tend to be extremely busy. However, staff will take note of future scheduling concerns.

XI. Announcement: Commissioner Larkin announced that Commissioner Kennedy would be receiving an award tonight for her many years of dedicated service. Commissioner Kennedy announced that the Soul Food Cuisine event would take place on Feb. 28, 2004 at the Multipurpose Center in the 1700 block of Yosemite. Commissioner Fuentes announced that he has been appointed honorary member of the California Society of Print Makers explaining in the 100-year history of the organization, there has only been 10 honorary members, three of which being of color. Commissioner Larkin congratulated both Commissioners Kennedy and Fuentes on their achievements.

XII. Adjournment

Commissioner Jones *moved* and Commissioner Fuentes *seconded* to adjourn the SECF Commission meeting. **Meeting adjourned at 6:35 p.m.**

Respectfully submitted,

  
Commission Secretary



Willard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor



Toye Moses,  
Executive Director

## NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION  
Thursday, March 11, 2004- 6:00 P.M.  
1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

DOCUMENTS DEPT.

MAR - 4 2004

SAN FRANCISCO  
PUBLIC LIBRARY

## AGENDA

03-04-04 10:00 AM

- I. **Call to Order**
- II. **Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
- III. **Roll Call**
- IV. **Approval of Minutes:** February 25, 2004 (Discussion & Approval):
- V. **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda.
- VI. **Communications** (Discussion):
- VII. **Director's Report** (Discussion & Approval):
  - Activities/Operations of the Southeast Community Facility & EPM Community Center including budget, programs, and services
- VIII. **Old & Ongoing Business:** (Discussion & Proposed Action) Revision of SECFC/Admin Code 54.2 Rules of Order amend/change: Rule 16.1 Order of Business/AGENDA from CALL TO ORDER to CALL TO ORDER AND CONSENT CALENDAR
- IX. **Introduction of New Business by Commissioners**
- X. **Announcements**
- XI. **Adjournment**
- XII. **Dinner of Appreciation:** Former Commissioner Kim Nguyen's farewell dinner will be held at the Old Clam House, 299 Bayshore Blvd., immediately after 3/11/04 SECFC meeting.

The Southeast Community Facility Commission meets next on Wednesday, March 24, 2004



**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, **Room 409, #1 Dr. Carlton B. Goodlett Place**, San Francisco, CA 94102-4683, Office: **(415) 554-7724/Fax: (415) 554-7854/E-mail: Donna\_Hall@ci.sf.ca.us**.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor

## MINUTES

Thursday, March 11, 2004

6:00 P.M.

1800 Oakdale Avenue  
San Francisco, CA 94124



Toye Moses,  
Executive Director

APPROVED

### I. Call to Order

Commission President Millard Larkin called the Thursday, March 11, 2004 meeting to order at 6:07 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

### II. Announcement

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone to the meeting.

### III. Roll Call

Present: Commissioner Millard Larkin; Commissioner Juan Fuentes; Commissioner Louise Jones;  
Commissioner Willie Kennedy; Commissioner Kenneth Sampson

DOCUMENTS DEPT.

Late Arrival: Commissioners Ronald Person & Bobbrie Brown

APR - 5 2004

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir. SECFC;  
Annette Price, SECF Commission Secretary.

SAN FRANCISCO  
PUBLIC LIBRARY

### IV. Approval of Minutes

Commissioner Jones *moved* and Commissioner Kennedy *seconded* to accept the minutes of Wednesday, February 25, 2004. **Motion passed to accept minutes as presented (5-0).**

Commissioner Larkin reported that at a meeting with representatives of mayor's office, he was informed that Mayor Newsom intends to enforce the rule of three (unexcused absences) regarding meeting attendance by commissioners and urged all commissioners to maintain their attendance.

### V. Public Comment

There was no public comment at this meeting

### VI. Communications

The Executive Director stated the following correspondence was received:

- Email correspondence regarding upcoming sunshine training
- Correspondence of Commission appointments/tenure

### VII. Directors Report

Dir. Moses reported: A meeting took place with Charlie Dunn, SFPUC, Whitney Young Child Development Center staff and himself in which clarification was given as to the city/tenant's responsibility regarding the upkeep/maintenance of the Earl P. Mills facility. This meeting was prompted by recent break-ins that have occurred at the facility.

Dir. Moses reported things are moving smoothly at Southeast with the exception of the traffic congestion that occurred because of the large number of attendees at today's repast. Security guards were stationed in the parking lot for traffic control.

There is still no word on budget approval from the Mayor's office. Once information is received, we will update the Commission.

Dir. Moses also reported the resignation of Nancy Rodriguez, clerk typist at the SECFacility and informed the Commission that the position has been filled by Maria Ang-Asuncion, a transfer from another city department.

Upon request for clarification regarding commission tenure, Dir. Moses explained that some terms might be longer than others as some are reappointments while others are completing unexpired terms before beginning their actual tenure.

Commissioner Kennedy *moved* and Commissioner Jones *seconded* to accept the Director's Report. **Motion passed unanimously to accept report as presented (6-0).**

VIII. Old & Ongoing Business:

Before Commissioner Larkin called for the vote to amend **AGENDA**, Attorney Bryan advised that the revision of "**Consent Calendar**" be placed after "Public Comment" and that the "**Order of Business**" be updated to reflect said change.

Commissioner Larkin called for the vote to revise SECFC/Admin Code 54.2 Rule 16.1 **Order of Business/AGENDA** to reflect "**Consent Calendar**". **Motion passed unanimously to approve revision (7-0).**

IX. Introduction of New Business by Commissioners  
No new business was presented at this meeting.

X. Announcements

Commissioner Jones reported that she attended a SFUSD Board of Education meeting last night in which Dr. Monroe, Supt. Ackerman, and Elois Brooks discussed the implementation of three "Dream Schools" in BVHP: Dr. Charles Drew will be an elementary school, preschool thru grade 4; Twenty-First Century will be an intermediate school, grades 5 thru 8; and Gloria R. Davis will be a high school, grades 9 thru 12. The intent is for students to move from one school to the other and be prepared upon completion to enter any university of their choosing. Commissioner Jones added that she is however looking forward to the superintendent's presentation at Southeast to respond to the questions posed by the Commission.

XII. Dinner of Appreciation

President Larkin took item XII out of order and announced that former Commissioner Nguyen's farewell dinner will take place at the Old Clam House, 299 Bayshore Blvd. immediately following tonight's meeting. No Commission business will be discussed at this dinner and the community is invited.

XI. Adjournment

Commissioner Fuentes *moved* and Commissioner Jones *seconded* to adjourn the SECF Commission meeting. **Meeting adjourned at 6:25 p.m.**

Respectfully submitted,



Commission Secretary



Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor

## NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Wednesday, March 24, 2004- 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124



Toye Moses,  
Executive Director

DOCUMENTS DEPT.

MAR 19 2004

SAN FRANCISCO  
PUBLIC LIBRARY

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

## AGENDA

- 1.0 **Call to Order**
  - 1.1 **Call to Order and Announcements from President**
  - 1.2 **Announcement:** The sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
  - 1.3 **Roll Call**
- 2.0 **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda.
- 3.0 **Consent Calendar**
  - 3.1 **Consent Calendar:** All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF Commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the Consent Agenda is called in which event the matter shall be removed from the Consent Agenda and considered as a separate item.
  - 3.1a **PROPOSED ACTION:** Be it resolved that the minutes of the SECF Commission meeting of Thursday, March 11, 2004 be approved as submitted.
- 4.0 **Communications (Discussion):**
- 5.0 **Presentation (Discussion):** Fire Chief Joanne White-Hayes, S.F.F.D., re: "Fire Safety Concerns" & District Attorney Kamala Harris, S.F. District Attorney's Office re: Crime, Law & Fair Justice"
  - 5.1 Discussion of Possible Future Actions Related to Presentation.
- 6.0 **Director's Report (Discussion & Approval):**
  - 6.1 **Update on Southeast Community Facility Activities and operations.**
  - 6.2 **E.P. Mills Community Center and three (3) Satellite Centers**
- 7.0 **Old/Ongoing Business by Commissioners**
- 8.0 **Introduction of New Business by Commissioners**
- 9.0 **Adjournment:**

This agenda and all minutes can be viewed at <http://www.ci.sf.ca.us/sefacility>. Agenda minutes and attachments are also available at the Commission of 1800 Oakdale Avenue, Suite B, telephone # (415) 821-0573

The Southeast Community Facility Commission meets next on Thursday, April 8, 2004

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, **Room 409, #1 Dr. Carlton B. Goodlett Place**, San Francisco, CA 94102-4683, Office: **(415) 554-7724**/Fax: **(415) 554-7854**/E-mail: **Donna Hall@ci.sf.ca.us**.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.

ANNOUNCEMENT!!! ANNOUNCEMENT!!! ANNOUNCEMENT

# THE SOUTHEAST COMMUNITY FACILITY COMMISSION

WELCOMES

*S.F. District Attorney Kamala Harris*

*Speaking on*

*“Crime, Law & Fair Justice”*

*S.F. Fire Chief Joanne Hayes-White*

*Speaking on*

*“Fire Safety Concerns”*

**Wednesday, March 24, 2004**

**6:00 p.m.**

**SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM  
1800 OAKDALE AVENUE – SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY  
INVITE YOUR FRIENDS AND NEIGHBORS**

**PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.  
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SECFC AT (415) 821-1524**





Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor

DOCUMENTS DEPT.



Toye Moses,  
Executive Director

## MINUTES

Wednesday, March 24, 2004

6:00 P.M.

1800 Oakdale Avenue  
San Francisco, CA 94124

APR 23 2004

SAN FRANCISCO  
PUBLIC LIBRARY

APPROVED

### 1.0 Call to Order

Commission President Millard Larkin called the Wednesday, March 24, 2004 meeting to order at 6:15 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

### 1.2 Roll Call

Commissioner Millard Larkin; Commissioner Bobbrie Brown; Commissioner Juan Fuentes; Commissioner Louise Jones; Commissioner Willie Kennedy; Commissioner Kenneth Sampson

Late Arrival: Commissioners Ronald Person

Staff Present: Toye Moses, Exec. Dir. SECFC; Annette Price, SECF Commission Secretary.

### 2.0 Public Comment

There was no public comment at this meeting.

### 3.0 Consent Calendar

- 3.1a RESOLUTION (SECFC-2004-1) Be it resolved that the minutes of the Southeast Community Facility Commission meeting of Thursday, March 11, 2004 be approved as submitted (**passed unanimously**).

Commissioner Larkin moved Item 4.0 Communications down the agenda in order to accommodate Fire Chief Joanne White-Hayes' schedule. President Larkin welcomed and congratulated Chief White-Hayes on her appointment to the SFFD on January 16, 2004.

### 5.0 Presentation

Fire Chief White-Hayes thanked the Commission for the opportunity to present stating that she would first like to acknowledge Phil Kelber, SFFD Battalion Chief responsible for overseeing the day-to-day operations of all fire stations located in District 10, one of the largest battalions in the City.

Fire Chief White-Hayes reported in 1997 the SSFD merged with the paramedic division. The total operating budget for SFFD is \$206 million, down \$20 million from last fiscal year. The department is being asked to again reduce its budget by 5.5%, which represents approximately \$7.3 million. As all city departments face difficult economic times, the biggest challenge will be to look at very creative solutions to the budget situation, i.e., redeploying resources.

Chief Hayes-White stated she plans on having an active role in all parts of the community and that

the department looks forward to working with the community regarding any concerns that may arise related to fire suppression/delivery of medical services.

Chief White-Hayes stated she has a great admiration for the Neighborhood Emergency Response Team (NERT) sponsored by the SFFD, which provides training in disaster and emergency response to San Francisco residents preparing them to be self-sufficient in major disasters. Chief White-Hayes concluded by stating she looks forward to visiting the Commission more frequently or any time there are questions related not just to BVHP but also about the fire department as a whole.

**Commissioner Brown** asked other than the budget situation, what has been the greatest challenge in taking over the department? Chief White stated the budget situation, which affects a number of other things, is the biggest challenge. However, she stated she plans on enlisting the assistance of other city department heads to work collaboratively to come up with creative solutions to the budget crunch.

**Commissioner Kennedy** asked what effect has lifting the court ordered dissent decree had on the SFFD? Chief White-Hayes responded currently women account for 12% of the SFFD workforce compared to just 14 years ago where there were only 10. The department has made great strides in maintaining a diverse workforce that's representative of the city. **Commissioner Kennedy** also suggested that perhaps more outreach could take place with SFFD prior to SFFD setting up their next training class, especially in the Southeast sector.

**Commissioner Sampson** was curious as to what effect the fiscal crunch would have on SFFD's ability to purchase and/or update equipment? Chief White-Hayes stated it's in her interest to ensure that the department has up-to-date equipment to maintain the health and safety of her staff, which has a direct impact on the services SFFD is able to provide. Fortunately, SFFD has been the recipient of grant funding. Through this grant fund, SFFD has been able to offset some concerns related to purchasing up-to-date equipment.

**Commissioner Fuentes** asked if there will be any adverse effect on any particular community as far as reduction and/or closure of stations and if so will those reductions and/or closures be equitable throughout the city? Chief White-Hayes responded it is her great hope that SFFD will not have to reduce or close any stations. However, SFFD may need to look at how stations are staffed in terms of apparatuses, i.e., engine trucks, ambulances.

**Commissioner Larkin** suggested that perhaps classes could be set up prior to employment opportunities taking place in order to prepare cadets for recruitment into the SFFD. He further remarked that BVHP is in a growth mode and suggested perhaps some type of advisory group could be put together regarding employment opportunities with inclusion from BVHP.

**Commissioner Person** asked that the Commission be provided with an ethnic/gender breakdown of the fire department. The Chief agreed to provide that information by week end.

**Commissioner Jones** asked whether there were any other programs being conducted in the schools that teach children fire safety other than what is currently going on now, i.e., drills, stations tours, etc.? Chief Hayes responded that school drills are conducted on a regular basis to ensure schools are up to code and that exit signs are in good working order. In addition, the department has a program in its pilot phase working with the school district where a curriculum has been developed for age



appropriate level students, which discusses fire safety issues, fire prevention issues, and also touches on careers in the fire service.

**Dir. Moses** commented that there are many senior citizens in the BVHP community that need to be educated regarding public safety and suggested perhaps that could be part of the SFFD's outreach effort, to educate people from the community, particularly senior citizens. He further explained that many seniors have bars on their windows for safety that are not breakaway. And when a fire happens, it's a problem for the seniors as well as the department to gain entry or exit. Chief Hayes-White welcomed any event that might target the senior population relating to public safety. **Dir. Moses** concluded by offering to make the Southeast facility available to the Department in future if the department sponsored such an event.

**Commissioner Kennedy** complimented the Chief on how she has handled the recent problems involving the use of illicit drugs by fire fighters and asked that she comment on that. Chief Hayes stated the fire department is not without its problems. She stated her department has an enlightened approach as it relates to inappropriate behavior, potential drug or alcohol problems.

There is a zero tolerance approach to drug usage while on duty. If the party is willing to basically meet halfway by successfully completing rehabilitation, they are welcomed back by the administration. They then enter into an agreement whereby the person returns to the workforce but is subject to random blood testing for a 3- to 4-year period.

**Commissioner Larkin** thanked the Chief for taking the time out of her busy schedule to appear tonight and stated he looks forward to seeing her in the future.

**Cedric Jackson**, Dir. of Southeast Career Center, offered his services in the recruitment effort for cadets. He also stated interest in seeing any proactive programs on the part of the Department to ensure community groups, faith-based institutions, etc., know of the opportunity to come down and bring classes to the fire dept and to integrate BVHP into what's going on in city services.

- 4.0 **Communications:** Dir. Moses announced that Wells Fargo Bank will have their groundbreaking ceremony on Monday at 11:30 a.m. at the Bayview Plaza on Third Street.

6.0 **Directors Report**

Dir. Moses reported that: He met with the Mayor's Chief of Staff who confirmed that the Mayor will present before the SECFC on Thursday, **April 8, 2004**. The format will be similar to a town hall meeting and the Director invited everyone to come out and participate.

Some of the problems at our E.P. Mills facility have been resolved. Staff is working closely with tenants to have the doors replaced and it is our hope that no other brake-ins will occur.

Dir. Moses stated a very productive meeting took place yesterday with Dean Hunnicutt to discuss the vandalism that has taken place by the high school students in which city property was damaged. The college as well as the school district has agreed to repair all damage caused by the students.

Commissioner Jones *moved* and Commissioner Kennedy *seconded* to accept the Director's Report. **Motion passed unanimously to accept report as presented (7-0).**

7. **Old/Ongoing Business by Commissioners**

There was no old/ongoing business presented at this meeting.

Commissioner Larkin suspended the meeting at this point in order to accommodate District Attorney Kamala Harris' schedule, as she was running a little late (1-minute break).

After a brief discussion off the record with Commissioners, President Larkin reconvened the meeting and re-opened public comment.

**Public Comment (continued):**

**Mrs. Gwen Satto** stated two years ago officers on the San Francisco Police Department brutalized her. She stated she will continue to speak about this incident to prevent it from happening to anyone else. **Mr. Joseph Flood**, Mayors Office of Neighborhood Services announced the District 10 Town Hall meeting will take place on Saturday, April 24 at Visitation Valley Elementary School Auditorium, 55 Schwerin St., from 11:00 a.m. to 1:00 p.m. Mayor Newsom will be in attendance.

Commissioner Larkin suspended the meeting at this point in order to accommodate District Attorney Kamala Harris' schedule (10-minute recess). Commissioner Larkin called the SECFC meeting back to order at 7:10 p.m.

Commissioner Larkin welcomed District Attorney Harris and asked that she step forward to discuss crime, law and fair justice.

**Presentation (continued)**

**Kamala Harris, S.F. District Attorney**, stated the DA's Office is responsible for law enforcement. As the chief law enforcement office in the city, the DA's Office needs to function at a professional level in order for justice to occur. Ms. Harris stated when she took office 2.5 months ago, she found that some of her staff attorneys did not have the necessary equipment to function in a professional manner, i.e., e-mail, computers, phones. To remedy that, training has taken place and necessary resources have been brought to the office to create a professional working environment.

Ms. Harris stated the DA's Office has worked well with the San Francisco Police Department and have provided training to the police department in the collection of evidence. The DA's Office is also in the process of starting a training program for all its investigators, which will enable both departments to work together and through the D.A.'s office educate the police department regarding what judges and courts deem as legally appropriate and admissible evidence.

Ms. Harris explained when she got into office, one of her highest priorities was the homicide cases. She stated she has personally reviewed all of the homicide cases (74) -- some four years old -- and is committed to giving them top priority. In addition, Ms. Harris reported some of the judges she has met with have agreed to help the DA's Office reduce some of that backlog, understating that if cases are not processed the community sees no consequence when a life is taken.

Ms. Harris stated one of the challenges faced and an area that the DA's Office needs help with is convincing the community to start testifying in cases where they have witnessed a crime. The murders are happening on a daily basis and the only way the DA's Office can do its job of prosecuting those cases is when there is evidence, which comes through people testifying and participating.



**Commissioner Brown** asked District Attorney Harris whether she was surprised with what she found taking place in the BVHP community? Ms. Harris responded she was not surprised but she definitely felt challenged, frustrated, and concerned. She stated, "When people are killing each other, they've got to be held accountable."

**Commissioner Jones** asked if Ms. Harris thought the reason many people do not come forth to testify is more out of fear of retaliation than being perceived as "a snitch"? Ms. Harris agreed; however, she stated if the community encouraged people to come forward, the community will figure out a way as a community to protect people who stand up, as will the D.A.'s Office.

**Commissioner Sampson** asked what is being done to partner with the police department to ensure that a person can in fact testify and get some of these murderers off the street? Ms. Harris responded the campaign poster of African American men that have been murdered, sponsored by the police department, was a way of highlighting the need to act and giving them the information of how they can act. The other ways of communicating are going everywhere to talk about it. Ms. Harris stated it's about the leadership of the community. We've got to hold folks accountable.

**Commissioner Person** noted that a lot of the crime and killings relate to the drug trade and gangs explaining that he has not seen much police involvement to end it. He further commented that people are not confident that they will be protected from retaliation if they come forward and asked what kind of guarantee does a person have who reports a crime? Ms. Harris responded that she cannot stand before the community and say that witnesses have not been killed. However, given the number of homicides that have occurred and failure to come forward does not bear out. She further emphasized the community has to prevent fear from keeping people silent. The DA's Office can take measures to protect people.

Ms. Harris reported the DA's Office has started a system of homicide duty and whenever a homicide occurs and there is a suspect, the homicide inspectors call a senior more experienced prosecutors to come out to the scene to help with whatever advice is necessary to ensure when evidence is collected, it will be good evidence which can be used in court resulting in a conviction.

**Commissioner Fuentes** explained a lot of the activity that goes on in the BVHP community is related to drugs that are being sold, which is more of an issue in terms of trying to curtail some of the murders that are going on. Why are these drugs in this community? Also, how is the District Attorney's office going to work with the Office of Citizen's Complaint in terms of for instance police brutality? Ms. Harris responded there are ways to help with crime investigation other than testifying against someone, i.e., providing information to the police so they can find the evidence. Ms. Harris stated she takes very seriously any misconduct by anyone who is charged with the responsibility of keeping people. The district attorney's office and OCC have a very good working relationship, although the cases they investigate don't necessarily rise to a level where the D.A. is responsible for prosecuting because they look at different things.

Commissioner Larkin opened the floor to the public.

**Ms. Stencil** stated her husband was injured by a hit and run driver and that the SFPD has not arrested anyone. Ms. Harris referred her to Captain Bruce, SFPD Bayview station who took down her information for follow-up. **Mr. Cedric Jackson**, Director of One-Stop asked if there is any



effort on the part of the District Attorney's Office for collaboration with some of the community-based organizations (PIC, YCD, Bay View Initiative, etc) who are starting a program to end youth violence? Ms. Harris responded there are collaborations on the part of the DA's Office with various agencies, one of which is the school district dealing with truancy issues as well as some of the other agencies mentioned. One of the areas that we need to work more on is bringing more mental health service providers to the table because we need to deal with healing the community. A lot of the youth have lost sisters and brothers to murder. We also need to start involving youth in crafting of solutions.

Commissioner Larkin commended District Attorney Harris on what she has done thus far while in office for such a short time and thanked her for taking the time to come before the Commission.

8. **Introduction of New Business by Commissioners**

Dir. Moses suggested that the Commission honor Commander Michael Puccinelli, former Captain of the Bayview station. Commissioner Kennedy suggested that Lt. Cornelius (Con) Johnson also be honored.

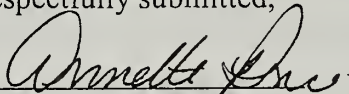
Commissioner Jones asked to be excused on April 8<sup>th</sup> and May 13, 2004, as she will be out of state.

Commissioner Person asked for clarification regarding "excused absences". Dir. Moses explained that Commissioners should inform the Commission prior to their absence so that staff may place that item on the consent calendar for approval.

9. **Adjournment**

Commissioner Jones *moved* and Commissioner Kennedy *seconded* to adjourn the SECF Commission meeting. **Meeting adjourned at 7:50 p.m.**

Respectfully submitted,

  
Commission Secretary

Willard Larkin II  
President  
Robbie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Donald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor

## NOTICE OF MEETING SOUTHEAST COMMUNITY FACILITY COMMISSION

Thursday, April 8, 2004— 6:00 P.M.  
1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124



Toye Moses,  
Executive Director

DOCUMENTS DEPT.

APR - 5 2004

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

SAN FRANCISCO  
PUBLIC LIBRARY

### A G E N D A

#### 1.0 Call to Order

##### 1.1 Call to Order and Announcements from President

1.2 **Announcement:** The sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

##### 1.3 Roll Call

2.0 **Public Comment:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda.

#### 3.0 Consent Calendar

3.1 **Consent Calendar:** All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF Commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the Consent Agenda is called in which event the matter shall be removed from the Consent Agenda and considered as a separate item.

3.1a **PROPOSED ACTION:** Be it resolved that the minutes of the SECF Commission meeting of **Wednesday, March 24, 2004** be approved as submitted.

3.1b **PROPOSED ACTION:** Be it resolved that the SECF Commission grants leaves of absence for the meeting of **April 8, 2004** and **May 13, 2004** to the following Commissioner(s): Louise Jones

#### 4.0 Communications (Discussion):

5.0 **Presentation (Discussion):** **Honorable Mayor Gavin Newsom**, City & County of San Francisco, re: "Vision & Goals for San Francisco" and Innovative ideas for improving the quality of life for San Francisco residents, most especially Bayview Hunters Point

5.1 Discussion of Possible Future Actions Related to Presentation.

#### 6.0 Director's Report (Discussion & Approval):

6.1 **Update on Southeast Community Facility Activities and operations.**

6.2 **E.P. Mills Community Center and three (3) Satellite Centers**

#### 7.0 Old/Ongoing Business by Commissioners

7.1 **RESOLUTION:** Commendation for Michael Puccinelli, former Capt. of Bayview station upon his appointment as Field Operations Commander and relocation to the Hall of Justice.

7.2 **RESOLUTION:** Commendation for Cornelius (Con) Johnson, former Lt. of Bayview station upon his appointment as Field Operations Lt. and relocation to the Hall of Justice.

8.0 **Public Comment:**

(This is an opportunity for members of the public to address the SECF Commission on items of interest to the public that are within the subject matter jurisdiction of the Commission.

9.0 **Introduction of New Business by Commissioners**

10.0 **Announcements**

11.0 **Adjournment:**

This agenda and all minutes can be viewed at <http://www.ci.sf.ca.us/sefacility>. Agenda minutes and attachments are also available at the Commission office of 1800 Oakdale Avenue, Suite B, telephone # (415) 821-1534

The Southeast Community Facility Commission meets next on Wednesday, April 28, 2004



**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, **Room 409, #1 Dr. Carlton B. Goodlett Place**, San Francisco, CA 94102-4683, Office: **(415) 554-7724/Fax: (415) 554-7854/E-mail: Donna Hall@ci.sf.ca.us**.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.



**ANNOUNCEMENT!!! ANNOUNCEMENT!!! ANNOUNCEMENT!!!**

# **THE SOUTHEAST COMMUNITY FACILITY COMMISSION**

**WELCOMES**

**Honorable Mayor  
Gavin Newsom**

City & County of San Francisco

Speaking on

**Vision & Goals**



**Innovative Ways to  
Improve**

**Quality of Life**

for

**San Francisco Residents**

most especially

**Bayview Hunters Point**

**Thursday, April 8, 2004  
6:00 p.m.**

**SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM  
1800 OAKDALE AVENUE – SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY  
INVITE YOUR FRIENDS AND NEIGHBORS**

**PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.  
FOR MORE INFORMATION, PLEASE CALL TOYE MOSES, EXEC. DIR., SECFC AT (415) 821-1534.**





Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor

≡ MINUTES

Thursday, April 8, 2004

6:00 P.M.

1800 Oakdale Avenue  
San Francisco, CA 94124

DOCUMENTS DEPT

MAY 11 2004

SAN FRANCISCO  
PUBLIC LIBRARY

APPROVED



Toye Moses,  
Executive Director

1.0 Call to Order

Commission President Millard Larkin called the Thursday, April 8, 2004 meeting to order at 6:11 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone.

Roll Call

Commissioner Millard Larkin; Commissioner Bobbrie Brown; Commissioner Juan Fuentes; Commissioner Ronald Person; Commissioner Willie Kennedy; Commissioner Kenneth Sampson

Excused: Commissioners Louise Jones

Staff Present: Robert Bryan, Deputy City Attorney; Joseph Tham, PUC Real Property Officer; Toye Moses, Exec. Dir. SECFC; Annette Price, SECFC Commission Secretary.

2.0 Public Comment

No public comment was offered at this meeting.

3.0 Consent Calendar

3.0 (a) RESOLUTION (SECFC-2004-2) Be it resolved that the minutes of the Southeast Community Facility Commission meeting of Wednesday, March 24, 2004 be approved as submitted (**passed unanimously**).

3.0 (b) RESOLUTION (SECFC-2004-03): Be it resolved that the Southeast Community Facility Commission grants leaves of absence for the meeting of April 8, 2004, to the following commissioners: Louise Jones (**Passed unanimously**).

4.0 Communications: Dir. Moses reported that copies of all correspondence received has been placed in commission folders.

Commissioner Larkin moved Item 5.0 Presentation down the agenda and moved directly into the Director's Report as Mayor Gavin Newsom was running late.

6.0 Directors Report

Dir. Moses thanked staff for all their hard work in preparing for tonight's event. A special thanks to Decorative Plant Services, Foods Co., BDI (Calvin Hayes), Office of Samoan Affairs in collaboration with City College of San Francisco (Southeast campus) for their generous donations of food/beverages, and flowers.

Dir. Moses welcomed Supervisor Sophie Maxwell to tonight's meeting and reported that Supv. Maxwell will hold the Budget Committee meeting in the Bayview District very shortly and asked that she be thoughtful when looking at the budget for Southeast. Dir. Moses further explained that the budget is now in the Mayor's Office and will go to the Board of Supervisors for final approval.

Commissioner Brown *moved* and Commissioner Person *seconded* to accept the Director's Report. Motion passed unanimously to accept report as presented (**passed unanimously**).

7.0 **Old/Ongoing Business by Commissioners**

- 7.1 Board of Supervisor Sophie Maxwell presented a Certificate of Honor to former Bayview Police Station Capt. Michael Puccinelli upon his promotional re-assignment to Commander of Field Operations. On behalf of the Southeast Community Facility Commission, Commissioner Larkin presented a Certificate of Commendation to former Bayview Police Station Capt. Michael Puccinelli upon his promotional re-assignment to Commander of Field Operations. Commander Puccinelli stated that his 2-½ year tenure at Bayview station will be remembered as the fondest assignment in his police career. He expressed his gratitude and appreciation for the support he received from residents of the Southeast sector during his tenure and stated he will always be available when needed.

**RESOLUTION (SECFC-2004-02)** Be it resolved that the Southeast Community Facility Commission presented a Certificate of Commendation to Commander Michael Puccinelli.

- 7.2 Commissioner Larkin stated the Certificate of Commendation for Lt. Cornelius (Con) Johnson, former Lt. of Bayview Police Station who has been reassigned to Field Operations will be presented at a later date as Lt. Johnson was out of town.

Commissioner Larkin re-opened the floor for public comment.

8.0 **Public Comment**

**Ms. Henry-Ellis/Ms. Thomas** spoke on C.L.A.E.R., an organization that advocates for families identified as secondary victims of violent crimes; **Mr. Carpenter** spoke on: Murders in the BVHP community (poster of unsolved murders of African-American men); **Ms. Franklin** spoke on: Environmental housing issues.

Supervisor Sophie Maxwell welcomed and introduced Mayor Gavin Newsom stating, "San Francisco finally has a mayor that realizes what his responsibilities are, to make sure that every part of San Francisco is treated equally."

5.0 **Presentation**

Mayor Newsom thanked Supervisor Maxwell, the Commission and community for their patience and invitation to speak this evening. Newsom stated having just been sworn into office some 90 days ago, he recognizes the problems of BVHP have not gone away and there has not been a huge shift in direction as far as delivery of services. However, he assured the community that it will no longer be "business as usual" down at City Hall in terms of the way issues are addressed in the Bayview.

Mayor Newsom expressed displeasure at the high cancer rates, environmental issues, delay in closure of the BVHP/Mirant power plants, violence, and unsolved murders in BVHP. He acknowledged the extraordinary job emergency services has done in saving people's lives, stating



that many more lives would have been lost had it not been for the rapid emergency response and quality care provided by these people but more needs to be done.

Mayor Newsom explained he wants to move in another direction in order to turn things around. Consequently rather than have all the departmental meetings at City Hall, the Mayor has begun to hold departmental meetings in the community. He also plans to continue his efforts in sponsoring various community events in BVHP and surrounding communities using the events as a mechanism to get the CBOs and city departments to work collaboratively to make needed repairs and improve community relations.

Mayor Newsom voiced his frustration at the number of murders that are still unsolved and has in certain instances increased the reward to encourage people to come forward and testify against the perpetrators. Also, a fund has been established that will be used to protect witnesses during the interim period from investigation to charge.

Mayor Newsom stated he is committed to bring some permanent solutions to the problems here in BVHP. He reported that Supv. Maxwell is working in conjunction with the Transportation Authority regarding summer jobs for youth. The conveyance agreement has been signed by the Navy transferring Parcel A to the city and the framework for the 6 other parcels will follow shortly with the Navy being held responsible for all land remediation. In conclusion, Mayor Newsom stated he looks forward to coming back in the future and is happy to answer questions.

**Commissioner Brown** stated she has no question but wanted to thank Mayor Newsom for the changes he has made, noting she has seen some of the results just mentioned.

**Commissioner Kennedy** stated it has been rumored that the Housing Authority will switch back to using the police department as security in public housing vs. using the private security guards. She voiced her concern explaining that in the past when the police department was used, it did not work well. In addition, many people will be put out of work if this takes place and she asked that Mayor Newsom look into it. Mayor Newsom responded that new proposals are being offered related to the Housing Authority and supplementing some of the private security with police department. Those are ongoing discussions and no final decision has been made.

**Commissioner Sampson** expressed his gratitude and thanked the Mayor for working with the youth in the community. He stated one of his main concerns is that youth have something to do during the summer months. He also voiced concern about proliferation of guns in the city and asked what can be done to eliminate the guns in San Francisco? Mayor Newsom he I in support of Senator Jackie Spier and Supv. Sandoval proposition to stop gun sells at the Cow Palace, but beyond that he is at a loss as to how to stop the illegal guns from moving around the community and stated he is open to any suggestions anyone might have to stop the distribution of weapons.

**Commissioner Fuentes** thanked the Mayor for putting the spotlight on a community that has been historically neglected in the past. He voiced concern about the gentrification in the Bayview district and asked what the city can do to protect the holdings of long-time BVHP residents so they do not experience any lose of displacement? Mayor Newsom responded the city has struggled with gentrification particularly we the great economic expansion boom, close to \$1 billion of infrastructure improvement around the light rail. When you put that kind of investment into your community, your gentrifications raise themselves. The alternative is to not invest anything so you

don't have the gentrification concerns, but that's not fair to the community. We've got to find some balance and that is a very difficult thing to do.

Commissioner Larkin opened the floor to public for question to the Mayor.

**Ms. Aguirre** voiced concern regarding political appointments by the Mayor; **Ms. Sacco** voiced concern regarding police brutality in BVHP; **Dean Hunnicutt** welcome Mayor Newsom and spoke on the education/training programs offered at the Southeast Campus as well as the internships CCSF students have acquired; **Vanessa B** stated she wants to be of help to the community and volunteer her services to the Mayor's Office; **Mr. Dorm** spoke on providing funding to various organizations to provide alternative mentoring programs; **Mr. Garrett**, Site administration Southeast campus announced a family breakfast will take place on Friday where students will voice their concerns of what is lacking regarding their education. **Mr. Carpenter** voiced concern on the need for entry-level apprenticeship opportunities. **Mr. Sam Ripley** voiced concern that no Pacific Islanders are employed on the light rail project. **Barbara Farrell**, Exec. Dir. of Ohlhoff Recovery Program announced that there are several slots open for substance abuse outpatient adolescent treatment and invited anyone who needs treatment to contact her at (415) 626-9782 Ext 19, 601 Steiner St, SF CA 94117. **Mr. Potts** voiced concern regarding contract-trucking issues; **Ms. Jackson** voiced concern regarding economics in the BVHP community and jobs being taken away from compliant vendors.

9.0 **Introduction of New Business by Commissioners**

Commissioner Kennedy asked the Redevelopment Agency be invited to update the Commission on the next step in moving the project forward now that the Navy has signed the conveyance agreement.

10.0 **Announcement**

Deputy City Attorney Robert Bryan reminded Commissioners that the Sunshine Ordinance training will take place on Monday, May 3, 2004 from 5:30 p.m. to 8:00 p.m. Commissioner Larkin announced that District 10 Town Hall meeting with Mayor Newsom will be held on Saturday, April 24<sup>th</sup> from 11: a.m. to 1:00 p.m. at 55 Schwerin St. Ms. Robinson, Exec. Dir. of California Lawyers for the Arts announced her organization will start its 11<sup>th</sup> summer job-training program for high school students to work in arts organizations. Commissioner Larkin concluded by giving a special thanks to the Office of Samoan Affairs for their hard work in preparing for tonight's event.

11.0 **Adjournment**

Commissioner Kennedy *moved* and Commissioner Person *seconded* to adjourn the SECF Commission meeting. **Meeting adjourned at 6:55 p.m.**

Respectfully submitted,

  
Commission Secretary



William Larkin II  
President  
Dorrie Brown  
Vice President  
Luis Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Donald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor

## NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Wednesday, April 28, 2004— 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room

San Francisco, CA 94124



Toye Moses,  
Executive Director

DOCUMENTS DEPT.

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

APR 23 2004

SAN FRANCISCO  
PUBLIC LIBRARY

## A G E N D A

04-23-J4A11:11 RCVD

### 1.0 CALL TO ORDER AND CONSENT CALENDAR

#### 1.1 Call to Order and Announcements from President

**Announcement:** The sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

#### 1.2 Roll Call

#### 1.3 Consent Calendar

**Consent Calendar:** All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF Commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the Consent Agenda is called in which event the matter shall be removed from the Consent Agenda and considered as a separate item.

1.3 (a) **PROPOSED ACTION:** Be it resolved that the minutes of the SECF Commission meeting of **Thursday, April 8, 2004** be approved as submitted.

2.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda.

### 3.0 COMMUNICATIONS (Discussion):

3.0 (a) Letter of Invitation to Mr. Roy Willis, Lennar/BVHP re: "Shipyard Update – Signing of Conveyance Agreement by the Navy"

3.0 (b) Letter of Invitation to Mr. Don Capobres, Senior Project Manager SF Redevelopment Agency re: "Shipyard Update - Future Projects"

3.0 (c) Letter of Invitation to Mr. Jesse Blout, Mayor's Office of Economic Development (MOCD) re: "Shipyard Update"

3.0 (d) Correspondence from Dept. of Child Support Services re: "Child Support Program"

3.0 (e) Decorative Plant Human Resources Quarterly Report, Fourth Quarter '03

### 4.0 PRESENTATION (Discussion):

4.0 (a) Mr. Eddie Chin, Outreach Coordinator for Dept. of Child Support Services (DCSS) re: "History of DCSS & Services Provided".



- 4.0 (b) Pastor Walker of True Hope Church of God in Christ & Malik Looper, Goodwill Industries of San Francisco re: Overview of Bayview Hope Truck Driving Academy

5.0 **DIRECTOR'S REPORT** (Discussion & Approval):

- 5.0 (a) **Update on Southeast Community Facility Activities and operations.**

- 5.0 (b) **E.P. Mills Community Center and three (3) Satellite Centers**

6.0 **OLD/ONGOING BUSINESS BY COMMISSIONERS**

- 6.0 (a) **RESOLUTION:** Commendation for Cornelius (Con) Johnson, former Lt. of Bayview station upon his appointment as Field Operations Lt. and relocation to the Hall of Justice.

- 6.0 (b) Certificate of Honor presented to former Commissioner Kim Nguyen for her years of service as commissioner on the Southeast Community Facility Commission from Mayor Gavin Newsom.

7.0 **NEW BUSINESS**

- 7.0 (a) To amend the Rules of Order by adding another public comment:  
(For discussion and proposed action).

**PROPOSED ACTION:** Be it resolved that additional public comments be added to read: "**PUBLIC COMMENT on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast community Commission**"

8.0 **INTRODUCTION OF NEW BUSINESS BY COMMISSIONERS**

9.0 **ANNOUNCEMENTS**

10.0 **ADJOURNMENT:**

This agenda and all minutes can be viewed at <http://www.ci.sf.ca.us/sefacility>. Agenda minutes and attachments are also available at the Commission office of 1800 Oakdale Avenue, Suite B, telephone # (415) 821-1534

The Southeast Community Facility Commission meets next on Thursday, May 13, 2004

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna\\_Hall@ci.sf.ca.us](mailto:Donna_Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.





Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor

DOCUMENTS DEPARTMENT



Toye Moses,  
Executive Director

MINUTES

Wednesday, April 28, 2004

6:00 P.M.

1800 Oakdale Avenue  
San Francisco, CA 94124

MAY 24 2004

SAN FRANCISCO  
PUBLIC LIBRARY

APPROVED

## 1.0 Call to Order

Commission President Millard Larkin called the Thursday, April 28, 2004 meeting to order at 6:12 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone.

## 1.2 Roll Call

Commissioner Millard Larkin; Commissioner Bobbrie Brown; Commissioner Louise Jones; Commissioner Ronald Person; Commissioner Willie Kennedy; Commissioner Kenneth Sampson

Excused: Commissioners Juan Fuentes

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir. SECFC; Annette Price, SECF Commission Secretary.

## 1.3 Consent Calendar

- 1.3 (a) **RESOLUTION (SECFC-2004-4)** Be it resolved that the minutes of the Southeast Community Facility Commission meeting of Thursday, April 8, 2004 be approved as submitted (passed unanimously).

Comm. Larkin announced that public comment would be heard on each agenda item up to three (3) minutes in length. He then moved item 6.0 (a) Commendation for Cornelius (Con) Johnson out of order to accommodate Lt. Johnson's schedule and asked that he step forward.

## 6.0 Old/Ongoing Business By Commissioners

On behalf of the Southeast Community Facility Commission, President Millard Larkin and Vice President Bobbrie Brown presented a Certificate of Commendation to former Bayview Police station Lt. Cornelius (Con) Johnson upon his re-assignment as Lt. of Field Operations and stated he would be thoroughly missed. Lt. Johnson expressed his gratitude and thanked the Commission for the honor.

- 6.0 (a) **RESOLUTION (SECFC-2004-05)** Be it resolved that the Southeast Community Facility Commission presented a Certificate of Commendation to Lt. Cornelius (Con) Johnson.

## 2.0 Public Comment

No public comment was offered at this time.

Comm. Larkin took agenda item 3.0 Communications out of order and asked that Mr. Eddy Chin, Outreach Coordinator for the Dept. of Child Support Services (DCSS) come forward to give background history of DCSS and the services it provides.

4.0 **Presentation**

- 4.0 (a) Mr. Eddy Chin distributed information packets regarding services provided by DCSS and gave a brief background of the department. The primary responsibility of DCSS is to establish and enforce court-ordered child support.

DCSS has five (5) core programs that are free to the public: 1) Location of non-custodial parents; 2) Establishment of child support orders; 3) Establishment of paternity; 4) Enforcement of orders (reciprocity treaties); and 5) Collection of orders. Mr. Chin reported DCSS collaborates with city, state, federal, and private agencies in and outside the country, which helps DCSS to more easily locate non-custodial parents by use of data base systems of various agencies which aids in court ordered enforcement. Mr. Chin reported that as of May 1<sup>st</sup>, 2004, the DCSS Bayview Hunters Point branch office would be moving to its new location, 1315 Evans Street.

In conclusion, Mr. Chin stated that DCSS has changed its way of operating since separating from the District Attorney's office and stressed that DCSS is an agency that provides many services to the custodial parents and will also assist non-custodial parents in certain situations, i.e., arrearage, vocational training, referrals, etc.

**Comm. Larkin** asked what percentage of DCSS's caseload is from the BVHP Community and voiced concern with regard to the emphasis DCSS places on collection of court orders rather than on counseling of the non-custodial parent? Mr. Chin responded out of 90,000 cases, 22,000 are from BVHP. Mr. Chin stated that DCSS takes a human approach to cases when trying to assist individuals and explained about the new program provided by DCSS called Compromised of Arrears Program (ICOAP), which in certain instances will assist non-custodial parents with reduction of arrearage, referrals to family court facilitator/legal counselors, etc. He also added that DCSS does early intervention with many agencies.

**Comm. Sampson** spoke of the difficulty when trying to contact DCSS by phone and voiced concern that a person is presumed guilty until proven innocent. Mr. Chin agreed that some of the employees at DCSS are still working under the old "district attorney mentality". However, DCSS is now in the process of retraining/redirecting these employees under the new policy.

**Comm. Kennedy** voiced concern about how non-custodial parents are denied visitation rights even though they pay child support. Mr. Chin responded federal and state law does not allow DCSS to intervene in domestic cases, i.e., custody, visitation, domestic violence, etc. However, there is a program called RALLY located at 400 McAllister St., Rm 317, which offers services free of charge to individuals involved in domestic issues.

Comm. Larkin thanked Mr. Chin for the presentation and stated he looks forward to having him back at a later date. Comm. Larkin welcomed Pastor Walker, True Hope Church of God and Christ and Milik Looper, Goodwill Industries of San Francisco and asked that they step forward and give an overview of the Bayview Hope Truck Driving Academy (BHTA).

- 4.0 (b) Malik Looper, Director Gov't & Community Relations - Goodwill Industries of San Francisco thanked the Commission for the opportunity to present. Mr. Looper gave background that Goodwill Industries of San Francisco covers three bay area counties, San Francisco, San Mateo, and Marin. Rather than expand services into different communities in which Goodwill is not physically located, Goodwill has joined forces with True Hope by offering their services and expertise to address community needs. In collaboration with True Hope, Goodwill is sponsoring the BayView Hope Trucking Academy, an 8-week job-training program that will train individuals, regardless of background, to drive trucks. Funding has been secured for the first year, which will train 30 individuals. Upon completion of training/required steps, designated companies will hire graduates. Classes will be from Monday-Friday,



four hours per day for eight weeks. Training will take place at 950 Gilman Ave., (415) 575-2142.

Rev. Walker explained the two serious issues affecting the BVHP community now are employment and affordable housing. Rev. Walker also reported that of the 28 individuals that came to the orientation on Monday, none were from BVHP and stated he will continue his outreach efforts encouraging BVHP residents to take advantage of this opportunity.

**Comm. Jones** asked if there was a cap on the number of trainees to be involved in the program at any given time? Mr. Looper responded yes, the cap is basically dollars & cents. However, if Goodwill is able to locate other funding, the program would be expanded. **Comm. Jones** followed up by asking with reference to the pre-admission drug test screening requirement, will that be the only time during training that that will occur? Mr. Looper responded there would be other screening during the course of an employee's career with his employer.

**Comm. Brown** asked whether there were job commitments from employers? Mr. Looper responded there are commitments from a number of employers in the industry who actually helped design the training program and who are willing to hire people who complete the program; however, he emphasized they are not guaranteed the job unless they complete all of the requirements of the program.

**Comm. Person** asked what takes place if an individual fails to pass the drug test? Is the Academy prepared to assist that individual? Rev. Walker interjected that spiritual-based counseling would take place through the Care and Restoration program to assist that individual. **Comm. Person** asked if there was assurance from the various companies that the individuals would be hired? Mr. Looper responded that BHTA has hard commitments from these companies that if all requirements are met, the likelihood of being employed is very great.

**Comm. Kennedy** suggested that some type of corporation be formed, possibly a truck brokering business where the young people could form their own business and go after some of the contracts that will be coming up with the development of the shipyard

**Comm. Larkin** asked whether there was a transportation stipend provided to students attending the classes? Mr. Looper responded no, there is no stipend. However, the program provides a full uniform, 2 pairs of boots, and gloves. **Comm. Larkin** requested that an overview of the program be sent for Commission review. Mr. Looper stated he would send a program overview and would be more than happy to return at a later date to do follow-up at the Commission's request.

**Comm. Person** asked for clarification regarding "background check by Goodwill (not law enforcement)". Mr. Looper responded that some employers might consider someone having a criminal history as negative; however, for Goodwill that is not problematic with the exception of a DUI.

**Comm. Sampson** asked if an individual does not pass the test for upgrading his license, does that person have the option of going back into the program until he passes the test? Mr. Looper responded yes.

**Comm. Larkin** closed questions by the Commission and opened the floor to the community.

**Mr. Caruso** asked what the going rate would be for graduates of the program and if the program was free? Mr. Looper stated they would be entitled to entry-level pay. And yes, the training program is free. **Mr. Jackson** explained that there are many other programs that could act as a subsidized program for some of the BHTA students and encouraged Rev. Walker to look for avenues where he could subsidize his program to enable his students to generate some income while in training.



**Comm. Larkin** thanked Rev. Walker and former Commissioner Looper for their informative presentation and stated he looks forward to having both back in the near future.

5.0 **Directors Report**

Dir. Moses reported that the public address system and installation of the electric gate is in progress and will possibly be complete in three weeks. Tenants have been inconvenienced, but we are doing our best to accommodate everyone.

The 1840 Junior Management position, which was approved by the GM of PUC and PUC Commission is now on hold because of the cutbacks requested by the Mayor's office. We will keep you updated.

**Comm. Person** asked what would the 1840 position be doing and how would it impact the operation of the office if not received? Dir. Moses responded the position would coordinate all the activities of scheduling at Earl P. Mills and the other satellite childcare sites.

Comm. Brown *moved* and Comm. Jones *seconded* to accept the Director's Report. Motion passed unanimously to accept report as presented (**passed unanimously**).

- 3.0 **Communications:** Dir. Moses reported that the following correspondence has been sent/received: Letters of invitation to Mr. Roy Willis, Mr. Don Capobreas, and Mr. Jesse Blout all of whom will present on 5/26/04; DCSS information packet; and Decorative Plant Human Resources Quarterly Report, which will be calendared for recommendation/action after review by the Commission.

6.0 **Old/Ongoing Business by Commissioners**

- 6.0 (b) **Comm. Larkin** stated as former Commissioner Kim Nguyen had a previously scheduled engagement, her presentation will be held over to the May 26, 2004 Commission meeting.

7.0 **New Business**

**RESOLUTION (SECFC-2004-05)** Be it resolved that an additional public comment be added to read: "PUBLIC COMMENT on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission" be approved.

8.0 **Introduction of New Business by Commissioners**

**Comm. Larkin** requested that staff calendar the Chair or appropriate person from the SECFC/CAG to give update on CAG activities. **Comm. Brown** requested that an invitation requesting Muni representative present before the Commission to give update on proposed service adjustments/cut-backs in bus lines 15 and 12. **Dr. Moses** suggested that a letter of invitation be sent to Capt. Rick Bruce of BVHP police station to update the community on the crime problems in BVHP community.

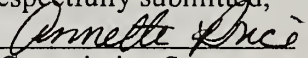
9.0 **Announcement**

Comm. Kennedy announced that on Tuesday, May 4<sup>th</sup> at 12:00 noon in the conference room, the Community Facilities meeting would take place. Commissioners expected to attend will be Commissioners Bobbie Brown and President Larkin and anyone else who would like to attend.

10.0 **Adjournment**

Comm. Kennedy *moved* and Comm. Brown *seconded* to adjourn the SECF Commission meeting. Meeting adjourned at 7:55 p.m.

Respectfully submitted,

  
Commission Secretary



## Southeast Community Facility Commission

May 13, 2004

### NOTICE OF MEETING

#### SOUTHEAST COMMUNITY FACILITY COMMISSION

Thursday, May 13, 2004- 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

### A G E N D A

#### 1.0 CALL TO ORDER AND CONSENT CALENDAR

##### 1.1 Call to Order and Announcements from President

**Announcement:** The sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

##### 1.2 Roll Call

##### 1.3 Consent Calendar

**Consent Calendar:** All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF Commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the Consent Agenda is called in which event the matter shall be removed from the Consent Agenda and considered as a separate item.

1.3 (a) **PROPOSED ACTION:** Be it resolved that the minutes of the SECF Commission meeting of **Wednesday, April 28, 2004** be approved as submitted.

1.3 (b) **PROPOSED ACTION:** Be it resolved that the SECF Commission grants leaves of absence for the meeting of **May 13, 2004** to the following Commissioner(s): Louise Jones

2.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda.

#### 3.0 COMMUNICATIONS (Discussion):

3.0 (a) Letter of Invitation to Mr. Alan Segil, MUNI Community Affairs

DOCUMENTS DEPT.

MAR 24 2005

SAN FRANCISCO  
PUBLIC LIBRARY

Dept re: "Update on proposed service adjustment to bus lines 9 San Bruno, 12 Folsom, 14 Mission, 15 Third, and 21 Hayes"

3.0 (b) Letter of Invitation to Capt. Rick Bruce, SFPD Bayview station re: "Update on crime in BVHP and community relations with Southeast sector residents"

3.0 (c) Letters of invitation to Chair/Co-Chair of the SECFC Community Advisory Group (CAG) to give update on CAG activities.

4.0 **PRESENTATION (Discussion):**

4.0 (a) Shirley Jones, Chair & Attorney Damone Hale, Co-chair of SECFC Community Advisory Group (CAG) re: "Update on CAG activities"

5.0 **SEC Facilities Committee Report/Recommendation to the Full Commission (Discussion & Action)**

5.0 (a) City College/Southeast Campus to sublease Room 13 to DHS

5.0 (b) Decorative Plants Services Inc. lease

6.0 **DIRECTOR'S REPORT (Discussion & Approval):**

6.0 (a) Update on Southeast Community Facility Activities and operations.

6.0 (b) E.P. Mills Community Center and three (3) Satellite Centers

7.0 **SFPUC/Commercial Land Mgmt, Joseph Tham - Decorative Plant Human Resources Quarterly Report, Fourth Quarter of '03 (Discussion/Action)**

8.0 **OLD/ONGOING BUSINESS BY COMMISSIONERS**

8.0 (a) Certificate of Honor presented to former Commissioner Kim Nguyen for her years of service as commissioner on the Southeast Community Facility Commission from Mayor Gavin Newsom.

9.0 **INTRODUCTION OF NEW BUSINESS BY COMMISSIONERS**

10.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission

11.0 **ANNOUNCEMENTS**

12.0 **ADJOURNMENT:**

This agenda and all minutes can be viewed at <http://www.ci.sf.ca.us/sefacility>. Agenda minutes and attachments are also available at the Commission office of 1800 Oakdale Avenue, Suite B, telephone # (415) 821-1534

The Southeast Community Facility Commission meets next on Wednesday, May 26,



2004



Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor

MINUTES

Thursday, May 13, 2004

6:00 P.M.

1800 Oakdale Avenue  
San Francisco, CA 94124

DOCUMENTS DEPT.

JUN - 7 2004

SAN FRANCISCO  
PUBLIC LIBRARY

APPROVED



Toye Moses,  
Executive Director

## 1.0 Call to Order

Commission President Millard Larkin called the Thursday, May 13, 2004 meeting to order at 6:06 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone.

## 1.2 Roll Call

Commissioner Millard Larkin; Commissioner Bobbrie Brown; Commissioner Juan Fuentes;  
Commissioner Ronald Person; Commissioner Willie Kennedy;  
Commissioner Kenneth Sampson

Excused: Commissioner Louise Jones

Staff Present: Robert Bryan, Deputy City Attorney; Joseph K. Tham, PUC Real Property Officer  
Annette Price, SECF Commission Secretary.

## 1.3 Consent Calendar

**RESOLUTION (SECFC-2004-6)** Be it resolved that the minutes of the Southeast Community Facility Commission meeting of Wednesday, April 28, 2004 be approved as submitted (**passed unanimously**).

**RESOLUTION (SECFC-2004-07):** Be it resolved that the Southeast Community Facility Commission grants leaves of absence for the meeting of May 13, 2004 to the following commissioners: Louise Jones (**Passed unanimously**).

## 2.0 Public Comment

There was no public comment offered at this time.

## 3.0 Communications:

The Commission Secretary reported that the following correspondence has been sent: (a) Letter of invite to Mr. Alan Siegel, MUNI Community Affairs re: "Update on proposed service adjustment to bus lines; (b) Letter of invite to Capt. Rick Bruce, SFPD re: Update on crime in BVHP"; (c) Letter of invite to Chair Shirley Jones & Co-chair Damone Hale, SECFC/CAG re: "Update on CAG activities".

The Comm. Sect. reported that from research, she has learned that public meetings have already been held regarding the proposed service adjustments to the bus lines in question. Comm. Brown stated when MUNI presented before ROSES last month, they were not clear regarding the proposed cutbacks adding that the cuts seem much more drastic than previously discussed. Comm. Sect. will follow-up with MUNI.



Commissioner Larkin stated he would like to thank Ms. Shirley Jones, Chair of SECFC/CAG in advance for all the hard work she and her group have been doing with the subcommittee.

4.0 **Presentation**

- (a) Update on CAG activities will be held over to the next SECFC meeting of 5/26/04 as Attorney Hale had an unexpected event that he needed to attend.

5.0 **SEC Facilities Committee Report/Recommendation:**

- (a) **CCSF (Southeast Campus) to sublease Classroom 13 to DHS:** Comm. Kennedy stated it is the recommendation of SECFC Facilities Committee to approve the sublease of Classroom 13 to DHS pending the outcome of the structural engineering report. Comm. Kennedy stated that Ms. Nancy Bliss, DHS Dir. of Support Services is present to answer questions the Commission may have with regard to the engineering report, as the report has not been completed.

Comm. Larkin asked Ms. Bliss to step forward to update the Commission on the status of the engineering report. Ms. Bliss stated Mr. Glen Hunt, Bureau of Engineering, has not completed the structural engineering report, but he has tentatively approved plans for construction, i.e., removal of non-structural wall and installation of a standalone HVAC system on the roof for ventilation. Ms. Bliss stated she does not have specifics as the report is still in progress, but she is more than happy to answer questions.

Comm. Kennedy referred the Commission to an e-mail from Mr. Glen Hunt, which was included in their packet and highlighted the specifics. Comm. Larkin questioned when the report would be complete? Ms. Bliss said hopefully by next week. Comm. Larkin voiced concern that the report has not been completed and said he would defer approval pending the outcome of the engineering report. Once the report has been received, it will be calendared for action.

- (b) **Decorative Plants Service Lease:** Comm. Kennedy informed the Commission that this agenda item was held over to the next SECFacilty Committee meeting in order to review new information that has recently submitted.
- (c) **Revision to the Alex Pitcher Community Room Rules/Regulations:** Comm. Kennedy stated this agenda item was held over to the next SECFacility Committee meeting pending approval of new legislation introduced by Supervisor Maxwell.

6.0 **Director's Report**

Comm. Larkin held the Director's Report over to the meeting of 5/26/04 as the director was out of town.

7.0 **SFPUC/Commercial Land Mgmt, Joseph Tham:**

**Hiring report by Joseph Tham, PUC Land Management:** Mr. Tham stated under Decorative Plants' contract, they are required to have 50% or more hires in the 94124 area. Pursuant to the hiring report, they have more than met their "50% hiring goals." In 2003 4<sup>th</sup> quarter, hires were up 100%.

Comm. Larkin moved that Decorative Plants 4<sup>th</sup> Quarterly Employment Report for 2003 be accepted.

8.0 **Old/Ongoing Business by Commissioners:**

On behalf of the Southeast Community Facility Commission, President Millard Larkin presented former

Commissioner Kim Nguyen with a Certificate of Commendation from Mayor Gavin Newsom for her dedicated service to the BVHP community. Former Commissioner Nguyen stated that she was honored to serve the Commission stating she has learned so much while working here in the community.

9.0 **Introduction of New Business By Commissioners:**

**Comm. Larkin** directed staff to send a letter of invitation to Interim President Louise Renee of the newly appointed Police Commission to discuss how police officers are disciplined when they cross the line and to understand how that process works. **Comm. Brown** requested that an invitation be sent to John Hall, new owner of Bayview Mortuary re: services it provides. **Comm. Kennedy** encouraged all members of the Commission to attend the police commission meeting that will take place in the Alex Pitcher Community room sometime this month. **Atty. Bryan** cautioned the Commissioners that Commission business should not take place at that meeting. **Comm. Sampson** requested that an invitation be sent to a Home Depot representative to update the Commission on Home Depot's intentions.

10.0 **Public Comment:**

There was no public comment at this meeting.


11.0 **Announcements:**

Commissioner Kennedy announced on May 26, 2004 representatives from Lennar, Redevelopment Agency, and the Mayor's Office of Economic Development will update the Commission on new developments at the Hunters Point Shipyard and encouraged all Commissioners to get the word out.

12.0 **Adjournment**

Comm. Larkin adjourned the SECF Commission meeting. **Meeting adjourned at 6:45 p.m.**

Respectfully submitted,

  
\_\_\_\_\_  
Commission Secretary





Willard Larkin II  
President  
Robbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Donald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor

## NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Wednesday, May 26, 2004- 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124



Toye Moses,  
Executive Director

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to

The Commission Secretary. Requests are given 'first come first serve'

Priority and speakers may be limited to three minutes. DOCUMENTS DEPT.

## AGENDA

MAY 24 2004

### 1.0 CALL TO ORDER AND CONSENT CALENDAR

SAN FRANCISCO  
PUBLIC LIBRARY

#### 1.1 Call to Order and Announcements from President

**Announcement:** The sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

#### 1.2 Roll Call

#### 1.3 Consent Calendar

**Consent Calendar:** All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF Commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the Consent Agenda is called in which event the matter shall be removed from the Consent Agenda and considered as a separate item.

1.3 (a) **PROPOSED ACTION:** Be it resolved that the minutes of the SECF Commission meeting of **Thursday, May 13, 2004** be approved as submitted.

2.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda.

### 3.0 COMMUNICATIONS (Discussion):

3.0 (a) Letter of Invitation to Interim-President Louise Renne, S.F. Police Commission re: "Policy update re: Excessive Force by S.F. Police Officers"

3.0 (b) Letter of Invitation to Mr. John Hall, Bayview Mortuary re: "General overview of Services Provided to BVHP residents (hardship)"

3.0 (c) Letter of invitation to Home Depot representative re: Home Depot's Goals/Guarantee to BVHP Community."

### 4.0 PRESENTATION (Discussion):

- **Mr. Roy Willis**, Lennar/BVHP, **Don Capobres**, S.F. Redevelopment Agency, **Jesse Blout**, Mayor's Office of Economic Development re: Status of new Developments at the Hunters Point Shipyard after the signing of the Conveyance Agreement.

- 5.0 **DIRECTOR'S REPORT for 5/13/04 & 5/26/04 (Discussion & Approval):**  
5.0 (a) **Update on Southeast Community Facility Activities and operations.**  
5.0 (b) **E.P. Mills Community Center and three (3) Satellite Centers**
- 6.0 **OLD/ONGOING BUSINESS BY COMMISSIONERS**  
– **Shirley Jones, Chair & Attorney Damone Hale, Co-chair of SECFC Community Advisory Group (CAG) re: "Update on CAG activities".**
- 7.0 **INTRODUCTION OF NEW BUSINESS BY COMMISSIONERS**
- 8.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission
- 9.0 **ANNOUNCEMENTS**
- 10.0 **ADJOURNMENT:**  
This agenda and all minutes can be viewed at <http://www.ci.sf.ca.us/sefacility>. Agenda minutes and attachments are also available at the Commission office of 1800 Oakdale Avenue, Suite B, telephone # (415) 821-1534

The Southeast Community Facility Commission meets next on Thursday, June 10, 2004

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna.Hall@ci.sf.ca.us](mailto:Donna.Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours prior to the meeting..
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.





**ANNOUNCEMENT!!! ANNOUNCEMENT!!! ANNOUNCEMENT!!!**

## **THE SOUTHEAST COMMUNITY FACILITY COMMISSION**

WELCOMES

DOCUMENTS DEPT.

MAY 24 2004

SAN FRANCISCO  
PUBLIC LIBRARY

**Leroy Willis**  
Lennar BVHP LCC, Master Developer

Speaking on

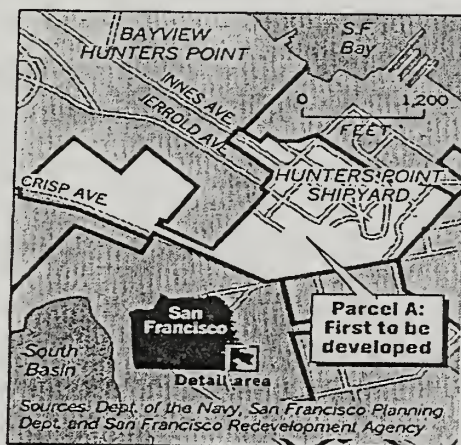
### **Conveyance Agreement Hunters Point Shipyard**

**Don Capobres**  
S.F. Redevelopment Agency

**Jesse Blout**  
Mayor's Office Economic  
Development

#### What is the Next Step?

- Expectations
- Employment Opportunities
- Job Training Opportunities
- Affordable Housing
- Community Benefits



#### Get the Latest Facts

- How Clean is it (Shipyard)?
- Environmental Concerns
- Safety Concerns (toxic)
- Guarantees?

**Wednesday, May 26, 2004  
6:00 p.m.**

**SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM  
1800 OAKDALE AVENUE – SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY  
INVITE YOUR FRIENDS AND NEIGHBORS**

**PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.  
FOR MORE INFORMATION, PLEASE CALL COMMISSION SECRETARY, SECFC @ (415) 821-1534.**





Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor

MINUTES

Wednesday, May 26, 2004

6:00 P.M.

1800 Oakdale Avenue  
San Francisco, CA 94124

DOCUMENTS DEPT.

JUN 21 2004

SAN FRANCISCO  
PUBLIC LIBRARY



Toye Moses,  
Executive Director

**APPROVED**

## 1.0 Call to Order

Commission President Millard Larkin called the Wednesday, May 26, 2004 meeting to order at 6:11 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone.

## 1.2 Roll Call

Commissioner Millard Larkin; Commissioner Bobbrie Brown; Commissioner Juan Fuentes; Commissioner Louise Jones; Commissioner Willie Kennedy; Commissioner Ronald Person; Commissioner Kenneth Sampson

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir. SECFC;  
Annette Price, SECF Commission Secretary.

## 1.3 Consent Calendar

**RESOLUTION (SECFC-2004-8)** Be it resolved that the minutes of the Southeast Community Facility Commission meeting of Thursday, May 13, 2004 be approved as submitted (**passed unanimously**).

## 2.0 Public Comment

There was no public comment offered at this time.

## 3.0 Communications:

The Executive Director reported that the following correspondence has been sent: (a) Letter of invitation to Home Depot representatives re: Status Update (presenting on June 10, 2004); and (b) Letter of invite to the Honorable Louise Renne, S.F. Police Commission.

Commissioner Larkin welcomed Mr. Roy Willis of Lennar & Mr. Don Capobres of the San Francisco Redevelopment Agency (SFRA) and asked that they step forward and update the Commission on new developments at the Hunters Point Shipyard.

## 4.0 Presentation

➤ **Mr. Don Capobres**, Senior Project Manager for Hunters Point Shipyard informed the Commission that Mr. Jesse Blout, Mayor's Office of Economic Development, was running late but would join the meeting shortly.

Mr. Capobres stated that since he last came before the Commission a lot has changed, most importantly the signing of the conveyance agreement, which Mr. Jesse Blout will discuss in depth. Mr. Capobres reported the Disposition Development Agreement (DDA) between Lennar and SFRA has been approved and development of Parcel A (80 acres) will begin hopefully by yearend. Mr. Capobres stated that as a result of the many public meetings that took place last year, 1600 residential units will be built. In addition, there will be 34-35 acres of public open space.

SFRA is currently working with the community and through negotiations with Lennar, the community will acquire six acres of land called "facility community parcels". The joint venture partnership between SFRA and Lennar will generate \$36 to \$42 million for the first phase of development and SFRA has committed to reinvest 100% of those net proceeds back into the community. The Community will assist in the management of that land/funds via creation of a governmental entity created by SFRA.

Mr. Capobres concluded by distributing a Q&A packet for Commission review generated from questions posed at community meetings last year.

- **Mr. Roy Willis**, Lennar BVHP LCC Master Developer of the Hunters Point Shipyard thanked the commission for their support. Mr. Willis distributed copies of a power point slide presentation stating two important milestones have been met: (1) approval of the DDA; and (2) approval of the Conveyance Agreement. Referring to the slide presentation, Mr. Willis briefly discussed the following programs that will encompass Phase I:

- |                            |   |
|----------------------------|---|
| (1) Open Space Master Plan | (4) Community Builder                           |
| (2) Job Training           | (5) Homeowners Assistance Program               |
| (3) Contractor Assistance  | (6) Priority Leasing/Business Incubator Program |
|                            | (7) African Marketplace                         |

Mr. Willis reported that the initial deconstruction is underway to determine which buildings upon entry to the shipyard will be demolished and which will go through a special process of deconstruction. Thereafter, a \$50 million infrastructure program will be put in place prior to homes being built. Mr. Willis concluded by stating Lennar's commitment to moving forward to bring about the renaissance of the Hunters Point Shipyard that people have wanted so long for.

Mr. Capobres stated that as Mr. Blout has been detained and unable to make the meeting, he asked to speak briefly about the conveyance agreement. Mr. Capobres reported that through tremendous political pressure by the Washington delegation, the Navy has signed the conveyance agreement, which outlines how the property will be transferred to the SFRA. However, Mr. Capobres emphasized that the property has yet to be transferred given that there are still loose ends the Navy needs to tie before actual transfer, i.e., "sign-off" from the regulatory agencies.

**Comm. Jones** explained that in the past SFRA has funded both the Children's Mural Projects and the Bayview Opera House Environmental Program and urged that SFRA continue to fund these programs. She also reminded him that the ceramic tiles now housed at the shipyard were to be used for the entry to the shipyard and hoped that upon completion of the project those tiles will be used as they were intended.

**Comm. Person** asked about employment opportunities stating that in the material he reviewed it's very vague. Regarding affordable housing, Person questioned whether the homes would be affordable, as the figures being used are for 2003. He also commented in his experience, the African Marketplaces he has observed have been unsuccessful and asked what type of research has been done to ensure this one success.

Regarding employment, Mr. Willis stated that the initial phase will include demolition/deconstruction then the construction of homes. Regarding the success of the African Marketplace, Mr. Willis stated not only has he gained experience in creating open spaces through his involvement with Yerba Buena Gardens, but also traveling around the world conducting research of other African Marketplaces. In addition, consultants will be used as well as local community involvement.

Responding to Comm. Person's question regarding affordable housing, Mr. Capobres stated affordability levels will keep up with income levels, not market rate prices. **Comm. Person** further questioned with the elimination of subsidized housing, will individuals be precluded from living in the community. Mr.



Capobres responded that people will have the opportunity to purchase homes and for those who cannot afford to buy, SFRA does have a rental program in place.

**Comm. Brown** commented that in her review of the documentation provided which addressed employment, she noted a conflict regarding "*local hiring maximum allowed by federal law*" and SFRA's "*first consideration for employment will be given to BVHP residents.*" She also commented from past experience, the statement encouraging the participation of contractors does not happen. Mr. Capobres stated that the Navy does have different constraints since they are a federal agency; however, SFRA will push as far as they can, noting that the document between SFRA and Lennar does have more flexibility.

**Comm. Fuentes** asked the following questions: Environmentally what would happen with the other parcels in terms of cleanup? What will the components of the permanent structure of the African Marketplace be? Can some type of educational component be set up to address training young artist by existing organizations in BVHP? Can there be a program put in place that allows people to invest in the homes prior to completion?

Mr. Capobres reported the Navy has spent \$300 million on cleanup of the shipyard and is anxious to transfer property now because it would mean another base closure and one less blemish. In addition, the Navy must take into consideration the fact that there will be environmental mediation on adjacent parcels once the regulatory agencies sign-off. The last safeguard is that the conveyance agreement was negotiated in such a way that makes the Navy responsible from an expense side, which will stay in place until the Navy has cleaned and transferred parcel D.

Regarding the art training for youth/young adults, Mr. Capobres stated that some guidelines are outlined for use of the six acres, one of which is the youth arts and educational program which include funding. With regard to investing in homes prior to construction, property must be transferred and a subdivision process must take place to transfer property to Lennar.

Regarding the African Marketplace, Mr. Willis stated he would forward a more detailed description to the Commission of what the permanent marketplace could look like.

**Comm. Sampson** asked what would be the source of energy to the homes, businesses in the shipyard and what provisions have been made for worship? Mr. Capobres stated Lennar is in negotiations with PG&E and is open to proposals from Hetch Hetchy. However for the first phase of development, existing utilities will be used. **Sampson** asked whether alternative energy sources have been considered? Mr. Capobres responded sustainable energy and new technology is being pursued noting that one of the conditions in getting the property is that Lennar must come up with green technology.

As far as faith-based worship, the bulk will be non-residential commercial type use, which does not include a program for faith-based worship other than six acres of community facility parcels.

**Comm. Kennedy** announced there are monthly meetings that discuss shipyard development and encouraged anyone who is interested to come and participate in those meetings.

*Dr. Harrison Parker* commented that history tends to predict the future and stated that it has to be a partnership that takes place with the City and SFRA in the development and maintenance of projects in order that it be successful.

**Comm. Larkin** thanked both Mr. Willis and Mr. Capobres stating that in terms of housing, business opportunities, opportunities for the youth it needs to be clearer. He also requested in the future prior to presenting, material that will be referenced be sent in advance in order that the commission has time for review.



5.0 **Director's Report**

Dir. Moses reported that: He met with Cal Trains representatives in which Cal Trains discussed using an area of the SECF parking lot as an entrance/exit from the train, which he opposed. A future meeting will take place on June 29<sup>th</sup> and he asked that everyone try to attend. The budget is still with the Mayor and will go to the Board of Supervisors for final approval. The 1840 position that SECF was in jeopardy of losing has been placed back in the budget.

General Manager Patricia Martel's employment with the SFPUC will end this week. Her successor will be Susan Leal. Ms. Martel asked that Dir. Moses express to the Commission her gratitude for their help and assistance during her tenure. Dir. Moses concluded by explaining many people have voiced concern about the violence happening in BVHP and asked whether the Commission will focus on ways to stop the violence.

**Comm. Larkin** inquired whether there has been any further breach of security at the EPM facility? Dir. Moses responded everything is going well with all satellite sites.

**Comm. Person** stated his agreement with Dir. Moses regarding the violence and urged the Commission to look into what can be done. **Comm. Larkin** emphasized whatever action the Commission takes must be in conjunction with what the City advocates. He also suggested when certain city agencies conduct outreach in the BVHP, perhaps the Commission or other community-based organizations and individuals can be included, noting the problem is too big for one person to take on.

**Comm. Kennedy** suggested that a mass meeting be scheduled for one Saturday morning involving city officials, etc., to brainstorm ways to try to solve the problem.

**Comm. Brown** *moved* and **Comm. Person** *seconded* to accept the Director's Report. Motion passed unanimously to accept report as presented (**passed unanimously**).

6.0 **Old/Ongoing Business by Commissioners:**

Update on CAG activities: This agenda item was held over to the next SECFC meeting, as the Chair & Co-Chair were unavailable.

7.0 **Introduction of New Business By Commissioners:**

**Comm. Brown** suggested that Comm. Kennedy's idea of having a mass community meeting be calendared. Dr. Moses suggested that the President direct staff to send a letter of invitation & congratulations to Susan Leal, General Manager SFPUC.

8.0 **Public Comment:**

*Mr. Norman*, referring to an earlier discussion regarding the Commission's charge, explained that the Commission is responsible to maintain and oversee the SECFacility. CAC is responsibility to oversee funds for shipyard development.

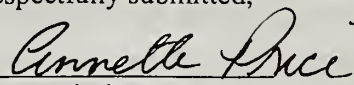
9.0 **Announcements:**

Commissioner Kennedy announced the Juneteenth Celebration will take place in the Western Addition.

10.0 **Adjournment**

Comm. Larkin adjourned the SECF Commission meeting. **Meeting adjourned at 7:55 p.m.**

Respectfully submitted,

  
Commission Secretary

Millard Larkin II  
President  
Bobbie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor



## NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION  
**Thursday, June 10, 2004 2004- 6:00 P.M.**  
1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124

DOCUMENTS DEPT. <sup>Tony Moscos</sup>  
Executive Director

JUN - 7 2004

SAN FRANCISCO  
PUBLIC LIBRARY

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

## AGENDA

00-07-14802-2 0010

### 1.0 CALL TO ORDER AND CONSENT CALENDAR

#### 1.1 Call to Order and Announcements from President

**Announcement:** The sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

#### 1.2 Roll Call

#### 1.3 Consent Calendar

**Consent Calendar:** All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF Commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the Consent Agenda is called in which event the matter shall be removed from the Consent Agenda and considered as a separate item.

1.3 (a) **PROPOSED ACTION:** Be it resolved that the minutes of the SECF Commission meeting of **Wednesday, May 26, 2004** be approved as submitted.

2.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda.

### 3.0 COMMUNICATIONS (Discussion):

3.0 (a) Letter of Congratulations to Ms. Susan Leal on her appointment as General Manager of the SFPUC and Invitation to present before SECFC

### 4.0 PRESENTATION (Discussion):

- Mr. Manfred Wong, Project Manager, SFPUC Communications Division re: Update on Odor Improvement Projects at the SE Plant.
- Ms. Joscelyn Chatman, Senior Project Manager of Home Depot & Mr. Mathew Thomas, Consultant of Home Depot - Home Depot Update

- 5.0 **TOWN HALL MEETING - "Stop the Violence"** (Discussion & Possible Action):
- Mass meeting scheduled for an upcoming Saturday morning - creative concepts to stop violence in all communities in partnership with city officials, police chief, faith-based ministries, and other community leaders/residents
- 6.0 **INTRODUCTION OF NEW BUSINESS BY COMMISSIONERS**
- 7.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission
- 8.0 **ANNOUNCEMENTS**
- 9.0 **ADJOURNMENT:**
- This agenda and all minutes can be viewed at <http://www.ci.sf.ca.us/sefacility>. Agenda minutes and attachments are also available at the Commission office of 1800 Oakdale Avenue, Suite B, telephone # (415) 821-1534

The Southeast Community Facility Commission meets next on Wednesday, June 23, 2004



**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna\\_Hall@ci.sf.ca.us](mailto:Donna_Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours prior to the meeting..
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.



**ANNOUNCEMENT!!! ANNOUNCEMENT!!! ANNOUNCEMENT!!!**

# **THE SOUTHEAST COMMUNITY FACILITY COMMISSION**

**WELCOMES**

# **HOME DEPOT**

## **Status Update**

**Get Informed, Ask Questions, Voice Opinions On**

- ***EMPLOYMENT OPPORTUNITIES***
- ***CAREER ADVANCEMENT***
- ***CHARITABLE CONTRIBUTIONS***
- ***COMMUNITY OUTREACH***

**Joscelyn Chatman**  
Senior Project Manager  
Home Depot Consultant

**Mathew Thomas**  
President of World Connect  
Home Depot Consultant

**Thursday, June 10, 2004**  
**6:00 p.m.**

**SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM  
1800 OAKDALE AVENUE – SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY  
INVITE YOUR FRIENDS AND NEIGHBORS**

**PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.  
FOR MORE INFORMATION, PLEASE CALL COMMISSION SECRETARY, SECFC AT (415) 821-1534.**





Millard Larkin II  
President  
Bobbie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor  
≡ MINUTES  
Thursday, June 10, 2004  
6:00 P.M.  
1800 Oakdale Avenue  
San Francisco, CA 94124

DOCUMENTS DEPT.

A P B U R 0-V2004D

SAN FRANCISCO  
PUBLIC LIBRARY



Toye Moses,  
Executive Director

## 1.0 Call to Order

Commission President Millard Larkin called the Thursday, June 10, 2004 meeting to order at 6:09 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone.

## 1.2 Roll Call

Commissioner Millard Larkin; Commissioner Bobbie Brown; Commissioner Juan Fuentes; Commissioner Louise Jones; Commissioner Willie Kennedy; Commissioner Ronald Person; Commissioner Kenneth Sampson

Staff Present: Annette Price, SECF Commission Secretary.

## 1.3 Consent Calendar

**RESOLUTION (SECFC-2004-9)** Be it resolved that the minutes of the Southeast Community Facility Commission meeting of Wednesday, June 10, 2004 be approved as submitted (passed unanimously).

## 2.0 Public Comment

There was no public comment offered at this time.

## 3.0 Communications:

The Commission Secretary reported that the following correspondence has been sent/received: (a) Letter of invitation to Susan Leal, General Manager of SFPUC; and (b) Correspondence from Thomas J. Owen, Deputy City Attorney to SECFC re: General advice opinion on the authority of the Mayor and Board of Supervisors requested by the Public Utilities Commission (FYI).

Commissioner Larkin reminded the audience that public comment is limited to two (2) minutes in length and asked that Mr. Manfred Wong, Project Engineer for PUC Communications Division step forward and update the community with regard to odor improvement projects at the Southeast Plant.

## 4.0 Presentation

Mr. Manfred Wong reported that SFPUC is in the process of making project improvements at the Southeast Plant to address some concerns regarding odor issues. PUC is taking steps to reduce the emission of odors and all work will take place inside the plant.

Mr. Wong directed the audience to a slide presentation and listed the three (3) projects that he would be working on: (1) Gravity Belt Thickening Facility, which concentrates solids thereby reducing the disposal volume. This is a \$5 million project which will take one year to complete. (2) Dewatered Biosolid Loadout Improvements project, which will improve the loading operation of trucks by replacing the old hoppers with new hoppers enabling trucks to be loaded evenly. (3) Digester Gas Handling Improvements project, which is a treatment process where methane gas is burned to power the plant's operation. This project will improve the combustion process to make it 99.9% efficient.

In conclusion, Mr. Wong stated PUC has identified positive steps to address some of the concerns from the community. Recognizing that there will be other odors, these three projects are going to make a difference.

**Comm. Jones** asked when would replacement of the hoppers take place? Mr. Wong responded that the first & second projects have already begun and should be completed by summer or fall of 2005. The third project will begin next year.

**Comm. Brown** commented that the containment of the odor problem in the Southeast sector has been long awaited news and asked whether the projects would be fully funded? Mr. Wong responded all three projects are fully funded.

**Comm. Fuentes** asked how often does the release of excess gas take place and what are the health hazards associated with that release? Mr. Wong responded he cannot fully answer that question because he does not know the frequency that it occurs since that project is currently in the design phase. Methane gas is basically released at a high elevation and with wind disbursement, the quantity that is seen in the surrounding community is more of an odor nuisance than a health issue which PUC wants to address.

**Comm. Larkin** asked if the methane gas was not released at such a high elevation and there was no distribution of wind, would there then be a health hazard. Mr. Wong explained he does not believe there would be a health hazard at that concentration level. **Comm. Larkin** followed up by asking whether the placement of new equipment in the building is to absorb additional sewage since larger sewer lines are being installed on 3<sup>rd</sup> Street? Also, what type of community benefit would be related to these new projects? Mr. Wong responded the equipment is only to address the existing sewage capacity. Regarding the placement of new sewer lines, PUC is partnering with MUNI to address the storm flow concerns of the sewer system and to gain easy access during repairs. The community benefit will be reduction in odor emissions and the ability to better control plant operation.

*Mr. Walker* asked for clarification of Mr. Wong's statement regarding storm flows being not as profound in the BVHP as in other parts of the city? Mr. Murray corrected Mr. Walker explaining that Mr. Wong was speaking in regard to the 50-year and 100-yr floods. *Mr. Walker* asked for clarification of Mr. Wong's statement regarding labor unions. Mr. Wong explained his statement addressed the hiring practices of contractors employed by PUC, adding that contractors have stated they would hire BVHP residents but that they would need to work with the unions to ensure that construction workers are unionized. He further elaborated that the contractors have been informed of PUC's desire for inclusion of BVHP residents and that Mr. Bryan Thomas, SFPUC would have the responsibility to place as many residents as possible with these contractors.

Mr. Wong stated he is not too familiar with the hiring practices by unions however, that concern will be brought back to management to be addressed. Mr. Murray added that PUC is really not the appropriate party to answer that question; however, he assured the Commission that he would bring the appropriate person to address that.

**Comm. Larkin** stated that the Commission would be meeting with the new general manager of PUC and these will be some of the issues that the Commission will be looking for a response to and the questions/concerns of the community will be put in writing.

**Mr. Mathew Thomas**, President of World Connect, stated his company is a BVHP based company hired by Home Depot to assist in building the new Home Depot store. Mr. Thomas introduced his staff and asked that Ms. Anna Shimko who also is working on the project step forward and update the Commission about the First Source Hiring Agreement signed by the City of San Francisco and Home Depot.

➤ **Anna Shimko, Esq.**, stated she is a land use attorney working with Home Depot. She explained that the City has completed a draft Environmental Impact Report (EIR) to study the traffic & air quality of the



Home Depot project and that the Planning Commission is now in the process of accepting comments on that EIR. Once that process is complete, the final EIR will go back to the Planning Commission for final approval. The hearing should take place sometime in September.

Ms. Shimko stated Home Depot is very excited about having signed the first source agreement. She explained the City's Administrative Code requires that any developer who constructs a project of Home Depot's size requires a first source agreement to make good faith efforts to hire locally. The law does not specify what the percentage of local hires should be or how that process works. However, Home Depot has gone beyond that by having a first source agreement for both the construction & operation jobs. Construction jobs that Home Depot has made is 50% of person hours worked for constructing the store to be completed by San Francisco residents with half of that (25%) in total construction hours being filled by BVHP residents.

The long-term jobs at Home Depot are projected to be from 300 to 350 at the new store. Of that figure, 150 people will be brought from other stores to get the store up and running. Home Depot has committed to using good faith efforts. As such, BVHP residents will fill 100 of the 200 jobs permanently and surrounding area residents will fill another 50 of the 200 jobs.

Home Depot will contract directly or indirectly through another entity, Private Industry Counsel (PIC) to assist community-based organizations with training. Home Depot has also committed to having a pre-hiring period only opened to BVHP residents and those surrounding areas. Home Depot is obligated twice annually for the first couple of years and once annually thereafter for 10 years to report to the city the actual number of employees that work in the store who live in BVHP and the surrounding neighborhoods. If those goals are not met, Home Depot is required to sit down with the city and figure out what can be done differently to enhance neighborhood population.

Home Depot is working with PIC in setting up a formal agreement to design the training program with the community-based organizations and to put out a request for proposal (RFP) and choose the community-based organization that would do the training.

Ms. Shimko concluded by stating that Home Depot has a community commitment document that was developed with the PAC which include a number of commitments that Home Depot has made, i.e., job commitments and other community benefits that Home depot looks forward to providing.

**Comm. Larkin** commented that the program is outstanding; however, he voiced concern that he heard no reference of BVHP contractors being involved. He also questioned whether there was a monetary penalty involved if Home Depot failed to meet their hiring goal. Ms. Shimko responded there is a monetary penalty that the law provides, which is a few thousand dollars for each position that was not filled and should have been filled with a resident from the neighborhood.

In response to the hiring process of BVHP contractors, Ms. Shimko stated with regard to pre/post construction, a commitment has been made that 50% of person hours to construct the store would be done by San Francisco residents with half coming from BVHP. However, Home Depot has not yet selected a general contractor for the project but it is highly likely that the contractor could end up being Web Core.

Ms Shimko stated she is unaware of other services that Home Depot contracts for when it operates; however, one of the things that Home Depot does do is maintain a list of approved recommended contractors to come out and work on homes.

**Comm. Larkin** thanked Ms. Shimko adding it should be stated that there is more than one contractor and more than one community-based organization in the BVHP community that trains and prepares people. Ms. Shimko stated she doesn't intend to favor one CBO over another, adding that the first source does not name any CBO because Home Depot wants to enter into arrangements with PIC so that PIC can conduct a

fair/open selection on merit.

**Comm. Kennedy** stated she is pleased with the first source hiring agreement; however she is unhappy that Home Depot's chose PIC explaining that PIC always selects the cream of the crop person rather than someone low on the totem pole. She suggested that Home Depot look to other organizations. She also advised that in negotiating with a general contractor, Home Depot could require that the contractor use subcontractors from the community. Ms. Simko stated Home Depot has not made a final selection on PIC. No agreements have been finalized and Home Depot will discuss the Commission's concerns with PIC to ensure that potential employable trainees are identified. Whatever general contractor Home Depot chooses, they will have to choose subcontractors that are from the community in order to meet the goal of 50% construction hours, which includes trucking.

**Comm. Person** asked for clarification with regard to the 50% of construction hours. Ms. Shimko stated half of the person hours (50%) must be people within San Francisco. Comm. Person further questioned whether the managers who transfer over from other stores will be permanently placed in Bayview? Ms. Shimko stated there will be 200 entry-level jobs, which will be filled by BVHP and surrounding area residents. When the 100-150 people come from other stores, Home Depot does expect some of those to be BVHP residents. There is definitely room for people that come into the job initially to move into those 150 management positions because of the turnover. Ms. Shimko went on to explain the employee benefit opportunities for part-time and full-time employees, i.e., tuition reimbursement program, health/vacation benefits, and stock options.

**Comm. Fuentes** asked how does Home Depot break the composition down in terms of hiring? Ms. Shimko stated Home Depot has no commitment in terms of age, gender or racial backgrounds. Home Depot is under a consent decree and other legal constraints that preclude Home Depot from discriminating basically on that basis.

**Comm. Sampson** asked what kind of success stories does Home Depot have in terms of employment with regard to their employees who live in BVHP? Ms. Shimko stated she does not have that information. Comm. Sampson asked of those employees that have been hired from BVHP, how many are working at the Peninsula store? Ms. Shimko stated as of a year ago that number was 22, however it may have increased since that time.

Mr. Mathew Thomas stated that he has met with Al Norman and provided him with vendor application forms so that vendors in the Bayview that do carpentry, electrical, etc., can be included in the loop so their services can be utilized.

**Comm. Larkin** asked whether these are forms where vendors can sign up and homeowners would be referred to those vendors? Mr. Thomas responded these are the applications that would get the vendors qualified as Home Depot approved/recommended vendors.

*Mr. Washington* voiced concern about Home Depot's choice of PIC. *Mr. Walker* voiced his support for the Home Depot store.

**Comm. Larkin** thanked both Attorney Shimko and Mr. Thomas for coming and commended the outreach efforts of staff stating he would be inviting them back in the future once the EIR has been approved.

## 5.0 Town Hall Meeting – (Stop the Violence)

**Comm. Larkin** reminded that Comm. Kennedy introduced this agenda item at the last Commission meeting under new business and discussion of scheduling a mass meeting for an upcoming Saturday took place. **Comm. Sampson** stated there are many programs that are going on regarding this subject, but it seems like they are all fragmented. **Comm. Kennedy** suggested before doing the town hall meeting, contact should be made with as many of those groups as possible to request they join the Commission in



doing the town hall meeting. She requested that Comm. Sampson help define some of those groups.

**Comm. Larkin** directed staff to look into what is being done at the Board of Supervisors Office with regard to the violence happening and asked that Commissioners Kennedy and Sampson come together and formulate a list of organizations and possibly look at different strategies.

**Comm. Fuentes** commented that he does not see anything on the agenda that reflects young people or youth and stated those organizations need to be involved because the impact is really on the youth.

**Comm. Larkin** agreed with Comm. Fuentes' statement and opened the floor to the community for their thoughts. *Mr. Walker* stated he would be happy to assist in any way he could.

**Comm. Sampson** stated he has attended various meetings concerning violence and stated many organizations are out there and perhaps we could all collaborate together.

7.0 **Introduction of New Business By Commissioners:**

Comm. Larkin directed staff to do the following: (1) Follow-up call to Mr. Roy Willis requesting that he forward a more detailed description of the African Market Place; (2) Follow-up call to Supt. Ackerman regarding her presentation re: dream schools in BVHP (3) Follow-up with CAG for update; (4) Letter of Invite to Dir. Mitch Katz, Dept. of Public Health.

8.0 **Public Comment:**

*Mr. Washington* announced that on July 19<sup>th</sup>, 2004 the Black Chamber of Commerce will sponsor an all-day summit workshop from 9:00 to 4:00 at the Herbst Theater. *Mr. Walker* voiced concern of the mitigation issues that surround SECF.

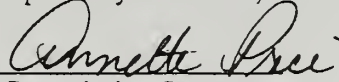
9.0 **Announcements:**

**Commissioner Kennedy** announced that the Juneteenth Celebration will take place in the Western Addition on the weekend of the 19<sup>th</sup>. **Comm. Person** reminded that Father's Day is on the 20<sup>th</sup>.

10.0 **Adjournment**

**Comm. Larkin** adjourned the SECF Commission meeting in memory of music legend Ray Charles who passed away today. **Meeting adjourned at 7:55 p.m.**

Respectfully submitted,

  
Commission Secretary





Willard Larkin II  
President  
Robbie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuent  
Commissioner  
Donald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor



Toye Moses,  
Executive Director

## NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Wednesday, June 23, 2004 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room

San Francisco, CA 94124

06-21-04P02:32 RCVD

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve'

Priority and speakers may be limited to three minutes.

DOCUMENTS DEPT.

## A G E N D A

JUN 21 2004

### 1.0 CALL TO ORDER AND CONSENT CALENDAR

SAN FRANCISCO  
PUBLIC LIBRARY

#### 1.1 Call to Order and Announcements from President

**Announcement:** The sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

#### 1.2 Roll Call

#### 1.3 Consent Calendar

**Consent Calendar:** All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF Commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the Consent Agenda is called in which event the matter shall be removed from the Consent Agenda and considered as a separate item.

1.3 (a) **PROPOSED ACTION:** Be it resolved that the minutes of the SECF Commission meeting of Thursday, June 10, 2004 be approved as submitted.

2.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda.

### 3.0 COMMUNICATIONS (Discussion):

- (a) Invitation to Public Health Department for update
- (b) Follow-up letter to Lennar re: Detailed description of permanent African Marketplace
- (c) Third Street Light Rail Construction Update
- (d) Caltrans Workshop scheduled for June 29 (Bayview-Oakdale Study)

### 4.0 PRESENTATION (Discussion):

- (a) Capt. Rick Bruce, BVHP Police Station re: Update on crime in BVHP & community relations with Southeast sector residents
- (b) Alan Siegel, Muni Public Relations Officer re: Update on proposed service adjustments to bus lines 9 San Bruno, 12 Folsom, 14 Mission 15 Third & 21 Hayes

### 5.0 SEC FACILITIES COMMUNITY ADVISORY GROUP REPORT (Discussion)

6.0 **DIRECTOR'S REPORT for 6/10/04 & 6/23/04 (Discussion & Approval):**

- (a) Planning Update re: Stop Violence Day in Bayview Hunters Point (End of Summer & Back to School Event).
- (b) Update Bayview/Oakdale Station Study re: Caltrans Workshop.
- (c) Update on the Resource Directory
- (d) Update SECF/General Fund/Clean Water budget

7.0 **INTRODUCTION OF NEW BUSINESS BY COMMISSIONERS**

8.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission

9.0 **ANNOUNCEMENTS**

10.0 **ADJOURNMENT:**

This agenda and all minutes can be viewed at <http://www.ci.sf.ca.us/sefacility>. Agenda minutes and attachments are also available at the Commission office of 1800 Oakdale Avenue, Suite B, telephone # (415) 821-1534

The Southeast Community Facility Commission meets next on Thursday, July 8, 2004



**Know Your Rights Under the Sunshine Ordinance**  
**(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the SUNSHINE ORDINANCE TASK FORCE, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna\\_Hall@ci.sf.ca.us](mailto:Donna_Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.



Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor

MINUTES

Wednesday, June 23, 2004

6:00 P.M.

1800 Oakdale Avenue  
San Francisco, CA 94124



Toye Moses,  
Executive Director

DOCUMENTS DEPT.

JUL 16 2004

APPROVED  
SAN FRANCISCO  
PUBLIC LIBRARY

## 1.0 Call to Order

Commission President Millard Larkin called the Wednesday, June 23, 2004 meeting to order at 6:12 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone.

## 1.2 Roll Call

Commissioner Millard Larkin; Commissioner Louise Jones; Commissioner Willie Kennedy;  
Commissioner Ronald Person

Excused: Commissioners Bobbrie Brown, Juan Fuentes, and Kenneth Sampson.

Staff Present: Robert Bryan, Deputy City Attorney; Toye Moses, Exec. Dir. SECFC;  
Annette Price, SECF Commission Secretary.

## 1.3 Consent Calendar

**RESOLUTION (SECFC-2004-10)** Be it resolved that the minutes of the Southeast Community Facility Commission meeting of Wednesday, June 10, 2004 be approved as submitted (passed unanimously).

## 2.0 Public Comment

Ms. Peg Divine, Project Manager for Bayview Transportation Improvements DPW announced that on July 8, 2004 a scoping meeting to address traffic concerns of trucks driving along the 3<sup>rd</sup> Street corridor will take place at 1:00 p.m. and 7:00 p.m. at the Bayview Opera House. Mr. Dwayne Jones, Director of Mayors Office of Community Development and coordinator of "Project Connect" announced that on June 30<sup>th</sup> the Mayor's Office along with 200 volunteers will meet at the Milton Meyers Gym, 195 Kiska Rd. from 11:00 a.m. – 1:30 p.m. to conduct a door-to-door survey informing BVHP residents of the services currently funded by the Mayor's Office and to determine whether those services are being utilized. Mr. Jones requested that the Commission get the word out to as many people as possible.

Commissioner Larkin took agenda item 3.0 out of order and moved directly into 4.0 Presentations. President Larkin introduced Mr. Alan Siegel, MUNI Public Relations Dept. and asked that he step forward to update the Commission on MUNI proposed service adjustments.

## 4.0 Presentation

Mr. Siegel announced that on July 8<sup>th</sup> MUNI will hold their annual bell-ringing contest and invited everyone to attend.

Mr. Siegel stated with the city's current budget crisis, MUNI must consider service adjustments to help reduce its budget. Changes will go into effect toward the end of August with no inclusion of route changes. Mr. Siegel stated route changes originally proposed have not been acted upon by the Board and will not go into effect with any great urgency. However if route changes do occur, Mr. Siegel stated he



would be more than happy to come back and update the Commission on how those changes will affect Muni riders.

In conclusion, Mr. Siegel distributed a Proposed Muni Service Adjustments flyer that highlighted the following bus lines to be affected.:

- F Market & Wharves Weekday shuttles reduced frequency
- 1 California – Reduce mid-day frequency from 1 to 2 min.
- 5 Fulton – Reduce afternoon frequency by 1 min
- 7 Haight – Considered eliminating line (will not happen)
- 9 San Bruno – Discontinuing some service during peak hours (24<sup>th</sup> & Potrero to downtown)
- 9 Express – Provide better service (greater capacity)
- 14 Mission – Reduce frequency from 1 to 2 minutes
- 15 Third – Reduce frequency during p.m. peak by 1 min
- 16 Express – Reduce # of trips to/from Caltrain station (service not well-utilized)
- 21 Hayes – Reduce frequency by 1 min
- 38 Geary – Reduce frequency by 1 min (NO CHANGE TO 38 LIMITED)
- 41 Union – Reduce frequency during p.m. peak from 1 to 2 min.
- 82 Express – Discontinue afternoon service from 5 to 2 trips.

**President Larkin** questioned whether the 15 Third is used less frequently than the 38 Geary. Mr. Siegel responded that it is based more so on capacity vs. frequency. President Larkin thanked Mr. Siegel for his update and asked that Capt. Rick Bruce, SFPD BVHP station step forward to update the Commission on crime and community relations in BVHP.

**Capt. Rick Bruce**, SFPD Bayview station reported that in his effort to keep the community up to date on current events that occur in the Southeast sector, he has started sending out daily e-mails of outreach efforts, specific enforcement actions, and arrests by SFPD. If anyone wishes to be placed on that email list they should contact Capt. Bruce at [mailto:Rick\\_Bruce@ci.sf.ca.us](mailto:Rick_Bruce@ci.sf.ca.us).

Capt. Bruce stated SFPD's primary focus is violent crime. This year alone there have been 14 homicides within the BVHP district. Numerous steps have been taken to defuse the violence with some success. Operation Cease Fire to combat violent crime is now enforce. In addition, several guns a week are taken off the streets in BVHP, including some assault weapons.

The secondary focus is narcotics particularly crack cocaine; although the use of crystal met amphetamine or combination anthrax (met/marijuana) is also on the rise. There are also enhancements in state law that allow SFPD to request of the DA an additional 3 to 5 years sentencing if someone is caught dealing narcotics within 1000 feet of schools. Within the next two weeks 70 "drug free" signs funded by the Mayor's Office will be posted throughout the Southeast sector on problem corners and laws will be imposed for those individuals who loiter for purposes of engaging in the sale or use of narcotics.

In terms of community outreach, several baseball teams have been established. Youth have participated in deep-sea fishing outing, trips to amusement parks and on camping trips. SFPD is also in the process of putting together a white water rafting trip in which youth from every single development in the district will be joined together in order to become acquainted with one another in an effort to stop the violence.

In conclusion, Capt. Bruce stated a long-term project that SFPD is working on is bringing midnight basketball back to the district. The target date is August and funding for the program will come from Sunset Scavenger. This program will not only get the kids off the streets, but also teach life counseling skills, interview skills, family responsibility skills, HIV/AIDS prevention, etc.

**Comm. Larkin** asked what joint efforts are being made by the SFPD, the D.A.'s Office, and other

city/state entities to keep guns out of this community? Capt. Bruce stated that SFPD now has a staff person that traces all firearms that are recovered. These guns are being traced from all across the state. SFPD is working in conjunction with Alcohol, Tobacco & Firearms (ATF) and the Feds so that when an individual qualifies for federal prosecution, the Trigger Lock program is exercised (sent for federal prosecution). SFPD is also hopeful that the new D.A. will aggressively prosecute these gun/drug cases.

*Mr. Alvin Jones*, PAC member voiced concern over the increase involving black-on-black crime. Mr. Jones also expressed his displeasure with the policy that prohibits convicted felons from visiting relatives living in public housing. He suggested that youth be given a chance at life by getting them jobs.

**Commissioner Larkin** tabled agenda items 3.0, 5.0, and 6.0 and went right into 7.0 Introduction of New Business by Commissioners stating that he needed to be excused as he had an important meeting to attend.

7.0 **Introduction of New Business By Commissioners:**

**Dir. Moses** reported that Commissioner Brown requested that Hetch Hetchy Water & Power (HHWP) staff be invited to present before the Commission as soon as possible re: street lighting concerns in BVHP & ethnic mix of HHWP. **Comm. Larkin** requested that staff from Wells Fargo Bank be invited to present before the Commission re: community outreach efforts.

8.0 **Public Comment:**

*Maurice Johnson*, District Manager of Wells Fargo Bank BVHP branch reported that Wells Fargo has brought six new jobs to the BVHP community in collaboration with YCD and are committed to build permanent outreach programs with other nonprofit organizations to create more jobs in BVHP.

9.0 **Announcements:**

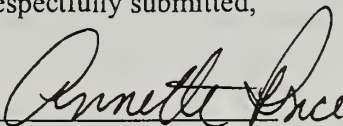
**President Larkin** reminded that Dir. Dwayne Jones, Mayor's Office is hosting an outreach event on June 30<sup>th</sup> from 11:00 to 1:30 at 195 Kiska Rd., Milton Meyers Gym and directed everyone to participate.

**Dir. Moses** announced that on Tuesday from 6:00 to 8:00 Caltrans will conduct a meeting to discuss the proposed entrance/exit of a new Caltrans station which they would like to place toward the back of the SECF parking lot. The Director urged everyone to come and voice their opinion on this proposal.

10.0 **Adjournment**

**Comm. Larkin** adjourned the SECF Commission meeting. **Meeting adjourned at 6:24 p.m.**

Respectfully submitted,

  
Commission Secretary





Billard Larkin II  
President  
Robbie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Donald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor

NOTICE OF MEETING  
SOUTHEAST COMMUNITY FACILITY COMMISSION  
**Thursday, July 8, 2004– 6:00 P.M.**  
1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124



Toye Moses,  
Executive Director

DOCUMENTS DEPT.

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

JUL 8 - 2004  
SAN FRANCISCO  
PUBLIC LIBRARY

## AGENDA

### 1.0 CALL TO ORDER AND CONSENT CALENDAR

#### 1.1 Call to Order and Announcements from President

**Announcement:** The sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

#### 1.2 Roll Call

#### 1.3 Consent Calendar

**Consent Calendar:** All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF Commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the Consent Agenda is called in which event the matter shall be removed from the Consent Agenda and considered as a separate item.

1.3 (a) **PROPOSED ACTION:** Be it resolved that the minutes of the SECF Commission meeting of **Wednesday, June 23, 2004** be approved as submitted.

2.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda.

### 3.0 COMMUNICATIONS (Discussion):

- (a) Letter of Invitation to Marla Jurosek, Acting Dir. of Operations HHWP & Michael Scholder, Manager of Street Lighting re: Street Lighting in BVHP & Ethnic Mix of HHWP (less than 5 out of 200 African Americans).
- (b) Letter of Invitation to Wells Fargo Bank Bayview Branch re: Community Outreach Efforts"
- (c) Invitation to Public Health Department for Update
- (d) Follow-up letter to Lennar re: Detailed description of permanent African Marketplace
- (e) Third Street Light Rail Construction Update
- (f) Caltrans Workshop scheduled for June 29 (Bayview-Oakdale Study)

- 4.0 **PRESENTATION** (Discussion & Possible Action):
- (a) Tilly Chang, Manager of Planning, San Francisco County of Transportation re: Overview of Bayview-Oakdale Caltrans Study
- 5.0 **SEC FACILITIES COMMUNITY ADVISORY GROUP REPORT** (Discussion)
- 6.0 **DIRECTOR'S REPORT** of 6/10/04 & 6/23/04 previously tabled (Discussion & Approval):
- (a) Planning Update re: Stop Violence Day (End of Summer/Back to School Event).
  - (b) Update Bayview/Oakdale Station Study re: Caltrans Workshop.
  - (c) Update on the Resource Directory
  - (d) Update SECF/General Fund/Clean Water budget
- 7.0 **INTRODUCTION OF NEW BUSINESS BY COMMISSIONERS**
- 8.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission
- 9.0 **ANNOUNCEMENTS**
- 10.0 **ADJOURNMENT:**
- This agenda and all minutes can be viewed at <http://www.ci.sf.ca.us/sefacility>. Agenda minutes and attachments are also available at the Commission office of 1800 Oakdale Avenue, Suite B, telephone # (415) 821-1534

The Southeast Community Facility Commission meets next on Wednesday, July 28, 2004.

Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the SUNSHINE ORDINANCE TASK FORCE, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna.Hall@ci.sf.ca.us](mailto:Donna.Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Tove Moses at (415) 821-1534 at least 48 hours prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Tove





Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO



Toye Moses,  
Executive Director

DOCUMENTS DEPT.

AUG - 9 2004

SAN FRANCISCO  
PUBLIC LIBRARY

Gavin Newsom, Mayor

MINUTES

Thursday, July 8, 2004

6:00 P.M.

1800 Oakdale Avenue  
San Francisco, CA 94124

APPROVED

## 1.0 Call to Order

Commission President Millard Larkin called the Thursday, July 8, 2004 meeting to order at 6:14 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone.

## 1.2 Roll Call

Commissioner Millard Larkin; Commissioner Bobbrie Brown; Commissioner Juan Fuentes  
Commissioner Louise Jones; Commissioner Kenneth Sampson; Commissioner Ronald Person

Excused: Commissioner Willie Kennedy

Staff Present: Toye Moses, Exec. Dir. SECFC; Annette Price, SECF Commission Secretary.

## 1.3 Consent Calendar

**RESOLUTION (SECFC-2004-11)** Be it resolved that the minutes of the Southeast Community Facility Commission meeting of Thursday, June 23, 2004 be approved as submitted (passed unanimously).

## 2.0 Public Comment

There was no public comment offered at this meeting.

Commissioner Larkin moved agenda item 4.0 Presentations out of order as Ms. Chang was running late.

## 3.0 Communications

The Executive Director stated the following correspondence has been sent/received as directed:  
Letters of Invitation to Marla Jurosek/Michael Scholder, SFPUC; Wells Fargo Bank (Bayview branch);  
Dr. Mitchell Katz, Public Health Director, Follow-up Letter to Lennar; Correspondence from Third Street Light Rail; Caltrans Workshop (Bayview-Oakdale Study); Building Strong Coalitions for Political Action.

## 5.0 SEC Facilities Community Advisory Group Report

Commissioner Larkin stated although the CAG has done an outstanding job in their research efforts, the Commission needs some clarity on CAG activities and update. Dir. Moses stated the next scheduled CAG meeting would take place on July 15<sup>th</sup> (item tabled).

## 6.0 Director's Report (6/10/04 & 6/23/04):

Dir. Moses reported that in conjunction with the Mayor's Office and other city department heads, he will collaborate in sponsoring "Stop the Violence Day" End of Summer/Back to school event on September 11, 2004 at Martin Luther King Park.

The 3<sup>rd</sup> edition of the SECF Resource Directory is now available and can be picked up at the Commission office during business hours. The budget has been submitted to the Mayor and once approved will go to the Board of Supervisors for final approval. Southeast will likely be affected by bumping of staff due to

citywide lay-offs. The Commission will be kept updated on all. Upcoming guest speakers are Dr. Katz, (7/28/04) and Supt. Ackerman (8/25/04). We are still awaiting confirmations from Public Defender Jeff Adachi and Assessor/Recorder Mabel Teng.

**Comm. Jones** asked whether the "Stop the Violence" event would be citywide or only include BVHP? **Dir. Moses** stated it would be limited to BVHP. **Comm. Jones** asked whether the report on the various activities taking place within the city to reduce gang violence has been received? **Dir. Moses** reminded that at the last Commission meeting **Comm. Kennedy** suggested collaborating with other city agencies. She was to compile a list with the aid of **Comm. Sampson** of those agencies; however, that list has not been received. President Larkin directed staff to do the appropriate research and provide a report of various agencies working toward stopping the violence by the next meeting of 7/28/04.

Commissioner Brown *moved* and Commissioners Jones/Sampson *seconded* to accept the Director's Report. **Motion passed unanimously to accept report as presented (6-0).**

Commissioner Larkin welcomed Ms. Tilly Chang and asked that she step forward and give an overview of the Bayview-Oakdale Caltrans Study.

#### 4.0 Presentation

**Ms. Tilly Chang**, Manager of Planning S.F. County of Transportation Authority (SFCTA) prefaced her presentation by providing background information of her agency and requested that the Commission provide input/direction for the third workshop, which will take place at Southeast on August 31<sup>st</sup>. She stated Caltrans' role in this study is as lead agency, the purpose of which is to develop station designs for the proposed Bayview-Oakdale station.

Apologizing for the unclear handouts previously distributed, (slide presentation/fact sheet), Ms. Chang stated that the study emerged from planning work the community did dating back to 1988 which identified the Bayview-Oakdale site as a "preferred site" for the new station replacing the underutilized station at Paul Ave.

Ms. Chang briefly listed the goals of the Bayview-Oakdale station study stating the scope includes a feasibility/engineering analysis, needs analysis, conceptual station design plans, design cost estimates and funding strategy (funding approved 11/03). What remains is the station alternative development and the third workshop. The location of the new station will be two blocks from the town center to ensure good linkage. Ms. Chang briefly reviewed the community feedback, which is incorporated in the design.

In conclusion, Ms. Chang stated the station would serve as a transportation function and also create economic development opportunities bringing more visitors/students to the community facility. She went on to provide an overview of both the basic and enhanced station options. All information can be accessed at the SFCTA website <http://www.sfcta.org>.

**Comm. Larkin** interjected that although the design sounds nice, the handouts are not very legible and suggested that perhaps Ms. Chang could return with more legible pictures so that the Commission could get a better sense of how the station design would look. Ms. Chang stated she would be more than happy to return to do follow-up.

**Comm. Brown** asked why the Paul station is being abandoned? Ms. Chang stated the Paul station is severely underutilized due to safety, which is why the community identified three alternative stations (Evans, Oakdale, Jerrold).

**Dir. Moses** asked that Ms. Chang address the proposed access to the station from the SECF parking lot voicing concern that congestion as well as safety would increase. Ms. Chang stated there are several access options: Oakdale Ave. via pedestrian walkway, possibly underground parking, or eastern access



via Quint/Jerrold.

**Comm. Person** asked who would benefit from this new station, the community or the riders coming to the community and will the current volume justify the expected volume? Ms. Chang stated although rider ship projections have not yet been performed, expectation of riders would be from 300-400 people utilizing the station. The advantage will be to BVHP community through the expansion of places one can get to at a reasonable cost and also would support the economic development goals of the community.

**Comm. Brown** voiced her concern of the potential congestion that would occur if this station were built at Southeast commenting that the Evans St. location seems more appropriate. Also, why not enhance the Paul Ave. station, which would be less expensive? Ms. Chang stated Southeast emerged as the "best choice" from the Revitalization Concept Plan back in 2000.

**Comm. Larkin** stated economically having the station built at Southeast would make more sense considering all the new development that is taking place in the area.

**Comm. Fuentes** commented that the station could benefit the community due to better access than the isolated Paul St. station; however, he suggested that it be well planned out in order not to impact parking access.

*Mr. Caruso* asked whether the plans called for relocation of any homes? Ms. Chang stated the only private land that might be required if requested by the community is at the Oakdale/Quint corner. However the plans have not included those building and they are not required in the plans.

*Mr. Jackson* suggested that closed circuit television be utilized at the station to alleviate concerns regarding safety and voiced concern regarding the design theme not being compromised in any way. He also suggested that noise abatement strategies be incorporated into the design plans.

**Comm. Larkin** thanked Ms. Chang for taking the time to come out and present stating that staff would be in contact to schedule a follow-up meeting in order to discuss the economic development aspect of the plan and economic benefits for contractors/individuals who reside in the community.

7.0 **Introduction of New Business By Commissioners:**

Staff was directed to research and provide a report of various agencies that are working on violence prevention programs by the next meeting of 7/28/04.

8.0 **Public Comment:**

There was no public comment offered at this time.

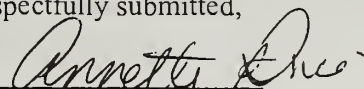
9.0 **Announcements:**

**President Larkin** announced the Small Business Development Center will be starting a 9-week program beginning August 10<sup>th</sup> which will teach existing businesses and people who want to start businesses how to prepare bids, obtain funding, etc. The cost is \$95.00. **Dir. Moses** announced on Saturday, July 17<sup>th</sup> from 1:00 to 2:00 that Wells Fargo Bank would have their grand opening at the Bayview plaza. Mayor Newsom will be in attendance and everyone is invited.

10.0 **Adjournment**

**Comm. Larkin** adjourned the SECF Commission meeting. Meeting adjourned at 7:06 p.m.

Respectfully submitted,

  
Commission Secretary



Willard Larkin II  
 President  
 Debbie Brown  
 Vice President  
 Louise Jones  
 Commissioner  
 Willie Kennedy  
 Commissioner  
 Juan Fuentetaja  
 Commissioner  
 Donald Person  
 Commissioner  
 Kenneth Sampson  
 Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor

DOCUMENTS



JUL 16 2004  
 Toye Moses,  
 Executive Director

NOTICE OF MEETING  
 SOUTHEAST COMMUNITY FACILITY COMMISSION  
**Wednesday, July 28, 2004— 6:00 P.M.**  
 1800 Oakdale Ave., Alex L. Pitcher Community Room  
 San Francisco, CA 94124

SAN FRANCISCO  
 PUBLIC LIBRARY

Requests for public comment may also be heard after Commission discussion  
 of an agenda item by completing an information card and submitting it to  
 The Commission Secretary. Requests are given 'first come first serve'  
 Priority and speakers may be limited to three minutes.

## AGENDA

### 1.0 CALL TO ORDER AND CONSENT CALENDAR

#### 1.1 Call to Order and Announcements from President

**Announcement:** The sunshine Ordinance prohibits the use of electronic  
 sound-producing devices at/during public meetings. Please be advised that the  
 meeting chair may remove any person (s) responsible for the ringing or use of  
 cell phones, pagers and similar sound-producing electronic devices from the  
 meeting room.

#### 1.2 Roll Call

#### 1.3 Consent Calendar

**Consent Calendar:** All matters listed hereunder constitute a Consent Agenda, are  
 considered routine by the SECF Commission and will be acted upon by a single vote of  
 the Commission. There will be no separate discussion of these items unless a member  
 of the Commission or a member of the public so requests before or at the meeting when  
 the Consent Agenda is called in which event the matter shall be removed from the  
 Consent Agenda and considered as a separate item.

1.3 (a) **PROPOSED ACTION:** Be it resolved that the minutes of the SECF Commission  
 meeting of **Thursday, July 8, 2004** be approved as submitted.

2.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters  
 under the jurisdiction of the Commission that are not on today's agenda.

3.0 **COMMUNICATIONS** (Discussion):

4.0 **PRESENTATION** (Discussion):

(a) Dr. Mitchell Katz, Director Dept. of Public Health re: "**Health Issues Affecting  
 Bayview Hunters Point Community**"

5.0 **DIRECTOR'S REPORT** (Discussion & Approval):

(a) Update on Southeast Community Facility Activities and Operations.

(b) E.P. Mills Community Center and three (3) Satellite Centers

(c) Update on SECF Annual Statement & Annual Report (FY03/04)

6.0 **OLD/ONGOING BUSINESS** (Discussion):

– Planning Update re: Stop Violence Day (End of Summer/Back to School Event)

7.0 **INTRODUCTION OF NEW BUSINESS BY COMMISSIONERS**



8.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission

9.0 **ANNOUNCEMENTS**

10.0 **ADJOURNMENT:**

This agenda and all minutes can be viewed at <http://www.ci.sf.ca.us/sefacility>. Agenda minutes and attachments are also available at the Commission office of 1800 Oakdale Avenue, Suite B, telephone # (415) 821-1534

The Southeast Community Facility Commission meets next on Thursday, August 12, 2004.

Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the SUNSHINE ORDINANCE TASK FORCE, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna\\_Hall@ci.sf.ca.us](mailto:Donna_Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

DISABILITY ACCESS INFORMATION

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours prior to the meeting..
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.

7. A sound enhancement system will be available at the meeting upon request. Please call Toye





Attention!! Attention!! Important meeting you must attend!

# THE SOUTHEAST COMMUNITY FACILITY COMMISSION

*Presents...*

Dr. Mitchell Katz, Director  
Dept. of Public Health

DOCUMENTS DEPT.

*SPEAKING ON...*

JUL 16 2004

"Health issues Affecting SAN FRANCISCO  
PUBLIC LIBRARY  
Bayview-Hunter's Point Community."

\*HIV/AIDS

\*Prostate Cancer

\*Asthma

\*Breast Cancer

Wednesday, July 28, 2004  
6:00 p.m.

SOUTHEAST COMMUNITY FACILITY - ALEX L. PITCHER COMMUNITY ROOM  
1800 OAKDALE AVENUE - SAN FRANCISCO

DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY  
INVITE YOUR FRIENDS AND NEIGHBORS

Please park your car on the street. Limited space is available in the parking lot.



Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor

MINUTES

Wednesday, July 28, 2004

6:00 P.M.

1800 Oakdale Avenue  
San Francisco, CA 94124



Toye Moses,  
Executive Director

APPROVED

## 1.0 Call to Order

Commission President Millard Larkin called the Wednesday, July 28, 2004 meeting to order at 6:08 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone.

## 1.2 Roll Call

Commissioner Millard Larkin; Commissioner Bobbrie Brown; Commissioner Juan Fuentes  
Commissioner Louise Jones; Commissioner Kenneth Sampson; Commissioner Ronald Person

Excused: Commissioner Willie Kennedy

DOCUMENTS DEPT.

Staff Present: Robert Bryan, Deputy City Attorney, Toye Moses, Exec. Dir. SECF;  
Annette Price, SECF Commission Secretary.

AUG 23 2004

SAN FRANCISCO  
PUBLIC LIBRARY

## 1.3 Consent Calendar

**RESOLUTION (SECF-2004-12)** Be it resolved that the minutes of the Southeast Community Facility Commission meeting of Thursday, July 15, 2004 be approved as submitted (passed unanimously).

## 2.0 Public Comment

**Dr. Parker** commended the Commission/Director on the publication of the SECF Resource Directory and thought that it would be useful if every household had a copy. He also suggested that the Commission ascertain the percentage of workforce living in BVHP, business in BVHP, and products/services used by BVHP residents.

**Comm. Larkin** thanked Dr. Parker for the comment but noted with the current budget constraints the city is experiencing, he doubted that the directory could be made available to every household. He did however instruct staff to look into strategically placing the directories around the community so that they are readily available to everyone.

**Ms. Jackson**, referring to a news article in yesterday's Chronicle re: federal protection for endangered species, stated that that same analogy should be made of BVHP residents who are also endangered. She expressed concern that the new development taking place in BVHP brings with it many hazardous toxins. She reminded the audience back in 2000 of the methane gas leak at the shipyard in which many residents were affected and that no one from the health department came out to perform any tests. Ms. Jackson urged Dr. Katz to work with the Commission in an effort to ensure that there is environmental justice in the BVHP area and possibly put a resolution together proclaiming BVHP residents as endangered.

**Ms. Epps-Miller**, Director of the Southeast Health Center reported that the Southeast Health Center is in its 27<sup>th</sup> year of operation as a full-based primary care center with the following services: Dental, podiatry, and mental health. She also made comment that the health center had been inadvertently omitted from the SECF Resource Directory and that in future she would make sure that a supply of brochures are available at future Commission meetings.



**Comm. Larkin** informed that any omissions on the part of staff were not deliberate; however, if anyone is aware of any other omissions to please complete the "correction form" and return it to SECFC Office for update.

**Ms. McGruder** expressed concern regarding the disproportionate number of layoffs of African American people in the healthcare field and asked that the decision to layoff so many senior African American people who make policy-level decisions be reconsidered.

3.0 **Communications:**

The Executive Director stated the following correspondence has been sent/received as directed: Decorative Plant, Inc. lease for calendar year 2004 (late arrival), which will go through the Facility Committee for approval.

4.0 **Presentation:**

**Mitchell Katz, Director of Public Health** thanked the Commission for the opportunity to present noting that it has been three years since his last presentation. Dr. Katz reported that breasts, prostate, lung, and cervical cancer rates are as high now as they were three years ago. The same is true for asthma with the BVHP community having the highest rate of asthma hospitalizations of any area in California. Dr. Katz noted that the disparity in health between the African American community and other ethnic communities in San Francisco has increased due mainly to poverty and social/environmental factors, as there has been no change in environmental toxins poisoning the BVHP area. He added although there has been some efforts made in cleaning up the area (superfund sites), the area is no more environmentally safe than it was three years ago. There is much more work to be done.

Dr. Katz highlighted the work of Health Empowerment Resource Center (HERC), an organization that increases awareness of cancers who has also worked in close collaboration with Kaiser in putting together asthma support groups/camps. He noted that although asthma has not decreased, people are learning how to diagnose and control their symptoms through medication. Dr. Katz reported that DPH is much better at responding to mold complaints and forcing responsible parties to be accountable. In addition, Dr. Katz reported that the city has been very successful at getting outside funding from the Avon Corporation for cancer prevention, which has helped to build the imaging center that provides free mammograms for women at General Hospital in which BVHP women constitute one of the largest populations of people seeking care.

Dr. Katz reported that the quality of medical/nursing care at Southeast Health Center is very high and a clinic to be proud of; however, the clinic is stretched beyond its means. Regarding new patient/follow-up appointments, on average there is a 8- to 12-week wait and things will not get better this coming year due to layoffs of staff. The DPH is running one of the largest discretionary budgets with the largest decrease in general fund than any other department, down by \$20 million (general fund) this year with the elimination of 85 administrative positions.

Dr. Katz noted that due to citywide layoffs, all of his health centers will be running without an administrative director. He explained that administrative positions were targeted in an effort to maintain quality health care. Additionally, Dr. Katz remarked that he is cognizant that without the coordination of services, it is debatable whether the quality of care will be maintained. Dr. Katz reported that prior years' funding for DPH was \$300 million (general fund), dropping to \$270, and currently at \$240. Next year it will drop to \$220.

Dr. Katz concluded by assuring the Commission that he is doing everything possible to bring in more revenue by billing every nickel; however, the majority of people being treated do not have any type of insurance so there is a ceiling. He stated his commitment to do the best he can for the community.

**Comm. Larkin** commended Dr. Katz and the Health Department for doing a wonderful job in lieu of budget constraints. However, he suggested that the Doctor as well as the City look at ways to ensure that the services to this community are on an increase, not a decline, explaining that the BVHP community is in a state of flux as far as people coming into the community to live/work. He also offered the Commission's assistance in whatever ways were needed to move forward with making that increase happen.

Referring to the cancer/asthma rates, **Comm. Person** asked whether resources have been placed in the community to address those issues? Dr. Katz responded the resources put in place to care for people who have already developed the diseases only instruct them on how to better deal with it. What would be required on the City's part to prevent the disease is a greater commitment than has been seen with environmental justices issues, i.e., diesel fumes, heavy machinery, power plants, sewage plants, etc. **Comm. Person** asked whether the Commission should address the environmental issues to the city administration? Dr. Katz responded affirmatively. **Comm. Person** asked whether the Early Intervention HIV Program now sited in the BVHP will be moved? Mr. Jimmy Loyce confirmed that move would not take place.

On the same topic, **Comm. Larkin** asked what the rate of money being spent on AIDS was vs. the rate of money being spent on environmental clean up? Dr. Katz deferred to Mr. Loyce, who is more familiar with the AIDS budget. Mr. Loyce stated the total federal AIDS budget is \$29 million. Of that portion, BVHP will receive \$410,000 for early intervention state directed money. In addition, the Planning Council allocated \$1.7 million for Southeast Bayview area defined as Centers of Excellence, which will be primary care, substance abuse, mental care, case management, etc. The AIDS Office is to develop a solution specifically targeted to providers from the BVHP community to address/develop a Center of Excellence in the next funding cycle, which will be March 1<sup>st</sup>, 2005 and the community is encouraged to come and give input.

**Comm. Fuentes** asked whether health care programs in BVHP would be affected if at all by the Mission Bay project? Dr. Katz stated that that project is being run by UCSF to which he is not involved. However, he did report that General Hospital is planning on doing a rebuild before 2013 and Mission Bay is one of the sites under consideration. The advantage being the geography with the new 3<sup>rd</sup> Street light Rail coming on board.

**Dr. Moses** thanked Dr. Katz for the wonderful job he's been doing with health care; however, he expressed concern about the Southeast Health Center with the impending layoff of the administrator. He stated that some of the equipment at Southeast is obsolete and asked that Dr. Katz advocate to ensure that the center remains open and that mental health is funded, as Southeast is the only health center in Bayview. Dr. Moses also reminded that the BVHP area is plagued with mental health problems as a result of the killings, drug abuse, and violence in the area and that many of the CBOs will also be affected by budget cuts who in turn will have to cut their programs. Dr. Katz stated that he is hopeful that BVHP Redevelopment (PAC), an advocate of the health center, will offer an opportunity for new funding. There will be an important vote of the PAC and one of the major proposals is the Southeast Health Center being the recipient of capital dollars. Dr. Katz stated his commitment to ensure that all the centers stay open.



Dr. Katz reiterated that none of the health centers -- Southeast, Silver, Potrero Hill, China Town have directors as of August 31<sup>st</sup>. And under the seniority system, he has no control. He is hopeful that he will receive an operating officer for all the primary care centers, which he will place at Southeast. Until that time, he along with Barbara Garcia will devote more personal time to Southeast. The specific issue regarding equipment (EKG/Defibrillator) at Southeast Health Center has been fixed. If there is more equipment that needs repair, that will be resolved.

*Ms. Robinson* asked to what extent are current problems resulting from the federal, state, or the city budgets? Dr. Katz responded he did not have exact dollars; however the three are implicated. The biggest problem is at the city level, which is taking in less money. Major reason due to drop in sales, hotel, and payroll tax. He stated no one understands the state budget. The city has taken approximately \$50 million in cuts as a whole from the current state budget vs. last year. As far as the federal level, the new administration doesn't care about California. Ms. Robinson asked whether Dr. Katz was receiving less money from the Feds than before? Dr. Katz stated federal dollars are mostly Medicare in which there is no inflation and there is no increase in employee salary.

*Mr. Tompkins* asked why are African American directors being lost at the health center? He explained when someone is lost in a position such as that, knowledge goes out the door and the quality of service goes with them. Regarding the civil service system, an exception needs to be made. He further questioned why the philosophy that is espoused in meetings not matching the dollars in the cutbacks in terms of budgetary cuts? Dr. Katz stated the basic tenet of the budget was that health services would not be cut. The cuts were made across the board by classes. Cuts were not made by ethnicity and the civil service seniority system cannot be overridden.

*Ms. Coleman* sympathized with Dr. Katz's position and suggested the following: 1) DPH should look at alternative ways of providing clinical services, i.e., use of physicians/nurses/clinicians in training programs to volunteer their services; 2) grant funding; 3) focus-based priority needs assessment. Dr. Katz thanked Ms. Coleman for her suggestions and surmised that there will just be holes in which others will have to try and fill.

*Ms. Epps-Miller* stated that although she is appreciative of the hard position of Dr. Katz, she asked that the Commission lobby hard to try and create positions within community-based organizations, which would pick up some of the functions that were city functions.

**Comm. Larkin** asked that Ms. Miller meet with Dr. Moses to explore her suggestions adding that the idea of community-based organizations becoming involved is another avenue to explore.

*Ms. Jackson* gave a brief overview of the history of how the Southeast Health Clinic was built in BVHP and spoke of the mandate by the City and the exempt status BVHP workers held from civil service layoffs.

Ms. Jackson reported that Southeast was the first health center to deal with AIDS and that an MOU was drafted with regards to the services BVHP residents were to receive. Ms. Jackson reported that commitments were made to the BVHP community in back in 1972 as mitigation for the expansion of the treatment plant. Those commitments are still unfulfilled. Regarding the discrimination/racism taking place at the treatment plant, Ms. Jackson reported PUC is in the process of conducting an investigation and a lawsuit has been filed against PUC for the discrimination of African Americans working at the



plant. She went on to state that the community has always been told there would be a health center in Bayview; however, the community is not getting the services they deserve. She urged the commission to come together and support the promises that were made, the commitments that were made to the community.

Regarding Dr. Katz's comment of a potential site for the General Hospital rebuild at Mission Bay, Ms. Jackson reported that the land is sitting on a toxic dump. Ms. Jackson stated although she has been to many meetings in support of Dr. Katz, she is strongly opposed to S.F. General's rebuild being anywhere near Mission Bay. She explained that it has been discovered that there is a green toxic fungus coming through the floor of one of the buildings at Mission Bay and now Catellus (developer) is trying to sale the property. She strongly urged that Mission Bay be forgotten. Ms. Jackson also urged Dr. Katz to speak with Robin Christmas who can attest to the fact that the community was exempt from civil service layoffs.

**Dr. Parker** reported that 40 years ago the Federal government declared BVHP as the only medical undisturbed community in San Francisco, which is why Southeast. Southeast is a federal project. He reported the federal government granted a community-based organization \$5 million over a 5-year period to be the fiscal administrator for health care for residents in this community. That particular organization trained primarily residents of this community in administrative functions relating to medicine. Further, he stated logic dictates that since African American residents have such a great disparity of health problems, regardless of the budget size the budget should reallocate a portion to the disparity of the disease to three times the rate in BVHP.

**Comm. Larkin** thanked Dr. Katz for listening to the concerns of the community and commended him on a job well done; however, he stated the Commission strongly advocates keeping services open that are in the BVHP and keeping those who are employed in the community employed in their current positions and to possibly increase the services. He also suggested that perhaps some prevention can take place by coming up with some innovative ideas. President Larkin expressed displeasure on learning that the same problems regarding health, which existed three years ago, have not changed or has gotten worse. He concluded by pledging full Commission support in working with Dr. Katz to see that the issues tonight will be dealt with.

5.0

**Director's Report:**

Dir. Moses reported that the electric gate in the SECF parking lot is complete and staff is awaiting training from DPW. A copy of Decorative Plant rental lease agreement is included for review. The Annual Report for FY 2003 is included as well and will be sent to the Mayor's Office and Board of Supervisors.

**MOTION:** *Moved by Brown, seconded by Jones to accept the Director's Report. Motion passed unanimously to accept report as presented (6-0).*

6.0

**Introduction of New Business By Commissioners:**

Dr. Moses reported that as directed, staff prepared a list of several CBOs in order that the Commission might possibly collaborate towards some type of crisis intervention. Regarding "Stop the Violence/Back to School" event which was scheduled for September 11<sup>th</sup> at Martin Luther King Pool, Public Defender Jeff Adachi will be having a similar event taking place on August 28<sup>th</sup> and the Director suggested that it might be better if SECF and the Public Defender's office combine their efforts into one. event, which is scheduled for August 28<sup>th</sup>. The Commission will be updated once everything is finalized.

Superintendent Ackerman will present on August 25, 2004 and on August 12, 2004 Tilly Chang will come back for follow-up and Marla Jurosek, SFPUC will also present re: "ethnic mix of Hetch Hetchy Water & Power.

Comm. Person announced that he will be out of town on business during several upcoming commission

meetings and asked for clarification on the policy for excused absences. Comm. Larkin informed that a letter must be sent to the Commission with a copy going to the Mayor's Office.

7.0 **Introduction of New Business**

Comm. Brown, referring to Ms. Jackson's comment re: "exempt status of BVHP residents," suggested that research be done to determine whether an MOU exists between the City of San Francisco and the community-based organization, Model City. President Larkin directed Attorney Bryan as well as staff to look into it and report back at the next commission meeting.

8.0 **Public Comment:**

Mr. Wyse, former employee at the Hunters Point Shipyard voiced support for changing the City Charter to bring healthcare cost down.

9.0 **Announcements:**

**Comm. Fuentes** announced that on September 8 at 6:00 p.m. at the Point Auditorium, outgoing resident artist Mary Booker will hold a presentation to welcome Delores Graves, resident artist who will replace her at the Hunters Point Naval Shipyard and everyone is invited.

10.0 **Adjournment**

MOTION: by **Comm. Larkin**, *moved* by **Comm. Brown**, *seconded* by **Comm. Jones** to adjourned the SECF Commission meeting. Meeting adjourned at 7:42 p.m.

Respectfully submitted,

---

Commission Secretary

Millard Larkin II  
President  
Robbie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor

## NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Thursday, August 12, 2004- 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124



Toye Moses,  
Executive Director

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to

The Commission Secretary. Requests are given 'first come first serve'

Priority and speakers may be limited to three minutes. DOCUMENTS DEPT.

## A G E N D A

AUG - 6 2004

### 1.0 CALL TO ORDER AND CONSENT CALENDAR

SAN FRANCISCO  
PUBLIC LIBRARY

#### 1.1 Call to Order and Announcements from President

**Announcement:** The sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

#### 1.2 Roll Call

#### 1.3 Consent Calendar

**Consent Calendar:** All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF Commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the Consent Agenda is called in which event the matter shall be removed from the Consent Agenda and considered as a separate item.

1.3 (a) **PROPOSED ACTION:** Be it resolved that the minutes of the SECF Commission meeting of **Wednesday, July 28, 2004** be approved as submitted.

2.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda.

3.0 **COMMUNICATIONS** (Discussion):

➤ Decorative Plant Service, Inc., 2004 lease (Discussion & Action):

4.0 **PRESENTATION** (Discussion & Possible Action):

(a) Marla Jurosek, Acting Dir. of Operations Hetch Hetchy Water & Power (HHW&P) re: "Ethnic mix of HHW&P and Internships Available to Minority Students"

(b) Tilly Chang, Manager of Planning, San Francisco County of Transportation re: "Overview of Bayview-Oakdale Caltrans Study"

5.0 **DIRECTOR'S REPORT** (Discussion & Approval):

(a) Update SECF/General Fund/Clean Water budget

(b) Update on City-wide Layoffs & Civil Service bumping rights

(b) Update on Exempt Status of 94124 residents





- 6.0 INTRODUCTION OF NEW BUSINESS BY COMMISSIONERS
- 7.0 PUBLIC COMMENT: Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission
- 8.0 ANNOUNCEMENTS
- 9.0 ADJOURNMENT:  
This agenda and all minutes can be viewed at <http://www.ci.sf.ca.us/sefacility>. Agenda minutes and attachments are also available at the Commission office of 1800 Oakdale Avenue, Suite B, telephone # (415) 821-1534

The Southeast Community Facility Commission meets next on Wednesday, August 25, 2004.





Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO



Toye Moses,  
Executive Director

DOCUMENTS DEPT.

Gavin Newsom, Mayor

MINUTES

OCT 12 2004

Thursday, August 12, 2004

6:00 P.M.

SAN FRANCISCO  
PUBLIC LIBRARY

1800 Oakdale Avenue  
San Francisco, CA 94124

APPROVED

## 1.0 Call to Order

Commission President Millard Larkin called the Thursday, August 12, 2004 meeting to order at 6:05 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone.

## 1.2 Roll Call

Commissioner Millard Larkin; Commissioner Bobbrie Brown; Commissioner Louise Jones; Commissioner Willie Kennedy; Commissioner Juan Fuentes; Commissioner Ronald Person; Commissioner Kenneth Sampson

Staff Present : Toye Moses, Executive Director SECFC; Robert Bryan, Deputy City Attorney, Maria Ang-Asuncion, Admin. Assist.

## 1.3 Consent Calendar

**RESOLUTION (SECFC-2004-13)** Be it resolved that the minutes of the Southeast Community Facility Commission meeting of Wednesday, July 28, 2004 be approved as submitted (passed unanimously).

## 2.0 Public Comment

**Mr. Francisco Da Costa** reminded the Commission that it was never the intent of the BVHP Community to permit raw sewage now coming from the Peninsula cities (Daly City, Brisbane, Colma) to be directed to the Southeast plant. He (Da Costa) acknowledged that although the commissioners have been listening, they have not actively listened to gain a good result for the community. He urged that mediation be set-aside for the children of BVHP in order to reap some benefit for the environmental injustice they have suffered over the years.

**Comm. Larkin** thanked Mr. Da Costa for his comments and proposed that another presentation with the same concept be required and promised to follow appropriate steps before action is taken.

**Mr. John Doe** commended the Commission in providing the community with the proper channel to voice their grievances; however, he pointed out a couple of major issues that the commission be aware of: Employment/pollution concerns within the community. He stressed the need for proper training opportunities in order to better understand the resources/revenues the community receives. He also suggested the Commission consider examining how income generated by the community is spent.

**Ms. Espanola Jackson** informed that Water Pollution Control (WPC) personnel spoke of inviting some members at the Commission to visit the sewage treatment plant in order to learn how inspections of the plant are performed. Ms. Jackson expressed concern about the plight of a black employee of WPC who was discriminated against and unjustly terminated. She expressed surprise that in this day and age (2004) racism continues to rear its head. She stated she received assurance from the PUC Commission that there would be no termination. She concluded by urging that youth in the BVHP community be given proper training for the 9916 employment positions.

3.0 **Communications:**

Dir. Moses stated Decorative Plants lease (2004) has been provided to the Commission for its review and/or comments.

**Comm. Larkin** emphasized that prior to coming before the Commission, each presenter's information should be sent well in advance to allow the Commission an opportunity to thoroughly examine the topics and determine what type of questions the Commission will raise for the benefit of the community they served.

4.0 **Presentation:**

**Cheryl Davis-** Acting General Mgr of SFPUC, thanked the commission for the opportunity to present and speak about some of the new changes/ideas being implemented at the SFPUC. She acknowledged the quality daycare and educational programs being offered at the SECFacility, which she personally observed during a tour with the Executive Director.

She stated SFPUC has implemented "Adopt a Watershed" program and has dedicated \$100,000 toward youth employment in the Southeast community. This program will combine youth employment, education and community leadership as students learn the relation of local environments and watersheds that supply their water. Ms. Davis reported SFPUC has just signed off on a community outreach contract with Mr. Jim Jefferson and BDI to assess the needs and outstanding issues the community currently has. She further elaborated that there is on-going construction in the vicinity that will provide employment to the Southeast community; namely, the "Odor Control Improvement" projects now underway at the Southeast Plant.

In conclusion, Ms. Davis discussed the three agencies that make up the SFPUC, ethnic breakout of Hetch Hetchy Water & Power (HHW&P) as compared to that of Water Pollution Control (WPC), and changes in the management structure of WPC.

Mr. Brian Thomas, PUC Contractor/Outreach Specialist stated he has been engaged with the program management team Jacobs Engineering who has provided education/training to all minority business groups and/or individuals to win contract bids. Mr. Thomas also reported that future citywide meetings would take place on contract bidding requirements in order that the minority-owned and women-owned business owners be educated in that process.

Comm. Larkin suggested a little history on the Small Business Administration and a



better method of dissemination of information to the community would help the Commission to understand that organization better. Further, he suggested that a better method of dissemination of information be done. He also reminded that in the past, many small businesses have felt HRC did not serve them well and emphasized that innovative ways need to be created so that the small business enterprise is better served in the next contract bidding and not left out.

**Marla Jurosek**, Acting Director of Operations for Hetch Hetchy Water & Power (HHWP) stated her main responsibility is the improvement of street light conditions which entails: Streetlight outages, repairs, authorization for upgrades, etc. Ms. Jurosek spoke of the combined efforts of other agencies that also provide street lighting service, number of personnel in the BLHP Bureau, number of monthly outages, and response time for repair. She concluded by informing that the SFPUC maintains 21,000 streetlights whereas PG&E maintains another 20,000.

Comm. Brown stated Capt. Bruce specifically requested that Sam Murray be the contact person for this outreach program and asked for Mr. Murray's contact number. Ms. Davis stated the SFPUC outreach will work with the police/community and that the Communications Division would be the lead contact concerning streetlights, water, sewer & power issues. Ms. Davis listed Mr. Murray's contact number as (415) 554-3275.

Comm. Brown asked for clarification as to how the outreach would be conducted by Mr. Murray. Ms. Davis stated Mr. Murray would interact with passengers and distribute small cards as well as walk throughout the community with PUC staff to ensure community concerns are being responded/attended to by the Department.

(Whereupon, Comm. Larkin called for a 5-minutes recess).

**Ms. Tilly Chang**, Manager of Planning S.F. County of Transportation Authority (SFCTA) reminded that: The purpose of the Caltrain Station Study at Oakdale Ave. is to replace the Paul Ave. station. This station will increase the accessibility of students/visitors to Southeast & Bayview Town Center and provide the residents transit access. Ms. Chang gave an overview of Workshop I, the Basic Station Concept Plan, Enhanced Station Concept Plan, and spoke of the funding for the station. Ms. Chang concluded by announcing on Sept. 28 @ 6:00 p.m. in the Alex Pitcher Community Room, Workshop III will take place which will focus on specific designs, security improvement, intermodal connections. A survey will also be conducted on additional outreach at 22<sup>nd</sup> & Paul Ave.

Comm. Brown asked the reason for low commuter turnout at the Paul St. station and stressed the need for sign placement at the station. Ms. Chang stated in the near future, Caltrains would place a sign at Paul Ave. so that the station is easily identified.

Dir. Moses asked that the safety issue of the exit from the SECF parking lot at Phelps and also the disruptive vibration that will come from the train running in back of Southeast be addressed. Ms. Chang stated both those concerns would be considered in the redesign of the Enhanced Station Concept Plan (designated path).



Mr. Caruso, Decorative Plants asked that the issue of access of freight cars that use the lower portion of the bridge be addressed. Ms. Chang stated that the design considerations do accommodate bridge traffic and addresses access under the bridge. Further, in the Concept Plant Caltrain will create elevation/height clearance, widen the rail bridge, and build a divider that accommodates rail traffic.

Comm. Larkin thanked Ms. Chang for returning to complete her presentation. Ms. Chang extended an invitation to the Commission to attend the Third Workshop for Bayview-Oakdale Caltrain Station Study on Sept 28, 2004.

5.0 **Director's Report**

Dir. Moses reported that: Budget Analysts from the Board of Supervisors visited Southeast and were given a tour of the site and it was explained to them how under funded the programs are. Due to citywide layoffs, the Commission Secretary has been bumped and her last day of work will be August 31st. Dir. Moses reported that he found no information in his search on the 94124 residents having an exempt status to civil services layoffs. He also announced that Ms. Susan Leal has been appointed the new general manager of the PUC.

**MOTION:** Moved by Comm. Brown, seconded by Comm. Jones to accept the Director's Report

6.0 **Introduction of New Business by Commissioners**

Comm. Larkin directed staff to send a letter of invitation to present to the new General Manager of the SFPUC.

7.0 **Public Comment**

No public comment was offered at this time.

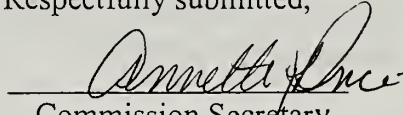
8.0 **Announcements**

There were no announcements offered at this time.

9.0 **Adjournment**

Comm. Larkin adjourned the SECF Commission meeting. Meeting adjourned at 8:15 p.m.

Respectfully submitted,

  
Commission Secretary

William Larkin II  
President  
Debbie Brown  
Vice President  
Louise Jones  
Commissioner  
Billie Kennedy  
Commissioner  
Dan Fuentes  
Commissioner  
Donald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor



Toye Moses,  
Executive Director

## NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Wednesday, August 25, 2004— 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

## AGENDA

### 1.0 CALL TO ORDER AND CONSENT CALENDAR

#### 1.1 Call to Order and Announcements from President

**Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

#### 1.2 Roll Call

#### 1.3 Consent Calendar

**Consent Calendar:** All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF Commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the Consent Agenda is called in which event the matter shall be removed from the Consent Agenda and considered as a separate item.

1.3 (a) **PROPOSED ACTION:** Be it resolved that the minutes of the SECF Commission meeting of **Thursday, August 12, 2004** be approved as submitted.

1.3 (b) **PROPOSED ACTION:** Be it resolved that the SECF Commission grants leaves of absence for the meeting of August 25, 2004 to the following Commissioner(s):  
Commissioner Ronald Person.

2.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda.

DOCUMENTS DEPT.

### 3.0 COMMUNICATIONS (Discussion):

Letter of congratulations to the new PUC/Mgr. Susan Leal  
Ethnic Commission re: Statements of Incompatible Activities

AUG 23 2004

SAN FRANCISCO  
PUBLIC LIBRARY

08-23-04A11:10 RCVD

- 4.0 **Director's Report** (Discussion & Approval):  
(a) Update on Southeast Community Facility Activities and Operations.  
(b) Update on BVHP Back to School Event Scheduled for Saturday, August 28, 2004
- 5.0 **INTRODUCTION OF NEW BUSINESS BY COMMISSIONERS**
- 6.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission.
- 7.0 **ANNOUNCEMENTS**
- 8.0 **ADJOURNMENT:**  
This agenda and all minutes can be viewed at <http://www.ci.sf.ca.us/sefacility>. Agenda, minutes and attachments are also available at the Commission office of 1800 Oakdale Avenue, Suite B San Francisco, CA 94124. Telephone # (415) 821-1534.

The Southeast Community Facility Commission meets next on Thursday, September 9, 2004.



**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna\\_Hall@ci.sf.ca.us](mailto:Donna_Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.



Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO



Toye Moses,  
Executive Director

DOCUMENTS DEPT.

Gavin Newsom, Mayor  
MINUTES

OCT 12 2004

Wednesday, August 25, 2004  
6:00 P.M.

SAN FRANCISCO  
PUBLIC LIBRARY

1800 Oakdale Avenue  
San Francisco, CA 94124

APPROVED

## 1.0 Call to Order

Commission President Millard Larkin called the Wednesday, August 25, 2004 meeting to order at 6:10 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone.

## 1.2 Roll Call

Commissioner Millard Larkin; Commissioner Bobbrie Brown; Commissioner Louise Jones; Commissioner Willie Kennedy; Commissioner Juan Fuentes; Commissioner Kenneth Sampson

Excused: Commissioner Ronald Person

Staff Present : Robert Bryan, Deputy City Attorney; Toye Moses, Executive Director SECFC; Annette Price, Comm.-Sect

## 1.3 Consent Calendar

(a) **RESOLUTION (SECFC-2004-14)** Commissioner Larkin tabled the minutes of Thursday, August 12, 2004 until the next full Commission meeting (Sept. 9).

(b) **RESOLUTION (SECFC-2004-15):** Be it resolved that the Southeast Community Facility Commission grants leaves of absence for the meeting of August 25, 2004 to the following commissioners: Ronald Person (**Passed unanimously**).

## 2.0 Public Comment

There was no public comment offered at this time.

## 3.0 Communications:

Dir. Moses stated the following correspondence has been sent/received for Commission review: Letter of Congratulations to Susan Leal, SFPUC General Manager; Statement of Incompatible Activities from the Ethics Commission; Letter from Deputy Attorney Robert Bryan re: End of Commission Assignment; Formation of Bayview District 10 Counsel (FYI).

Commissioner Larkin read aloud Deputy City Attorney Bryan's letter which states in part: His assignment to the Commission will end after the September 9<sup>th</sup> meeting and Mr. John Roddy, Deputy City Attorney will be taking over his responsibilities.

Commissioner Larkin thanked Attorney Bryan for his dedication, commitment, and unwavering support to the Commission and wished him luck in his new endeavors.



Commissioners Kennedy, Brown, Fuentes, Sampson, Jones, and Dir. Moses echoed the president's sentiments.

Attorney Bryan humbly thanked the Commission for their praises and stated that working with this Commission has been a wonderful experience. He stated his career move is a lateral one and even though he will be on a new assignment, he assured the Commission that his door will always be open for the Commission as well as Mr. Roddy.

Cedric Jackson, Director of One-Stop Career Center, congratulated Attorney Bryan on his new assignment and wished him luck in future endeavors.

Comm. Larkin expressed his extreme disappointment at Supt. Ackerman's cancellation of her presentation scheduled for today. He stated the BVHP district is one of the most troubled communities in the City and it definitely merits a visit from the Superintendent given that the presentation date was confirmed by SFUSD staff and booked so far in advance.

#### 4.0 Director's Report

Dir. Moses reported that: The Commission Secretary has been affected by the citywide layoff and her last day of work will be August 31. As a result of President Larkin's meeting with Acting GM Cheryl Davis, SFPUC will bring a satellite office to Southeast Facility to provide outreach to BVHP residents. The electric gate is in its final completion stage and staff will begin distributing parking cards to everyone authorized to use the SECF parking lot. Back to School event coordinated by Jeff Adachi in collaboration with many city agencies and nonprofits will take place this Saturday at Martin Luther King Park. City College began classes two days ago and to date everything is running smoothly.

In the meeting last week with Ms. Davis, Comm. Larkin reported that he reiterated many of the concerns that were addressed by the Commission on the August 12<sup>th</sup> meeting resulting in Ms. Davis directing PUC staff to set up a satellite office at SECFacility twice a week for a 4-hour time period. This will begin in the next few weeks. Also addressed were bringing the 9916 training positions back to SECF as well as other positions where individuals will have an opportunity to advance in careers such as scientists, etc. City layoffs were addressed as well; however it was understood that topic would not be concluded in that meeting but that the PUC Commission was aware of the issue and that there would be some forward mobility toward that. Comm. Larkin also emphasized that all information must be sent prior to presentations for Commission review and that someone in authority should be sent who is authorized to answer questions, not just a spokesperson.

Comm. Brown asked how PUC plans to communicate the opening of the PUC satellite office to the public? Comm. Larkin stated that he had informed SFPUC of their flawed outreach program and emphasized the importance of an outreach plan in order for the success of the office. PUC's response was that they would try to put an outreach plan together and return to the Commission for update. Comm. Brown stated that PUC is setting the stage for failure of their satellite office by not having an outreach plan in place and she (Comm. Brown) feels that PUC should return before the Commission with a well-thought-out plan for their program. Comm. Larkin directed staff to write a letter to PUC requesting a return date to address the Commission's concerns.

5.0 **Introduction of New Business by Commissioners:**

Comm. Jones voiced concern and disappointment of the Superintendent's inability to present before the Commission today. She suggested that the President draft a letter to the Superintendent stressing the importance of her appearing before the Commission to address pressing community/Commission concerns.

Comm. Fuentes proposed that a letter of invitation be sent to Dennis Herrera, City Attorney for an overview of the newly formed Bayview Neighborhood Rescue Team.

Comm. Brown requested to be excused from the next scheduled SECF Commission meeting of 9/9/04.

Comm. Jones inquired whether the information from Lennar had been sent regarding the African American Market Place. The Comm. Sect reported it would be distributed at the next Commission meeting.

Comm. Larkin directed staff to send a thank you letter to City Attorney Dennis Herrera thanking him for allowing Deputy City Attorney Bryan to sit on the Commission as legal counsel for the past 8 years.

6.0 **Public Comment**

Ms. Valentino, CCSF gave update on the Community Scholars of Success school program and the success of its recent graduates. She also thanked the Commission for all their support and distributed graduation ceremony pamphlets.

7.0 **Announcements:**

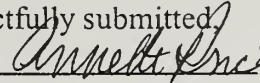
Comm. Kennedy announced that on Monday, August 30<sup>th</sup>, the SEC Facilities Committee meeting will be held @ 12:00 noon in the conference room. On August 28<sup>th</sup> a workshop dealing with shipyard issues will take place at the Earl P. Mills Center from 10:00 o'clock to 2:00.

Comm. Fuentes announced on September 2nd thru October an exhibition of his artwork will be held at the Meridian Gallery.

Mr. Cedric Jackson informed the Commission that a mitigation grant for the Hunters Point/Potrero Hill Power Plants has been awarded to ARC Ecology and LEJ. He further elaborated that there is a community alert to stop the move of the grant from the BVHP district to the Visitation Valley district. He also reported that vendors have expressed concern regarding access to the facility once the electric gate is functioning and that they have been directed to Dir. Moses.

8.0 **Adjournment**

Comm. Larkin adjourned the SECF Commission meeting at 7:00 p.m.

Respectfully submitted,  
  
Commission Secretary





Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor

## NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Thursday, September, 9 2004- 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124



DOCUMENTS DEPT.  
Executive Director

SEP - 7 2004

SAN FRANCISCO  
PUBLIC LIBRARY

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

## A G E N D A

09-07-04P02:21 RCV:1

### 1.0 CALL TO ORDER AND CONSENT CALENDAR

#### 1.1 Call to Order and Announcements from President

**Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

#### 1.2 Roll Call

#### 1.3 Consent Calendar

**Consent Calendar:** All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF Commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the Consent Agenda is called in which event the matter shall be removed from the Consent Agenda and considered as a separate item.

1.3 (a) **PROPOSED ACTION:** Be it resolved that the minutes of the SECF Commission meeting of **Thursday, August 12, 2004** and **August 25, 2004** be approved as submitted.

1.3 (b) **PROPOSED ACTION:** Be it resolved that the SECF Commission grants leaves of absence for the meeting of August 25, 2004 to the following Commissioner(s): Commissions Bobbrie Brown and Ronald Person.

2.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda.

### 3.0 COMMUNICATIONS (Discussion):

- Letter of Invitation for return visit to SFPUC Sam Murray & Maureen Barry re: SFPUC's outreach plan and dissemination of information for satellite office @ SECFacility

- Letter of Invitation to Superintendent Arlene Ackerman, SFUSD re: Status of SFUSD (specifically BVHP) as it relates to ongoing violence in schools, safety issues, and update on the Dream Schools coming to BVHP
- Letter of Invitation to Dennis Herrera re: Overview of the Bayview Neighborhood Rescue Team
- Letter of Appreciation to City Attorney Dennis Herrera for permitting Attorney Robert Bryan to sit on the SECF Commission as legal counsel

4.0 **SEC FACILITIES COMMUNITY ADVISORY GROUP REPORT** (Discussion)

5.0 **Director's Report** (Discussion & Approval):

- (a) Update on Southeast Community Facility Activities and Operations.
- (b) Ethics Commission re: Statement of Incompatible Activities (final)
- (c) Update on Citywide layoffs & Civil Service bumping rights

6.0 **NEW BUSINESS:** (Discussion & Action)

- (a) Resolution of Commendation for Robert Bryan, Deputy City Attorney upon his reassignment as Head of the City Attorney's Contracts Team

7.0 **INTRODUCTION OF NEW BUSINESS BY COMMISSIONERS**

8.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission.

9.0 **ANNOUNCEMENTS**

10.0 **ADJOURNMENT:**

This agenda and all minutes can be viewed at <http://www.ci.sf.ca.us/sefacility>. Agenda, minutes and attachments are also available at the Commission office of 1800 Oakdale Avenue, Suite B San Francisco, CA 94124. Telephone # (415) 821-1534.

The Southeast Community Facility Commission meets next on Wednesday, September 22, 2004.

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, **Room 409, #1 Dr. Carlton B. Goodlett Place**, San Francisco, CA 94102-4683, Office: **(415) 554-7724**/Fax: **(415) 554-7854**/E-mail: **Donna\_Hall@ci.sf.ca.us**.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.







## Southeast Community Facility Commission

September 9, 2004 - (Cancelled)

NOTICE OF MEETING  
SOUTHEAST COMMUNITY FACILITY COMMISSION  
Thursday, September, 9 2004- 6:00 P.M.  
1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

### A G E N D A

#### 1.0 CALL TO ORDER AND CONSENT CALENDAR

##### 1.1 Call to Order and Announcements from President

**Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

##### 1.2 Roll Call

##### 1.3 Consent Calendar

**Consent Calendar:** All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF Commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the Consent Agenda is called in which event the matter shall be removed from the Consent Agenda and considered as a separate item.

1.3 (a) **PROPOSED ACTION:** Be it resolved that the minutes of the SECF Commission meeting of Thursday, August 12, 2004 and August 25, 2004 be approved as submitted.

1.3 (b) **PROPOSED ACTION:** Be it resolved that the SECF Commission grants leaves of absence for the meeting of August 25, 2004 to the following Commissioner(s): Commissions Bobbrie Brown and Ronald Person.

2.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda.

DOCUMENTS DEPT.

MAR 24 2005

SAN FRANCISCO  
PUBLIC LIBRARY

**3.0 COMMUNICATIONS (Discussion):**

- Letter of Invitation for return visit to SFPUC Sam Murray & Maureen Barry re: SFPUC's outreach plan and dissemination of information for satellite office @ SECFacility
- Letter of Invitation to Superintendent Arlene Ackerman, SFUSD re: Status of SFUSD (specifically BVHP) as it relates to ongoing violence in schools, safety issues, and update on the Dream Schools coming to BVHP
- Letter of Invitation to Dennis Herrera re: Overview of the Bayview Neighborhood Rescue Team
- Letter of Appreciation to City Attorney Dennis Herrera for permitting Attorney Robert Bryan to sit on the SECF Commission as legal counsel

**4.0 SEC FACILITIES COMMUNITY ADVISORY GROUP REPORT (Discussion)**

**5.0 Director's Report (Discussion & Approval):**

- (a) Update on Southeast Community Facility Activities and Operations.
- (b) Ethics Commission re: Statement of Incompatible Activities (final)
- (c) Update on Citywide layoffs & Civil Service bumping rights

**6.0 NEW BUSINESS: (Discussion & Action)**

- (a) Resolution of Commendation for Robert Bryan, Deputy City Attorney upon his reassignment as Head of the City Attorney's Contracts Team

**7.0 INTRODUCTION OF NEW BUSINESS BY COMMISSIONERS**

**8.0 PUBLIC COMMENT:** Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission.

**9.0 ANNOUNCEMENTS**

**10.0 ADJOURNMENT:**

This agenda and all minutes can be viewed at <http://www.ci.sf.ca.us/sefacility>. Agenda, minutes and attachments are also available at the Commission office of 1800 Oakdale Avenue, Suite B San Francisco, CA 94124.



Telephone # (415) 821-1534.

The Southeast Community Facility Commission meets next on Wednesday,  
September 22, 2004.



Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor

## NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION  
Wednesday, September, 22 2004- 6:00 P.M.  
1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124



Toye Moses,  
Executive Director

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

DOCUMENTS DEPT.

## A G E N D A

SEP 21 2004

SAN FRANCISCO  
PUBLIC LIBRARY

### 1.0 CALL TO ORDER AND CONSENT CALENDAR

#### 1.1 Call to Order and Announcements from President

**Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

#### 1.2 Roll Call

#### 1.3 Consent Calendar: Held over for lack of quorum

**Consent Calendar:** All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF Commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the Consent Agenda is called in which event the matter shall be removed from the Consent Agenda and considered as a separate item.

1.3 (a) **PROPOSED ACTION:** Be it resolved that the minutes of the SECF Commission meeting of Thursday, August 12, and Wednesday, August 25, 2004 be approved as submitted (Thursday, September 9th cancelled due to lack of quorum).

1.3 (b) **PROPOSED ACTION:** Be it resolved that the SECF Commission grants leaves of absence for the meetings of August 25<sup>th</sup>, September 9<sup>th</sup>, and September 22, 2004 to the following Commissioner(s): Commissioner Ronald Person

2.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda.

### 3.0 COMMUNICATIONS (Discussion):

- Letter of Invitation for return visit to SFPUC Sam Murray & Maureen Barry re: SFPUC's outreach plan and dissemination of information for satellite office @ SECFacility
- Letter of Invitation to Superintendent Arlene Ackerman, SFUSD re: Status of SFUSD (specifically BVHP) as it relates to ongoing violence in schools, safety issues, and update on the Dream Schools coming to BVHP

09-1-14P0-16 R171



- Letter of Invitation to Dennis Herrera re: Overview of the Bayview Neighborhood Rescue Team
- Letter of Appreciation to City Attorney Dennis Herrera for permitting Attorney Robert Bryan to sit on the SECF Commission as legal counsel

4.0 **PRESENTATION** (Discussion & Possible Action):

- Maureen Barry/Sam Murray, SFPUC re: Update on PUC's outreach plan to the Bayview Hunters Point Community.
- Peter Gabancho, MUNI Project Manager of the Bayview Connections/Mendell Plaza Project re: Mendell Pedestrian Plaza Update

5.0 **SECF FACILITIES COMMITTEE UPDATE: COMMISSIONER KENNEDY** (Discussion)

6.0 **DIRECTOR'S REPORT** (Discussion & Approval): Held over due to lack of quorum:

- (a) Update on Southeast Community Facility Activities and Operations.
- (b) Ethics Commission re: Statement of Incompatible Activities (final)
- (c) Update on Citywide layoffs & Civil Service bumping rights
- (d) Update on SECF facility tenants and sublease tenants

7.0 **NEW BUSINESS:** (Discussion & Action):

- (a) Resolution of Commendation from SECF Commission and Supervisor Sophia Maxwell for Robert Bryan, Deputy City Attorney upon his reassignment as Head of the City Attorney's Contracts Team

- (b) Commission meeting holiday schedule (November/December 2004)

8.0 **INTRODUCTION OF NEW BUSINESS BY COMMISSIONERS**

9.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission.

10.0 **ANNOUNCEMENTS**

11.0 **ADJOURNMENT:**

This agenda and all minutes can be viewed at <http://www.ci.sf.ca.us/sefacility>. Agenda, minutes and attachments are also available at the Commission office of 1800 Oakdale Avenue, Suite B San Francisco, CA 94124. Telephone # (415) 821-1534.

The Southeast Community Facility Commission meets next on Thursday, October 14, 2004.

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, **Room 409, #1 Dr. Carlton B. Goodlett Place**, San Francisco, CA 94102-4683, Office: **(415) 554-7724**/Fax: **(415) 554-7854**/E-mail: **Donna Hall@ci.sf.ca.us**.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.





Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor  
MINUTES  
Wednesday, September 22, 2004  
6:00 P.M.  
1800 Oakdale Avenue  
San Francisco, CA 94124



Toye Moses,  
Executive Director

APPROVED

## 1.0 Call to Order

Commission President Millard Larkin called the Wednesday, September 22, 2004 meeting to order at 6:04 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

Commissioner Larkin read the Sunshine Ordinance aloud and welcomed everyone.

## 1.2 Roll Call

Commissioner Millard Larkin; Commissioner Bobbrie Brown; Commissioner Louise Jones; Commissioner Willie Kennedy; Commissioner Juan Fuentes; Commissioner Kenneth Sampson

Excused: Commissioner Ronald Person

Staff Present: Robert Bryan, Deputy City Attorney; John Roddy, Deputy City Attorney; Toye Moses, Executive Director SECFC; Annette Price, Comm.-Sect

## 1.3 Consent Calendar

(a) **RESOLUTION (SECFC-2004-14)** Be it resolved that the minutes of the Southeast Community Facility Commission meeting of Thursday, August 12, 2004 and August 25, 2004 be approved as submitted (passed unanimously).

(b) **RESOLUTION (SECFC-2004-16):** Be it resolved that the Southeast Community Facility Commission grants leaves of absence for the meeting of September 9, 2004 to the following commissioners: Ronald Person and Bobbrie Brown (**Passed unanimously**).

DOCUMENTS DEPT.

## 2.0 Public Comment

There was no public comment offered at this time.

OCT 25 2004

SAN FRANCISCO  
PUBLIC LIBRARY

## 3.0 Communications:

Dir. Moses stated the following correspondence has been sent/received for Commission review: Letter of invitation to SFPUC re: SFPUC's outreach plan; Letter of Invitation to Superintendent Ackerman re: Dream Schools; Thank you letter to City Attorney Dennis Herrera re: Attorney Robert Bryan Commission assignment; Correspondence from MLK re: contract bid; correspondence from Lennar re: African American Market Place.

Comm. Larkin welcomed Deputy City Attorney John Roddy, newly assigned legal counsel, and Deputy City Attorney Robert Bryan to the meeting. He asked that Mr. Sam Murray, SFPUC step forward to present.

## 4.0 PRESENTATIONS:

- Mr. Murray introduced his colleagues, Ms. Maureen Barry and Mr. Tom Winnicker, newly

appointed Executive Director of the SFPUC Communications. Mr. Murray reported that a meeting organized by SFPUC took place recently with community leaders as well as PUC staff to discuss ways to improve the relationship between the PUC and city residents, specifically those from the BVHP community. Discussed at the meeting were community outreach plans by SFPUC to address community concerns.

Mr. Murray stated that the new General Manager has a very proactive approach to broaden the outreach plan for the BVHP Community. And although no fixed decision has been made regarding liaison assignment, he feels it will take place shortly.

**Comm. Brown** asked if the Southeast liaison assignment would originate out of PUC and would it be modeled after the plan in Chinatown currently established by PUC? She also questioned who the assigned liaison person might be? Mr. Murray stated the liaison would come from PUC Communications, but a decision of assignment has not yet been made. Regarding the Chinatown liaison, Mr. Murray stated he could not answer that question but would report back to the commission with answers.

After giving a brief background history, Mr. Winnicker explained that there is no definitive answer regarding the PUC liaison due to the recent appointment of the new General Manager but he feels it's just a matter of internally outlining what needs to be done to make it happen.

**Comm. Larkin** voiced his displeasure that once again PUC has come unprepared to respond to relevant questions of community concerns and stressed the fiduciary responsibility the Commission has to the community. He asked that once Mr. Winnicker familiarizes himself to his new position, that he come back to give an overview of what his vision is for the Southeast sector.

Mr. Winnicker briefly gave an overview of his vision explaining that the Clean Water Master plan is a citywide plan to talk to and educate the city about the city's water treatment system. He concluded by saying he is looking forward to working with the Commission and other community leaders in the future.

**Comm. Larkin** stated although a few things have been touched upon, his suggestion was that Mr. Winnicker come back once he's had a chance to get answers to the questions posed.

**Mr. Buck**, BVHP resident was in agreement regarding community outreach from the PUC. **Ms. Jackson** was extremely disturbed that a liaison has been placed in Chinatown and not in the BVHP community. She asked when could the Commission expect a response regarding that? She also inquired as to the amount of money being charged to Presidio residents for sewage costs and what percentage of that money would the BVHP community receive as a result of mitigation?

Dir. Winnicker acknowledged PUC's inadequate responses to questions posed and stated he would research PUC's outreach in Chinatown and relay finding to Dir. Moses.

**Comm. Larkin** requested that Dir. Winnicker address all questions posed in writing within the



next 2 or 3 days so that they can be disseminated to the Commission. He thanked PUC staff and looks forward to working with them in the future.

- **Mr. Gabancho**, Project Manager for Bayview Connection Mendell Plaza Project, reported that construction on Phase I of the Mendell Pedestrian Plaza has begun with Mitchell Brothers being the prime contractor as of 9/20/04. The improvement will be a park-like setting where community events are held. Within six months, the project should be complete. Phase II will include similar work around the Bayview Opera House, which is now in the design stage.

Ms. Mohammad, Community Outreach Coordinator for Bayview Connections Project reported that notifications had been sent to that portion of the community to be affected by the construction and referred to renderings of what the Pedestrian Plaza would look like once it is complete.

**Comm. Larkin** asked for the breakout of community-based contractors participating on this project and questioned whether a bid for subcontractors had taken place? Mr. Gabancho stated he would provide a list of subcontractors and forward that information. He further explained that because Mitchell Brothers was already mobilized on site, it was more cost effective for MUNI to go with them.

**Comm. Larkin** stated the law dictates with new projects that a bid process take place and expressed the community's dissatisfaction with the hiring practices of Mitchell on projects already underway. Mr. Gabancho explained that the project manager has little control over which subs the prime contractor uses when a bid process takes place.

**Comm. Brown** voiced her amazement at how Mitchell Brothers is awarded all the contracts in BVHP while small contractors routinely are locked out. She asked who could be contacted to find out how this continues to happen? She also asked what if any changes would take place with the area in front of Joseph Lee Gym where drug activity takes place? Mr. Gabancho stated that the initial plan would be to do something similar to what will take place at the Mendell Pedestrian Plaza site. The drug activity that takes place will be addressed by installing ample street lighting alleviating shadowed areas. Phase II (Opera House) is on hold as it is being rolled into the Bayview Community Center Project initiated by the Mayor's Office who will come up with an approach that the community agrees with.

**Comm. Brown** asked if the Mayor's office will make the final decision regarding the contractor on Phase II and should the Commission address its concern there? Mr. Gabancho stated he was unsure which department would be responsible as they are on hold until such time as they can coordinate with Park & Rec, the Library, and City Art Commission.

**Comm. Sampson** asked if funds were available to maintain the Mendell Plaza once it's complete and whether the material needed for the project is being purchased from community vendors? Mr. Gabancho stated DPW would maintain the Plaza and explained that MUNI has rules in place that encourage contractors to buy locally used materials. However as long as contractors meet MUNI's specifications (American made), MUNI cannot dictate who they buy from.



**Comm. Sampson** requested information pertaining to the amount of money that goes into this community for supplies be provided? Mr. Gabancho stated he would speak with the projects engineer regarding that.

**Comm. Kennedy** suggested that an invitation be sent to Chairman Cleopatra Vaughns, Municipal Transportation Agency to address the Commission's concerns of Mitchell Brother's hiring practices.

*Ms. Jackson* asked where does the money originate to fund the project? Mr. Gabancho stated of the \$1.8 million project budget, \$250,000 million originates from local funds and the remainder is federal money. *Mr. Jesse Mason*, BVHP resident suggested that the Commission invite Mitchell Engineering to present regarding community involvement in the Mendell Plaza project.

**Comm. Larkin** stated Mitchell Engineering would be invited to present after Municipal Transportation presents and suggested that Mr. Gabancho go back to his superiors and let them know consideration needs to take place and a response to questions posed should be sent within the next few days.

5.0 **SECFC FACILITIES COMMITTEE UPDATE (COMMISSIONER KENNEDY):**

**Comm. Kennedy** read the Facilities Committee report of 8/30/04 into the record and stated the recommendation to the full Commission is as follows:

*That Decorative Plants Lease Agreement be amended to include the following: That SECFC be included in the approval process re: maintenance/repairs of the Greenhouse; that Decorative Plants lease contract be submitted to the SECFC for recommendation prior to being submitted to the SFPUC Commission for final approval.*

**MOTION:** *Moved by Kennedy, seconded by Brown* to accept recommendation from the Chair.  
**Motion passed unanimously to accept report as presented (6-0).**

**Comm. Larkin** commended Comm. Kennedy on her meetings as Chair explaining that they are some of the most thorough meetings he's been to. He also reminded that during that meeting, Mr. Caruso requested that the financial burden for certain repairs fall on the budget of the Facility and was informed that a contract had been negotiated and signed by Decorative with ample opportunity to amend the contract during negotiations and that there would be no re-negotiations of the contract.

6.0 **Director's Report**

Dir. Moses reported that: Card keys are ready for pick-up and requested that each Commissioner come by for training. The Statement of Incompatibility (final) is in your folders for your review. Notification of lay-off for the Commission Secretary has been rescinded. The 1840 Jr. Management Assistant position has been filled and she will begin work on Monday 9/20/04. A get-acquainted meeting took place with Susan Leal, GM to brief her on neighborhood activities. She was also reminded a letter of invitation had been sent. She will let the Commission know when she is available. Staff is still compiling a list of tenants/subtenants for Commission review.

**Comm. Larkin** directed staff to re-send the letter to Ms. Leal with new dates since those dates have passed. He also stated the tenant list should include rent cost and services they provide to the community. The president directed staff to meet with him prior to mailing out the agenda so that he would have a sense of who would be presenting. Dir. Moses stated the commission secretary would coordinate that meeting.

**MOTION:** *Moved* by Jones, *seconded* by Brown to accept the Director's Report. **Motion passed unanimously to accept report as presented (6-0).**

7.0 **Introduction of New Business by Commissioners:**

(a) President Larkin presented and read aloud the Resolution of Commendation from SECF Commission and Supervisor Sophia Maxwell to Attorney Robert Bryan upon his reassignment as Head of the City Attorney's Contracts Team. Attorney Bryan thanked the Commission/community for the honor stating that working with this Commission for the last 8 years has been some of the best eight years of his professional service. He stated although he will not be directly apart of the Commission any longer, he will always be available.

(b) After review of their personal calendars, the Commissioners decided to hold the SECF Commission meeting regularly scheduled for Thursday, November 11 on Monday November 15; Wednesday, November 24 on Monday, November 22 in consideration of the holidays. The Commission was undecided on the last meeting of the year so that will be calendared at the next Commission meeting.

Dir. Moses stated that the CAG would present before the full Commission on 10/14/04.

8.0 **INTRODUCTION OF NEW BUSINESS**

**Comm. Jones** requested that a letter of invitation be sent to City Attorney Dennis Herrera and AIMCO Developer re: "BVHP Renovation/Construction project".

**Comm. Brown** suggested that PUC be contacted to request more information re: installation of solar panels in Chinatown for business owners and to also determine what might be available to BVHP business owners through PUC. She also requested that a letter of invitation be sent to Hospital Council of Northern & Central California to discuss the million-dollar grant, which provides free health care to African American males suffering from prostate cancer.

9.0 **Public Comment**

*Mr. Heinz*, President of the Bayview Business Owners expressed his opposition to the potential closure of the 3<sup>rd</sup> St. Bridge for a period of 5 to 8 weeks. *Ms. Jackson* voiced her opposition to the closure as well.

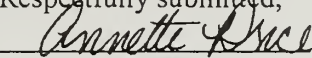
10.0 **Announcements:**

**Comm. Kennedy** announced that on Thursday, September 23 at 6:00 p.m. to 9:00 p.m. Hon. Regina Thomas would be the keynote speaker for Black Women Organized for Action. She distributed flyers and encouraged everyone to attend.

11.0 **Adjournment**

**Comm. Larkin** adjourned the SECF Commission meeting at 7:50 p.m.

Respectfully submitted,

  
Commission Secretary





Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor

## NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Thursday, October, 14 2004– 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124



Toye Moses,  
Executive Director

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

DOCUMENTS DEPT.

## A G E N D A

OCT 12 2004

### 1.0 CALL TO ORDER AND CONSENT CALENDAR

SAN FRANCISCO  
PUBLIC LIBRARY

#### 1.1 Call to Order and Announcements from President

**Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

#### 1.2 Roll Call

#### 1.3 Consent Calendar:

**Consent Calendar:** All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF Commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the Consent Agenda is called in which event the matter shall be removed from the Consent Agenda and considered as a separate item.

1.3 (a) **PROPOSED ACTION:** Be it resolved that the minutes of the SECF Commission meeting of **Wednesday, September 22, 2004** be approved as submitted.

1.3 (b) **PROPOSED ACTION:** Be it resolved that the SECF Commission grants leave of absence for the meeting of **Thursday, October 14, 2004** to the following Commissioner(s): Juan Fuentes.

2.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda.

### 3.0 COMMUNICATIONS (Discussion):

- Letter of Invitation to Cleopatra Vaughns, Chairman Municipal Transportation Agency re: Hiring practices of Mitchell Engineering
- Letter of Invitation to Susan Leal, GM re: presentation date (re-send)
- Letter of invitation to Dennis Herrera & AIMCO Developer re: Multi-million dollar project establishing BVHP Boys/Girls club and Renovation of four (4) apartment complexes in BVHP community

- Letter to SFPUC requesting information re: installation of solar panels being offered to Chinatown business owners sponsored by SFPUC
- Letter of invitation to Hospital Council of Northern & Central California to discuss the Prostate Cancer Program which provides free health care to African American males with prostate cancer
- Correspondence received from SFPUC Land re: SECF Annual Income Report of tenants/subtenants
- E-mail received from Peter Gabancho, Bayview Connections/Mendell Pedestrian Plaza Project re: Number of local subcontractors working on Mendell Project
- Letter to be excused from Commission meeting (Juan Fuentes)

4.0 **PRESENTATION** (Discussion & Possible Action):

- Co-Chair Damon Hale, SECFC/CAG re: Final Recommendation

5.0 **DIRECTOR'S REPORT** (Discussion & Approval):

- (a) Update on Southeast Community Facility Activities and Operations.
- (b) Ethics Commission re: Statement of Incompatible Activities (final)
- (c) Update on SECFacility tenants and sublease tenants (Clean Water/General Fund)
- (d) Update on future guest speakers

6.0 **OLD & ONGOING BUSINESS:** (Discussion & Action):

- (a) Commission meeting holiday schedule (November/December 2004)

7.0 **INTRODUCTION OF NEW BUSINESS BY COMMISSIONERS**

8.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission.

9.0 **ANNOUNCEMENTS**

10.0 **ADJOURNMENT:**

This agenda and all minutes can be viewed at <http://www.ci.sf.ca.us/sefacility>. Agenda, minutes and attachments are also available at the Commission office of 1800 Oakdale Avenue, Suite B San Francisco, CA 94124. Telephone # (415) 821-1534.

The Southeast Community Facility Commission meets next on Wednesday, October 27, 2004.

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna.Hall@ci.sf.ca.us](mailto:Donna.Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.





Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor  
MINUTES

Thursday, October 14, 2004

6:00 P.M.

1800 Oakdale Avenue  
San Francisco, CA 94124



Toye Moses,  
Executive Director

APPROVED

1.0

## Call to Order

Commission President Millard Larkin called the Thursday, October 14, 2004 meeting to order at 6:10 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

DOCUMENTS DEPT.

The Commissioner Secretary read the Sunshine Ordinance aloud.

NOV 05 2004

## 1.2 Roll Call

Commissioner Millard Larkin; Commissioner Bobbrie Brown; Commissioner Louise Jones; Commissioner Willie Kennedy; Commissioner Ronald Person

SAN FRANCISCO  
PUBLIC LIBRARY

Excused: Commissioners Juan Fuentes and Kenneth Sampson

Staff Present: Toye Moses, Executive Director SECFC; Annette Price, Comm.-Sect

## 1.3 Consent Calendar

(a) **RESOLUTION (SECFC-2004-17)** Be it resolved that the minutes of the Southeast Community Facility Commission meeting of Wednesday, September 22, 2004 be approved as submitted (passed unanimously).

(b) **RESOLUTION (SECFC-2004-18):** Be it resolved that the Southeast Community Facility Commission grants leaves of absence for the meeting of October 14, 2004 to the following commissioners: Juan Fuentes and Kenneth Sampson (**Passed unanimously**).

2.0

## Public Comment

Ms. Barbara Banford, Dept. of Elections spoke on Rank Choice Voting and reminded everyone that the vote will take place on Monday, 5:00 p.m. at the Office of Elections, 1 Dr. Carlton B. Goodlett Place, Ground Level, Room 48. The deadline to request a vote by mail ballot is 7 days prior to the election, October 26. Ms. Banford referenced the brochures earlier distributed and briefly explained the process of Rank Choice Voting, which allows voters to rank a first, second, and third choice candidate for a single local office. She also reminded everyone that once a person is deceased, voter registration should be cancelled. Comm. Larkin expressed surprise that there is not automatically a cross-reference by city departments notifying that death has occurred and suggested that that be a goal of the Dept of Elections.

3.0

## Communications:

Dir. Moses stated the following correspondence has been sent/received for Commission review: Letters of invitation to Cleopatra Vaughns, MTA re: Hiring practices of Mitchell Engineering; Susan Leal, SFPUC re: Presentation date; Dennis Herrera & AIMCO Developer re: BVHP multi-million Dollar Project.

Regarding the letter sent to Ms. Vaughns, Dr. Moses explained Michael Burns, Executive Director of MUNI will be the staff person to present before the Commission since the issues raised are administrative in nature.

**Comm. Larkin** asked that Vice-Chair Hale step forward to give update on the Southeast Community Facility Commission Community Advisory Group (SECFC/CAG) activities.

4.0 **PRESENTATIONS:**

**Vice-Chair Hale**, SECFC/CAG thanked the Commission for the opportunity to give update on CAG activities. He stated first and foremost, he has been very fortunate to have the opportunity to work with individuals who have provided him with a wealth of history about the BVHP community, adding that he is probably the most benefited individual on the Committee.

Attorney Hale read an excerpt of a petition from parents to the State of Massachusetts Legislature of the Commonwealth of Massachusetts 'Color of Law' (1787) that chronicled the fight against school segregation. He stated he read that excerpt because his understanding is that the Southeast Community Facility Commission was to serve much like that legislature, to provide opportunities for the community.

The Community Advisory Group's final report will be a history of the development of the Commission, the discussions and debates, and what the community intended to be the powers of this commission. CAG will vote on the final language and present the final draft recommendation before the full Commission on October 27, 2004.

Commissioner Larkin thanked Attorney Hale for taking the time and coming out to give update. He stated the CAG has done a wonderful job and he is very much looking forward to hearing that report.

5.0 **Director's Report**

Dir. Moses introduced new staff, Ernestine Braxton, the new Management Assistant at Southeast. He also acknowledged his colleague, Mr. Herb Dang, Manager of WPC who has been very helpful in making money available to ensure that everything at the facility is running smoothly. Attorney John Roddy called to inform that he would not be in attendance at tonight's meeting as he is ill.

Dr. Moses reported that: (a) Things are running smoothly at southeast. The high school students are being closely monitored, which has decreased noise dramatically; (b) Staff attended the Civil Service Commission meeting regarding the Statement of Incompatible Activities and submitted their report. Once the report is approved, the Commission will be provided copies; (c) Under the leadership of Comm. Kennedy, the Facility Committee will meet again with Decorative to discuss their lease agreement and hopefully within two weeks provide the Commission with an update. (d) Upcoming list of guest speakers are provided. The Mayor's State of the City Address will take place on October 21, 2004 at Mission High School.

**Comm. Kennedy** stated she did not receive a copy of the Ethics Commission Statement of Incompatible Activities for Southeast and requested a copy.

**Comm. Person** requested to be excused from the December 20<sup>th</sup> Commission meeting as he will be out of town.

**MOTION:** *Moved* by Jones, *seconded* by Brown to accept the Director's Report. **Motion passed**



unanimously to accept report as presented (4-0).

6.0 **Old & Ongoing Business:**

Upcoming holiday schedule for November/December is as follows: Monday, November 15; Monday, November 22; <sup>and</sup> Monday, December 20<sup>th</sup>

7.0 **Introduction of New Business by Commissioners:**

**Comm. Brown** stated she read a disturbing article in the paper regarding approval by the Board of Supervisors of a 6-month extension of a contract with the Presidio that will allow their waste to continue to come to the Southeast Facility. She commented how disturbing it is that contracts continue to be extended that affect the BVHP community while the location of the public hearings are held someplace other than the location where people are most affected.

**Comm. Larkin** directed staff to invite Mayor Newsom and Supervisor Maxwell to present before the Commission to give an update on what is planned with respect to development in the BVHP.

**Comm. Kennedy** announced that the shipyard project is moving forward and there is much information that the community needs to be updated on. She stated there have been many meetings; however, they are scheduled at a time when most people are at work and cannot make them. She suggested that a letter be sent to the Redevelopment Agency and the developer regarding her concern.

**Comm. Larkin** instructed staff to write a letter to the S.F. Redevelopment Agency and Lennar requesting that they present before the Commission to address the concerns of meeting schedules.

**Comm. Person** asked for clarification regarding the Commission's influence on activities that go on with PUC and the Shipyard. **Comm. Larkin** explained that the PUC and/or Redevelopment Agency must go through their commission for approval. However, the SECF Commission has several options if they are not in agreement with: (1) Make recommendation to the Mayor; or (2) Voice their concerns during public comment at commission meetings. Additionally, the Commission has also attempted to establish a serious working relationship with PUC. PUC is in a stage of soliciting community support, which means no action can happen without first bringing it to the community.

8.0 **Public Comment**

There was no public comment at this time.

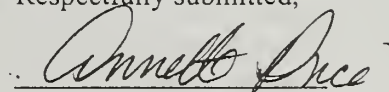
9.0 **Announcements:**

There were no announcements at this time.

10.0 **Adjournment**

Comm. Larkin adjourned the SECF Commission meeting at 6:50 p.m.

Respectfully submitted,



Commission Secretary



Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor

## NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Wednesday, October 27, 2004– 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room

San Francisco, CA 94124



Toye Moses,  
Executive Director

10-25-04A10452 RCVU

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to

The Commission Secretary. Requests are given 'first come first serve'

Priority and speakers may be limited to three minutes. DOCUMENTS DEPT.

## A G E N D A

OCT 25 2004

### 1.0 CALL TO ORDER AND CONSENT CALENDAR

SAN FRANCISCO  
PUBLIC LIBRARY

#### 1.1 Call to Order and Announcements from President

**Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

#### 1.2 Roll Call

#### 1.3 Consent Calendar:

**Consent Calendar:** All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF Commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the Consent Agenda is called in which event the matter shall be removed from the Consent Agenda and considered as a separate item.

1.3 (a) **PROPOSED ACTION:** Be it resolved that the minutes of the SECF Commission meeting of Wednesday, October 14, 2004 be approved as submitted.

1.3 (b) **PROPOSED ACTION:** Be it resolved that the SECF Commission grants leave of absence for the meeting of Monday, November 22, 2004 to the following Commissioner(s): Ronald Person.

2.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda.

### 3.0 COMMUNICATIONS (Discussion):

- Letters of Invitation to Mayor Gavin Newsom and Supervisor Sophie Maxwell re: Community update on Development/Plan of Action in BVHP Community
- Letter of Invitation to Marcia Rosen, Executive Director of S.F. Redevelopment Agency re: S.F.R.A.'s scheduled meetings regarding BVHP Shipyard Developments
- Letter of Invitation to Roy Willis, Lennar/BVHP re: S.F.R.A.'s scheduled meetings regarding BVHP Shipyard Developments



- 4.0 **PRESENTATION** (Discussion & Possible Action):
- Macheale Hctor, Deputy City Attorney and Capt. Rick Bruce, S.F.P.D. re: Overview Bayview Task Force
  - Mr. Leamon Abrams, Communications Relations Outreach Specialist re: Public Education/Earthquake Safety Program for Bay Area Rapid Transit (BART)
  - SECFC/Community Advisory Group: Final Report/Recommendation by Shirley Jones, Chair & Damone Hale, Vice-Chair
- 5.0 **DIRECTOR'S REPORT** (Discussion & Approval):
- (a) Update on Southeast Community Facility Activities and Operations.
  - (b) Update on SECFacility tenants and sublease tenants (Clean Water/General Fund)
- 6.0 **OLD & ONGOING BUSINESS:** (Discussion & Action):
- 7.0 **INTRODUCTION OF NEW BUSINESS BY COMMISSIONERS**
- 8.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission.
- 9.0 **ANNOUNCEMENTS**
- 10.0 **ADJOURNMENT:**
- This agenda and all minutes can be viewed at <http://www.ci.sf.ca.us/sefacility>. Agenda, minutes and attachments are also available at the Commission office of 1800 Oakdale Avenue, Suite B San Francisco, CA 94124. Telephone # (415) 821-1534.

The Southeast Community Facility Commission meets next on Monday, November 15, 2004.

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna.Hall@ci.sf.ca.us](mailto:Donna.Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.





Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor  
MINUTES  
Wednesday, October 27, 2004  
6:00 P.M.  
1800 Oakdale Avenue  
San Francisco, CA 94124



Toye Moses,  
Executive Director

APPROVED

## 1.0 Call to Order

Commission President Millard Larkin called the Wednesday, October 27, 2004 meeting to order at 6:08 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

The Commissioner Secretary read the Sunshine Ordinance aloud.

## 1.2 Roll Call

Commissioners Larkin; Brown; Fuentes; Jones; Kennedy; Person; Sampson

Staff Present: John Roddy, Deputy City Attorney Toye Moses, Executive Director SECFC; Annette Price, Comm.-Sect

## 1.3 Consent Calendar

(a) **RESOLUTION (SECFC-2004-19)** Be it resolved that the minutes of the Southeast Community Facility Commission meeting of Thursday, October 14, 2004 be approved as submitted (passed unanimously).

(b) **RESOLUTION (SECFC-2004-20):** Be it resolved that the Southeast Community Facility Commission grants leave of absence for the meeting of November 22, 2004 to the following commissioners: Ronald Person (Passed unanimously).

## 2.0 Public Comment

Mr. Francisco DeCosta distributed a copy of the PUC Audit Report (Phase I) and briefly spoke of PUC's role as it relates to Southeast sector constituents noting that PUC does not do proper outreach. Ms. Jackson reported that: PUC has established the Citizen's Advisory Committee (CAC) to review sewage and storm water collection; however, she is of the belief that there is no BVHP representation on the CAC and urged the Commission to advocate for BVHP representation.

## 3.0 Communications:

Dir. Moses reported the following correspondence has been sent/received for Commission review: Response from Cleopatra Vaughns/Michael Burns, MTA explaining that protocol requires MTA staff to present before the Commission on issues that are administrative in nature. Correspondence from Kim Knox, SFPUC re: solar energy. Letters to Mayor Newsom and Mr. Roy Willis (in progress).

Comm. Kennedy clarified that the letter to Mr. Roy Willis "request for time change of CAC meetings" should be sent to Mr. Scott Madison, President of CAC. Comm. Larkin also reminded that there was a request to invite the master developer to give update on activities taking place at the shipyard and directed staff to send a letter of invitation to Mr. Roy Willis.

Comm. Larkin moved the order of presentation and asked that Co-chair Hale step forward to present the Final Report/Recommendation by the Community Advisory Group (CAG).

4.0 PRESENTATIONS:

- **Vice-chair Hale** asked that CAG committee members stand and be recognized. Attorney Hale thanked the members for their hard work and valuable input while serving on the Committee. Attorney Hale reminded that the CAG was charged with interpreting/researching the legislation that created the SECF Commission and any mitigation issues involved.

Vice-chair Hale referred the Commission to the "Final Report/Recommendation" packet previously distributed and briefly reviewed the following historical account of the expansion of the sewage treatment plant from its inception to the present: He spoke of the inadequacy to accommodate sewage flow at the plant which resulted in potential sanctions against the City ultimately leading to the expansion of the plant through passage of a bond measure. This bond measure allowed the expansion of the plant with the caveat that mitigation as well as community involvement must take place.

Initial recommendation to address the mitigation issue was an 8-acre park to be placed on top of clarifiers but was rejected after determination of adverse impacts. The community ultimately recommended that a skill center as well as a greenhouse be built which would be overseen by a governing structure (Community Development Corporation). The goal was to make the facility not only viable but also revenue producing. Thereafter request by the community was made that the governing body of the Facility be an official body, i.e., Commission, to ensure that the City remained a stakeholder.

Vice-chair Hale stated review of numerous documents produced by staff, the City Attorney's Office, and testimony from historians indicate that the commission was designed to be consistent with all other city commissions and have direct powers for influence. Referring the Commission to S.F. Administrative Code section 4.102 "General Powers & Duties", Attorney Hale stated what ultimately occurred was the attorney who created the ordinance was specifically directed to draft the ordinance in such a way that made the Commission advisory in nature with no real authority. In addition, all revenue to be generated by this Commission through rent proceeds was to offset the operating expense of this facility.

Initial projections by the City in 1982 showed that the facility would cover operating expenses with rent revenue from the facility and the greenhouse. Thereafter in 1983 it was determined by a major accounting firm that the facility from 1985 to 2000 would always operate at a deficit, which was not conveyed to the community. The community was under the assumption that there would be excess revenue for scholarships. The Community wanted this facility to go after local, state, and federal grant dollars for start-up programs and training. The Community wanted direct control.

Attorney Hale reported that the Final Report/Recommendation by the CAG is to amend the original ordinance thereby giving this Commission direct authority and control. He also noted that the language used in this amendment was not language created by the Committee but was language used by all other commissions in the city.

**Ms. Vincent** admonished the Commission that the time is right to rectify this wrong and strongly suggested that the Commission peruse this issue. **Ms. Jackson** was very disheartened that things



that should have happened to better the community did not take place, even after 30 years. She also voiced concern regarding the explosion and was displeased that the Board of Supervisors no longer televise their meetings.

**Comm. Larkin** asked that Attorney Hale read the Final Recommendation/Resolution into the record so that the public has an opportunity to view it.

**"RESOLUTION**

- WHEREAS:** *Historically, the Bayview Hunters Point Community has suffered from harmful environmental policies of the local, state and federal government agencies; and,*
- WHEREAS:** *Bayview residents have endured harmful environmental affects from the Southeast Water Pollution Treatment Facility, Hunters Point Navy Shipyard (Superfund Site), EPA's designation of numerous Brownfield sites (100+), and PG&E Power Plant; and*
- WHEREAS:** *In 1968, Bayview residents vehemently opposed the City and County of San Francisco's proposed expansion of the Water Pollution Treatment facility because of the negative consequences to residents' health, social, economic and environmental futures; and*
- WHEREAS:** *In 1972, the City and County of San Francisco passed a bond measure to expand the Southeast Water Pollution Treatment plant; and*
- WHEREAS:** *In 1972-73, Bayview residents organized in order to represent the community's interest and concerns and to negotiate mitigation measures to protect residents' health, social, economic and environmental interests; and*
- WHEREAS:** *The Southeast Skills Center and Green House facilities were proposed and agreed upon as an acceptable mitigation measure with the condition, among others, that:*
- 1. The governing body, Southeast Facility Commission, would be created to set policies, developed and submit to the Mayor an annual budget and to manage the skills center and green house facilities; the commission would possess the same powers and duties conferred upon other city and county commissions.*
  - 2. The City would insure that maintenance and operations expenses in the event that revenue projects failed to materialize.*
  - 3. All excess revenues would be available to the Southeast Facility Commission to allocate for activities as promulgated in San Francisco Administrative Code, Ordinance 438-87.*

**WHEREAS:** *In 1996, the City and County of San Francisco unilaterally modified the governing procedures of the Southeast Facility Commission by transferring oversight powers to the Public Utilities Commission contrary to the spirit and expectations of the agreement reached with the Bayview Hunters Point Coordinating Council;*

**THEREFORE BE IT RESOLVED:**

*That the Citizens Advisory Group recommends that the Southeast Community Facility Commission take the following actions:*

- 1. Request that the Board of Supervisors amend San Francisco Administrative Code, Chapter 54, Section 54.3, as follows:*

*SEC. 54.3. POWERS AND DUTIES OF THE COMMISSION. The powers and duties of the Commission shall be limited to those necessary to:*

- (a) ~~Provide guidance necessary for the...~~ Formulate, evaluate and approve goals, objectives, plans and programs and set policies to establish, retain and enhance the business activities of the greenhouse, educational and job skills centers, child care and senior activities centers, and any other appropriate activities at the Southeast Community Facility;*
- (b) ~~Provide guidance to...~~ Develop and keep current an Annual Statement of Purpose outlining its areas of jurisdiction, authorities, purpose and goals...to ensure that operation of the facility enhances opportunities first*



*for the benefit of the residents of the Bayview-Hunters Point community and thereafter for the benefit of all other residents of the City and County of San Francisco to engage in employment training and educational activities, subject to the approval by the Mayor and the Board of Supervisors;*

- (c) Review and provide guidance on budget matters necessarily affecting the development and improvement of operations of the greenhouse, educational and job skills centers, child care and senior activities centers, and any other appropriate activities at the Southeast Community Facility. After public hearing, approve applicable facility budgets or any budget modifications or fund transfers requiring the approval of the Board of Supervisors, subject to the Mayor's final authority to initiate, prepare and submit the annual proposed budget on behalf of the executive branch and the Board of Supervisors' authority under Section 9.103;*
- (d) Review and provide guidance regarding proposed lessees and agreements with qualified private, community, public assistance and horticultural organizations;*
- (e) Provide policy guidance necessary to...Ensure compliance with all relevant municipal, State and federal laws and regulations, including, but not limited to, construction grant agreements, regulations and orders;*
- (f) Review and provide guidance on a regular basis on budgetary matters related to the operation and maintenance expenses at the Southeast Community Facility."*

**Comm. Larkin** thanked Attorney Hale and all members of CAG for the hard work and dedication they have given. He also announced the likelihood that the CAG will not end with the submission of this final recommendation, as there is much more work that needs to be done. Comm. Larkin concluded by congratulating Attorney Damone Hale on his new appointment as Executive Director of Young Community Developers.

**MOTION:** *Moved* by Kennedy, *seconded* by Brown/Jones to adopt the Final Report/Recommendation submitted by the CAG. **Motion passed unanimously to adopt the Final Report/Recommendation as presented (7-0).**

**RESOLUTION (SECFC-2004-21)** Be it resolved that Final Report/Recommendation to amend S.F. Administrative Code Charter 54 Sec. 4.102 be adopted as submitted.

After conferring with legal counsel, Comm. Larkin stated the resolution that has been adopted will be made available for public view in the Commission office; however, the Commission will come back for a final vote and thereafter submit the report to the Board of Supervisors for approval.

- **Attorney Machaela Hctor** announced that Capt. Bruce was unable to attend the meeting because he is running the midnight basketball program. Attorney Hctor is a deputy city attorney at the Office of the City Attorney in the Code Enforcement Division. She gave a brief overview of the Bayview Neighborhood Task Force (in operation for 2 months) stating that it specifically focuses on civil aspects of public nuisance in various districts (property-based model). The task force collaborates with 16 different city departments and one state agency. Additionally and on an as-needed basis, other departments are brought in depending on specific cases. The team meets every two weeks at the Bayview Police Station and once briefed, the task force goes out to a location of complaint for a full inspection. Attorney Hctor asked her colleague to briefly review the successes of the task force.

**Attorney Yvonne Merè** reported the focus of the law enforcement team is health and safety. Four inspections have been conducted since the task force began, two being notorious hot spots for narcotic sales in largely residential areas with another being a business operating unlawfully. Additionally, there is rampant dumping of toxins in the area. Attorney Merè then briefly reviewed the inspection procedure from notification of property owner, inspection of complaint location, and ultimate resolution of an issue. Attorney Merè concluded by saying that the task force is solution oriented and the goal of the team and collaborative efforts of the different city departments is to find long-term solutions to persistent long-term nuisance problems.

**Comm. Brown** asked whether there has been progress in determining the source of the drugs coming into the district and eliminating the source? Attorney Hctor responded that Capt. Bruce has brought in operation rescue, operation ceasefire, and the narcotics task force to specifically try to get to the root of some of these issues but efforts do continue.

**Comm. Person** stated as a resident of Hunters Point, he has seen a lot discarded trash and has reported it. However once removed, more trash is dumped. He asked if there was documentation of the successes discussed tonight, as he has seen no results of these efforts. Attorney Merè responded although they have only been in operation for 2 months, arrests have been made, more plainclothes officers have been assigned, and the amount of arrests have been reduced. DPW has also been very supportive in responding to and removing debris.

**Comm. Fuentes** asked what type of outreach effort has taken place by the Task force to inform the public of task force efforts? Also, once the data is collected by the agency, how will it be utilized? Attorney Merè stated both she and Hctor regularly attend the ROSES meetings, homeowner association meetings, and anywhere else the agency is requested to speak. Flyers are also posted at Bayview station, which has a code enforcement hotline number. **Comm. Fuentes** also suggested that poster be placed throughout the area and **Comm. Brown** suggested they be disseminated in the churches as well.

**Comm. Sampson** asked whether the team has determined the source of guns coming into the community? Attorney Hctor stated through Capt. Bruce in collaboration with the F.B.I. and A.T.F., a specific program has been initiated that targets known felons in possession of firearms.

**Comm. Kennedy** stated the Double Rock area where rampant dumping occurs seems to be an area that needs attention and suggested the area be tested for toxins.

**Dir. Moses** asked the composition of the task force and wondered whether anyone from the neighborhood was included? Attorney Hctor stated she would be happy to provide that list which will have contact information as well.

**Comm. Larkin** voiced concern that there are many outside entities working together yet no one from the community is involved and asked how the Commission could have more input not only with implementation but also in the plan. Attorney Hctor responded that there are members from the community involved on the team, although no commissioners. She did note that the task force is open to community involvement.



*Ms. Valentino* asked whether youth can be incorporated in that committee through some of the city departments in hopes of generating jobs as well as learning experience? Attorney Merè stated since the task force is in its early stages, anything is possible. The task force is open to suggestions. Attorneys Hctor/Merè distributed the following contact information: Machaela Hctor, Esq. (415) 554-3850 [machaela.hctor@sfgov.org](mailto:machaela.hctor@sfgov.org) and Yvonne Merè, Esq. [Yvonne.mere@sfgov.org](mailto:Yvonne.mere@sfgov.org) @ (415) 554-3874.

- **Mr. Leman Abrams**, Communication Relations Outreach Specialist for Bay Area Rapid Transit (BART) stated that Measure AA BART's Earthquake Safety Program would provide \$1.3 billion for retrofitting the BART transportation system, specifically the core system (Tranbay tube). This is a measure that will be paid by property taxes, which equates to \$7.00 per \$100,000 of assessed value and will be on the November 2, 2004. Mr. Abrams urged everyone to support this measure, as the system is vulnerable due to the seismic issues involved. He distributed informational handouts and stated he would be happy to return to discuss the project further if the measure passes.

#### 5.0 Director's Report

**Dir. Moses** reported: An explosion occurred at the Water Pollution Control Plant (Southeast), which was brought to staff's attention by Facility tenants. The tenants did incur some damage to vehicles but no injuries were reported. There were however, minor injuries that occurred at the treatment plant. The PUC General Manager as well as the fire department were on site.

**Comm. Larkin** stated he did visit the site where the explosion took place and in speaking with some of the workers, he felt the explosion was a little more serious than what was reported. He was curious as to what type of emergency plans are in place since the community was not immediately notified of the explosion. He stated that quicker notification and dissemination of information must take place instead of waiting until it hits the newspapers. He also requested that when staff receives a call of that magnitude, that he be notified immediately. He suggested that staff sit down with the PUC community liaison and determine what emergency plans are in place.

(Report continued) The electric gate is complete, but the issue of ADA is still not resolved. DPT will install two additional handicap signs in front of the facility; however a hearing must take place first. When that hearing date is set, staff will call on commissioners to come advocate. Mayor Newsom will be assigning a community liaison at Southeast one day a week (Friday) from Mayor's Office of Neighborhood Services. There will be a big "kick-off" in January. The Facilities Committee will meet tomorrow to address the security concerns at the Facility. The election of officers will take place in December.

MOTION: Acceptance of Director's Report. **Motion passed unanimously to accept report as presented (7-0).**

#### 6.0 Old & Ongoing Business:

Dir. Moses reported that Supt. Ackerman would present on Monday, November 22.

#### 7.0 Introduction of New Business by Commissioners:

**Comm. Person** requested that the Commission explore the possibility of changing the second



Commission meeting of the month from Wednesday to Thursday.

**Comm. Kennedy** encouraged everyone to begin participating in the meetings that take place involving the shipyard and redevelopment agency and went on to share a story that recently occurred at one of the meetings where a \$1 million contract was awarded to an outside contractor in San Mateo. She also requested that Ms. Marcia Rosen come to update the commission on shipyard activities and what SFRA's role will be as it relates to this community. Also that Mr. Roy Willis to give update on structures, contracts, and how Lennar can best serve the community regarding contracting and employment. **Comm. Brown** requested that staff obtain a copy of Supt. Ackerman's State of the School Address prior to her presentation for Commission review.

**Comm. Larkin** requested that Mr. Sam Murray be placed on the agenda to discuss PUC's plan of action as community liaison for implementation into the BVHP community as well as the dissemination of information re: emergency plans. **Dir. Moses** reported that Levin, Menzies & Associates has requested to present before the Commission to discuss the 5800 Third Street project. After discussion among Commissioners, staff was directed to send a letter of invitation to Levin, Menzies & Associates.

8.0 Public Comment

Referring to an earlier comment by a member of the audience, *Mr. Sam Murray* stated that the PUC does not appoint members to the CAC as stated, only the Mayor and Board of supervisors makes those appointments. He also suggested that a letter of request be sent to PUC regarding the action plan and anything else the commission might need so that he has a clear understanding of the request. Mr. Murray announced that he is in the process of setting up a workshop at Southeast so that people understand the process of certification and obtaining contracts. He reported that determination has not been made as to where his permanent worksite will be as community liaison but once that is determined, he will inform the Commission. Mr. Murray asked that Mr. Tommy Moala come forward to address Commission/community concerns regarding the explosion that took place on Friday.

*Mr. Moala*, Operations Manager of Water Pollution Control stated the explosion occurred on Friday, October 15 at 9:30 a.m. Two contractors were placing a metal cover over a temporary holding tank that holds sludge and in cutting a piece of metal, a spark ignited and the tank exploded. At no point was the community at risk. The plant remained online and only that part of the process was shut down for about 6 hours while damage was assessed. PUC did issue a press release of the incident. Mr. Moala concluded by apologizing that the Commission was not get informed in a timely manner.

**Comm. Larkin** asked was there a possibility the explosion could have been much larger since methane gas was involved and how dangerous is methane? Mr. Moala stated it would not have increased. **Comm. Larkin** asked were there injuries? Mr. Moala stated one person was taken to the hospital and released.

9.0 Announcements:

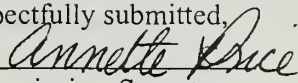
**Comm. Kennedy** announced the BVHP Multi-Senior Purpose Center will celebrate 35 years of service on Friday, October 29<sup>th</sup> at 7:30 at the South San Francisco Municipal Service Building.

**Dir. Moses** reminded Commissioners to display their parking passes to avoid being ticketed.

10.0 Adjournment

**Comm. Larkin** adjourned the SECF Commission meeting at 8:20 p.m.

Respectfully submitted,

  
Commission Secretary



Millard Larkin II  
President  
Bobbie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor



Toye Moses,  
Executive Director

NOTICE OF MEETING  
SOUTHEAST COMMUNITY FACILITY COMMISSION  
**Monday, November 15, 2004– 6:00 P.M.**  
1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

## A G E N D A

NOV 05 2004

### 1.0 CALL TO ORDER AND CONSENT CALENDAR

#### 1.1 Call to Order and Announcements from President

**Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

#### 1.2 Roll Call

#### 1.3 Consent Calendar:

**Consent Calendar:** All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF Commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the Consent Agenda is called in which event the matter shall be removed from the Consent Agenda and considered as a separate item.

1.3 (a) **PROPOSED ACTION:** Be it resolved that the minutes of the SECF Commission meeting of **Wednesday, October 27, 2004** be approved as submitted.

2.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda.

### 3.0 COMMUNICATIONS (Discussion):

- Letters of Invitation to Mayor Gavin Newsom and Supervisor Sophie Maxwell re: Community update on Development/Plan of Action in BVHP Community
- Letter of Invitation to Marcia Rosen, Executive Director of S.F.R.A. re: Activity update on developments at BVHP Naval Shipyard
- Letter of Invitation to Roy Willis, Lennar/BVHP re: Activity update on Development/ Structures @ BVHP Naval Shipyard
- Letter of Invitation to Mr. Scott Madison, President Community Advisory Committee (CAC) re: Request for Change of Time of subcommittee meetings from 12:00 noon to evening hours to accommodate others



- Copy of the State of the School Address as requested by Commissioner
- Letter to Sam Murray, SFPUC re: Request plans for outreach & dissemination of information to BVHP residents

4.0 **PRESENTATION** (Discussion & Possible Action):

- Dr. Sherry Sherman, Hospital Council of Northern & Central California re: Prostate Cancer Program (African-American Males)
- Mr. Michael Burns, Exec. Director of Transportation, MTA re: Bid process and Hiring practices by subcontractors

5.0 **CHANGE OF COMMISSION'S REGULAR MEETING DAY:**

- The Commission will vote to amend its bylaws, changing its regular meeting day from Wednesday to the 4<sup>th</sup> Thursday of each month (Discussion/Action):

6.0 **SECFC FACILITIES COMMITTEE REPORT: COMMISSIONER KENNEDY**  
(Discussion/Action)

- Recommendation to Approve Decorative Plant Service Lease (Gary Dowd, SFPUC)

7.0 **DIRECTOR'S REPORT** (Discussion & Approval):

- (a) Update on Southeast Community Facility Activities and Operations.
- (b) Update on SECFacility tenants and sublease tenants (Clean Water/General Fund)
- (c) Projected budget for 05/06

8.0 **NEW BUSINESS** (Discussion/Action):

- To set date for the SECFC Election of Officers for FY 05/06

9.0 **OLD & ONGOING BUSINESS:** (Discussion & Action):

10.0 **INTRODUCTION OF NEW BUSINESS BY COMMISSIONERS**

11.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission.

12.0 **ANNOUNCEMENTS**

13.0 **ADJOURNMENT:**

This agenda and all minutes can be viewed at <http://www.ci.sf.ca.us/sefacility>. Agenda, minutes and attachments are also available at the Commission office of 1800 Oakdale Avenue, Suite B San Francisco, CA 94124. Telephone # (415) 821-1534.

The Southeast Community Facility Commission meets next on Monday, November 22, 2004.

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna.Hall@ci.sf.ca.us](mailto:Donna.Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.





Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Lonise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor  
MINUTES  
Monday, November 15, 2004  
6:00 P.M.  
1800 Oakdale Avenue  
San Francisco, CA 94124



Toye Moses,  
Executive Director

APPROVED

## 1.0 Call to Order

Commission President Millard Larkin called the Monday, November 15, 2004 meeting to order at 6:04 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

The Commissioner Larkin read the Sunshine Ordinance aloud.

## 1.2 Roll Call

Commissioners Larkin; Brown; Fuentes; Jones; Kennedy; Person; Sampson

Staff Present: John Roddy, Deputy City Attorney; Joseph Tham, Dept. of Real Estate;  
Toye Moses, Executive Director SECFC; Annette Price, Comm.-Sect;  
Ernestine Braxton, Jr. Mgmt. Asst.

The Commission Secretary read the consent calendar aloud.

## 1.3 Consent Calendar

- (a) **RESOLUTION (SECFC-2004-21)** Be it resolved that the minutes of the Southeast Community Facility Commission meeting of Thursday, October 27, 2004 be approved as submitted (passed unanimously).

DOCUMENTS DEPT.

DEC. - 6 2004

## 2.0 Public Comment

There was no public comment at this time.

SAN FRANCISCO  
PUBLIC LIBRARY

## 3.0 Communications:

**Dir. Moses** reported the following correspondence has been sent/received for Commission review: Letters of Invitation to Mayor Gavin Newsom, Supervisor Sophie Maxwell, Marcia Rosen, SFRA, Roy Willis, Scott Madison, and Bayview Common Apartments re: applications.

**Comm. Larkin** asked that Dr. Sherry Sherman, Hospital Council of Northern & Central California step forward to give background of the Prostate Cancer Program for African-American males.

## 4.0 PRESENTATIONS:

- **Dr. Sherry Sherman**, Project Consultant Coordinator for the African American Health Disparity Project briefly explained the project sponsored by the Hospital Council for the City & County of San Francisco, which is a collaboration of 11 city hospitals to improve the health care of African Americans. The project was launched back in 2001 as a result of community needs assessment event.

Dr. Sherman referenced two previously distributed documents, (1) Project Summary and (2) Health Disparity Project Update, and gave a brief update of the Health Disparity Project. The goal of the program is to eliminate institutional racism, implement citywide hospital/clinic based

intervention that addresses major health issues affecting African Americans, and develop/implement medical research and educational programs. Because of the high mortality rate among African Americans for prostate cancer and strokes, it was decided by the Advisory Committee to target both; however the initial project will begin with prostate cancer.

Dr. Sherman reminded that Senate Bill 697 requires all non-profit hospitals in the State of California, in order to keep their non-profit status, must be in assessment every three years and community benefit activities must be based on needs assessment. Dr. Sherman reported it was determined during the needs assessment that there was incredible health disparity among African Americans in the City. Additionally, of all the ethnic groups, African Americans are the only group whose health status has worsened instead of improved.

Dr. Sherman reviewed the primary goals and structure of the project and stated that the CEO's of the 11 hospitals have committed to spend \$1 million toward the treatment/diagnosis of any African American male who tests positive for prostate cancer and does not meet the impact guideline (200% federal poverty line or \$18,000). The Hospital Council will cover men from 200% up to 400%. Further, statistics indicate that men who have a possible PSA (blood test) in the ranges of 10 to 17 do need further diagnostic testing.

Dr. Sherman also reported that a pre-survey conducted prior to the project beginning found that 43% of African Americans feel they are experimented on without consent. Additionally, 9% of hospital personnel feel African Americans are experimented on more than people of other ethnicities without consent. For this reason, an educational campaign dealing with clinical trials for African Americans will be launched and a navigator program will also be initiated to eliminate as many obstacles/barriers of care as possible by involving community-based people as ambassadors and linking them to the hospitals.

**Comm. Brown** asked once the ambassador process has been completed, will there be a list available to the community? Dr. Sherman responded in the affirmative as well as a training and support system.

**Comm. Person** asked what kind of outreach is being done for the African American community regarding prostate cancer and diabetes? Dr. Sherman stated in reference to outreach, once the screening project is launched, the program would work with a group known as Vision Youth. Additionally, a movement to train barbers as educators around prostate cancer will occur as well as working with the faith-based community. In terms of diabetes, the American Heart Association has launched a program in the faith community around healthy eating and Kaiser Hospital who is also apart of the African American Health Disparity Project has contributed money to the program.

**Comm. Jones** asked the timeline for implementation of the action plan and how will communication be developed so that that information is disseminated to the community? Also, who will be involved in that decision-making plan? Dr. Sherman stated there is no timeline shown because the plan began in May 2003, so it's ongoing. Further, the treatment piece is ready to be offered for prostate cancer and the Council is ready to partner with another organization that services the African American community to begin screening. We are in the process of trying to

write grants to get the screening funded. As far as communication, it was decided to place educational ads in the Sun Reporter every two weeks.

**Comm. Fuentes** was curious as to the percentage of African Americans who acquire prostate cancer and the reason for their susceptibility? Dr. Sherman explained that urologists report that African American men seem to hesitate and/or refuse to be screened more often than white men so that by the time an individual is diagnosed with cancer, it is in its advanced stage. Moreover there is some controversy regarding prostate cancer and the American Urology Medical Association given that there is not yet a way to determine what type of prostate cancer one has. Also, some of it has to do with lifestyle.

**Comm. Kennedy** voiced concern about the community outreach efforts and asked what the plans are for reaching the mass in the black community. Dr. Sherman stated she welcomes any suggestion. Thus far, the Advisory Committee has come up with advertising in the Sun Reporter as well as the ambassador program, and the faith community. Comm. Kennedy suggested possibly outreach efforts could target the radio music stations.

**Comm. Person** voiced his interest in working with Dr. Sherman's committee around clinical trials noting that if African Americans are not apart of those trials, it is detrimental for the black community.

**Comm. Brown** suggested that Dr. Sherman contact Reverend Sampson in getting the word out through the faith community. She questioned whether it is a fact that people are subject to medical experiment without their knowledge? Dr. Sherman stated by law no one should be experimented on and feels it does not happen; however, she stated she believes that in a clinical trial, it is possible for someone to be experimented on without full consent. She said that they are now in the process of working on a very clear informed consent statement, which will be signed by every hospital.

**Comm. Larkin** closed questions to the Commission and opened the floor to the community.

*Ms. Mohammad* asked what the normal value is for PSA's? Dr. Sherman responded if a person has a PSA of 10 or if it jumps from 2 to 6, they should be tested. *Mr. Murray* suggested that the medical profession focus on alleviating fears and building trust in the African American community with regard to providing medical care. Dr. Sherman stated everything they are doing is built around trust. *Ms. Succo* asked what some of the symptoms are of prostate cancer? Dr. Sherman stated baseline for testing African American men is 40, sometimes 35.

**Comm. Larkin** commented learning that 9% of hospital staff feels African Americans are improperly treated, informed, or being tested without their knowledge causes concern. Regarding outreach, Comm. Larkin offered the Commission's assistance by providing a means where someone from the Hospital Council could come out to Southeast as well as some of the other facilities and be on site and available to reach their target economic group.

**Comm. Larkin** asked that Mr. Burns step forward and present.



- Mr. Burns, referring to minutes of a past Commission meeting, stated the comments made during that meeting by project manager Mr. Gabancho regarding the Bayview Connections Project not being placed out to bid but given to Mitchell Engineering because of Mitchell's proximity to the project was incorrect. All contracts are governed either by city, state, or federal law. Additionally, the Bayview Connections Project as well as the 3<sup>rd</sup> St. Light Rail Project has federal funding that requires a competitive bid process. The Bayview Connections Project was awarded to the low bidder, Mitchell Engineering at \$1.8 million. The second bid went to Ghilotti Brothers at \$1.4 million.

Referring to a M.S. Power Point presentation, Mr. Burns gave a brief overview of local subcontractors for the Bayview Connections Project as well as the 3<sup>rd</sup> Street Light Rail Project stating that the contractors have well exceeded the percentage for minority contracting. Mr. Burns stated federal laws do not allow any local or geographical preference; therefore MUNI is prohibited from putting into specifications local or geographical preference in terms of hiring contractors. However, MUNI does have specification language that require best efforts on the part of contractors to contract local minority contractors.

Mr. Burns listed the following four ways that an individual can become employed on 3<sup>rd</sup> Street Light Rail Project: 1) Community Jobs Program; 2) Contractor Pedestrian Monitor Program (terminated in July 2005; 3) Community Hires Program; and 4) employees of contractors. He then briefly reviewed the breakout for minority participation of employees in the focus areas and contractor/subcontractor hires. He stated total project cost to date is \$192,464,821 of which 50% are DBE's and 35 are SF contractors.

Mr. Burns concluded by addressing the programs that MUNI has established to assist small contractors and addressed the City Build Program established by the City to connect individuals to an apprenticeship program as part of actual work-study.

**Comm. Larkin** acknowledged that Mr. Burns has come back with the information as requested by the Commission and it indeed looks a lot better than what it seemed; however, he was curious as to the breakdown of skilled labor vs. supervisory labor.

**Comm. Person** asked with regard to the procurement selection process of Mitchell, does MUNI look at whether the company has a past history of minority hire? Regarding Marinship and Abbett, do any of those companies have a history of working with minority people? Mr. Burns responded MUNI does evaluate the bid based upon the subcontractors that are included in a company's proposal and Mitchell has met those goals in every way. Both Marinship and Omega Pacific are minority contractors. In terms of skills and percentages of African Americans vs. other ethnicities in different skilled areas, Mr. Burns stated he would provide a breakdown of trade and race.

**Comm. Brown** thanked Mr. Burns for the detail that he brought to the Commission.

**Comm. Kennedy** commended Ms. Vaughns and staff for coming out to the meeting.

## 5.0 Change of Commission's Regular Meeting Day

After lengthy discussion, the Commission took the following hand vote:

MOTION: Upon motion by Comm. Larkin to change the regularly scheduled meeting date from the 4<sup>th</sup> Wednesday of the month to the 4<sup>th</sup> Thursday of the month, motion was rejected for lack of the following vote: **Brown, Kennedy, Jones, Larkin (4); Person, Fuentes, Sampson (3).**

6.0 **Facility Committee Report (10/28/04)**

**Comm. Kennedy** highlighted the 10/28/04 Facility Committee meeting. Up for discussion were two issues: 1) Approval of Decorative Plant Lease contract and 2) CCSF College /Southeast Campus & Unified School District/Subtenant Issues. Comm. Kennedy stated after lengthy discussion, the Committee made the following recommendation:

(1) Recommend to the full Commission the approval of the lease contract for the Decorative Plant lease and to move forward on the rent credit issue.

**Comm. Kennedy** reported that Mr. Stephen Harmon, Chief Administrative Officer CCSF made the following proposition: City College of San Francisco would like to recommend a lease extension through June 30, 2005 be given to SFUSD subtenant on a probationary basis and thereafter be given three single year extensions by mutual agreement, which would include the full Commission. Additionally, any bills incurred as a result of damage to the facility by the subtenant should be directed through the college to the subtenant for payment.

(2) Recommend to the full Commission the approval of the probationary period through June 2005 with three single year extensions thereafter.

MOTION: *Moved* by Kennedy, *seconded* by Jones to accept Facility Committee Recommendations. **Motion passed by hand vote to unanimously accept recommendations as presented (7-0).**

7.0 **DIRECTOR'S REPORT**

Dir. Moses reported that included in Commission folders is his written report as suggested by the President, which included the following: Community room issues, posting of agenda, electric gate issues, DPW work orders issues, lease approval for Decorative, Childcare issues, budget issues for FY2005/06.

MOTION: *Moved* by Kennedy, *seconded* by Brown to accept the Director's Report. **Motion passed by hand vote to unanimously accept report as presented (7-0).**

Referring to a memo received from Dr. Moses regarding a meeting that Comm. Larkin and Dr. Moses had which addressed the proper guiding principle in operating the Commission under the Sunshine Ordinance, Comm. Larkin stated he wanted to clarify the meeting. After a lengthy discussion among the Commission, it was decided that the Director's Report and posting of minutes would remain unchanged; however, draft minutes and referenced material would be made available to the community at each Commission meeting.

8.0 **New Business by Commissioners**

Election of Officers: *Moved* by Jones, *seconded* by Sampson that the Election of Officers for President and Vice President will be held on January 13<sup>th</sup>, 2005. **Motion passed unanimously to**

hold the Election of Officers on January 13<sup>th</sup>, 2005 (7-0).

9.0 Old & Ongoing Business:

There was no old & ongoing business presented at this meeting.

10.0 Introduction of New Business by Commissioners:

Comm. Brown suggested that a follow-up invitation be sent to Dr. Sherry Sherman within the next four months to request an update on the prostate cancer project, results from their clinical trials, as well as their outreach progress.

Comm. Larkin also commented that henceforth, New Business by Commissioners should only be on the agenda once.

11.0 Public Comment

Mr. Samuel Murray, SFPUC stated he was in receipt of the letter of invitation from the Commission and announced that he would bring someone out from PUC to discuss the issue of a safety evacuation plan if something were to occur at a future Commission meeting.

Comm. Larkin thanked Mr. Murray and announced that Mr. Murray is the newly appointed liaison from the PUC.

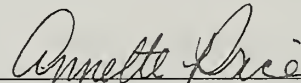
12.0 Announcements:

There were no announcements at this meeting.

13.0 Adjournment

Comm. Larkin adjourned the SECF Commission meeting at 8:00 p.m.

Respectfully submitted,

  
Commission Secretary



Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor

DOCUMENTS DEPARTMENT



## NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

NOV 19 2004  
Toye Moses,  
Executive Director

Monday, November 22, 2004- 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room

San Francisco, CA 94124

SAN FRANCISCO  
PUBLIC LIBRARY

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

## A G E N D A

### 1.0 CALL TO ORDER AND CONSENT CALENDAR

#### 1.1 Call to Order and Announcements from President

**Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

#### 1.2 Roll Call

#### 1.3 Consent Calendar:

**Consent Calendar:** All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF Commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the Consent Agenda is called in which event the matter shall be removed from the Consent Agenda and considered as a separate item.

1.3 (a) **PROPOSED ACTION:** Be it resolved that the minutes of the SECF Commission meeting of **Monday, November 15, 2004** be approved as submitted.

2.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda.

### 3.0 COMMUNICATIONS (Discussion):

- Letters of Invitation to Dr. Sherry Sherman, Hospital Council of Northern & Central California re: Prostate Cancer Project follow-up

### 4.0 PRESENTATION (Discussion & Possible Action):

- Supt. Arlene Ackerman, SFUSD re: Dream schools
- Robert M. Kagan, Senior Vice President & Al Williams, Consultant of Levin, Menzies & Associates, LLC re: 5800 Third Street Project

### 5.0 DIRECTOR'S REPORT (Discussion & Approval):

- (a) Update on Southeast Community Facility Activities and operations
- (b) E.P. Mills Community Center and three (3) satellite Centers

6.0 **OLD & ONGOING BUSINESS BY COMMISSIONERS**

7.0 **INTRODUCTION OF NEW BUSINESS BY COMMISSIONERS**

8.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission.

9.0 **ANNOUNCEMENTS**

10.0 **ADJOURNMENT:**

This agenda and all minutes can be viewed at <http://www.ci.sf.ca.us/sefacility>. Agenda, minutes and attachments are also available at the Commission office of 1800 Oakdale Avenue, Suite B San Francisco, CA 94124. Telephone # (415) 821-1534.

The Southeast Community Facility Commission meets next on Thursday, December 9, 2004.

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, **Room 409, #1 Dr. Carlton B. Goodlett Place**, San Francisco, CA 94102-4683, Office: **(415) 554-7724**/Fax: **(415) 554-7854**/E-mail: **Donna\_Hall@ci.sf.ca.us**.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.





**ANNOUNCEMENT!!! ANNOUNCEMENT!!! ANNOUNCEMENT!!!**

# **THE SOUTHEAST COMMUNITY FACILITY COMMISSION**

**WELCOMES**

**Dr. Arlene Ackerman**

**Superintendent of Schools**

**San Francisco Unified School District**

**SPEAKING ON**

- **BVHP Dream Schools**
- **Academic Achievement Levels**
- **Extracurricular Programs**

**Monday, November 22, 2004  
6:00 p.m.**

**SOUTHEAST COMMUNITY FACILITY – ALEX L. PITCHER COMMUNITY ROOM  
1800 OAKDALE AVENUE – SAN FRANCISCO**

**DO NOT MISS THIS OPPORTUNITY TO HEAR WHAT IS GOING ON IN YOUR COMMUNITY  
INVITE YOUR FRIENDS AND NEIGHBORS**

**PLEASE PARK YOUR CAR ON THE STREET. DO NOT PARK IN THE COLLEGE PARKING LOT.  
FOR MORE INFORMATION, PLEASE CALL COMMISSION SECRETARY, SECFC AT (415) 821-  
1534.**





Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor



Toye Moses,  
Executive Director

## MINUTES

Monday, November 22, 2004

6:00 P.M.

1800 Oakdale Avenue  
San Francisco, CA 94124

APPROVED

### 1.0 Call to Order

Commission President Millard Larkin called the Monday, November 22, 2004 meeting to order at 6:04 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

The Commission Secretary read the Sunshine Ordinance aloud.

### 1.2 Roll Call

Commissioners Larkin; Brown; Fuentes; Jones; Kennedy; Person; Sampson

Staff Present: John Roddy, Deputy City Attorney; Joseph Tham, Dept. of Real Estate;  
Toye Moses, Executive Director SECFC; Annette Price, Comm.-Sect.

Commissioner Larkin read the consent calendar aloud.

### 1.3 Consent Calendar

- (a) **RESOLUTION (SECFC-2004-22)** Be it resolved that the minutes of the Southeast Community Facility Commission meeting of Monday, November 15, 2004 be approved as submitted (passed unanimously).

DOCUMENTS DEPT.

### 2.0 Public Comment

There was no public comment at this time.

DEC 15 2004

### 3.0 Communications:

SAN FRANCISCO  
PUBLIC LIBRARY

**Dir. Moses** reported the following correspondence has been sent/received for Commission review:  
Letter of Invitation to Dr. Sherry Sherman for follow-up presentation in March of 2005.

**Comm. Larkin** moved the order of agenda to accommodate Supt. Ackerman's schedule, as she was running late. He asked that Dir. Moses give his report to the Commission.

Dir. Moses referenced his typed report included in Commission folders noting it was his understanding at the last meeting that his report would not be written but verbal. Comm. Larkin stated per Sunshine Ordinance, the report must be available to the public and also given publicly.

### 5.0 DIRECTOR'S REPORT

Dir. Moses reported: He attended the Donor's Choice Bay Area event at 21st Century School sponsored by Supt. Ackerman in conjunction with Mayor Newsom this past week. 100 computers were donated. He attended Public Defender Jciff Adachi's MAGIC, a mentorship event for youth. Met with Laura Spanijian, Asst. General Manager of SFPUC, who toured Southeast facility. Also, final approval of Decorative lease will go to PUC Commission for ratification no later than 12/28/04 and go into effect the end of January 2005.

MOTION: Moved by Jones, seconded by Sampson to accept the Director's Report. Motion passed unanimously to accept report as presented (7-0).

1800 OAKDALE AVE, SUITE B SAN FRANCISCO, CA 94124 (415) 821-1534 (415) 821-0921 FAX (415) 821-1627

In referencing a Commission [www.ci.sf.ca.us/sefacility](http://www.ci.sf.ca.us/sefacility) Comm. Larkin stated the Director had

wished to make a further comment and was not engaged in conversation. Comm. Larkin explained he did not intend to demean or belittle the Director in any way by refusing to allow him to clarify. Comm. Larkin thanked the Director as well as staff for doing an outstanding job. He then asked that Mr. Bob Kagan step forward and give his presentation.

#### 4.0 PRESENTATIONS:

- *Mr. Al Williams*, consultant for Levin Menzies Associates introduced Mr. Kagan, Vice President of Levin Menzies & Associates. In referencing material previously sent, Mr. Williams briefly reviewed the scope of the 5800 3<sup>rd</sup> Street project, a mixed-use project consisting of 360 residential condominium units with 13,000 sq. ft. of retail space. Mr. Williams stated since the area is considered a health center “node” of the community, Levin Menzies has been working closely with the PAC and physicians within the community to get input on this project.

Mr. Williams reported that the PAC has given their conditional support for the negative declaration and concept of the project and Levin is requesting that this Commission give a letter of support as well. The planning dept has determined through its initial study that this project will not have any major negative impact on the community from an environmental standpoint. The negative declaration is to be issued in January with the project to be fully certified by May of 2005. Six months after certification Phase I of the project will get underway and be completed by 2007.

Community benefits generated from this project will be employment and contracting opportunities directed toward local businesses in the community. Levin sees this project as a catalyst to encourage the purchasing of units by local residents and will work with the S.F. Housing as well as local real estate agents to assist in the marketing of affordable units. Levin has also agreed to work closely with Dr. George Davis of the Multi-purpose Senior Center to provide some resources in assisting Dr. Davis to move his project forward in rebuilding his aging campus. Mr. Williams then referred the Commission to rendering of the project and briefly reviewed them.

**Comm. Kennedy** suggested that Supt. Ackerman be allowed to come forward and give her presentation, as she needs to attend another meeting following this. **Comm. Larkin** thanked Mr. Williams and Kagan for indulging the Commission and asked that Supt. Ackerman step forward to present.

- *Supt. Ackerman* thanked and acknowledged Commissioner Louise Jones, who has recently stepped in as interim principal at Dr. Charles Drew Elementary School.

The Superintendent began by viewing a film of the three BVHP “Dream Schools” Carver, Drew, and 21<sup>st</sup> Century. Supt. Ackerman reported that the Dream Schools is the district’s way of addressing underperforming schools; however, she stated she cannot provide any statistics on students’ academic achievement levels until the end of the school year.

Supt. Ackerman stated the schools specifically focus on rigor, relationships, expectations, and relevance. The criterion for choosing the three BVHP Dream Schools was based on low enrollment (fewer than 200 children). The dream schools are modeled after Frederick Douglas

Academy, a school that sends 98% of its students to college. School days are from 8:00 to 5:00 three days a week with voluntary Saturday classes (4-hours). Saturday classes focus on academics as well as enrichment programs (dance, fencing, tennis, swimming, soccer, symphony, etc). Tutoring is also provided three days a week.

Supt. Ackerman stated that two of the dream schools are ranked 1.1 in their API's (Academic Performance Index), which is at the bottom scale; however, these schools are evolving and she is pleased with what has been seen thus far. Supt. Ackerman concluded by reporting by next year, there would be seven additional dream schools across the district.

In the interest of time Comm. Larkin requested that Supt. Ackerman answer the following written questions posed by the Commission:

- (1). *Q. What are your long-range plans for the District as it relates to BVHP Dream Schools?*  
*A. They will be the best schools the District can make them. People will clamor to get in as they clamor to get into schools on the other side of town. Supt. Ackerman also reported the District has gotten a lot of community members involved in donating money to the schools toward enrichment programs.*
- (2). *Q. Are there any plans for the other schools in BVHP?*  
*A. The District will focus on student schools that are in critical condition then focus will shift to other schools.*
- (3). *Q. How can the BVHP community support you and your efforts to improve the schools?*  
*A. It is important for the District to listen to the things that the community wants to see placed in the schools, explaining that schools should be the hub of the community.*
- (4). *Q. How do the achievement levels of the schools in BVHP compare with the other schools in the District?*  
*A. Two schools ranked at the bottom; however expectations are that with longer school days, the District intends to see that score increase.*
- (5). *Q. What kind of parent education is being provided for parents in the Dream Schools?*  
*A. The District has a parent-training program and every six weeks a new training begins. Additionally, 100 refurbished computers have been donated to the Dream Schools, which will be given to families that spend 25 hours volunteering in their child's school and another 10 hours learning how to use a computer.*
- (6). *Q. How can the parents in BVHP become more active in their children's education?*  
*A. By expecting them to be involved. Parents sign a contract acknowledging that they will be supportive of what the school is doing. Additionally, ensure that children are in school everyday and on time and active. The goal of the district is to have 100% parent-teacher conference and the District will reach out to the parents if the parents do not come to the school initially.*
- (7). *Q. Are you able to hire teachers in the Dream Schools that are representative of the student population they serve?*  
*A. Not enough, which is why we must find incentives for enticing them such as housing, increased salaries, etc.*

Comm. Larkin inquired about the mentoring program that Supt. Ackerman is sponsoring. Supt. Ackerman was hopeful that the program would be expanded and she is now in the process of



working with other professional organizations. She stated that anyone could sign up to become a mentor and extended an invitation to the Commission to take a tour of Dr. Charles Drew.

**Comm. Brown** voiced concern regarding safety at George Washington Carver School and questioned whether a guard could be posted there to monitor traffic? Supt. Ackerman stated she would bring the subject up with the Mayor's liaison at their next meeting. Funds allocated for security were sent to the high and middle schools; however she will look into which elementary schools need additional support. She suggested the City might be able to place a guard at Carver on a part-time basis.

**Comm. Kennedy** commented on the improvement she has seen in the schools since the Superintendent has taken over and commended her on a job well done.

**Comm. Jones** commented that if a guard could be placed at Carver on a part-time basis, it would lessen the challenge. Supt. Ackerman stated she would definitely speak with the Mayor's liaison, as the City provides the funding for placing guards at all schools.

**Comm. Fuentes** suggested that the District expand the mentorship program to include community and cultural organizations so that the people involved are representative of the community they address. Supt. Ackerman said the District would love to have those organizations involved and suggested that Fuentes contact Maureen Monroe, coordinator for all Dream Schools.

*Dr. Walker* asked if there was a concentration on moving students into jobs after high school? Supt. Ackerman stated many students fall through the cracks since many of the vocational programs have been taken out of schools. Schools must look at programs that will give students other options. *Ms. Ollie Burgess* reported there is a school under the SFUSD that should be closed located 1950 Mission, as it is drug infested. Supt. Ackerman stated she is aware of the school and has found another location for the students/teachers but they have rebelled and refused to go. She now she needs help from the community to encourage that relocation.

**Comm. Larkin** called for a motion to provide support for all Dream Schools in the BVHP community.

Motion: Moved by Kennedy, seconded by Jones to give Commission support to all Dream Schools in the BVHP community. **Motion unanimously passed (7-0).**

**Comm. Larkin** thanked the Superintendent for coming and stated the Commission will be inviting her back in the near future to discuss community contracting and employment concerns.

**Comm. Kennedy** thanked the Superintendent for taking care of the security concerns involving the high school students at Southeast. Supt. Ackerman thanked Dean Hunnicutt for being so supportive of the dream schools as well as helping to coordinate classes for the parents.

(Comm. Larkin called for a 10-minute recess to allow Mr. Williams to set up his renderings).

**Comm. Larkin** asked that Mr. Williams and Kagan step forward to conclude their presentation.

Mr. Williams continued that the average price for the units would be between \$450,000 to \$500,000. Additionally, part of the community benefits package will be an allowance where community residents can subsidize their interest rate payments.

**Comm. Person** asked for clarification regarding affordable units and questioned the average size per sq. ft. of the units? Mr. Kagan explained the affordable rate would be probably \$80,000 less and stated the average size would be between 1200 and 1500 sq. ft.

**Comm. Brown** asked if all properties are to be sold and wanted clarification on what a "health center node" is? Mr. Kagan stated all properties would be sold. The health center node is a way of identifying different parts of the overall redevelopment area. Comm. Brown explained that Mission Bay is looking for housing and though they would be able to afford purchasing the units, BVHP residents would not. Mr. Williams stated there was a suggestion from the Mayor's Office that Levin work with S.F. Housing Development with the idea of not only looking at below market rate housing, but also at families who might have an interest in some of the market rate units.

**Comm. Kennedy** suggested subsidized housing as well as low or no down payments. Mr. Kagan expressed the same sentiment stating that subsidy not only relates to interest rate but also can be used for a down payment. **Comm. Kennedy** offered to work with Levin in an effort to move the Multi-purpose Senior project forward.

*Ms. Wanda Whitaker* commended both Mr. Williams and Kagan for their dedication and commitment to the community.

**Comm. Larkin** called for a motion to endorse the concept for the 5800 Third St. Project. Motion: Moved by Kennedy, seconded by Brown. Motion unanimously passed (7-0).

Comm. Larkin stated the Commission would await follow-up presentation as they are looking forward to hearing a concrete plan for labor force as well as contracting.

#### 6.0 Old & Ongoing Business

Dir. Moses suggested that the Community Advisory Group Recommendation be calendared for implementation. Comm. Larkin stated the Commission should discuss the pros/cons to get a better understanding of what becoming autonomous means. He suggested that Commissioners review the recommendation and be prepared to discuss the pro/cons at the 12/9/04 meeting.

#### 7.0 New Business by Commissioners

**Comm. Brown** suggested that the developer of the Indian Basin project be invited to discuss his proposed project of three residential towers. **Comm. Larkin** instructed staff to invite the developer, the Director of planning, and also President of Spur who would be asked to discuss the environmental aspect of the project.

#### 8.0 Public Comment

There was no public comment at this time.

9.0 Announcements:

**Comm. Kennedy** announced that Dr. George Davis of the Multi-purpose Senior Center has been hospitalized. Also, on January 18<sup>th</sup> the first phase of Parcel A will be turned over to the Redevelopment Agency.

**Comm. Jones** announced that Dr. Margaret Pen, former Director of Jump Academy passed away. Quiet hour will be on 12/1/04 and the Funeral will be on 12/2/04 both at Jones Methodist Church.

**Comm. Larkin** announced that the Martin Luther King, Jr., 20<sup>th</sup> Anniversary breakfast will be held at the Hilton Hotel, 333 O'Farrell St. from 8:00 to 10:30 a.m.

10.0 Adjournment

**Comm. Larkin** adjourned the SECF Commission meeting at 8:05 p.m.

Respectfully submitted,

  
Commission Secretary



Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor

## NOTICE OF MEETING SOUTHEAST COMMUNITY FACILITY COMMISSION

Thursday, December 9, 2004- 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room  
San Francisco, CA 94124



Toye Moses,  
Executive Director

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to

The Commission Secretary. Requests are given 'first come first serve'

Priority and speakers may be limited to three minutes.

DOCUMENTS DEPT.

DEC - 6 2004

### A G E N D A

SAN FRANCISCO  
PUBLIC LIBRARY

#### 1.0 CALL TO ORDER AND CONSENT CALENDAR

12-05-04A11:44 RCVD

##### 1.1 Call to Order and Announcements from President

**Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

##### 1.2 Roll Call

##### 1.3 Consent Calendar:

**Consent Calendar:** All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF Commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the Consent Agenda is called in which event the matter shall be removed from the Consent Agenda and considered as a separate item.

1.3 (a) **PROPOSED ACTION:** Be it resolved that the minutes of the SECF Commission meeting of Monday, November 22, 2004 be approved as submitted.

2.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda.

#### 3.0 COMMUNICATIONS (Discussion):

- Letters of Support to Levin Menzies re: Endorsement of Concept for 5800 3<sup>rd</sup> St. Project
- Letter of Invitation to John Hickey, Developer re: Harbor Village Resort (BVHP Indian Basin Development)
- Letter of Invitation to Dean Macris, Interim Director re: Indian Basin Development
- Letter of Invitation to Jim Chappell, President of SPUR re: Environmental Impact of Indian Basin Development Project

#### 4.0 PRESENTATION (Discussion):

- Samuel Murray, SFPUC rc: Liaison Action Plan & Safety Evacuation Plan

## 5.0 **SECFO/COMMUNITY ADVISORY GROUP'S (CAG) RECOMMENDATION**

(Discussion & Possible Action related to:

- a) Does the Board of Supervisors have the authority to make SECF Commission a chartered Commission?
- b) What is the legal/legislative process for SECF Commission, a non-chartered Commission to become an autonomous commission?

John Roddy, Deputy City Attorney

Damone Hale, Esq., Vice-Chair SECF/CAG

(Copies of the CAG's recommendation and resolution are available for public purview before and after the meeting at the Commission office, 1800 Oakdale Avenue, Suite B, San Francisco, (415) 821-1534

## 6.0 **DIRECTOR'S REPORT** (Discussion & Approval):

- a) Update on Fiscal year 2004/05 budget for Clean Water & General Fund
- b) Update on Southeast Community Facility Activities and operations:
  - 1. The Mayor's Office of Community Development (MOCD) concluded informative meeting in its series of community workshops on block grants to the residents of BVHP
  - 2. Security & homelessness encampment around the facility. A major issue.
- c) E.P. Mills Community Center and three (3) satellite Centers

## 7.0 **OLD & ONGOING BUSINESS BY COMMISSIONERS**

## 8.0 **INTRODUCTION OF NEW BUSINESS BY COMMISSIONERS**

- 9.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission.

## 10.0 **ANNOUNCEMENTS**

## 11.0 **ADJOURNMENT:**

This agenda and all minutes can be viewed at <http://www.ci.sf.ca.us/sefacility>. Agenda, minutes and attachments are also available at the Commission office at 1800 Oakdale Avenue, Suite B, San Francisco, CA 94124. Telephone # (415) 821-1534.

The Southeast Community Facility Commission meets next on Wednesday, December 22, 2004.

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna.Hall@ci.sf.ca.us](mailto:Donna.Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.







[sfgov](#) | [residents](#) | [business](#) | [government](#) | [visitors](#) | [online services](#) | [search](#)

[Southeast Community Facility Commission](#) >> [Meeting Information](#)

## Southeast Community Facility Commission

December 9, 2004

### MINUTES

# Thursday, December 9, 2004

6:00 P.M.

1800 Oakdale Avenue

San Francisco, CA 94124

DOCUMENTS DEPT.

MAR 24 2005

SAN FRANCISCO  
PUBLIC LIBRARY

#### 1.0 Call to Order

Commission President Millard Larkin called the Thursday, December 9, 2004 meeting to order at 6:07 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

Commissioner Larkin read the Sunshine Ordinance aloud.

#### 1.2 Roll Call

Commissioners Larkin; Brown; Jones; Kennedy; Person; Sampson  
Excused: Comm. Fuentes

Staff Present: John Roddy, Deputy City Attorney; Toye Moses, Executive Director SECFC; Annette Price, Comm.-Sect.

Commissioner Larkin read the consent calendar aloud.

#### 1.3 Consent Calendar

(a) **RESOLUTION (SECFC-2004-23)** Be it resolved that the minutes of the Southeast Community Facility Commission meeting of Monday, November 22, 2004 be approved as submitted (passed unanimously).

Comm. Larkin asked for a moment of silence in remembrance of Comm. Fuentes' daughter, Amilca Mopon Fuentes-Smith who recently passed away.

## 2.0 Public Comment

There was no public comment at this time.

## 3.0 Communications:

Dir. Moses reported the following correspondence has been sent/received for Commission review: Letter of Invitation to Mayor Newsom, Supervisor Maxwell, who have tentatively confirmed for February 22, 2005. Susan Leal, GM SFPUC has confirmed for January 26, 2005. Jim Chapell, President of SPUR has not responded yet. Dir. Moses reported that a hearing will take place tomorrow regarding blue/white zoning to be placed in front of the Southeast. He asked that everyone try to attend the hearing to give his or her support.

Comm. Larkin asked that Mr. Samuel Murray, SFPUC step forward to discuss the community liaison action plan and the safety evacuation plan.

## 4.0 SECFC/Community Advisory Group's (CAG) Recommendation

This item was held over to the next SECFC meeting of December 20, 2004.

## 5.0 PRESENTATIONS:

Mr. Samuel Murray, PUC liaison thanked the Commission for the invitation to present and began by giving an overview of his 3-month community outreach plan. Mr. Murray stated he would be housed at the Southeast Facility one day a week in the Mayor's Office of Neighborhood Services located in the lobby. He stated that he would be holding a contractor's workshop to discuss

SFPUC's certification process for contractors on January 20<sup>th</sup>, 2004. He also reported that the Small Business Administration would come out as well to speak on funding issues. Mr. Murray concluded by introducing Mr. Ardis Graham, coordinator of the 9916 Public Service Aide Apprenticeship Program, which is schedule to begin in February of 2005. Comm. Larkin welcomed Mr. Graham and stated he looks forward to inviting him back to present in the future.

Mr. Samuel Murray then asked that Mr. Bill Keaney step forward to address the evacuation plan.

Mr. Keaney, Manager of Water Pollution Control (WPC) was extremely troubled about the explosion that took place several weeks ago at the plant and stated all step are being taken to ensure that what brought about this unfortunate event does not happen again. Mr. Keaney then briefly reviewed the policies that go into effect when something of this nature happens. He stated that WPC is in compliance with the S.F. Health Department as it relates to handling of hazardous chemicals as well as chemical storage. Additionally, all employees dealing with chemicals receive annual training, i.e., spill response, emergency awareness, and notification.

Mr. Keaney reported that there is no specific procedure pertaining to the Southeast plant in terms of evacuation; however, some specific procedural changes have been made. The normal process is that the fire and police department as well as hazardous material people are all apart of the response team who determine impact and appropriate measures to take.

Mr. Keaney informed that the City is in the process of setting up an alarm system that will ultimately have the ability to make announcements in selected parts of the city if necessary. Mr. Keaney reported that PUC is also awaiting feedback from CAL-OSHA regarding the incident. He then opened the floor up to questions.



Comm. Larkin stated although the Commission is appreciative of Mr. Keaney's visit, he heard nothing of an actual plan for emergency response on PUC's part. He suggested that once PUC has devised a plan, another invitation be sent out for presentation, as the Commission wants to support and participate in any way they can to assist PUC in formulating that plan, i.e., community training so that the community is informed where to go in case of emergencies and what to look for.

Comm. Person voiced similar sentiments noting his displeasure that Mr. Keaney came unprepared.

Comm. Jones voiced similar sentiments as well. Mr. Keaney stated this topic will be discussed with other staff members and that WPC will do its best to respond.

Comm. Larkin thanked Mr. Murray for his action plan however he reminded that in future, all material should be submitted in advance for Commission review. Comm. Brown thanked Mr. Murray for the effort he put forth in putting together the plan and was appreciative of the time he will spend at Southeast.

Comm. Larkin asked that Mr. Murray elaborate on his community outreach efforts as it relates to community-based contractors. Mr. Murray stated PUC will run newspaper ads, conduct mass mail outs, as well as go door-to-door. Mr. Murray concluded by requesting Commission support in PUC's effort for outreach and stated that he will follow-up with the Commission to inform of the workshop success. Comm. Larkin thanked all PUC staff for coming and stated the Commission is looking forward to seeing a lot more of Mr. Murray.

**MOTION:** *Moved* by Kennedy *seconded* by Brown to join with the SFPUC in the sponsorship of the contractor's workshop. Motioned passed by a vote of (5-1) with one abstention (Person).

#### 6.0 DIRECTOR'S REPORT

Dir. Moses reported: He attended the Board of Supervisors Committee meeting re: Hunters Point Development Plan (transfer Parcel A). The full Board postponed this issue until the 13<sup>th</sup>. Attended Board of Supervisor Health Forum sponsored by Supervisor Maxwell re: health issues in BVHP. Also, received a call from purchaser Naomi Little advising the likelihood of transferring Southeast security monitoring from Sonitrol to DTIS to be more cost-effective. Attorney Roddy stated that he and Dir. Moses would determine exactly what the thought process is regarding the transfer and update the Commission.

Comm. Kennedy voiced concern that no RFP or RFQ is being put out to bid. Dr. Moses explained the intent is that it will be managed by another city dept.

**MOTION:** *Moved* by Brown, *seconded* by Jones to accept the Director's Report. **Motion passed unanimously to accept report as presented (6-0).**

#### 7.0 Old & Ongoing Business

Dir. Moses stated that Southeast is experiencing minor problems that need to be resolved, i.e., repairs, and thanked WPC for making money available to Southeast to handle these problems.

#### 8.0 Introduction of New Business by Commissioners

Comm. Larkin directed staff to send a letter of invitation to Director Karen Roye, DCSS to discuss disconnected parents and child support issues. Comm. Person

requested to be excused for the December 20<sup>th</sup> Commission meeting, as he will be out of town on business.

**9.0 Public Comment**

There was no public comment at this time.

**10.0 Announcements:**

Comm. Kennedy reported that everything is being put in place for groundbreaking at the shipyard, which will take place sometime in January. CAC will hold a full board meeting on Monday at 6:00 o'clock at Southeast to discuss shipyard issues and on January 8<sup>th</sup>, 2005 CAC will hold a workshop from 9:00 to 10:00 a.m. at Southeast. She urged people to attend the meetings so they will be informed.

Comm. Larkin announced that Amilca Mojon Fuentes-Smith's funeral services will be held on Sunday from 10:00 to 2:00 at the Mission Cultural Center located at 2868 Mission St. The Martin Luther King Breakfast will be held on January 17<sup>th</sup>, 2005 at the Hilton Hotel, 333 O'Farrell St., and communications will be mailed out shortly.

**11.0 Adjournment**

Comm. Larkin adjourned the SECF Commission meeting at 6:22 p.m.

Respectfully submitted,

---

Commission Secretary

Millard Larkin II  
President  
Bobbrie Brown  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Juan Fuentes  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO

Gavin Newsom, Mayor

## NOTICE OF MEETING

SOUTHEAST COMMUNITY FACILITY COMMISSION

Monday, December 20, 2004- 6:00 P.M.

1800 Oakdale Ave., Alex L. Pitcher Community Room

San Francisco, CA 94124



Toye Moses,  
Executive Director

12-15-94P01:18 UCVD

Requests for public comment may also be heard after Commission discussion of an agenda item by completing an information card and submitting it to The Commission Secretary. Requests are given 'first come first serve' Priority and speakers may be limited to three minutes.

DOCUMENTS DEPT.

## AGENDA

DEC 15 2004

### 1.0 CALL TO ORDER AND CONSENT CALENDAR

SAN FRANCISCO  
PUBLIC LIBRARY

#### 1.1 Call to Order and Announcements from President

**Announcement:** The Sunshine Ordinance prohibits the use of electronic sound-producing devices at/during public meetings. Please be advised that the meeting chair may remove any person (s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.

#### 1.2 Roll Call

#### 1.3 Consent Calendar:

**Consent Calendar:** All matters listed hereunder constitute a Consent Agenda, are considered routine by the SECF Commission and will be acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or a member of the public so requests before or at the meeting when the Consent Agenda is called in which event the matter shall be removed from the Consent Agenda and considered as a separate item.

1.3 (a) **PROPOSED ACTION:** Be it resolved that the minutes of the SECF Commission meeting of Thursday, December 9, 2004 be approved as submitted.

1.3 (b) **PROPOSED ACTION:** Be it resolved that the SECF Commission grants leave of absence for the meeting of Monday, December 20, 2004 to the following Commissioner(s): Ronald Person.

2.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters under the jurisdiction of the Commission that are not on today's agenda.

### 3.0 COMMUNICATIONS (Discussion):

- Letters of Invitation to Director Karen Roye, Dept. of Child Support Services (DCSS) re: Overview of child support program information & Outreach to disconnected parents.

### 4.0 SECFC/COMMUNITY ADVISORY GROUP'S (CAG) RECOMMENDATION

(Discussion & Possible Action related to):

1. AMENDMENT OF LEGISLATIVE ORDINANCE - Commission to seek Legislative Ordinance from Board of Supervisors that amends Ordinance 54 to remove the advisory nature of the Commission and



provide the SECF Commission with direct authority to manage the Facility and its activities.

2. CHARTER AMENDMENT – Commission to pursue that resolution be undertaken and cast to a vote to amend Charter 54 making SECFaciilty Commission a chartered commission.

(John Roddy, Deputy City Attorney)

(Damone Hale, Esq., Vice-Chair SECF/CAG)

3. Budgetary matters related to the operation & maintenance expenses

(Copies of the CAG's recommendation and resolution are available for public purview before and after the meeting at the Commission office, 1800 Oakdale Avenue, Suite B, San Francisco, (415) 821-1534

5.0 **DIRECTOR'S REPORT** (Discussion & Approval):

(a) Update on Southeast Community Facility Activities and Operations.

(b) Update on SECFacility tenants and sublease tenants (Clean Water/General Fund)

6.0 **OLD & ONGOING BUSINESS:** (Discussion & Action):

7.0 **INTRODUCTION OF NEW BUSINESS BY COMMISSIONERS**

- 8.0 **PUBLIC COMMENT:** Members of the public may address the Commission on matters appearing or not appearing on the agenda that are within the jurisdiction of the Southeast Community Facility Commission.

9.0 **ANNOUNCEMENTS**

10.0 **ADJOURNMENT:**

This agenda and all minutes can be viewed at <http://www.ci.sf.ca.us/sefacility>. Agenda, minutes and attachments are also available at the Commission office of 1800 Oakdale Avenue, Suite B San Francisco, CA 94124. Telephone # (415) 821-1534.

The Southeast Community Facility Commission meets next on Thursday, January 13, 2005.

**Know Your Rights Under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**The ordinance also prohibits the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings. Please be advised the meeting chair may remove from the meeting room any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices.**

For more information on your rights under the SUNSHINE ORDINANCE or to report a violation of the ordinance, contact: the **SUNSHINE ORDINANCE TASK FORCE**, Attn: Donna Hall, Administrator, City Hall, Room 409, #1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683, Office: (415) 554-7724/Fax: (415) 554-7854/E-mail: [Donna.Hall@ci.sf.ca.us](mailto:Donna.Hall@ci.sf.ca.us).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.ci.sf.ca.us](http://www.ci.sf.ca.us).

**DISABILITY ACCESS INFORMATION**

1. Sign language interpreters will be available upon request. Please contact Toye Moses at (415) 821-1534 at least 48 hours prior to the meeting.
2. Minutes of meetings are available in large print, audiotape form, and/or readers upon request.
3. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.
4. Commission meetings are held at 1800 Oakdale Avenue, in the Alex L. Pitcher Community Meeting Room. The closest BART Station is located at Glen Park. Accessible MUNI Lines serving this location are the #23 Monterey, #24 Divisadero, and #44 O'Shaughnessy.
5. There is accessible parking available in the Southeast Community Facility parking lot. There is ample off-street parking on Phelps and Oakdale Streets.
6. Accessible integrated seating for persons with disabilities (including those using wheelchairs) will be available.
7. A sound enhancement system will be available at the meeting upon request. Please call Toye Moses at 821-1534 at least one week prior to the meeting.





Bobbrie Brown  
President  
Juan Fuentes  
Vice President  
Louise Jones  
Commissioner  
Willie Kennedy  
Commissioner  
Millard Larkin II  
Commissioner  
Ronald Person  
Commissioner  
Kenneth Sampson  
Commissioner

# **SOUTHEAST COMMUNITY FACILITY COMMISSION CITY and COUNTY of SAN FRANCISCO**

**Gavin Newsom, Mayor**

## **MINUTES**

**Monday, December 20, 2004**

**6:00 P.M.**

**1800 Oakdale Avenue  
San Francisco, CA 94124**



**Toye Moses,  
Executive Director**

**APPROVED**

### **1.0 Call to Order**

Commission President Millard Larkin called the Monday, December 20, 2004 meeting to order at 6:05 p.m. in the Alex L. Pitcher Community Room at 1800 Oakdale Avenue.

Commission Secretary read the Sunshine Ordinance aloud.

**DOCUMENTS DEPT.**

### **1.2 Roll Call**

Present: Commissioners Larkin, Brown, Jones, and Sampson  
Excused: Commissioners Fuentes, Kennedy, and Person

**JAN 21 2005**

**SAN FRANCISCO  
PUBLIC LIBRARY**

Staff Present: Toye Moses, Executive Director SECFC; Annette Price, Comm.-Sect.

Commission Secretary read the consent calendar aloud.

### **1.3 Consent Calendar**

(a) **RESOLUTION (SECFC-2004-24)** Be it resolved that the minutes of the Southeast Community Facility Commission meeting of Thursday, December 9, 2004 be approved as submitted (passed unanimously).

### **2.0 Public Comment**

Ms. Espanola Jackson, community advocate was disturbed regarding a meeting held by the Board of Supervisors (BOS) on December 7<sup>th</sup> pertaining to the Hunters Point Shipyard and Resolution of Intent for Street Vacation sponsored by Mayor Gavin Newsom and Supervisor Sophie Maxwell. Ms. Jackson stated a hearing date is scheduled for January 11, 2005 for adoption of Resolution 041543 and 041542.

She explained that most of the streets mentioned are located outside the Hunters Point Shipyard rather than within as stated in the resolution. Further, the streets at issue have been determined to be in a condition of blight and if homeowners are not financially able to provide the necessary upgrades of their residence, the City can declare eminent domain taking away the homeowner's property or forcing that homeowner to relocate. Ms. Jackson stated she is of the belief that the BOS is surreptitiously attempting to pass these resolutions without proper notification of the citizens.

Ms. Jackson urged the Commission to write the Mayor as well as Supv. Maxwell to find out what is going on prior to Jan 11, 2005. Additionally, Ms. Jackson also pointed out that the BVHP community has not been declared a project area and the community needs to ensure that BVHP does not become a project area. She reminded the Commission of the many displaced African-Americans who once lived in the Fillmore and cautioned not to let BVHP become another "Fillmore".

**Comm. Larkin** directed staff to write a letter to the Mayor's Office to schedule an emergency meeting to discuss the issue of "street vacation".

*Dr. Harrison Parker* stated this shows an obvious lack of disconnection and disrespect for BVHP residents and suggested that some type of mechanism and/or organization be established to oversee things prior to them becoming an issue.

3.0 Communications:

**Dir. Moses** reported the following correspondence has been sent/received for Commission review: Letter of invitation to Karen Roye, Director of DCSS.

4.0 SECFC/Community Advisory Group's (CAG) Recommendation

This item was held over to the next SECFC meeting on January 13, 2005.

5.0 Director's Report

**Dir. Moses** reported: He attended the Mayor's press conference re: Task force formation, implementation of Prop 63 Mental Health Initiative in which the City will receive \$15 million in funding. He also met with Water Pollution Control regarding minor elevator problems at Southeast and implementation of emergency procedures for elevator malfunction. **Dir. Moses** reported that once more information has been received from the City Purchaser and Dept. of Parking & Traffic, he will update the Commission regarding the surveillance and ADA issues. **Dir. Moses** also announced that the Commission Office is having a food drive and asked for Commission/community support.

MOTION: *Moved* by Brown, *seconded* by Sampson to accept the Director's Report. **Motion passed unanimously to accept report as presented (4-0).**

6.0 Old & Ongoing Business

**Dir. Moses** reported upcoming presenters will be: Mayor Newsom (Feb 2005); Supv. Maxwell (Feb 2005). Staff is still awaiting a response from **Dir. Marcia Rosen**, S.F.R.A.

7.0 Introduction of New Business by Commissioners

Staff was directed to schedule an emergency meeting with the Mayor's Office to address the concern of the Hunters Point Shipyard "street vacation". **Comm. Brown** suggested that Mr. Roy Willis of Lennar be invited to address the issue of the Hunters Point Shipyard as well. **Dir. Moses** suggested that Chancellor Day be invited to give update on City College of San Francisco, specifically the Southeast Campus.

**Comm. Brown** reported that a search committee has been formed to hire a new director for the Juvenile Probation Dept., and suggested that the Commission investigate to determine whether there is any community representation on that committee. **Comm. Larkin** suggested that the concern be addressed at the emergency meeting with the Mayor's Office as well as sanitation concerns regarding the Southeast Sewage Treatment Plant.

**Comm. Sampson** reported that Safety Dynamics, an organization working closely with SFPD has submitted plans for installing sensors on light poles that will detect gunshots, etc., in the BVHP community and stated the BVHP community is not involved in any decision-making process.

**Comm. Brown** commented that if Chief Fong were invited to address this issue, she would

also request that Chief Fong provide the crime stats for the City. **Comm. Larkin** directed staff to send a letter of invitation to the Chief Heather Fong, S.F.P.D. as well as to Bryan Baker of Safety Dynamics to come and address community concerns re: installation of light pole sensors in BVHP.

**Comm. Larkin** remarked that the BVHP community is changing and is not a community that should be dictated to by others but a place where community residents should dictate the process of how things are to be run. He also voiced his displeasure that the Commission has not received any notification regarding the street vacation or notification of sensors being placed on light poles and stated as a community representative, he demands that the Commission be notified of anything major that takes place in BVHP community.

8.0 **Public Comment**

Ms. Jackson reported that Universal Paragon Corporation is in the process of building a mini city over by the ballpark and voiced concern as to where the sewage would be routed. Dr. Parker again emphasized that the Commission as a representative of the community should request from the Mayor and Board of Supervisors, and any other governmental entity that a community liaison be in constant contact with this Commission on any issue that pertains to the BVHP community. **Comm. Larkin** also pointed out the importance of having the community /residents involvement and support by attending Commission meetings. **Dir. Moses** asked for guidance as to the outline to be discussed with the Mayor in this emergency meeting and questioned whether Dr. Parker's suggestion be included. **Comm. Brown** answered in the affirmative. Ms. Espanola Jackson and Mr. Cedric Jackson both wished everyone happy holidays.

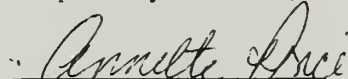
9.0 **Announcements:**

**Comm. Larkin** announced that the annual Martin Luther King Breakfast will be held on January 17<sup>th</sup>, 2005 at the Hilton Hotel, 333 O'Farrell St. It is the 20<sup>th</sup> anniversary and everyone is invited to participate. **Comm. Brown** thanked Ms. Jackson for being ever vigilant in bring the Commission vital information.

10.0 **Adjournment**

**Comm. Larkin** adjourned the SECF Commission meeting at 7:00 p.m.

Respectfully submitted,

  
Commission Secretary



23462w









